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Needham, Mass.



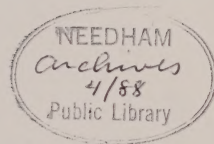










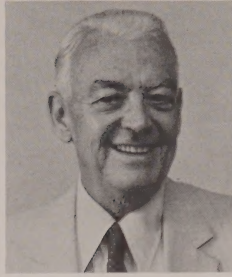


# Needham

2204

# 1984 Annual Report

## IN MEMORIAM



**Harold W. Noble**  
1917 - 1984

The Board of Selectmen underwent a difficult transition this year with the passing away of their Executive Secretary. Harold Noble had held the combined post of Executive Secretary and Personnel Director since 1980, while previously acting as the Town's Personnel Director. Finance Director Michael Carroll filled in capably as Acting Executive Secretary from the time of Harold's hospitalization until a replacement was found.

In remembrance of Harold Noble and his dedication to this Board and to the community, a newspaper article written for the *Needham Times* by Selectman Marcia Carleton is reproduced here in its entirety.

Harold Noble Took the Time to Listen and Help  
by Marcia Carleton

"He was my friend. . . Harold Noble was my friend. . ." a litany of expression throughout the community as people heard the sad news that Needham's Executive Secretary and Personnel Director had lost his fight with cancer.

Harold did not suffer fools gladly, but he did listen, really took the time to listen to anyone with a problem, gripe, anyone who needed to talk.

So many of those who counted him as "friend" went on to recount a time of trouble or sadness in their lives when Harold was right there. He was also there to laugh, for he had a great sense of fun as well.

I first met him when I became minibus coordinator and feel very fortunate that he added me to that great crowd of people he befriended. I could always count on him for advice, even when I was not sure I wanted to hear what he was going to tell me.

I also knew that he would respect my confidences, making it easier for me to admit what I did not know and needed to learn.

Harold Noble's forte was people-personnel and employee relations — which he learned well as a soldier during World War II, then at Roxbury Carpet, followed by several jobs in state government.

He came to work in Needham in 1973 and happily adopted the town as his second home. After 14 years as a selectman in the Town of Holliston, Harold chose to retire from that position and move to Needham so he could cut down his daily commute and spend more time with his family.

All that he learned from his managerial and political experiences he shared freely with the town, Harold was

fond of saying, "I have 10 bosses, and I try to keep them all happy," referring to the five Selectmen and five members of the Personnel Board.

In fact, he called us all, "Boss". I used to tease him that he did so because he could not remember all of our names. The last time I saw him, I walked by his room at the hospital, only to be set straight by the sound of, "Hey, Boss, I thought it was you. I'm over here."

Harold always wanted his bosses to look good. He wanted us to put our best feet forward at all times, to be wise and statesmanlike, fair and impartial, and he did all he possibly could to help us achieve that.

I came over to speak to him at the end of what turned out to be the last Selectmen's meeting he ever attended, after a long night and a tough decision, to hear him say, "I'm really proud of my bosses tonight."

This year, the Selectmen nominated Harold Noble for the award of "Outstanding Municipal Employee," and we were not surprised, but very happy, when he won.

We felt it was one way to let him know how much we appreciated the many extra hours he was willing to give to the town, both in his position as Executive Secretary to the Selectmen (organizing our meetings, researching material about new laws and new problems, talking with citizens who needed advice or had a complaint, interviewing potential employees, explaining Civil Service, representing us at state and regional meetings, overseeing our office) and as Personnel Director (working with the Personnel Board on union negotiations, employee grievances, salary adjustments, insurance matters).

It is hard to imagine the many subjects that were discussed in his office, where he spent many 12 to 16 hour days, as well as many Saturdays.

I remember mentioning to him one day that a certain department head had commented to one of his board members, "I want you to remember that I don't work for the Town of Needham 24 hours a day." Harold thought about that for a minute, smiled, and commented, "Isn't that funny. I feel just the opposite. I think I do."

Harold W. Noble would never tell us what his middle initial stood for, but over the years, the story grew that it was Harold W. — for "Wonderful" — Noble.

He was not a saint; he was something even more important among the people who walk this earth. He was a friend, and we are all richer for having known him and poorer for having lost him.

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Archives



# WITH GRATITUDE FOR DEDICATION TO COMMUNITY SERVICE . . .

Name	Department	Years of Service
Bishov, Bertha	Board of Health - Nutritionist	18
Brooks, Kenneth	Youth Comm. - Employment Counselor	13
Brownell, Mildred	School - Aid	10
Carson, Andrew	Police - Patrolman	20
Conti, Angelina	School - Cafeteria	14
Darou, Bertha	Hospital - Secretary	13
Eldridge, David F., Jr.	Police - Patrolman	30
Finan, William D.	School - Teacher	34
Fitzgerald, Dorothy	School - Nurse	12
Forbes, Charles	Police - Patrolman	26
Hartshorn, Barbara	Building Dept. - Secretary	10
Henault, George	School - Custodian	15
Hersey, Henry	Selectmen	23
Hybels, Marjorie	Council on Aging - Director	10
Reynolds, Paul	Fire - Firefighter	14
Sonsini, Eva	Youth Commission - Secretary	10
Thomson, Elwin	Hospital - Maintenance Supervisor	23
Volk, Florence	Board of Health - Secretary	12
Volpe, Earlene	Hospital - Staff Nurse	20
Walsh, Joseph	Housing Authority - Maintenance	10
Wetmore, Gladys	Board of Health - Nurse	12
Wicks, Bobette	Hospital - Staff Nurse	10
Winn, Ralph	School - Custodian	33

## IN MEMORIAM . . . . .

### Retirees. . . . .

Burke, Albert	School - Custodian	11
Dewing, Mildred	Hospital - Chef	12
Godfrey, Grace	Assessors - Assessor	44
Hug, Mary	Hospital - Pharmacy	9
Lombard, Katherine	School - Cafeteria	15
Needham, Morton	Library - Custodian	20
Noble, Harold	Selectmen	19

### Active Employees. . . . .

Holt, Elizabeth	School - Cafeteria
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Committee . . . . . David W. Owen, Jane A. Howard, Terrence W. McGuire, Jr.  
 Photographer . . . . . Kenneth E. Watson, Robert W. Chalue

Appreciation is extended to Theodora K. Bertolet, Town Clerk, for her assistance with the compilation of lists in the reference section.

COVER PHOTO — *Needham's veterans of the Civil War, the Spanish American War and World War I gather on the steps of the Town Hall at the Town's observance of the first anniversary of the Armistice ending World War I. The picture was taken on the 11th of November, 1919.*

1984- 12/87- G74-

## **Our Town**

### **SITUATION:**

About 10 miles southwest of Boston  
Geodetic position of Town Hall:

Latitude 42° 16' 51.567" North  
Longitude 71° 14' 13.048" West

### **POPULATION:**

27,901 (1980 Federal Census)

### **AREA:**

Approximately 12.75 square miles

### **ELEVATION:**

85 feet above sea level at Rosemary Meadows,  
180 feet at Needham Square, 300 feet  
in Birds Hill.

### **ASSESSED VALUATION:**

\$1,006,617,498. Real Estate only  
24,403,202. Personal Property  
\$1,031,020,700. Total

### **TAX RATE:**

For the period from July 1, 1982 - June 30, 1983:  
\$11.43 General, \$10.91 Schools

### **TOWN HALL:**

Built in 1902. Phone 444-5100.

### **OFFICES OPEN TUESDAY EVENING:**

Offices of Selectmen, second and fourth Tuesday;  
Office of Town Clerk, second and fourth Tuesday;  
Planning Board, every Tuesday;  
Assessors, first Tuesday and every Friday Morning.

### **SENATORS IN CONGRESS:**

Edward M. Kennedy  
John Kerry

### **REPRESENTATIVE IN CONGRESS:**

John J. Moakley of Boston  
(Ninth Congressional District)

### **STATE SENATOR:**

David H. Locke  
(Norfolk, Bristol and Middlesex)

### **REPRESENTATIVE IN GENERAL COURT:**

Ellen M. Canavan  
(13th Norfolk District)

### **MEMBER OF GOVERNOR'S COUNCIL:**

Christopher A. Iannella, Jr.

### **QUALIFICATIONS FOR REGISTRATION AS VOTERS:**

Must be 18 years of age, American born or fully  
naturalized. Registration Monday through Friday  
8:30 a.m. to 5 p.m., second and fourth Tuesday  
evening, at Town Clerk's office;  
Special evening sessions of Registrars held  
preceding elections.

### **ABSENTEE VOTING:**

All elections.

### **DOG LICENSES:**

All licenses expire March 31.  
A dog should be licensed when 3 months old.  
Fee: Male \$4.00; Female \$7.00; Spayed \$4.00.

### **TAX BILLS:**

Tax bills are paid semi-annually.  
First payment is due on November first, or thirty  
days from mailing of bill, whichever is latest.  
If unpaid by due date, interest will be added  
according to law from October 1.  
The second payment is due on May 1.  
If unpaid on May 1, interest will be added  
according to law from April 1.  
Motor vehicle excise are due sixty days from  
date of issuance.  
Water Bills are due thirty days from date of  
issuance.

### **BOARD OF HEALTH:**

Households shall report to the Board of Health  
all cases of communicable diseases, unless a  
physician is in attendance.



# Table of Contents

## GENERAL GOVERNMENT

Board of Selectmen . . . . .	6
Town Clerk . . . . .	7
Board of Registrars . . . . .	7
Personnel Department . . . . .	8
Legal . . . . .	8
Town Moderator . . . . .	8

## EDUCATION

School Department . . . . .	9
Future School Needs Committee . . . . .	12

## PUBLIC SAFETY

Police Department . . . . .	13
Fire Department . . . . .	13
Civil Defense . . . . .	14
Building Department . . . . .	15

## PUBLIC FACILITIES

Public Works Department . . . . .	15
Minibus . . . . .	17

## HUMAN SERVICES

Glover Memorial Hospital . . . . .	17
Board of Health . . . . .	18
Department of Veterans' Services. . . . .	19
Youth Commission . . . . .	20
Council on Aging . . . . .	21

## DEVELOPMENT

Planning Board . . . . .	22
Conservation Commission . . . . .	22
Board of Appeals . . . . .	23
Historical Commission. . . . .	24
Housing Authority . . . . .	24

## CULTURAL AND LEISURE SERVICES

Free Public Library . . . . .	25
Park and Recreation Commission . . . . .	27
Memorial Park Trustees . . . . .	28

## FINANCE

Finance Committee . . . . .	28
Board of Assessors . . . . .	28
Contributory Retirement Board . . . . .	29
Commissioners of Trust Funds . . . . .	30
Department of Finance . . . . .	30
Financial Statements . . . . .	31

## REFERENCE

Town Officers . . . . .	47
Town Meeting Members . . . . .	49
Jury List . . . . .	50
Retirements . . . . .	1
Our Town . . . . .	2

## SPECIAL

Veterans of Needham . . . . .	4
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# The Veterans of Needham

## Our History and Our Heritage

by Terrence W. McGuire, Jr.

The tradition of the citizen-soldier in Massachusetts can be traced to the earliest days of the Massachusetts Bay colony. In colonial days, each male sixteen years of age or older was automatically a member of the militia. The Acts of November, 1693, required that each town have one barrel of good powder, two hundred weights of bullets, and three hundred bullets for every sixty enlisted men. The Selectmen of each town were required to furnish arms and ammunition to those too poor to purchase their own. The personal equipment to be kept ready by each citizen was prescribed in detail by the law. Service in the militia was a duty of citizenship — it wasn't looked upon as conscription. The call to arms generally was accomplished by the ringing of church bells or by firing a cannon from the center of town. The citizens of Needham answered that call from the earliest days of our history. This is a short testimony to their service.

Needham, as we all know, was incorporated in 1711. The town's boundaries expanded and contracted through the early eighteenth century. The West End of the town was once part of Natick, although much of what became the Town of Wellesley in 1881, was once claimed by Needham. The Colonial Wars and expeditions to the western borders of the English colonies record the first service of men from Needham. In the Spanish War of 1740, Jeremiah Smith, Jonas Cooke, Richard Fuller, John George and John Collier participated in expeditions against the Spanish colonies in the West Indies and Cuba. They may well have been the first to serve outside the colonies. During the French and Indian War, William McIntosh, who was later to command troops from Needham with distinction in the Revolution, began his military career as an Ensign and served at Lake George and Lake Champlain. Sometime after General Braddock's defeat, a young Needham farmer named John Beaverstock, who was a Drummer in a company of infantry, died in active service in 1756. He may have been the first of our honored dead.

As the fervor of Revolution spread through the colonies in 1775, Needham was swept up in the tide. On March 23rd of that year, the people of the town voted to withhold the payment of taxes to the local agent

*Plaque on the Memorial at Needham Cemetery to Civil War Veterans donated to the Town by Post 181, Grand Army of the Republic in 1902*

of the Crown, a gentleman named Harrison Gray. They chose, instead, to pay any monies collected from taxation to the provincial Congress.

The news of the British advance on Concord and Lexington came to Bullard's Tavern early in the morning hours of April 19, 1775. The son of the tavern keeper, Ephraim Bullard, ran to the top of a nearby hill and fired a gun, signalling for the assembly of the militia. Women from the town came to the tavern, built large fires, and assisted in moulding bullets for the troops. Two companies of troops from Needham proceeded to the scene of the fighting that April morning. The men from the West Company, who had mustered at Bullard's, arrived first. The East Company, having been alerted somewhat later, proceeded to West Cambridge in time to bring harassing fire to bear on the retreating British troops. Before day's end of the 19th of April, five men from our town had given their lives in the cause of freedom. They were Sergeant Elisha Mills, a blacksmith who lived near the corner of Webster and South Streets, Jonathan Parker, a twenty-eight year old farmer, who lived on what is now Charles River Street, First Lieutenant John Bacon, fifty-four, who had also fought in the French and Indian War, Nathaniel Chamberlain, who was fifty-six and a French and Indian War veteran, and Amos Mills, who was Elisha's cousin and forty-three years of age. Two of their compatriots had also been wounded that day — Lieutenant Eleazer Kingsbery and John Tolman, whose home was on Central Avenue.

Militia Men from Needham served with distinction in most of the important campaigns of the Revolution. Many of them were under the command of Needham's own Colonel William McIntosh in the First Suffolk Regiment, and participated in the battle for Dorchester Heights. In all, about 170 men from our town saw service in the American Revolution.

The War of 1812 raised bitter political feelings among the people of Needham, so much so that the Reverend Stephen Palmer, who was the town's most prominent clergyman of the era, found it necessary to assume the position of Chaplain in the local militia. Using his considerable oratorical skill, he was able to convince the residents of the town of what he saw to be a dangerous and threatening situation. About thirty men from the town fought in active service in the campaigns of the War of 1812 and the cost was inordinately high. Ten of them made the supreme sacrifice — Joseph Childs, Benjamin Cheney, Levi Lincoln,

Nathan Kingsbury, Joel Smith, Eleakim Smith, Jonathan Kingsbury, John Gurney, and Luke and Mark O'Brien. An interesting footnote to the involvement of the town in this conflict was the service of Joseph Fisher, aged eighty, in the local militia throughout the war.

It is very difficult to develop an exact number of Needham citizens who served in the Civil War. Clark's History of Needham, which provided much of the source material for this writing, places the number at something more than two hundred. The Honor Roll Committee, active in the town's celebration of its 250th anniversary in 1961, arrived at one hundred fifty. Suffice it to say that the town was well represented in the Union forces, and, given a somewhat more mobile population in the 1860's, it is possible that some from Needham fought on the Confederate side. Men from the town participated in most of the major battles of the War Between the States and several never returned from the southern campaigns. Age was no barrier to service, as evidenced by the record of John Coulter. He had been a bugler in the battle of Waterloo in 1815. Nearly fifty years later, at age 70, he enlisted in the 20th Massachusetts Regiment and served for about a year. He returned home and lived to be about eighty-two. Among those who died in the fight to preserve the Union were:

Peter Avignon and Louis Badloe, who died in the infamous Andersonville prison camp.

Ezra Fuller died in the battle of New Bern, North Carolina, as did Joseph Freeman.

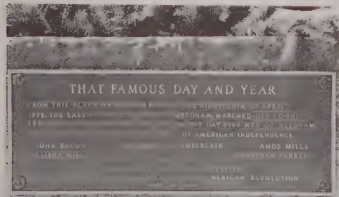
William Fuller succumbed to wounds sustained in the Second Battle of Bull Run.

David Hall died at Newport News, Virginia in February, 1863 and William Kingsbury at Beaufort, North Carolina that same year.

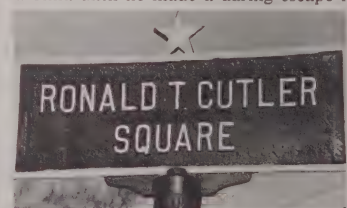
Charles Severance was killed in an action at Bethesda Church, Virginia in May of 1864.

Eldridge Stevens was confined in a Confederate prison camp at Salisbury, North Carolina until March of 1865, when he was released. He died from the effects of his confinement at Richmond, Virginia while on his way home.

Of more than passing note is the service of Captain Joseph Fiske, who commanded Fort Gray in Plymouth, North Carolina. He and his entire command were captured when the fort fell. Fiske was a prisoner of war in several camps in Georgia and South Carolina until he made a daring escape in



*Plaque placed at the corner of Central Avenue and Nehoiden Street to honor the five men from Needham who gave their lives on the first day of the American Revolution*



*Ronald T. Cutler Square is located at the intersection of Nehoiden and Rosemary Streets and is named in honor of Private First Class Ronald Cutler, who was killed in action on the Island of Okinawa in June of 1945 on his 19th birthday.*



February of 1865. Daniel Morse and Channing Whitaker were both badly wounded at Spottsylvania and taken prisoner in May of 1864. Morse was released in 1865 and returned to Needham. Whitaker, for some reason, perhaps because of the severity of his wounds, was released in September of 1864. He resumed his service with the Union Forces until his discharge in June of 1865, when he too returned home. The cost to Needham was high, the service of her sons significant, and the Union was preserved.

The Spanish-American War was the next chronological conflict in which the people of Needham were called upon to provide their sons for service. Geographically, this was the most far flung military endeavor undertaken by the United States up to that time. Twelve of the town's young men enlisted and served at various posts in the United States and overseas. One, William Hall, gave his life for his country. Hall was a First Sergeant in the 43rd Infantry and saw much active combat in the Philippines. There are two accounts of his death, one placing him on the island of Panay when he was killed. However, a relative of Hall always insisted that he fell on the island of Samar. The courage of those involved at Samar is legendary. At one time it was custom in the clubs and messes of the military to call "Stand gentlemen, he served at Samar" whenever a veteran of that campaign entered. That William Hall was an excellent soldier is not open to conjecture. He had attained the rank of First Sergeant before he died at age twenty-one.

## The 20th Century Wars, Police Action and Conflict

When war broke out in Europe in 1914, it seemed to be distant and detached from Needham, which had grown to a town of more than five thousand inhabitants, but the roots of most of them were in Europe, particularly in the British Isles. The brothers of many recent immigrants entered Britain's service early in the 1914-1918 period and their letters from the trenches of France shrunk distance and eliminated detachment. When the United States entered the War in 1917, 370 of Needham's sons and daughters joined the Armed Forces. Among the women who served were Katherine Cahalan, Marjorie McIntosh and Florence Daley. Many of those who served in France were among the first American troops to arrive there when Pershing spoke the phrase, "Lafayette, we are Here". C. Gordon Brownville served at the front through much of the fighting with the 103rd Infantry. He was gassed during the Aisne-Marne offensive in July of 1918 and was subsequently awarded the Distinguished Service Cross, the nation's second highest award for heroism. Brownville lived a long and fruitful life after his wartime service and is buried in Needham Cemetery. Lloyd Litchfield was serving with the 26th Division in the Chemin de Dames sector when he was taken prisoner by the Germans, in April of 1918. He was not released from prison camp until the 7th of December, almost a month after the Armistice. John Proctor, Andrew Rogers, Angelo Savignano, Armilio Savignano and Francis

Williams, among others, sustained wounds or were gassed while serving in France. Francis Whitney, who was awarded the Silver Star for heroism, Raymond Blades, John Booth, Francis Yates and Robert Burrows made the supreme sacrifice in what was described as the war to end all wars. Forbes McLeod and Francis Haddock survived the war, only to die some years later in the service of the town they loved, struck down in a bank robbery. Needham's World War I veterans provided a new perspective to the town and many of them went on to serve it well in subsequent years. Among those who come to mind are Horace Carter, Thomas J. Crossman, Arthur and Frank Godfrey, Ray Hall Parkman Howe, John Nute, Dr. Charles Pease, James Powers, Amos Shepherdson, Dana Southworth and Frederick Whetton. They had served their nation and they left their mark in our community. There are only a few World War I veterans surviving in Needham. Of those who left the town to serve, Sid Morton, Fred Newey and Amos Shepherdson still live in Needham. There may be others. There are several whose service was credited to other towns or who moved here from out of state. All are worthy of our affection.



*The Memorial Stone with Needham High School in the background*

The quest for lasting peace, pursued so ardently in the 1920's and 1930's, failed. Germany invaded Poland in September of 1939 and the world was once again at war. Our entry into the conflict, in December of 1941, saw many young men from the town already on active duty in the armed services. Ultimately, almost 1800 residents of the town would serve in World War II, among them more than 70 women. Feelings of patriotism ran high — as a teenager in the early 40's I could hardly wait to turn 17, so that I might join the service. The same was true of my classmates. The war colored everything that we did. The Times and Chronicle carried items every week that recounted the service and sacrifice of our friends in the service. From Pearl Harbor until the surrender of the Japanese in September of 1945, Needhamites participated in every battle of the prolonged conflict. Forty-eight of Needham's best and brightest gave their lives. John Parker, who had joined the British Navy before the United States entered the war, died in October, 1941, on a patrol in the North Atlantic. His son, John Junior, died of wounds sustained while serving with the United States Navy at Okinawa in June of 1945. Frederick Queen was killed in action during a submarine patrol near the Japanese home islands in October, 1943. Angelo Vellucci fell at Tarawa a month later in a battle that lasted but 76

hours with the highest casualties sustained by any unit of the United States Marine Corps in the war. John Cook was killed during the D-Day landings in Europe, on the 6th of June, 1944. He was not yet eighteen and he was a good and faithful friend. Bill Mumford was in the Philippines when the war broke out and was captured when the islands fell. He died in a prisoner of war camp in June of 1942. David (Damon) Borrelli, one of five brothers to serve in World War II, was struck down in the hedgerows of France in July of 1944. Charley Perry, one of the few Marines to serve in the European theater, died on a secret mission in August of 1944. Sigmund and Chester Yurick were killed in Europe in 1944, one of two sets of brothers from the town to give their lives. Leonard Murphy was an Army Air Corps fighter pilot, his brother Thomas served with the 3rd Infantry Division. They too died in France in 1944. Roy Hjelm gave his life while serving as a Marine at Iwo Jima. Harold Burr, another Marine, died in the Central Pacific campaign. The others from our town who died in World War II were Donald Chiappi, Joseph Clavette, Bob Collamore, Bob Dandrow, James Davis, Charles Dennis, Gardner Fay, Robert Green, Charles Harris, Walter Hasenfus, Gordon Hulse, Charles Johnson, Louis Kershaw, Edward Kirmayer, Arthur Littlehale, Lawrence Lott, Lawrence Mahoney, Bob Pelton, Peter Powers, Doug Rawstron, Bernie Rothwell, Richard Scott, Frank Scotten, Donald Thomas, Wallace Baker, Nick Ruggiero, Ernest Deacon, Ronald Cutler, Dick Seabury, John Scott, Fred MacDonald, Charles Stata, Robert Carter and Fredrick Barlow. We are always in their debt and remember them with love.

A word about women in the service in World War II. Although there had been women who served as nurses in earlier wars and some assigned to clerical positions



*Agnes Clark in her uniform as a Yeomanette First Class, United States Navy, during World War I.*

previously, the total mobilization required during the period 1941-1945 saw many enlisted under programs with the theme of releasing a man to fight. That those programs were of considerable worth is evidenced by the large numbers of women who serve in the Armed Forces today. Among those who served the nation so well were Dorothy Jensen Fitzgerald, a Navy Nurse at Guadalcanal who later became the nurse at the High School, Natalie Brooks, Mary Winter, Barbara Webber, Genevieve Sharkey, and Esther Powers.

To single out a group of World War II veterans who made significant contributions

*Continued on Page 16*

# GENERAL GOVERNMENT

## Board of Selectmen



*Marcia M. Carleton, Chairman; H. Phillip Garrity, Jr., Norman P. Jacques, Francis A. Facchetti, Sally B. Davis, David W. Owen, Executive Secretary*

### Purpose:

The Board of Selectmen serves as the executive branch of Needham's Town government. In this capacity, the Board of Selectmen is the agent for Needham residents and is empowered to administer and implement decisions of Town Meeting and to establish policy and guidelines for the coordination of local government operations. The Board of Selectmen represents the townspeople in business and legal transactions and before county, state, and federal courts.

Under Needham's Town Charter, the Board of Selectmen also serve as the Commissioners of the Police and Fire Departments, Board of Public Works, and Town Licensing Authority. The Board conducts hearings on a wide variety of matters under its jurisdiction which are of concern to citizens. The Selectmen establish operating and capital budgets in cooperation with the department heads under their purview and authorizes borrowings as necessary. The Board of Selectmen has appointment authority over many boards, committees, and positions as well as power to fill vacancies in certain elective positions. The Board calls and oversees all elections and Town Meetings and also maintains a jury list from which it draws names of jurors for court sessions.

The Selectmen regularly meet on the second and fourth Tuesdays of each month except in July and August when they meet on the third Tuesday. Special meetings are called when necessary throughout the year.

### Budgetary Data:

		No. of Employees
Personal Services	\$128,196.	Full Time 4
Expenses	\$605,446.*	Part Time 8.5
Capital Expenses	\$35,213.	
	\$1,281,966.	

\*Includes expenses benefitting all other departments, such as: unemployment insurance, Town reports, Town meetings, garbage collection, etc.

### F.Y. 1984 Highlights

Your Board of Selectmen has continued its quest to make Needham's Town government as efficient, effective, and responsible as possible. There were many accomplishments during the past year of which the following are merely highlights.

Cable TV became reality to Needham residents. Many Needham households have availed themselves of the cable services of the Town's franchise holder, Continental

Cablevision, as the system became operative in all areas of Town. The Cable TV Advisory Committee continued its notable efforts by monitoring the installation of cable service and responding to citizen inquiries about the system.

The Selectmen established a local precedent by recycling three used police cruiser vehicles for use by the Building Department's inspection staff. This move eliminated the need to budget for new vehicles for the Building Department with consequent cost savings accrued by the Town.

A Mini-Bus Advisory Committee was created by the Board of Selectmen to work with the Mini-Bus Coordinator, to monitor the Mini-Bus program. Subsidy funding by the MBTA was restored to the town's transit system.

Also in the transportation arena, the Town made significant progress in working with the MBTA toward restoration of commuter rail service by 1986. Station sites were selected, preliminary design plans were developed, and parking needs of commuters were deliberated at length. The Transportation Committee has worked closely with the Selectmen's office throughout this planning process.

The Board of Selectmen continued to spearhead a movement to improve the Town's management system by encouraging the Trustees of Glover Memorial Hospital to engage a consultant to conduct a performance audit of the strategic planning process for that institution. This additional study is intended to help change and improve the hospital's financial reporting system.

A program of issuing "mini-bonds" was instituted to finance municipal debt. By issuing General Obligation Bonds in small denominations instead of the usual single large issue of bonds, Needham residents were afforded the opportunity to invest in these debt investments while the Town realized savings in interest costs in a tight money municipal bond market.

In response to concerns about the parking situation in Needham, a Parking Study Committee was created with membership from the Board of Selectmen and the Planning Board. This Committee will meet with groups concerned with parking, such as businessmen, and formulate steps to help alleviate parking problems. Measures already taken to expand parking availability include the execution of two long-term lease agreements for municipal parking lots, one in Needham Center and the other near the Public Library.

A Hazardous Waste Resource Committee was appointed to assist and advise Town officials with the many issues of hazardous materials which confront municipalities and their citizenry. This Committee's first assignment was to investigate the implications of genetic engineering activities in the Town. As in many areas, Needham is fortunate to be able to count on considerable expertise among its residents in the field of hazardous waste.

The process of divestiture of several surplus public school buildings continued through this year. This year the Carter School property joined the list of former school properties along with the Avery and Highland School sites, converted to private multi-family housing. With the reuse of these sites for more productive purposes and from their addition to the tax rolls, this program has been very successful. The issue of what to do with the Newman Middle School and the Emory Grover School Administration building have become the central concerns of the Master School Re-Use Committee and the Future School Needs Committee.

As a final highlight, a commemorative stone was dedicated to the 100th year anniversary of the oldest High School football rivalry in the country. That rivalry is between Needham and Wellesley and the stone is located in Memorial Park.

### Fiscal Year 1985 and Beyond

Many of the efforts of the Board of Selectmen will necessarily continue into the future in order to bring those projects and programs to fruition. The advent of Cable Television in the community brings with it new challenges and opportunities in the form of local access programming. Eventually, it may be possible for residents to view Selectmen's meetings, as well as those of other Town Board and Commissions, from the comfort of their homes. The restoration of rail commuter services looms ever closer and will require the close attention of the Selectmen. Contracts for the reconstruction of the tracks and for the design and construction of the new stations are due to be let during the upcoming year. Also, a study concerning the possible expansion of mini-bus service to serve rail commuters during morning and evening rush hours has been undertaken by the MBTA.

In addition to these ongoing efforts, there are several legislative and regulatory matters that will require Selectmen's attention. These include the impending Massachusetts Right-to-Know law, the



## Board of Registrars



John W. Day, Chairman, Barbara Doyle, Mary J. McCarthy, Theodora K. Bertolet

The Board of Registrars is composed of four members, not more than two of whom may be members of the same political party. The Town Clerk, by virtue of the office, is one of the four members of the Board.

With two elections and a recount in fiscal 1984, the Board of Registrars had a busy year. The Board met many times for the purpose of registering new voters, certifying nomination papers and petitions, processing absentee voter applications, overseeing the election recount for the office of Selectman, and electing a new chairman, John W. Day. The Board of Registrars voted unanimously to retain the current fee schedule for the 1984 Annual Street Listing.

Voter turnout for the two elections during the fiscal year was as follows:

3/13/84 — Presidential Primary — 28.18%  
4/09/84 — Annual Town Election — 37.95%

For the second time, the annual listing of residents was conducted by mail. Once again, the response was excellent, with an 88% return within the first month. The Board would like to express its appreciation to the members of the Needham Police Department for their assistance in conducting the census follow-up. A list of dog owners was also compiled as required by law.

Upon completion of the local listing, notices were sent to all those persons who were not reported as living in Needham on January 1st. Those who proved residence were reinstated. As a result of the notices mailed, names of voters who had moved out of Needham were removed from the Voting List. Names were also removed because of death, failure to comply with the notice, and other changes in voting status. Upon completion of the revision, the total number of registered voters was 17,093, as follows:

The following statistics were compiled during fiscal 1984:

### VITAL STATISTICS

#### Births to Residents:

7/01/83 - 12/31/83	155
1/01/84 - 6/30/84	151
Total Needham Births	266

Deaths	Residents	Non-Residents
7/01/83 - 12/31/83	103	41
1/01/84 - 6/30/84	116	37
Total Deaths	219	78
Recorded	297	

#### Marriages

7/01/83 - 12/31/83	145
1/01/84 - 6/30/84	106
Total Marriages	251

#### Fish and Game Licenses Issued

7/01/83 - 6/30/84	
Class 1 - Fishing	306
Class 2 - Hunting	118
Class 3 - Sporting	97
Class 4 - Minor Fishing	7
Class 6 - Non-Resident Fishing	3
Class 7 - Non-Resident 7-day Fishing	3
Class 8 - Non-Resident Hunting	2
Class 12 - Duplicates	3
Class 14 - Non-Resident Hunting (Big Game)	4
Class 15 & 16 - Free Licenses	55
Class 18 - Resident Fishing Ages 65-69	13
Class 19 - Resident Hunting Ages 65-69	1
Class 20 - Resident Sporting Ages 65-69	2

TOTAL: 614

Archery Stamps	22
Waterfowl Stamps	60

Paid to Div. of Fish & Game for licenses	\$7,634.00
Paid to Town Treasurer in Fees	306.20

#### Miscellaneous Receipts

7/1/83 - 6/30/84	
Certified copies of Marriage Intentions, UCC Filings, Business Certificates, Maps, Street Lists, Zonings By-Laws, various licenses, etc.	\$44,331.01

The Town Clerk's Office is oriented to serve the public, and is open daily from 8:30 A.M. until 5:00 P.M. and from 7:30 P.M. until 9:00 P.M. on the second and fourth Tuesday evenings of each month.

#### Dog Licenses Issued

7/1/83 - 6/30/84	
Males @ \$4.00	896
Females @ \$7.00	151
Spayed Females @ \$4.00	1,001
Transfers @ .25	2
Kennels @ \$11.00	5
Kennels @ \$26.00	9
Kennels @ \$51.00	1
	2,065

Paid to County Treasurer for licenses	\$5,374.75
Paid to Town Treasurer in Fees	3,610.75

handicapped regulations for the General Revenue Sharing program, and the Affirmative Action program.

The business of finding more efficient and effective methods of conducting the public's affairs continues to be the Selectmen's focus. The Board of Selectmen wishes to acknowledge and thank the many citizens, employees, committees, and other Town Commissions and Boards without whose valuable assistance it would be inconceivable more difficult to maintain such a well-managed and public-spirited community.

## Town Clerk



Theodora K. Bertolet

The Office of the Town Clerk can be compared to a hub around which the wheel of local government revolves. This office relates directly to many boards, committees and departments within the Town of Needham as well as various State and County departments within the Commonwealth.

The official duties and responsibilities of the Town Clerk are spelled out in over 73 chapters and 400 sections of the Massachusetts General Laws as well as local Town By-Laws. Those pertaining to Elections and Town Meeting are the most complex with amendments to the State Statutes being made each year.

During fiscal 1983-1984, the following Elections and Town Meetings were held:

Special Town Meeting	February 27, 1984
Presidential Primary	March 13, 1984
Annual Town Election	April 9, 1984
Recount of Votes for	
Office of Selectman	April 28, 1984
Annual Town Meeting	May 7, 1984
Special Town Meeting	May 16, 1984

The February Special Town Meeting disposed of 8 Articles in one session. The Annual Town Meeting in May disposed of 46 Articles in five sessions and the Special Town Meeting, within the Annual Town Meeting, disposed of 5 articles.

#### Budgetary Data

		Number of Employees
Personal Services	\$43,384	Full Time 3
Expenses	2,925.	Part Time 0
Capital Expenses	0	

The Office was particularly busy this year with two elections and an election recount for the office of Selectman. The recount consisted of a hand count of 6,487 punchcard ballots with results reinforcing the effectiveness and accuracy of the Town's punchcard voting system.



Precinct	Demo- crat	Repub- lican	Unenrolled	Total
A	666	254	697	1617
B	721	387	932	2040
C	816	546	899	2261
D	702	529	770	2001
E	612	569	829	2010
F	519	328	458	1305
G	418	299	514	1231
H	625	403	774	1802
I	465	313	439	1217

J	561	357	691	1609
	6105	3985	7003	17,093

## BUDGETARY DATA:

		Number of Employees
Personal Services	27,288.	Full-Time 1
Expenses	15,200.	Part-Time 4
Canvassers & Tellers	11,300.	
Capital Outlay	885.	



Richard P. Melick

Needham's legislative branch continues to exemplify sound town government, but all citizens should remember that *everyone* has the opportunity to speak at Town Meeting and share their thoughts. Proposition 2½ continues to squeeze our financial belt even tighter, and our ability to exercise control over expenses is virtually limited to about 7½% of a forty-two million dollar budget. The result is that we must make hard decisions as to which services to restrict. Additionally, our village-like town changes to a more developed community by virtue of additional land use, taller buildings, more traffic lights, etc., and as our atmosphere changes, it is Town Meeting where the greatest influence upon these changes can be exerted. These are difficult decisions, and everyone's point of view is welcomed. If you are interested and concerned, then you should participate.

## Personnel Department



Paul Attridge, Chairman, Alleen Wenkus, Robert Todd Pratt, Peter R. Finn, John H. Davis, Paul Robison, Personnel Officer

### Purpose:

The Personnel Board has the obligation to develop a total program for presentations to Town Meeting, which covers matters of Salary Administration, Job description, New Jobs, and Changes in Salary Classifications for all Town Employees, except those in the School Department and Glover Memorial Hospital. The Consolidated Personnel By-Law serves as a guideline in the Administration of Personnel affairs and decision making.

The Personnel Board is comprised of five (5) members appointed by the Moderator for a term of three (3) years each.

The Selectmen have designated the Board to act as the Bargaining Agent in contract negotiations with employee units or bargaining representatives. This phase of Personnel work requires many additional meetings to resolve the additional changes that come about in the finalizing of the contracts.

The Board regularly met throughout the year to hear requests regarding individual or departmental needs, and to hear and act on personnel grievances as outlined in the By-Law and the grievance procedures of the labor contracts.

The Board is ever cognizant of its responsibility of maintaining the equitable balance of the interests of the employees and the

taxpayers in matters of compensation and employee benefit.

### Budgetary Data:

		Number of Employees
Personal Services	\$45,747.	Full-Time 2
Expenses	6,640.	Part-Time 1
Capital Expenses	0.	
Total	\$52,387.	

### FY 85 Forecast:

The position of Personnel Director was authorized by the 1984 Annual Town Meeting, to serve at the pleasure and direction of the Personnel Board, and was enacted July 1, 1984. The position of Personnel Officer authorized by the 1980 Annual Town Meeting was eliminated as a classification title in the Personnel By-Laws. This change has removed the Personnel Director from and under the direction of the Executive Secretary.

## Legal



William A. Cross, Town Counsel

A financial statement for the Legal Department during 1983-84 fiscal year is as follows:

	Budget	Expended
Salary Town Counsel	17,425	17,425
Expenses	6,000	5,417
Special Fees	35,000	57,193

Our Town pre-empted most municipalities in the use of special counsel to handle our trial and extended administrative legal work, primarily because Town Counsel also held the position of Executive Secretary to the Board of Selectmen. Today, we find the legal profession has become more specialized than ever before because of the immense impact upon what we lawyers do and how we do it. This is true nationally as indicated by Benjamin L. Brown, City

Solicitor of Baltimore, and President of the National Institute of Municipal Law offices in a recent letter to NIMLO members. His letter states that "For example, I believe more municipal law departments are using outside legal counsel — many of whom are specialized — more than ever before. Baltimore, for example, we employed 14 outside law firms or lawyers last year." The thrust of Mr. Brown's letter was to encourage NIMLO to allow and invite these participating lawyers to join in the annual meeting of NIMLO's sectional work sessions. These sessions pertain to the important subjects involved in municipal law today.

An important case against the Town and presently pending, was brought by two Needham residents seeking in the Federal District Court to enjoin the Town from enforcing its sign by-law on the ground that it violated the first amendment to the Federal Constitution. The sense of the 1984 Annual Town meeting on a motion to amend the sign by-law mandated that this pending case be defended.

The part time services rendered by Town Counsel consisted of rendering legal advice to all Boards, Commissions, Trustees and department heads when requested. Also approved all contracts, bonds and related documents when requested. Attended one Special Town meeting but missed the Annual Town meeting for the first time in twenty-one years. Attended Selectmen's meetings and met with other tribunals when requested.

## School Department



Joan Swartz, Chairman, Carol Boulris, John Carroll, Mary Ellen Herd, Daniel P. Matthews, William J. Miles, Colleen F. Schaller, Alan Schaefer, Superintendent of Schools

The Needham Public Schools has five elementary schools (grades K-5), two middle schools (grades 6-8), and one high school (grades 9-12). The school enrollment in the 1983-84 school year was 4340, a decrease of 190 students from the previous year. The school budget was \$14,208,334 with over 80 percent of the budget expended on salaries for personnel. There were 327 teachers and 125 support staff working for the benefit of Needham children in 1983-84.

The Needham community places a high priority on the education of its youngsters as evidenced by the school budget, the high quality of facilities in the Town devoted to education, and the outstanding staff of administrators and professional staff who are dedicated to teaching children. There are over 267 teachers in the Needham schools at or above the master's degree level which indicates that highly-trained teachers are a necessity if excellence in education is to be achieved. Over the past few years the public has come to realize that the teacher is of the utmost importance to a school system and to a community. Therefore, staff development and curricula revisions and updates. Considerable time, effort, and money have been invested in these areas this year which will remain goals for future years.

Three very important committees were formed in 1983-84 which will extend over a two-year period. The committees are: the High School Study Steering Committee, the Middle School Transition Committee, and the Elementary Programs and Curricula Committee.

The High School Study Steering Committee is involved in redesigning the organizational formation of Needham High School prior to the arrival of the new principal in the summer of 1985.

The Middle School Transition Committee is studying the organization and programming of the middle school in anticipation of one middle school, the Pollard Middle School, in 1986. At that time the Newman Middle School will close, but it will be retained by the school department for use as a Town facility for possible leasing or for other educational facilities. The Newman Middle School is being retained for a five-year period of time should

school enrollments increase.

The Elementary Programs and Curricula Committee is looking at a number of programs in the elementary schools that may have some impact on the schools in the next five to ten years. These programs are: Elementary/Middle Schools Articulation, Handwriting, Health Education, Integrated Curriculum, Meeting Individual Needs, Preschool/Day Care, and Technology in our Schools.

Thus, the Needham Public Schools is looking to the future and is planning for the day when enrollments will be leveling off with the student body at the high school numbering approximately 1000 students, the middle school at 850 pupils, and the elementary schools totaling around 1650, projecting a total student enrollment of around 3500.

A number of staff members and administrators are spending considerable time and effort now to plan a future for the Needham schools that will guarantee the continuance of a progressive, quality education for the children of the Needham community.

Each school had a very productive and interesting year. The following illustrates some of the events which took place in the individual schools:

**BROADMEADOW SCHOOL** — Broadmeadow has a Disability Awareness Program to encourage understanding and acceptance of individuals with disabilities. The ten-week program was carried out with the help of the Community Resource Center of the Massachusetts Hospital School. Each week a handicapped person was a guest speaker, explaining to the students the problems he/she encounters in daily life. The program was successful in terms of changing children's perceptions and attitudes toward handicapped persons.

A "Life in Early America Day" was the culmination of a month-long study of life in early America. Fifth graders, teachers, and approximately thirty parent volunteers dressed in early American attire and spent the entire day in activities usually seen only at Old Sturbridge Village — apple pressing, blacksmithing, corn bread making, wooden toy making, leather working, flower and herb arranging, stenciling, calligraphy, painting on cloth, and doll making.

Broadmeadow's fifth grade took part in the Daughters of the American Revolution's annual essay contest. Student Peter

Buckley was honored by the D.A.R. for the originality and accuracy of his essay.

**ELIOT SCHOOL** — The John Eliot School had its first Olympiad in which all grades participated. The program consisted of a parade of nations with costumes and flag bearers, the lighting of the Olympic flame, an official opening ceremony, a chariot race, track and field events, folk dancing, and a closing ceremony.

A very successful Science and Arts Fair took place at which many interesting projects were exhibited.

Eliot parents were introduced to the staff, to the P.T.C. Board, and to curricula at a Fall Curriculum Night.

**HIGH ROCK SCHOOL** — High Rock also had an integrated curriculum approach that utilized the Olympics as a theme. All subjects taught used some aspect of the Games as the primary concept.

A major effort was made to improve the school grounds that included the services of children, staff, and parents. The students cleaned up the grounds and planted tulip bulbs with the help of parents. A joint parent-staff committee, in cooperation with the Boston Architectural Center, will design the front planting area.

A series of METCO breakfasts was organized to facilitate the adjustment of the Boston children to the High Rock School.

**HILLSIDE SCHOOL** — The Hillside community strongly supports its school which is enriched by the efforts of the P.T.C. Special programs featured last year were: Children's Invitational Coffees, Harvest Family Get-Together at Ridge Hill, Art Auction, International Dessert Night, Teacher Recognition Luncheon, Art-In, Make Your Own Sundae Night, Enrichment Grant Funding Program, Book Fair, Bake Sale, Kids Art Calendar, Parent Guest Lecturers.

The Hillside School had many educational field trips; namely, Sturbridge Village, Children's Discovery Museum, Natik Planetarium, Museum of Science, Ridge Hill, Eastman Conservation Center, New Alchemy Institute, Nantasket Beach Tidal Pool, Historical Needham, Bunker Hill, U.S.S. Constitution, and the Diary Council Exhibition in Boston. There were many Creative Arts performances by professional touring companies, storytellers, musicians, singers, mimes, visiting authors and actors.

Hillside is an active, vibrant, exciting place where children flourish, thanks to a dedicated, highly skillful, and talented staff.



# EDUCATION

**MITCHELL SCHOOL** — The Mitchell School was busy and productive during the 1983-84 school year. Some of the highlights included such programs as the Mitchell School Song Contest for which a third grader, Ryan Schuft, wrote the winning lyrics; the Creative Arts Council sponsored Stromberg and Cooper, Tribal Rhythms, Storyteller Jackie Torrence, Lydian Consort, and role player Marcia Perlmuter; visitors to the school included Pilgrims from Plimoth Plantation, author Marc Brown, and a Boston Edison lineman; a winter concert, and a concert in May as a culmination to "Music in Our Schools Month"; other events that were important to the Mitchell community included the Mitchell School Family Night, Curriculum Teas, the Mitchell School Talent Show, Grandparents' Day for a grade one class, the interviewing of senior citizens for a grade four classroom study, and a school newspaper entitled "The Mitchell Times."

**NEWMAN MIDDLE SCHOOL** — The school year 1983-84 was one of steady progress and growth for Newman students, faculty, and administration. Following the transfer of Ms. Benway to the Pollard Middle School during the summer of 1983, Mr. Palermo joined the Newman administrative team as the new housemaster of South House.

Extracurricularly, the school enjoyed an active and involved Student Council, a fine yearbook, an excellent musical production entitled "Teen," a spirited Talent Show, strong choral and instrumental groups, an enthusiastic, if not winning, mathematics team, etc. A high point of the year was the publication of four issues of the school's first newspaper, "Newman Naturally," the realization of a dream of four, hardworking eighth graders, their dedicated staff, and parent-volunteer-advisor Ann Reed.

**POLLARD MIDDLE SCHOOL** — The following significant events occurred at the Pollard Middle School during the 1983-84 school year: In December of 1983, the Pollard Boys' Chorus was invited to perform with the Masterworks Chorale in "Judas Maccabeus" at Harvard University under the direction of Mr. Alan Lannon, Director of the Master's program in Choral Conducting at Boston's Conservatory of Music. The Pollard Concert Choir was selected, through auditions, to be one of three groups to perform at the annual Conference of the Massachusetts Music Education Association in March 1984.

Grade eight student, Sally Thayer, was the recipient of the Needham Exchange Club's first annual Young Citizenship Award. Citizenship, attitude, academics, character, service, leadership, and sportsmanship were the criteria used by teachers in the nomination process.

Kathy Grace, another Pollard eighth grader, won first prize in the intermediate division for her entry into the State's Visual Arts Competition section of the Future Problem-Solving Bowl sponsored by the Massachusetts Association for the Advancement of Individual Potential.

Kathy's entry was a watercolor painting on the theme of the dangers of nuclear waste.

**NEEDHAM HIGH SCHOOL** — The High School Theatre Guild, under the direction of Ann Koppeis, presented Shakespeare's "A Midsummer Night's Dream."

The High School P.T.C. raised over \$3,000 with its annual Crafts and Collectibles Fair. The proceeds were used to provide scholarships to deserving seniors and to make enrichment grants to school activities and special projects. Students in Art, Physical Education, Theatre Arts, Social Studies, and Science all benefited from this worthwhile P.T.C. program.

The mean SAT scores for the graduating classes continued to show improvement. The verbal mean score was 452, an increase of seven points over the previous year. The mathematics mean score rose twenty points to 522. Needham continued to run well above New England and national mean scores. This record is particularly significant since 351 seniors out of a class of 409 took SAT's at least once. Twenty-seven students had verbal scores of 600 or above; 67 students had mathematics scores of 600 or above.

Seven members of the class of 1985 qualified as National Merit Semi-Finalists. They were: Scott Anderson, Dan Frisbie, James Mace, John O'Brien, Andrew Crouch, Arsen Hajian, and Jonathan Mutch. The National Merit Finalists will be announced in the Spring of 1985.

## MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

— A Minuteman student majoring in a non-traditional field made history in 1984. Welding major Lana Svetlichny topped an all-male field to become the first woman to win the first place gold medal in the high school welding competition sponsored by the Massachusetts Vocational Industrial Clubs of America (VICA). Three other Minuteman women also won medals for their skills in traditionally male occupations, including post-graduate Gayle Sullivan of Needham who won the gold first place medal in cabinetmaking.

For the fourth year, Minuteman's horticulture students won top honors for their exhibits at the New England Flower Show.

Minuteman also received state and national awards in 1984 for its unique energy conservation system which utilizes geothermal wells and solar panels which operate in tandem to provide domestic hot water, as well as heating and cooling for portions of the building.

In 1984 Minuteman was selected by General Motors Corporation to serve as the site for a new automotive service educational program which was set up in conjunction with the Massachusetts Bay Community College. Minuteman also was selected as one of two vocational-technical schools in Massachusetts to offer an experimental physics/math course called Principles of Technology. The course emphasizes laboratory work and mathe-

matics calculations related to the technical majors of students.

Other highlights for 1984 include the establishment of a required computer literacy program for freshmen, the institution of a two-year computer-aided drafting (CAD) training program for drafting majors and grant-funding summer enrichment programs for students in Printing, Drafting, Auto Mechanics, Robotics, Culinary Arts, and Cosmetology.

Throughout the school system each department has contributed to a fulfilling 1983-84 school year.

## ADULT EDUCATION

— The adult education program had a very successful 1983-84 year. Total enrollment was approximately 3500 students in 222 different courses. There were 60 new courses taught, in addition to the many popular courses that are offered each semester.

— The adult education program enrolled students ranging from age 16 to age 85. Students came from 33 different surrounding communities, in addition to the many Needham adults who took courses. Approximately 260 senior citizens enrolled in courses throughout the year.

— The adult education program expanded its daytime offerings to include classes taught five mornings and four afternoons, using classrooms at the Senior Center, the high school, and the middle schools. Many classes were offered both as full-length courses and as one-night or two-night workshops.

## ART

— Twelve secondary art students received awards in the annual Scholastic Art Awards Competition sponsored by the **Boston Globe**. A senior student, John Lechner, had his portfolio chosen as one of only eleven in the State selected for exhibition. Six students whose works were exhibited and who received blue ribbon awards qualified for the national exhibition held in New York City.

— The Art Department participated in the second annual Future Problem-Solving Bowl Visual Arts Competition held at M.I.T. in April. Needham students did extremely well, winning first place in the senior division and first, second, and third place in the intermediate division.

— Fifth-grade art students again participated in the Exchange Club Fourth of July celebration by creating artwork for display using the chosen theme, "Musical America." Over 50 pieces of artwork were displayed in the windows of the Stop & Shop. Ten blue ribbon awards were made on the Fourth — all the others received honorable mention.

— The Art and Music Departments collaborated to present the first "Festival of the Arts." This was an expansion of the yearly combined program which we had been offering for the past four years. Over 400 pieces of student artwork were on display throughout the



festival.

## ENGLISH

- The English Department is pleased to announce that Andrew Crouch was a recipient of the National Council of Teachers of English Achievement Award in Writing. Andrew's prize-winning essay was entitled "Prayer to Whom?" a satirical comment on an important contemporary issue, the feasibility of legalizing prayer in America's public schools. The NCTE Award is presented to 500 high school students throughout the country, and the recipients receive special attention from colleges and universities.
- Once again, the Needham High School literary magazine, **Even a Rag Like This**, won several awards in two competitions. At the New England Scholastic Press Association Conference, the **Rag** won first place for "scholastic editing and publishing" and a high school (a school over 1,000 students). In another competition, held at Springfield College, the **Rag** added three more plaques to its collection — awards for best in fiction, poetry, and general content.

## FOREIGN LANGUAGES

- The department participated for the fourth consecutive year in a student exchange program with a high school in Paris, France, and for the second consecutive year with a high school in Maracaibo, Venezuela.
- The department was awarded federal block grant funds for staff development and materials in order to provide a workshop for ten staff members entitled "The Microcomputer in the Foreign Language Program."
- Mrs. Jacklyn Clayton, an ESL specialist, was elected president of MATSOL (The Massachusetts Association for Teachers of English to Speakers of Other Languages) for 1984.
- Betty Athanasoulas, a Latin teacher, was awarded a Fulbright grant to participate in the 1983 Summer Seminar in Classical Studies under the binational program of educational exchange between the United States and Italy.
- In May, the Foreign Language Department conducted its Seventh Annual Foreign Language Merit Awards presentation. Thirty-four students received 40 different awards which included awards for high achievement in various national foreign language examinations, awards presented by regional and State foreign language organizations, and awards for contribution and achievement in the Needham Foreign Language Program.
- Needham was commended for its "continued efforts to promote high quality and efficient school health services in the Commonwealth."

## MATHEMATICS

- During the summer of 1983, a mathematics teacher worked on a project to collect as many samples of multiple choice SAT questions as possible. These ques-

tions were sorted out by topics and prepared in booklet form. The booklets were distributed to all secondary mathematics teachers, and a copy was placed in the Needham Public Library. Teachers were required to include some of these questions on each of their tests throughout the year. It was hoped that all students would become more familiar with the style of the SAT, as well as the pattern of the type of questions asked. Possibly the extra effort this year by the teachers in this regard was a factor in the increase of SAT scores by about 20 points.

- At the middle schools, all grade six students are continuing with the computer literacy program by learning about a new machine, the Apple, and a new language, Logo. Plans are underway to formally incorporate the computer into the regular mathematics curriculum next year as these students move up through the grades.

## MEDIA

- Computer literacy programs already developed for the fourth and fifth grades have been extended to grade six with the introduction of a Logo program. Our instructional plans include both direct and indirect learning outcomes involving computers from the early grades through high school.
- The High School Television Laboratory has been updated and new equipment installed in conjunction with the arrival of cable television in the Town. The new studio will be used to develop curriculum-related programs and to offer students the opportunity to develop expertise in television technology.

## METCO

- The METCO program in Needham embarked on its seventeenth year in 1983-84 as a voluntary desegregation program. The Needham Public Schools is one of the 36 suburban communities to support the goal to provide a quality education to minority students, as well as to promote racial harmony.
- There were ten graduating seniors, seven of whom are attending four-year colleges or universities.
- Middle school METCO students participated in two study skills workshops which provided them with some specific and effective study skills techniques. Juniors and seniors participated in college/career workshops that provided assistance with college selection, career decisions, and financial aid.

## MUSIC

- For the first time, the Music Department expanded the annual "Music in Our Schools Week" to a "Music in Our Schools Month." The Needham schools celebrated the month by extending the Pops/Art Sunday High School Concert into a two-day "Festival of the Arts." Vocal and instrumental groups from elementary through senior high performed in separate concerts beginning Friday evening and ending Saturday

afternoon.

- The High School Music Department continued its annual music tradition by presenting an outstanding performance of the Broadway musical, "South Pacific."
- The Needham High School Band, under the direction of Mr. Larry Gilbo, entered the first annual marching band competition hosted by the Dedham High School Band in November. The band received the second-place award.

## OCCUPATIONAL/CAREER EDUCATION

- With the purchase of the Wang Word Processing System 5 in 1979, Needham High School entered the office automation revolution. Because word information/processing is continually changing, the equipment has been upgraded to include a System 20 with seven work stations and a System 30 with five work stations, giving students 13 work stations on which to learn the basics and advanced applications of word processing.

## PACT

- The Needham schools provide a Program for Academically and Creatively Talented students (PACT) in grades two through eight.
- Selected elementary students in grades two through five meet with their PACT teacher in their own schools once a week for two or more hours. The instructional program is designed to encourage and develop critical and creative thinking skills and to explore areas of study not generally included in the basic curriculum.
- Students in the middle school program (grades six through eight) meet with their PACT teacher one period per week during the school day with after-school, optional time arranged for special projects and extensions. The program emphasizes the processes of critical and creative thinking, problem solving, and the applications of higher level thinking skills.
- At the high school level, students are challenged with a variety of advanced placement and honors courses.

## PHYSICAL EDUCATION AND ATHLETICS

- Needham won the following Bay State Conference Championships: Boys' Soccer (also State Tournament runner-up), Indoor Track, Boys' Outdoor Track, and Girls' Tennis. The boys' and girls' teams finished second in the Bay State Conference Boys' or Girls' All-Sports Awards. Needham High School finished fourth in the **Boston Globe's** Division I Dalton Athletic Award.

## PUPIL PERSONNEL SERVICES

- The department has been awarded a three-year State grant to study the feasibility of criterion reference testing at the elementary and middle school levels. This form of assessment provides detailed information about skill mastery, and strengths and weaknesses of individual students.

# EDUCATION

- The Special Education Preschool program has been adapted each year to meet the needs of the particular group of children. This year the program consists of three parts: a half-day program for three- and four-year olds, an extended full day for five-year olds, and an outreach consultation component to local nursery schools.
- Through federal funds, all special education programs have a microcomputer within the resource rooms or accessible to them. This has enabled special needs students to utilize appropriate software relating to creative writing, as well as skills reinforcement. The microcomputer has proved to be the great equalizer for special needs students.
- A number of staff have been honored by appointments and elections; Doris Hopengarten became a Fellow in the American Orthopsychiatric Association; Milly Cohen serves on the Board of Directors of the Boston Guild for the Hard of Hearing and has been appointed to the Governor's Advisory Council for the Massachusetts Office of Deafness; Diana Siegenthaler was elected to the Board of Directors of the Massachusetts Association of School Adjustment Counselors.

## READING

- The core of the reading program in grades one through six is provided by three basic textbook readers with three groups in a class. Reading is extended by other language arts activities of writing, listening, and speaking. Literature further helps enrich the reading program.
- At the grade six level, greater emphasis

has been placed on literature and other reading materials. Summer curriculum work by teachers included the development of three literature units for use by grade six reading groups.

## SCIENCE

- During the 1983-84 school year, the Science Center provided a number of unusual science experiences in addition to the day-to-day program. Examples of these specials are: Bird Feeders, an after-school lesson for grades one through four; Biggest Tree in Needham contest featuring a 190-year-old tree; Nature Field Trips; Bear Facts, with a 200 pound, mounted black bear; Lesley College Workshop for 500 kindergarten teachers; Science Magic program; and a Reptilearium show.
- Joreen Piotrowski, science teacher at the Newman Middle School, was selected as the Massachusetts recipient of the Presidential Award for Excellence in Science Teaching.
- Mary Vogt, class of 1986, and Arsen Hajian, class of 1985, obtained perfect scores of 800 on the Chemistry Achievement Test.
- Science teachers Judith Waldron, Robert Lockhart, and Renee LaFontaine were invited to participate in the Boston University Science Fellows Program which recognizes outstanding high school teachers in eastern Massachusetts.

## SOCIAL STUDIES

- Cable television programs have been planned and will be telecast on the local access channel this year. Economics will be the subject and six programs are in

the planned series.

- Curriculum revisions were made for grades three and five.

The Needham Public Schools is fortunate to have several staff members identified by national and regional associations as being outstanding in their fields. Frederic Preston, Principal of the Newman Middle School, was named Principal of the Year by the State Principals' Association. Henry Hicks, a Social Studies teacher, was named Teacher of the Year by the Daughters of Colonial Wars. Members of the Needham teaching staff were asked to make presentations at national conferences in the area of instruction and curriculum, and several administrators were asked to give workshops at the Principals' Center at Harvard University. The Needham Science Center was identified by the National Association of Science Teachers as a model program at its national conference in Boston.

The Needham School Committee spent a great deal of time and energy in the policy-making aspect for the Needham schools. Also, Mr. Blair Wentworth, a School Committee member for six years and past chairman for the 1983-84 school year, has ended his term. Mr. Wentworth devoted considerable time to the Committee and is expertise helped the other Committee members make some very difficult decisions regarding closing of schools, cutting of staff, and negotiating with the various groups within the system. Our thanks to Mr. Wentworth and our appreciation for his efforts and commitment to quality education.

## Future School Needs Committee

### PURPOSE

The Future School Needs Committee was established by Article 62 of the Annual Town Meeting of 1950 and was continued by Article 42 of the Annual Town Meeting of 1984. The committee acts in an advisory capacity to Town Meeting by formulating decisions affecting the Needham Public Schools. The Future School Needs Committee projects future school enrollments and works with various other Town Meeting committees as well as with appointed subcommittees of the School Committee.

### FY 1984 HIGHLIGHTS

Enrollment projections continue to show a declining school population, especially at the High School level. Projections also show the elementary population remaining fairly stable. The birth rate for 1983 was 253, well below the 300 level the committee projects for each grade level. The committee continued developing a six year energy plan for all school facilities. This process

was described in our report to Town Meeting contained in the 1984 Annual Town Meeting Warrant. The cost of bringing our schools back to efficient operation will be \$250,000 per year in Capital Outlay.

A member of our committee served on the Middle School Reuse Committee. That committee was charged "to determine the use(s) of the Newman School in 1986." Five recommendations were submitted to the School Committee:

1. retain the building for school use
2. elementary science center will stay at Newman
3. portions of the school will continue to be used for community functions
4. unused portions will be leased
5. establish a revolving account to pay for maintenance.

Another member of our committee served on the Elementary School Boundary Committee. This committee was formed "to examine the student population and elementary school boundaries for a possible

revision of school boundaries." After reviewing redistricting guidelines, school capacities, projected enrollments, recen census and townwide distribution of children 5 years old and younger, the committee submitted its recommended actions to the School Committee for providing the best boundary changes to maintain population equality.

### FY 1985 PROJECTIONS

As we near 1988, our committee still does not foresee an upswing in the school enrollments. We are mindful that nationally the birth rate is increasing, but Needham's growth is primarily in housing for the elderly. We are aware that indirectly this shift can effect the residential housing market. We will continue to work closely on the reuse of the Newman School and facility energy projects. We plan to coordinate with the Director of Buildings and Grounds the evaluation of possible reduction in energy consumption and energy cost



avoided at the buildings where the first phase of the six year plan has been implemented.

## ENROLLMENT PROJECTIONS

	K	1-5	6-8	9-12	Total
Act. '83	254	1427	1080	1579	4340
Proj. '83	287	1385	1054	1542	4268
1984	248	1404	920	1552	4124
1985	251	1366	859	1444	3920
1986	283	1359	822	1324	3788
1987	292	1385	805	1225	3707
1988	271	1406	795	1090	3562
1989	271	1424	790	1011	3496
1990	271	1448	779	978	3476
1991	271	1468	758	976	3473
1992	271	1455	789	948	3463

## PUBLIC SAFETY

### Police Department



Louis Roman, Police Chief

#### PURPOSE:

The Police Department is the law enforcement agency organized within the community to enforce the rules and regulations of human conduct, enacted or imposed by society to regulate the conduct of individuals, forbidding some acts and requiring others.

The Police Department is responsible for the protection of life and property within the Town and creating and maintaining that sense of security enjoyed by the citizens in the community.

The Department operates twenty-four hours a day continuously, answers all calls for aid, and takes necessary action or refers calls to appropriate agency if not a police matter. During the year, the Needham Police Department received 10,063 calls that required some type of police action.

In addition, constant police patrols and the omnipresence of the police act as a deterrent to crime.

## BUDGETARY DATA

Personal Services	\$1,607,299.	Number of Employees	
Expenses	169,019.	Full Time	58
Capital Items	50,792.	Part Time	12
Total	\$1,827,110.	Total	70

## POLICE ACTIVITIES 7/1/83-6/30/84

From the Uniform Crime Report	No. of Offenses	Cleared by Arrests or exceptional means
Homicide	0	
Rape	0	
Robbery	2	
Assault	94	89
Total	98	89
<b>BREAKING &amp; ENTERING</b>		
Residential	60	
Non-Residential	23	
Total	83	10
<b>LARCENY</b>	392	29

## MOTOR

### VEHICLE THEFT 41

Stolen Locally/Recovered	
Locally	16
Stolen Locally/Recovered	
Elsewhere	15
Stolen Elsewhere/Recovered	
Locally	10

## PROPERTY VALUES

	Stolen	Recovered
Larceny and B & E	\$192,638.	\$ 21,923.
Motor Vehicle	179,880.	\$136,930.
Total	\$372,518.	\$158,903.

## FROM THE ARREST BOOK

	No. of Offenses
Violation of Drug Laws	15
Forgery and Uttering	6
Idle and Disorderly	18
Violation of Liquor Laws	45
Protective Custody	112
Operating Under the Influence	184
Receiving Stolen Property	2

## FROM THE POLICE LOG

Disturbance Calls	855
Trespassing	25
Bicycles Stolen	54
Vandalism	327
Burglary Alarms	2,351
Robbery Alarms	45

## MOTOR VEHICLES

Moving Violation Citations	
Complaints	3,883
Warnings	2,624
Arrests	450
Parking Tickets Issues	10,979
Personal Injury Accidents	188
Property Damage Accidents	1,024
Fatal	0

The Department once again was able to stay within the limits of its budget and still provide the services that the citizenry of the town expects. Crimes of violence remain very low, acts of vandalism and breaking & entering again were reduced over the previous year.

A look into the future reveals that some thought must be given to expanding our present facilities as our present building was constructed in 1932 with a sworn personnel of only thirteen people and nowhere near the equipment we have today.

Once again, our thanks to the fine cooperation and support of the other departments, tribunals and boards of the town and citizens of our community.

## Fire Department



Charles Bellomo, Fire Chief

#### PURPOSE:

The Needham Fire Department is made up of a dedicated group of men whose goal is the protection of life and property for all citizens of Needham.

Many individual programs make up the total fire protection picture. Some of these are: Fire Protection, Fire Prevention, Public Education, Training, Administration, Emergency Medical Services and Maintenance of the Fire Alarm System.

The officers and men are involved in one or more of these various functions in order to mold these individual components into one complete protection service.

## BUDGETARY DATA:

	Number of Employees
Personal Services	\$2,361,690.
Expenses	130,312.
Capital Expenses	46,096.
Total No. of Personnel	75

## HIGHLIGHTS:

During the fiscal year, 2,469 calls for assistance were answered by the department. Rescue and ambulance personnel treated and transported 1,732 medical emergencies. The ambulance also answered 28 Mutual Aid calls to other communities.

Eighty-four mutual aid runs were made to communities in the Metro Fire District (which includes 34 cities and towns.)

Firefighters will have completed their course in Hazardous Materials by September 17, 1984. This course was given by the Metro Chiefs at the Mass. Firefighting Academy, located in Sudbury, Mass.

All members of the department have attended classes in new firefighting tech-



# PUBLIC SAFETY

niques thereby updating their knowledge and keeping their skills sharp.

The Needham Fire Department Drill Team has been active in local as well as out of state parades this year, and are proud to have won trophies for the department.

We are pleased to announce that the ISO (Insurance Service Organization) has upgraded the Town of Needham's rating for fire insurance classification from a four to a three. We suggest that you check with your personal insurance company to see if this will effect your rates.

## AMBULANCE:

The new ambulance has arrived and is in constant use. Since the ambulance was taken over by the Needham Fire Department in 1981, it has made over 6,000 all-weather runs.

The E.M.T.'s have continued to participate in training courses given by Glover Memorial Hospital. The E.M.T.'s have a continuous education program, meeting monthly with hospital personnel, therefore updating their knowledge constantly.

## Civil Defense



Julius T. Fedel

### PURPOSE:

The Department of Civil Defense and Office of Emergency Preparedness is charged with the overall planning for an emergency of any type, man-made or natural, such as hurricane, tornado, snow-storm, flood or a major fire. We are ready to provide support and assistance to all town departments in a time of emergency in the form of trained manpower and equipment.

### BUDGETARY DATA:

		Number of
		Employees
Personal Services	\$ 1,500.	Full Time 0
Expenses	\$14,060.	Part Time 1

### FY '84 HIGHLIGHTS:

The Auxiliary Police unit has been participating in classes and becoming more knowledgeable about the tasks they are called upon to do.

Our Underwater Rescue Unit made up of volunteers from the Fire Department is a

## FIRE ALARM:

The Fire Alarm Department has completed installing nearly four miles of communications cable between the Town Hall, Police and Fire Department Headquarters, Glover Memorial Hospital, Civil Defense, Public Works, three School Department Buildings and the Bird's Hill antenna site. The Fire Alarm Department has been deeply involved in the review and approval of fire alarm systems in new buildings being connected to the Municipal Fire Alarm Systems and in renovations to new systems.

## INSPECTION BUREAU:

The Inspection Bureau is responsible for inspections, issuing permits and the collection of all permit fees. A log is maintained for all permits issued and fees received. To date, 1,104 permits have been issued and \$10,348 has been collected and processed through the Treasurer's office.

## FIRE PREVENTION BUREAU:

The Fire Prevention Bureau has been working on a new film for fire safety en-

titled, "Men, Women and Children." This film was completed this year and is currently being shown to students in the Needham School system. We are also showing this film to the elderly and homemakers at the Visiting Nurses Association.

The Fire Prevention Bureau assisted firefighters and officers in their In-Service Inspections. Inspections have been made of all new buildings and those that were remodeled.

Seminars were conducted at numerous businesses, Glover Memorial Hospital and the Charles River Workshop. Discussions were held on the different types of fire extinguishers, and instruction was given to personnel on safety and use of fire extinguishers. Safety seminars were also conducted at Ridge Hill for the Needham Park and Recreation Department. This program consisted of home fire safety and camp fires.

Revenue returned to the town is as follows:

Ambulance	\$41,818.76
Fire Alarm	25,440.00
Permits	10,348.00
	<hr/>
	\$77,606.76

part of Civil Defense, and money is requested in our budget each year for the purchase of new equipment or training. Practice sessions are being continued, and all members have met up-dated qualifications.

On March 29th a late winter storm struck the greater Boston area. The storm started to intensify in the morning and by eleven o'clock it was at its peak. Between 11:00 a.m. and 1:00 p.m. most of the damage was done. Over 85% of the Town was without power. Telephone service was also out in many areas. Over five hundred trees and telephone poles were down, blocking streets and intersections. By 11:45 a.m. Civil Defense volunteers were on duty. Our Auxiliary Police were manning road blocks at downed wires and trees and assisting disabled motorists. By mid-afternoon the full extent of Mother Nature's violent rage became clear. Needham had been hit by the worst snowstorm in memory.

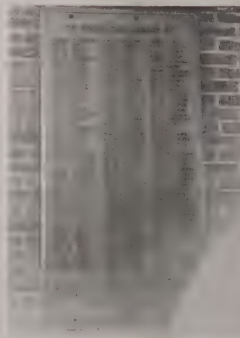
Civil Defense Director Julius T. Fedel, in cooperation with the Board of Selectmen, Fire Chief, Police Chief and the D.P.W. Director established a command center to coordinate all emergency efforts. It was decided to open a shelter at the Pollard Middle School. Civil Defense volunteers worked around the clock bringing people to the shelter, and stocking it with cots and blankets. We went door to door at the Linden Street senior housing project to be sure all residents were safe and accounted for. We provided generators for five people at home on life support systems, blankets for a nursing home that had no heat, and pumps for flooded victims. After four days

of around-the-clock hard work, it was over. We would like to say thanks to all of the men and women volunteers who make up Civil Defense and put in countless hours without regard for themselves to help neighbors and residents who were in great need.

### FY '85 FORECAST:

Our number one project this year is to make our emergency response even more effective. Why not join our team and be a Civil Defense Volunteer such as:

Auxiliary Police Officers  
Radio Technicians  
Ham Radio Operators  
Radiological Technicians



The Town's Civil War Honor Roll, located at the entrance to Town Hall

## Public Works



Robert A. MacEwen, Director of Public Works; John D. Marr, Jr., Engineer; Robert J. Lanigan, Superintendent Highway Division; Richard P. Merson, Superintendent Sewer Division; Bruce Nagler, Superintendent Water Division; John F. Cusick, Superintendent Parks, Grounds and Forestry

## PURPOSE:

Public Works includes, in its broadest sense, all endeavors related to the planning, designing, construction, operation, maintenance and management of the physical facilities necessary or desirable to community life. The Needham Public Works Department renders service to all citizens in the areas of highway maintenance and construction, water supply and distribution, sanitary and storm sewer construction and maintenance, solid waste disposal, traffic control, park maintenance and snow removal. The Department provides its own

administration, engineering and equipment maintenance.

## BUDGETARY DATA:

Personal Services	\$1,807,571.	Full Time	81
Expenses	1,573,283.	Part Time	30
Capital Expenses	123,374.		
Total	\$3,504,228.		

## FY '84 HIGHLIGHTS:

The High Rock Street Bridge was closed by the Massachusetts D.P.W. due to deterioration of the sub-structure.

The 128 West Resource Recovery Council's regional solid waste disposal facility proposed to be constructed in Plainville, MA failed to materialize and put a serious crimp in Needham's plans for disposing of its waste at a resource recovery plant.

On March 29, 1984, the Town was hit with one of the worst storms ever witnessed by department personnel. Winds of 70-80 miles per hour knocked down over 500 trees, dropped ten inches of snow and left 85 percent of the Town without power, including all water pumping stations and 9 of 10 sewer pumping stations.

The Town launched two new programs in FY 1984; An Infiltration and Inflow Analysis of its Sewer System and the cleaning and relining of water mains. Both programs are partially reimbursed by the State, 90% of the I/I and 50% on the cleaning and relining.

State Aid to Highways contributed \$232,659. and provided for the improvement of more than 4.75 miles of roadway classified on the Primary Road Network.

Continued efforts by the Town to eliminate the 30 percent mandatory purchase clause from the M.D.C. Water Contract have not been successful despite the concurrence of the M.D.C.

The Department was able to maintain a reasonable level of service under Proposition 2½ despite a further reduction in manpower to a total complement of 80, twenty-six fewer than its maximum strength of 106.

## DIVISION SUPPORT:

The Engineering Division continues to provide the technical support for all Department activities and assists other town agencies in engineering matters. This support consists of preparing studies, cost estimates, field surveys and designs for streets,

municipal utilities, recreational facilities, parking lots and traffic improvements. The Division also prepares and maintains record drawings of water, sewer, drainage and street construction and continues to maintain Assessor's plans and other municipal maps.

Personnel of the Division assisted the Planning Board in review of subdivision plans to insure compliance with town standards and regulations. Reviews were conducted for Lantern Lane, Carriage Lane, Mary Chilton Road and Canavan Circle.

Other projects undertaken consisted of the preparation of plans and specifications for: cleaning and relining water mains on Highland Avenue and Morton Street, the Miller Street sewer, the Gould Street sidewalk and the installation of 12" and 16" water mains on Rosemary Street. Division personnel also prepared a conceptual plan for revisions to the Route 128 exit ramp at Highland Avenue to improve access to the Needham and Newton Industrial Area. The division participated in preparing the plan for the Carter School sale and assisted in developing the compromise agreement for the acquisition of McCracken Land.

The Garage Division is responsible for the operation and maintenance of the Public Works Building, the purchase, maintenance and repair of all Public Works equipment, and the maintenance of vehicles operated by the Board of Health, Youth Commission, Building, and Park & Recreation Departments. Assistance is also provided in the maintenance of Public Works Pumping Stations. The Division's mechanical experience and welding services have been made readily available to all town departments and its personnel continue to issue State Inspection stickers to most vehicles owned by the Town of Needham.

## The Equipment Leasing Program



Residents of Needham, many of them veterans of World War I, shown leaving the Town Common with picks and shovels on their way to assist in the construction of Memorial Park in the early 1920's.

## Building Department



John C. Rosenfeld, Building Inspector; Chester E. Bosselman, Plumbing Inspector; Donald B. Griffin, Wiring Inspector

## BUDGETARY DATA:

Personal Services	\$77,796.24	Full Time	3
Expenses	2,009.91	Perm.	
Total	\$79,806.15	Pt.-Time	1
		Temp.	
		Pt.-Time	7

For the second year in a row, there is a bill, Senate #2016, which if passed, will re-establish a Code Commission, thus relieving the State Department of Public Safety from trying to implement the mandates of the State Building Code.

Mrs. Barbara Hartshorn, who became a secretary in the Building Department in 1974, retired June 30, 1984, after 10 years of faithful service. Her position has been filled by Diane Collins, who formerly worked for the Police Department. Mr. James Trudeau, a former member of the Fire Department is now acting as a substitute Wire Inspector.

The activity in the building department during the past fiscal year has exceeded that of any previous year.



# PUBLIC FACILITIES

continued with the lease of 5 Dump Trucks, 1 Front End Loader and 1 Riding Lawn Mower. One of the dump trucks was equipped with an underbody scraper plow to facilitate snow removal. Because of budget constraints, the Public Works Department has not been able to rotate its equipment as projected in the long range program. It continues to look toward leasing as a means of avoiding the high initial cost of outright purchase.

The *Highway Division* contracted for the surfacing of 6 miles of roadway pavement with bituminous concrete and stone chip, the resurfacing of 1.5 miles of sidewalks, and the painting of more than 30 miles of center line and crosswalks.

Personnel of the Highway Division painted all guard rail fences, installed or replaced over 200 street name and traffic signs, swept each public way twice and cleaned the business sections and parking lots weekly.

The Receiving and Recycling Facility constructed for the most part by Highway Division personnel completed its fourth fiscal year of operation and continues to receive the plaudits of residential users. The recycling efforts on the part of homeowners still fall well below the desired participation and place that phase of the operation in some jeopardy.

Upgrading of the Town's street light network has been completed, and all incandescent lights have been converted to the more efficient mercury vapor lamps.

Fiscal 1984 produced a snow fall that totalled 61½", and the department responded on 19 occasions with chemical applications and/or plowing to combat the snow and ice.

The *Park Division* continued its active maintenance program on the seven hundred acres of land under the jurisdiction of the Selectmen, Park and Recreation Commission, Conservation Commission and Memorial Park Trustees. In addition to recreational and athletic facilities the Division maintains Rosemary Pool and Mills Field Tennis Courts. The Forestry section of the Division is responsible for planting, prun-

ing, spraying and removal of all public shade trees in the community.

During the winter months, personnel of the Park Division maintain ice skating areas at eight locations. Maintenance includes clearing the ponds of snow, sweeping the surfaces and making new ice when conditions permit. The Division continues to purchase supplies such as grass seed, fertilizer and chemicals in volume to obtain the appropriate discounts offered on bulk purchase.

Three hundred and forty-one flowering and shade trees were planted by personnel of the Park Division while 228 trees were removed due to disease and hazardous conditions.

The Division was quite active in its response to the suppression of insect pests and the eradication of certain noxious weeds. Personnel responded to 32 Gypsy Moth calls, 22 Eastern Tent Caterpillar calls, 20 requests for the spraying of Poison Ivy, and 35 requests for Japanese Beetles, Aphids and Mites.

Personnel of the division beautified the Chapel Street and Eaton Square Parking Lots by installing planters, flowering trees and evergreens.

Ninety-four street trees on Webster Street were injected with fertilizer by a private company in an effort to preserve those trees that appeared to be failing.

The Gypsy Moth population has declined to a level that poses no threat to the trees of Needham.

The *Sewer Division* is responsible for the cleaning and maintenance of 118 miles of sanitary sewer mains, 65 miles of storm water drains, more than 2,800 catch basins, and several miles of brooks and culverts. The Division responded to 178 calls to relieve residential waste water blockages caused in most instances by grease from garbage disposal units and tree roots growing in the service pipes. Personnel of the Sewer Division connected 60 residential and commercial buildings to the municipal sewer system. Ten sewage pump stations containing 23 pumps are required to sup-

plement the gravity system and are checked daily by Division personnel to insure proper operation on a continuous basis.

In fiscal 1984, the *Water Division's* activities produced about \$1,166,235,\*\* more than the total of all expenses that can properly be attributed to the cost of operations, excluding allowance for water facilities depreciation. This indicates that the water rate structure is meeting its intended purpose of running the Division on the basis of returning a profit or loss within certain established guidelines before adjusting the rate. The Coca Cola plant was charged in excess of \$116,000. for water supplied by the Division.

The 1365 million gallons of water pumped through the distribution system met all state and federal environmental standards. The cost for the delivery of water to consumers in any desired quantity at any time, was at the rate of ten gallons for one penny.

Personnel of the Division responded to 2,750 service calls, installed 610 meters and connected 39 new services.

## FY '85 FORECAST

The effects of the reduction in personnel under Proposition 2½ will continue to be felt and will be evidenced by the discontinuance of service frills and substantial increase in the time to respond to basic service needs. Priorities will be established within the operating divisions, and preference will be given to those services that effect the health and safety of the residents.

The Town will resume its search for a resolution to the ultimate disposition of its solid waste to a regional resource recovery facility.

The Department will continue to upgrade the Town's water and sewer systems with additional cleaning and relining projects and sewer main rehabilitation.

The State Aid Programs will continue to be relied upon to keep pace with the Capital responsibilities of the department.

\*\*Dollar figure not available at this time.

*Continued from Page 5*

to the town subsequent to their service in World War II would probably require paragraph after paragraph. Suffice to say that they, like those who had gone before, had much to do with making Needham the town we enjoy so much today.

When the borders of South Korea were breached in June of 1950, and American armed forces were sent there under United Nations Mandate, Needham once again sent her sons to a foreign war. Some who had served in World War II were recalled to active duty for the Korean conflict. Joseph Concannon and Philip Farnham were two of them and they both gave their lives in still another far away land. Needham's other honored dead who died in the Korean conflict were John Coulton, Frank Karalewicz,

Roger Sherman and Bob Tisdale. The memories of the Korean winter still haunt many of those who served there. The bond of brotherhood forged in that crucible will endure.

The Vietnam Conflict became our first living room war. Nightly television brought the reality and horror of war into the homes of America. To many who had never been exposed to the suffering and privation endured by those who served, it was too much to bear. The country was torn asunder. Many of our young men opted not to serve. Many others made the conscious choice, that the duties of citizenship come first — and went to the jungles and highlands of Southeast Asia. The Gold Star honor roll of Needham acquired nine new names. Their memory is fresh in the minds of their families and friends. They too were

our best and brightest. Bob Bouchet, Mike Downey, John Duncan, Tom Flood, Jimmy Hepler, Anthony Passerello, and Alan Perault truly died for freedom in Vietnam, as did Henry Stoddard who was killed in Thailand while performing a support mission. Their service records contain many decorations, most of which reflect their selfless sacrifice on behalf of their fellow men.

This writing is not in any way intended to glorify war. Those of us who have been there know that war is an abomination, but as we seek peace, let us always be careful that we don't denigrate the service and sacrifice of those to whom we owe so much. To those who fought for it, the taste of freedom has a sweetness the protected can never know. May God grant those who gave their lives for us eternal peace. We love them, we care and we remember.



## Minibus



Jane A. Howard, Minibus Coordinator

The Needham-Mite Minibus travels in four fixed loop hourly routes through the Town of Needham offering public transportation to people of all ages.

### BUDGETARY DATA:

		Number of Employees
Personal Services	\$ 5,689.00	Full Time 0
Expenses	29,581.92	Part Time 1
Capital Expenses	0.	
Total	\$35,270.92	

### 1984 HIGHLIGHTS:

During fiscal year 1984, the Minibus carried 29,766 riders during 3198.5 hours of

operation. 53.5% were senior citizens, 27.5% were students, 12.4% were adults, and 6.6% were children under the age of six.

Town Meeting had made its position clear, and minibus hours for 1984 were established in accordance with the emphatic wish of this body: to continue to meet the transportation needs of the elderly of our town. The buses operated from 10:00 a.m. to 4:00 p.m. on weekdays, including the months of July and August for the first time in three years.

The biggest news of 1984 was the return of the MBTA subsidy. \$45,000 had been appropriated by Town Meeting for bus service. The MBTA agreed to subsidize 50% of the cost of the current service up to a total of \$22,500.

Concurrently, as negotiations were taking place with the MBTA, the Board of Selectmen created the Minibus Advisory Committee, and five volunteers were charged with the responsibility of studying vehicles, service hours, and routes. The committee recommended the extension of the bus day, and on January 2, when the MBTA subsidy became effective, 1½ hours were added to each day. The buses ran from

10:00 a.m. to 5:30 p.m., however the MBTA did not subsidize the cost of the extended service. This was financed entirely by the Town.

The bus contract finances for the year were:

1984 Appropriation	\$45,000.00
Total MBTA subsidy received	21,754.60
Cost to Town (10-4 service all year)	23,082.15
Cost to Town (4-5:30 service Jan-June)	5,550.20
Returned to Town (unspent appropriation)	16,367.65

### 1985 PROJECTIONS:

With the continuation and increase of the MBTA subsidy, the Town will be able to provide still additional minibus service. Projected for 1985 is an added hour of service each day from September through June with buses running from 9:00 a.m. to 5:30 p.m. Summer hours will be 10:00-4:00.

The Town looks forward to new vehicles as well in 1985, and it is anticipated that more effective and reliable service will be afforded to the riders.

## HUMAN SERVICES

## Glover Memorial Hospital



David Z. Webster, Chairman; John K. Benson, M. Christopher Canavan, Eunice Connors, David Donald, William H. Gorham, Helen Krawiecki, Phillip Reed, J. David White, Stephen L. Barrett, Administrator. Not pictured: David Devine and Gary M. Petrini

### PURPOSE:

The objectives of Glover Memorial Hospital are to guard and enhance the health of the community in cooperation with other effective health agencies, town departments, and organizations.

The Board of Trustees, appointed by the

Selectmen, has general management direction and control of the affairs of Glover Memorial Hospital and shall make rules and regulations subject to the authority of the Board of Selectmen as agents for the Town, and to the direction of the Town Meeting.

### BUDGETARY DATA:

		Number of Employees
Personal Services	\$6,853,171.	Full-Time 239
Expenses	3,990,339	Part-Time 367
Capital Expenses	372,077.	
	\$11,215,587.	606

### SUMMARY OF SERVICES

The following table indicates the services provided by the Hospital during FY 1984 as compared with FY 1983.

	FY 1983	FY 1984
Medical-surgical Inpatient		
Admissions	3,509	3,330
One Day Surgical Patients	868	890
TOTAL:	4,377	4,220
Occupancy:		
Medical-Surgical Inpatients	78.4%	70.7%
Treated in Emergency Room:	13,725	13,366
Treated in Operating Room:		
Inpatient and Out-patient	2,398	2,349
Physical and Occupational		

# HUMAN SERVICES

Therapy:		
Inpatient and Out-patient	12,426	10,212
Laboratory Tests:		
Inpatient and Out-patient	116,854	113,106
X-ray Services:		
Inpatient and Out-patient	22,297	24,094

## FY 1984 HIGHLIGHTS — HEALTH AND HUMAN SERVICES

One of the major highlights of the year was the Massachusetts Department of Public Health's approval of Glover's application for a CT scanner, and subsequent funding approval. The CT scanner allows for medical or surgical intervention at an earlier point than previously possible, decreases the length of hospital stay, and significantly reduces medical costs. Residents of Needham will soon have immediate access to this highly sophisticated machine with the capability of determining life-saving treatment.

In 1984, the Same Day Surgery program was expanded, restructured, streamlined and formalized. The Same Day Surgery Unit was completely refurbished and enhanced. Currently there are 200 surgical procedures that can be performed on a one day basis at Glover, and the list is growing. The more commonly performed procedures are dental, orthopedic, gynecological, urological and dermatological. Argon laser eye surgery is now being performed on a regular outpatient basis for patients with various acute and chronic eye problems. A

minor surgery program was also incorporated into the overall ambulatory hospital services.

Exciting new development were launched by the cardiology department which continues to provide sophisticated coronary care/intensive care. Glover is currently involved in the implantation of a variety of advanced pacemakers, and newer dual chamber programmable pacemaker devices. Antiarrhythmic agents are being used for patients who would not respond to more conventional medical therapy. Glover is also involved in two pilot programs: a new form of electrophysiological testing in conjunction with Brigham and Women's Hospital; and tissue plasminogen activator in conjunction with Massachusetts General Hospital.

Glover's modern facilities for the management of cancer include laboratory, radiology, and nuclear medicine testing capabilities for the detection and diagnosis of cancer. Major as well as minor surgery is performed daily and chemotherapy is available. This year the Oncology Program participated in a National Prostate Cancer Study of the American College of Surgeons.

A number of Community Health Education programs were presented during the year which covered the following topics: stress and relaxation techniques, coronary artery disease, nutrition, and physical fitness.

An industrial medicine/occupational health program has continued to be developed. Titled, "Fit for Work," it is

available to small and large companies. The program offers three components: pre-employment physicals, medical treatment for work related injuries, and health promotion programs.

The Glover Hospital Aid Association continues to be dedicated to the hospital in its fund-raising efforts. Through a variety of special events, many gifts and medical equipment purchases were donated throughout the year, and a Social Service Fund was established. The Aid sponsored Glover Visitors program continues to be active with approximately 3,000 visits being made annually to patients who would otherwise have few if any visitors. Through the generosity of group, organizational, business and individual donors, many gifts to the Permanent Donation Fund were made.

## FY 1985 FORECAST — HEALTH AND HUMAN SERVICES

The hospital will continue to remain committed to quality, personalized patient care and medical excellence. It is expected that ambulatory and outpatient services and programs will be expanded in the coming year as the hospital continues to cost-effectively operate within the constraints of Chapter 372.

Glover anticipates implementing a new delivery system for its Community Health Education programs which will result in an expanded Speakers Bureau, and an increase in the number of community outreach programs to better meet the health care needs of Needham residents.

## Board of Health



John Fernald, Chairman; Ruth Bauer, Rachel E. Spector

### PURPOSE:

The Board of Health is an elected Board and is mandated by the General Laws to enforce state and local public health and environmental regulations to preserve, protect and improve the public health and social well-being of the citizens.

### BUDGETARY DATA:

		Number of Employees
Personal Services	\$117,004.	Full Time 4
Expenses	11,850.	Part Time 5
Mental Health	66,880.	
Charles River Workshop	9,282.	
TOTAL	\$205,016.	
	RECEIPTS	
	OF FY '84	
	\$9,917	

### PUBLIC HEALTH NURSING

This year, the Well Child Conference

appointments increased by one third. Needham families who cannot afford well child care at their physician's office may come to the clinic. We see children from newborns to pre-school age for physicals and progress in growth and development.

The nurses held eleven different kinds of health screening, i.e., hearing, vision, blood pressure, scoliosis, glaucoma, tuberculosis, lead paint poisoning, lazy eye, colo-rectal, breast cancer and hemoglobin with nearly 4000 participants.

We have added to our responsibilities, the Fuel Assistance Program and Federal Dairy Products Surplus program for our low income families.

During the fiscal year 1984, the Public Health Nursing provided the following services:

Communicable Disease control	
Salmonella	12
Hepatitis	5
Malaria	1
Listeria	1
Meningitis	1
Tuberculosis	4
Chickenpox	48
Gonorrhea	5
Scarlet Fever	1
Home Visits for Investigation	27

Animal Bites Reported	
Dog	21
Cat	4
Gerbil	1
Hamster	1
Rabbit	1

A total of 290 dogs were immunized against Rabies at the annual Rabies Clinics held during April 1984.

Immunizations	
Influenza	1,432
Pneumonia	6
Measles, Mumps, Rubella	25
Polio	65
Tetanus Diphtheria	29
Diphtheria, Pertussis, Tetanus	52

Screening Programs	
Mantoux skin testing	141
Lead Paint	11
Hemoglobin	16
Colo-rectao	68
Glaucoma	256
Blood Pressure	1,729
Scoliosis	139
Vision Screening	1,018
Hearing	508

Maternal and Child Health Programs	
Newborn baby visits	56



Well Child Conferences	23
Appointments	284
Parenting seminars	11
Attendance	62

## Inspections

Nursery Schools, Camps and Day Care Centers	30
Health Guidance home visits	307
Mental Health home visits	116
Parochial School Nursing	350

Federal Energy Assistance	151
families	

Federal Surplus Food	
Distribution	1,742
5 distributions	families
Smoking Cessation Seminars	9

## Nutritional and Diet Counseling

In the area of diet therapy, patients referred by Physicians and Visiting Nurses for therapeutic diet counseling. Office conferences or home visits with the patient and/or family members are arranged by the Nutritionist. Among the diets most frequently prescribed are for diabetes, hypertension, elevated levels of cholesterol and/or triglycerides, gastrointestinal problems, obesity, allergies, etc.

During the past year a total of 611 conferences were carried on with patients and/or their families for diet therapy. Of these 119 were consultations with new patients and 492 were follow-up visits. During the year 63 home visits were made to home bound patients referred for diet therapy.

## Community Education Programs

This year, nutrition programs offered in the community included:

Senior Adult Programs	4 sessions
Weight Control Series	9 sessions
Weight Control Series	9 sessions
Nursery School and Day Care Programs	5 sessions

Nutrition and Diet Seminars	3 sessions
Nutrition Workshop for Young Families	2 sessions

## Traveling Meals Program

Needham Traveling Meals is a program in which meals are delivered to persons unable to cope with shopping and preparing their own food. Meals including therapeutic diets are prepared at Hamilton House, packaged, and delivered by volunteers to eligible participants. Fifty (50) volunteers are involved in the program. Weekend meals are provided when necessary.

The following table summarized the number of meals provided by the Traveling Meals Program during the past year:

Total number of meal packages delivered:	8,970
New Recipients	62
Reinstated recipients	38
Number of weekend deliveries	8 to 11

## ENVIRONMENTAL HEALTH

The generalized environmental control programs conducted by the Sanitarian are varied, and multi-faceted as determined by local and State licensure and permit regulations, specific legal mandates, complaints and inquiries, public demand, the State Sanitary Code and other rules and advisory requirements.

Below is a listing in part, of the work performance items of the complaints, inspectional activities, educational services, licensure, permit and remedial activities performed by the Sanitarian in the 1983-1984 fiscal year.

Food service establishment inspections and food complaints, reinspections, consultations and permit activities and Federal and State Food and Drug recalls	165
Subsurface sewage disposal, municipal sewerage, drainage inspections, consultations, permit activities	141

Swimming pools (public, semi-public and domestic) inspections, consultations and related permit activities	77
Domestic animal permit activities, animal, rodent and insect consultations, building demolition permit release and related activities	48
Solid waste, dumping, pollution control, inspections and related activities	60
Minimum housing, lead paint, industrial hygiene, asbestos, sandblasting, environmental site evaluation, noise, air pollution, complaints, inspections, consultation and related activities	87
Subdivision control, inspections, consultations and related activities	33
Soft drink, carbonated beverage bottling plant inspections and permit activities	3
Inspection of camps, nursing homes, motels and other establishments for permit and other requirements	32
Rabies, dog clinic activities	6
Unclassified, miscellaneous, general nuisance complaints, permit, license, inspectional and consultative activities	23
Professional meetings attended	10

## FY 84 FORECAST:

As reported last year, environmental concerns are impacting more and more each year on the Town's resources of time and manpower. The "Right-to-Know" law will be in effect next year. The Town of Needham will be reimbursed for this program by the State, but it still takes time and man hours away from other vital programs.

## BUDGETARY DATA:

		Number of Employees
Personal Services	\$16,171.	Full Time 0
Expenses	996.	Part Time 2
Capital Expenses	0.	
Veterans' Benefits	78,224.	
Total	\$95,391.	

## FY 1984 HIGHLIGHTS:

Benefits caseloads were reasonably constant throughout the year, with the total cost up somewhat because of increased medical expenses. Benefits expenditures, as captioned above, are proportionately reimbursed by the Commonwealth. A marked increase in requests for assistance in applying for Federal programs was noted and is reflective of the aging of our Veteran population. Federal benefits paid to the Veteran population of Needham and dependents during the year were in excess of 2.65 millions of dollars.

## Department of Veterans' Services



Terrence W. McGuire, Jr.

## PURPOSE:

The Department of Veterans' Services performs those functions assigned to it by Chapter 115 of the General Laws of the Commonwealth. Chief among these functions is the administration of a program of benefits provided to Veterans and members of their families. The Department is assigned responsibility for Veterans' graves.

A depository of discharges and records of service is maintained within the Department. Point of contact service is provided for matters to be brought before the Veterans' Administration. Service Officer services before panels of the Veterans' Administration, through the Office of the Commissioner of Veterans' Services, is provided for those Veterans requesting them.

# HUMAN SERVICES

The settlement of the Agent Orange class action suit in Federal Court met with mixed reaction among the Vietnam Veterans of Needham. There was a general consensus that something had to be done to recognize the possible effects of herbicides among those who suffered exposure. Some had reservations that the amount of the award might prove to be much too small if long term effects extending to the progeny of those exposed are later encountered.

The vote of Town Meeting, without dissent, to accept the provisions of state law which exempt former Prisoners of War from motor vehicle excise tax when they have availed themselves of the privilege of acquiring free distinctive plates was well

received by the Veteran community. There are several former Prisoners of War who have not taken advantage of this program. Should you have any questions, please call the Department.

One consequence of the aging of our Veterans is, sadly, an increase in the numbers of those who go to their eternal reward each year. Needham lost more than 50 of her Veteran sons and daughters during the past year. They will be sorely missed but always remembered. On Memorial Day the members of the local posts of the Veterans of Foreign Wars and the American Legion decorate the graves of our Veterans in the two cemeteries in town. My thanks for their help and devotion.

## FY 1985 PROJECTIONS:

No significant changes in benefits case-load is anticipated. The legislature enacted a 5% budget increase effective July 1, 1984 which will have some impact.

Further liberalization of special benefits available to former Prisoners of War enacted in 1984 by Congress make it imperative that qualified Veterans make themselves aware of program changes. Literature is available in our office.

If a copy of your discharge is not on file in the Department please bring one by. The availability when needed helps to lessen the burden on your family.

## Youth Commission



Carolle Vollman, Chairman, William Duncan, F.S. Terry Crook, Thomas Engleman, Youth Coordinator. Not pictured: Ted Bennett, Robert Enos, and Paul Keyes

### PURPOSE:

The Needham Youth Commission is responsible for identifying and responding to the needs of Needham youth and their families. The Commission provides support services to youths and their families, and works to improve the quality of life through counseling, employment services, community education and restitution programs.

The eight members of the Youth Commission are appointed as follows: One each by the Finance Committee, Board of Selectmen, Town Moderator, School Committee, Police Chief, and Park and Recreation Commission, and two youth representatives by the Superintendent of Schools. The youth board provides a significant link between youth services and the Town.

### BUDGETARY DATA:

		Number of Employees:
Salaries	\$85,425.	Full Time 4
Expenses	3,729.	Part Time 0
Capital Expenses	0.	
Total	\$89,154.	

### FY '84 HIGHLIGHTS:

The Commission's Community Counseling and Youth Service Center provided employment and counseling services to 1,700 young people during the report period. By providing information and support services to local teenagers and families, the Commission encourages greater utilization of available resources to enhance family life and prevent life's challenges from becoming problems.

For those young people and families who use our service, contact with a counselor either prevented a minor problem from becoming a serious family or community issue, or provided a young person or family in difficulty with a place to turn for help. The Commission supplemented the counseling program by sponsoring parent support groups.

The Commission's Employment and Career Placement Program responds to the need for meaningful experiences for young people to learn about the exciting and challenging world of work. There were 1,176 jobs located during the past year in full time, part time, yard work and babysitting jobs.

The Needham Community Service Restitution Program processed twenty-one offenders who were court ordered to provide community service. Offenders provided 915 hours of service work for local community agencies and town departments, equal to \$3,065 worth of work (based upon the minimum wage of \$3.35/hour). Young offenders are provided a means to make up for their misdeeds in a constructive way and taught that crime does not pay.

Another exciting activity of the Commission was the continued growth of the Needham Chapter of Students Against Driving Drunk (S.A.D.D.), which continues to promote, among fellow students and community groups, their theme: "Not to drive when drunk or be a passenger in a car with a drunk driver". The local S.A.D.D. Chapter, and Youth Commission, sponsored numerous programs, highlighted by: The guest appearance of the Boston

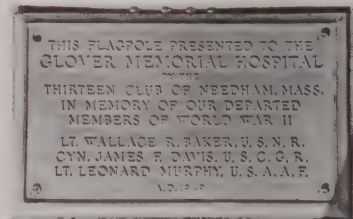
College Football Team led by B.C.'s Doug Flutie, a week-long S.A.D.D. Awareness Week in May, and a guest appearance by the national founder of S.A.D.D., Robert Anastas.

The Youth Advisory Council, a group of high school students who advise the youth board, have established the Peer Tutor Program, where high school students meet regularly with middle school students for tutoring and study skills development. The program has been meaningful to tutor and tutee, alike.

The Commission received \$2,500 in materials and donations for our Restitution, Community Services, and Employment Program. The Commission's Employment Service collected \$5,976 in revenues. Adult and youth volunteers provided assistance to the employment service, as did the use of a computer-assisted management information system, which increased our ability to match residential and commercial job opportunities with qualified applicants.

### FY '85 FORECAST:

The Commission plans to extend restitution services and community education presentations in the area of alcohol awareness. The Outreach and Counseling Program is planning to expand the Peer Tutor Program and sponsor additional adolescent and parent groups.



Plaque on the flagpole at Glover Memorial Hospital donated by the Thirteen Club of Needham High School in 1949 in memory of Lt. Wallace Baker, U.S. Navy, Chief Yeoman James Davis, U.S. Coast Guard and Lt. Leonard Murphy, U.S. Army Air Force who were members of the Club and made the supreme sacrifice in W.W. II



## Council on Aging



Edward Pelletier, Chairman; Diane Perry Matthews, Daniel Comisky, Nina Ackerman, Helen Blumenberg, Florence Grinspoon, Sydney Dockser, John Jenkins, Margaret Lindsay, Beverly McNair, Francis Quillard, Gerald Swartz, Deborah Wentworth, Anne Tinkham, Janice Weiss, Executive Director. Not pictured, Helen Hicks

### PURPOSE:

The Council on Aging was established by Town Meeting in 1957 to: a) Identify the total needs and concerns of Needham's elderly and retired persons and those approaching retirement age, b) Design, promote, coordinate or implement services and programs to meet these needs and concerns, c) Inform the community and enlist the support and participation of all citizens in this effort.

### BUDGETARY DATA:

		Number of Employees	Full Time	Part Time
Personal Services	\$36,420.		2	
Expenses	3,209.			0
Total	\$39,629.			

### FY '84 HIGHLIGHTS:

a) **Stephen Palmer Center** is the focal point for older adults in the community where two full-time aging specialists plan, implement, coordinate, and evaluate programs and services, based on the needs and input of the 60+ population in Needham. The Program includes education on a variety of topics and current issues; recreation and physical fitness, arts and crafts, music, language, and with the assistance of the Needham Free Public Library, an extensive book collection featuring many large print titles. The staff recruits and trains volunteers to assist in carrying out the program which in FY '84 served 3,254 different individuals. Staff is available to counsel and assist the elderly and their families with their concerns and problems.

b) **Extent of Service:** 107,051 units of service were provided by staff, volunteers, and cooperating town agencies. Some major areas of assistance included:

Outreach Services	Units of Service
(Information and Referral, Ring Every Day, Friendly Visitors, transportation, discount program, tax assistance, etc.)	32,847
Health Maintenance Services	6,980
Group lunches	13,180
Recreation and Educational Activities	15,221
Newsletter	26,400

c) **Volunteers:** 283 men and women contributed 16,571 hours of service in FY '84, approximately 238 hours per week or the equivalent of 6.35 full-time workers. This "in-kind" cost saving to the Town is approximately \$60,000.

d) **Friends of Needham Elderly, Inc:** A private, non-profit organization founded in 1980, has assumed the full cost of printing and mailing the monthly newsletter, as well as, paying for improvements at the Stephen Palmer Center.

e) **FY '84 Accomplishments:** The Council on Aging served 57% of its 5668 over-60 population in FY 1984. During FY '84:

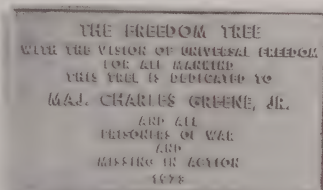
- 1) A grant was written, based on perceived and expressed need by Needham Elders, to open the Center on Sundays. The grant was funded at \$5,200., for FY 1985, through West Suburban Elder Services Title IIIB of the Older Americans Act.

- 2) A monthly Health Education Series was initiated and implemented in cooperation with Glover Memorial Hospital featuring informational lectures by health professionals. This series is held during the **afternoon**, a time when more seniors feel comfortable attending.
- 3) In cooperation with **Vision Foundation** and a grant from the **Needham Lions Club**, the **Over 60 Vision Group** was re-established at the Center. This group meets monthly and provides support for those elderly with low or no vision.
- 4) A **Senior Employment Program** in cooperation with Jewish Vocational Service and West Suburban Elder Services provided employment counselling and job placement for 35 elderly Needham residents.

### FY '85 FORECAST:

The 5668 people over 60 in Needham equal 20% of the Town's total population. Those over 80 years of age total 1064 and 632 people live alone. The growth of Needham's elderly population is rapid and reflects the national trend. An average of 170 people use the Stephen Palmer Center and its services each day and the need for more space, creative programming, counselling, and supportive services is increasing.

**Affordable housing options** continues to be the presenting problem for many of Needham's elderly population. As more rooming and other houses are converted to apartments and condominiums the middle-income elderly are slowly being squeezed out of the last viable housing options available. Many older people in Needham find they can no longer live here. The Council on Aging will continue to work toward a broad spectrum of housing choices for those over 60 in Needham and continue to explore congregate living as one of the choices.



Plaque at the base of the Freedom Tree, located in Memorial Park and dedicated to Major Charles Greene, Jr. of Needham and all prisoners of war and missing in action servicemen in 1973. The tree is one of the first public expressions of concern for the POW-MIA issue in the country and demonstrates the spirit of the Town. It would be noted that almost 2500 Americans are still listed as missing in action more than ten years after the Paris Peace Accords ended the Vietnam conflict.

# DEVELOPMENT

## Planning Board



*Susan Glazer, Chairman, Stanley Tippet, John H. Cogswell, Norman A. Homsy, Richard C. Skarinka, Russell J. Burke, Planning Director*

### PURPOSE:

The Planning Board is charged with broad statutory responsibilities to guide the physical growth and development of the Town in a coordinated and comprehensive manner. The Planning Board reviews all proposed subdivisions of land under the provisions of M.G.L. Chapter 41 and administers the provisions of the Town's Subdivision Regulations and Procedural Rules. All proposals for rezoning of land and all applications for variances and special permits are reviewed by the Planning Board and a recommendation is rendered. A major responsibility of the Planning Board includes maintenance of an up-to-date Master Plan which is used as a guidepost for decisions regarding future development of the Town. The Board is responsible for the continuous review and update of the Zoning By-law and Subdivision Regulations to control growth and development of the Town.

### BUDGETARY DATA:

		Number of Employees
Personal Services	\$39,119.	Full Time 1
Expenses	3,352.	Part Time 1
Capital Expenses	0.	
Total	\$42,471.	

### FY '84 HIGHLIGHTS:

Fiscal 1984 was a busy and productive year for the Planning Board. The Board reviewed 26 specific proposals to divide property for a determination that the particular plan does not constitute a subdivision under M.G.L. Chapter 41.

Subdivision activity included the approval of 19 lots in 21 subdivisions located off Central Avenue, Castle Place, Noyes Street, Chestnut Street, and Brewster Drive. The Board also performed ongoing administration of the construction of these and previously approved subdivisions with the assistance of the Public Works Department.

Advisory recommendations were transmitted to the Board of Appeals on 33 cases. The Board also forwarded recommendations to the Building Inspector, after performing site plan review on Phase 2 of North Hill Village and the Webster Green apartments at the site of the former Carter School.

Working in concert with the Board of Selectmen, the Planning Board voted to approve a medical office building on Oak Street for reduced interest funding under the Commercial Area Revitalization District Program.

At the 1984 Special Town Meeting two Planning Board articles were adopted. The first was a rezoning of the Carter School site and the second was a recodification of the Zoning By-law as recommended by the Master Plan to make it more understandable. All six zoning amendments presented by the Planning Board to the 1984 Annual Town Meeting were adopted. These amendments concerned: minimum lot areas for nurseries; elimination of the density zone provisions; revising and upgrading the flood plain regulations; revising unclear wording; and inserting a special permit requirement for retail uses of 5750 square feet in the Industrial District. Citizen petitions concerning the flood plain boundary of Pine Swamp and heliports were referred to the Planning Board for further study.

The Planning Board has been coordinating its efforts with those of the Selectmen and Transportation Committee in the final planning for the restoration of commuter rail service to Needham.

The Massachusetts Department of Public Works has agreed to consider improvements to the Highland Avenue-Needham Street corridor in Needham and Newton. Feasibility studies are underway to examine traffic solutions. Additionally the State is considering the feasibility of direct access to and from northbound Route 128 to the Industrial Park via a frontage road running between Kendrick Street and Highland Avenue.

A computerized property data base is being created by the Planning Board for the rapid dissemination of information and to facilitate detailed planning analysis at a fraction of the cost and time.

### FY '85 FORECAST:

The Planning Board will continue its efforts in implementing the recommendations of the 1983 Master Plan. The Board will also be further studying the heliport and flood plain boundary zoning petitions as requested by Town Meeting.

The brisk pace of development seen in Needham is expected to continue as demand remains intense. The construction of new office space is expected to continue along Route 128 and Needham Center. Residential construction from 1980-1984 has approached the level for the entire decade of 1970-1980.

While such development can be a welcome addition to the tax base, it should not occur in such a fashion that it will overburden Town services and facilities. Toward this end the Planning Board will be

examining Site Plan Review and Planned Residential Development techniques. Site Plan Review will provide for the review of all significant developments by the Planning Board and other departments to insure that the development will not overload Town services or facilities, to minimize adverse impacts such as traffic, drainage, and to insure compatibility with adjacent properties. Planned Residential Development is a means for development to occur at present single family density levels but to preserve greater amounts of open space by minimizing paved areas and allowing more flexibility in the siting of homes. Such approaches have resulted in innovative, attractive developments in communities such as Lincoln, Lexington, South Natick and Concord.

The Board looks forward to the continued cooperation and input of other Town agencies and citizens in its planning efforts.

## Conservation Commission



*Roy A. Cramer, Chairman; Elizabeth Anderson, John M. Gaffney, Henry Ostrowski, John Sullivan. Not pictured: Michael Kupferman and Martin Healy*

### PURPOSE:

The functions of the Conservation Commission are to 1) advise the Town in matters pertaining to the use, management and protection of the Town's natural resources and open spaces; 2) to administer the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, Section 40; and 3) manage Ridge Hill Reservation, located at 463 Charles River Street.

### BUDGETARY DATA:

Number of Employees	Full-Time 0	Part-Time 0
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### FY '84 HIGHLIGHTS:

During the 1984 Fiscal Year the Commission continued to have a heavy workload due to the administration of the Wetlands



Protection Act. The basic intent of that Act is that no person may remove, fill, dredge or alter certain natural resource areas without first filing a Notice of Intent with the Commission and obtaining, after a public hearing, an Order of Conditions. Those Conditions must protect certain environmental and other public interests. Wetlands are defined broadly to include not only lakes, streams and ponds, but also marshes, swamps, flood plain areas, bordering wetlands containing certain types of vegetation, etc. Each year the Commission's work sees increased pressure for development of those areas of Needham which have traditionally been undeveloped. Those areas include both the open space area near South Street, as well as isolated parcels scattered throughout Needham which were never developed due to existence of ledge, wetland, limited access, etc.

The enforcement aspect of the Commission's responsibilities has become more important during the past year. The Commission has made an effort to secure compliance with the Act and to use both administrative and legal methods to correct violations such as unlawful filling of wetlands.

The Commission was involved in several

controversial matters in the last fiscal year, including the Hillside project. A Commission Order of Conditions was appealed by the developer to the Massachusetts Department of Environmental Quality Engineering after protracted negotiations and hearings with the Town. The Commission was also involved with the Gatewood Drive cluster development.

**Ridge Hill Reservation.** Each year Ridge Hill Reservation continues to attract more and more people, who use the picnic, hiking, camping and other outdoor facilities for enjoyment. The Fit Trail, donated by the Lions Club, is in constant use. The number of visitors to Ridge Hill was estimated at 6000-8000, not including the Revolutionary War battle reenactment held during the July 4 festivities.

The Commission also maintains land across the street from Ridge Hill Reservation that extends to the Charles River. This fall the trail to the river was completed, and provides a variety of settings in one walk.

The Ridge Hill main house has become a desirable location for social functions, and is in increasing demand. Commission member Elizabeth Anderson continues to contribute her time and efforts to the

management of the Reservation. John C. Marr, Jr., Town Engineer, continues to be a vital aid to the Commission, both as an advisor to the Commission on wetlands matters and at Ridge Hill. He is primarily responsible for the completion of the path to the Charles River described above.

#### FY '85 PROJECTIONS:

The Commission was pleased to be the beneficiary of four acres of undeveloped forest and marsh owned by William and Mary Sweet for a natural and wildlife preserve. The Commission hopes to expand its activities in land acquisition through donation, and also hopes to devote more time to long-range planning issues so that a thoughtful balance between development and preservation of open space can be achieved in Needham.

We expect the development pressure to continue in the coming year, and hope that we can work with other Town agencies for the common good. The Commission sees a continued need for technical expertise to respond to more sophisticated development proposals on environmentally sensitive land.

## Board of Appeals



Hertz Henkoff, Chairman, Warren J. MacDonald, Alexander Zaleski, Edward L. McCalum, associate member. Not pictured: William J. Tedoldi, associate member

Any party may petition the Board of Appeals for: 1) a variance from the Zoning By-law, 2) a special permit where required by the Zoning By-law, and 3) a review of the action of the Building Inspector in granting or refusing a permit under the provisions of the Zoning By-law. All matters brought before the Board must be in compliance with the applicable provisions of the General Laws. The Board consists of three members and two associate members, appointed by the Board of Selectmen.

#### BUDGETARY DATA:

		Number of Employees
Personal Services	\$2,715.	Full-Time 0
Expenses	2,360.	Part-Time 1
Capital Expenses	0.	
Total	\$4,429.	

During the period July 1, 1983 through June 30, 1984 the Board of Appeals convened in 18 sessions to hear 36 applications for variances, special permits, and appeals from a decision of the Building Inspector as well as for the purpose of deliberation. After hearing and consideration, the Board granted the relief requested on 23 applica-

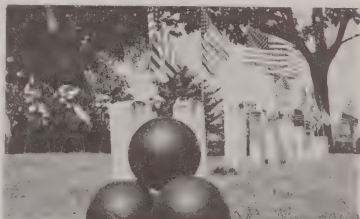
tions and denied the relief requested on 9 applications. Four applicants were granted leave to withdraw.

Under the provisions of the General Laws, all matters must be the subject of a public meeting. The first of two publications of a "Notice of Hearing" must appear in a local newspaper at least fourteen days prior to the date of the hearing. The expense of such advertising is the responsibility of the petitioner and is included in the filing fee mentioned below. If a favorable decision is rendered and filed with the Town Clerk, a notice of such favorable decision is furnished by the Board and after a waiting period of twenty days for appeal purposes has elapsed, the petitioner must record the notice at his expense at the Norfolk Registry of Deeds, Dedham, MA before the decision becomes effective. Application forms and Rules of Procedure for hearings may be obtained in the Town Clerk's Office during business hours. Rules of the Board require that a filing fee of fifty dollars for a variance or sixty dollars for a special permit accompanies each application together with four copies of the plot plan. To appeal a decision of the Building Inspector, the filing fee is forty

dollars. Applications may be filed in the Office of the Town Clerk.

The Zoning By-law which was amended pursuant to Chapter 808 of the Acts of 1975 has made more explicit the basis on which a variance may be granted. The applicant must show that owing to circumstances relating to the soil conditions, shape, or topography of such land or structures and especially affecting such land or structures but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the By-law would involve substantial hardship, financial or otherwise, to the petitioner, and that relief may be granted without substantial detriment to the public good.

All hearings are normally held in the Town Hall, usually on the third Tuesday evening of each month. All are welcome to attend. Decisions are rendered in accordance with the General Laws of the Commonwealth and the By-laws of Needham. All decisions of the Board of Appeals are filed with the Town Clerk and are a public record.



Graves of members of the Grand Army of the Republic in the Veterans section of Needham Cemetery.

# DEVELOPMENT

## Historical Commission



Nancy D. Hartford, Chairman; Beth Rich, Norman A. Homsy, Raymond F. Bosworth, Leslie G. Crumbaker

### PURPOSE:

The Needham Historical Commission was created by a vote of the Special Town Meeting of October, 1976, and its responsibilities are defined in the General By-Laws of the Town, Article XVIII. The Commission, consisting of five members appointed by the Selectmen, is charged with the responsibility of identifying, researching, and preparing for the Massachusetts Historical Commission, inventory reports for inclusion in the Inventory of the Historical Assets of the Commonwealth on those houses, sites, and structures in the town which are of particular historical interest and importance. These reports are based on research in local, county, and state public records, and in town and county public records. The Commission is further charged with the preparation and submission of nominations of Needham houses, sites and structures of distinctive historical importance for possible inclusion in the National Register of Historic Places.

### BUDGETARY DATA:

		Number of Employees
Salaries	0.	Full-Time 0
Expenses	\$295.10	Part-Time 0
Capital Expenses	0.	
Total	\$295.10	

**NOTE:** This is a commission made up of volunteers.

### FY '84 HIGHLIGHTS:

The total number of inventory reports prepared by the Needham Historical Commission and now on file in the Historical Assets of the Commonwealth, an inventory list maintained in the office of the Secretary of State, now stands at seventy-two houses and buildings, thirteen sites, nine structures, and two monuments. In addition, five nominations have been prepared by the Commission for houses which have been placed on the National Register of Historic Places, maintained in Washington. Copies of these inventory reports and nominations are on file in the Needham Public Library where they are available for study or perusal.

A growing interest in the work of the Commission has been evidenced during the year by the number of homeowners who have asked the Commission to consider their houses for inclusion in the Needham historical inventory. Some have even expressed their impatience that their houses have not already been inventoried. It has been unhappily necessary to tell these

people that the Commission has a substantial backlog of houses already approved for inventory and a number of houses for which nominations to the National Register must still be prepared; that each inventory report and nomination requires research, sometimes extensive and always time consuming; that the members of the Commission are unpaid appointees and all but one member otherwise fully employed. The Commission has been commended by the Massachusetts Historical Commission for the quality of its inventory reports, and it hopes to maintain that quality. The Commission would welcome the help of volunteers to assist in its research, and it continues to be grateful for the fine work of its volunteer photographer, Kenneth Watson.

### FY '85 FORECAST:

The Historical Commission hopes, as it did last year, that this year it will be able to announce the creation of a town historic district in the area near Townsend Green, the old town center. During the past year the Commission completed the required preliminary work for the creation of such a district, but state approval was held up because of administrative changes in the Massachusetts Historical Commission. The Commission also completed last year the work necessary for the nomination of two more of the town's old houses to the National Register, but this work must be redone because of new procedures instituted by the Department of the Interior.

Finally, with or without volunteer help, the Commission hopes and intends to reduce during the coming year its backlog of inventory reports and to prepare further nominations to the National Register of Historic Places.



Frederick C.E. Newey, who served in France with the American Expeditionary Forces in World War I and later retired as a custodian from the Needham School Department

## Housing Authority



Stephen Merritt, Chairman; Diane Perry Matthews, John Wallace, Edward Cahalane. Not pictured: John D. Moore and Rita Osborne, Executive Director

The Needham Housing Authority during the past year leased all units at the new Cook's Bridge development. This uniquely designed complex houses families, handicapped and elderly.

The Needham Housing Authority oversees 375 units including the Federal Section VIII Rental and State public housing for families and elderly.

New roofs, kitchen/bathroom fans and window replacement were part of a modernization grant awarded to the Authority. This was for the State 200-1 family units. Additional funding applied for and received will be to continue with much needed bathroom repairs and termite control at the family units.

Applications for housing are available at the office located at 28 Robert Cook Drive. Both the State and Federal programs have specific requirements for admission and eligibility.

The income requirements and asset limitation are as follows:

No. of persons	Federal Programs (Gross Income)	State Programs* (Net Income)
1	\$11,300	\$14,475
2	12,900	16,544
3	14,500	18,612
4	16,150	20,680
5	17,450	21,972
6	18,750	23,265
7	20,050	24,557

\*The asset limitation is \$15,000

New modernization funding was applied for the State elderly development. The Housing Authority is seeking funds in the amount of \$278,000. This request includes renovation work of windows, doors, heating system, sidewalks, parking lots, painting and thermostats. It is the goal of the Housing Authority to seek funding and expand services which will meet the needs of the residents.

The Housing Authority Commissioners welcome new member, John Wallace. This vacancy occurred when member Wayne P. Rogers resigned. The Housing Authority would like to thank Mr. Rogers for his dedication and services while serving as Commissioner.



# CULTURAL AND LEISURE SERVICES

## Free Public Library



Mary H. Dickert, Chairman; Roma J. Brown, William H. Ganick, Robert D. Hall, Jr., Thomas M. Harkins, Charles F. C. Henderson, Deborah C. Wentworth, Vivian McIver, Librarian

### PURPOSE:

The purpose of the Public Library is to serve as a resource center for everyone in the community seeking information, continuing education, recreation and culture. The Public Library assumes a unique role, one undertaken by no other institution, in that it expresses in a concrete form the cultural, social, political and economic history of society. Since 1975, the Needham Free Public Library has undertaken to preserve, maintain and collect certain historical public records of the town in its Laura G. Willgoose Archives Room.

The two major services of the public library are providing materials (books, magazines, audio-visual) and information to the general public. The Public Library is the only agency with this function and in order to perform adequately must maintain and develop a collection of books and other materials in sufficient amounts to be able to assist individuals in their search for information and to provide enough of these materials to make the library a dependable source for those who use it for educational, recreational and cultural pursuits. The public library must then organize these materials and make them available so that they are convenient and easy to use. Through the services of the Eastern Regional System, the Needham Public Library and holders of Needham Public Library cards may draw on the resources of the Eastern Regional System. The Needham Public Library offers the additional services of educating and assisting individuals of all ages in the use of library materials, special services are provided for senior citizens and handicapped persons, museum passes are available to the major museums in Boston and vicinity and a variety of programs, such as story hours, book talks, films and speakers on varied topics are offered during the year.

### BUDGETARY DATA:

		Number of Employees
Salaries	\$347,232.	Full-Time 17
Expenses	155,036.	Part-Time 21
Capital Expenses	874.	
Total	\$503,142.	

### Materials Circulated:

(For every transaction in checking out an item, a corresponding transaction takes place when the item is returned.)

Adult Dept.	215,137
Juvenile Dept.	87,179
	302,316

**Special Services Circulation:** Talking books and cassettes for legally blind and physically handicapped from Library of Congress and Perkins Institute 425

Number on deposit at library 440

### Circulation Details

Magazines, pamphlets	15,144
College Catalogs	137
Art Prints	1,063
Museum Pass Reservations	1,113
Polaroid Sun Cameras & Smile Kits	102
(Cameras were donated to the Library by Polaroid Corp. Smile Kits are designed to entertain a sick child.)	
Overdue Notices Sent	14,574
Bills	1,313
Reserves Filled	
(patron requests for special book titles)	2,503
Library Cards issued	
Adult	5,498
Juvenile	1,022
	6,520

### Major Services - Providing Information

A brochure has been printed, **Discover the Special Services Available at the Needham Free Public Library:** for the handicapped and physically disabled, for the blind and vision impaired, for the deaf and hearing impaired with LSCA Title I funds.

### Reference Department Statistics:

Questions answered	
Adult	25,485
Juvenile	5,847
	31,332
Inter-library loan	
(Books borrowed from other libraries:	341
	(9% increase)
Reference books on overnight loan	795
	(9.8% gain)

People using Genealogy Collections	238
Books lent to other libraries	122
Needham Newspaper Indexing completed for the years 1875-1889; 1920-1928; 1966-1984 (1886-1889 completed in FY '84)	

Began a Biography Index for Needham names.

### Instruction on How to Use the Library

During the year, the Reference Super-

visor, Young Adult Librarian and Children's Librarian give instruction to classes on how the library is arranged, how to use basic reference books and the card catalog. Additional specific instruction on various topics is given upon request.

2 - High School Economic Classes 60 students

6th Grade Orientation Program: Young Adult Librarian visited 6th grades in Pollard Middle School and Newman Middle School - 13 classes visited 316 students

10 - Classes visited the Children's Room 262 students

### Catalog Department Statistics:

During FY '84, the cataloger became a member of the Bibliographic Data Committee of the Minuteman Library Network. This committee is composed of network catalogers who are making decisions for the data base of the Minuteman Network.

Books added	
Adult	5,078
Juvenile	1,274
	6,352

Records and Cassettes added: 244

### Laura G. Willgoose Archives Room

The Library Trustees, using money from the Laura G. Willgoose Trust Fund, made a new archives room by partitioning off part of the library's garage space. The new arrangement gives the library's archival collection improved security against fire and allows room for expansion. The genealogy collection will be moved into the former archives room.

The Laura G. Willgoose Archives Room was dedicated on November 16, 1975, and since then, many historical and town records have been deposited in the library's archival collection.

Items cataloged	140
People using the Archives Room	33
	57% increase

### FY '84 HIGHLIGHTS:

#### Appropriation for Library Automation Approved by Town Meeting, May, 1984

In April, 1983, the Wellesley Public Library invited the Needham Library to join with a group of local libraries to explore the various ways to automate and to develop specifications for several system configurations. These libraries met over the summer and issued a Joint Request for Information and did a detailed analysis of

# CULTURAL AND LEISURE SERVICES

responses. In the fall of 1983, after the analysis was finished, the group, now calling itself the Wellmin Group (Wellesley/Minuteman), decided to join with the four-teen libraries in the already established Minuteman Library Network.

In February, 1984, Wellmin (Needham, Natick, Wellesley, Westwood, Framingham State College, Lasell Junior College) submitted to the Massachusetts Board of Library Commissioners an application for an LSCA Title III grant to cover the costs of equipment which would enlarge the on-line automated Minuteman Library Network to allow participation of the Wellmin group. On May 3, 1984, the grant was awarded to Wellmin in the amount of \$443,250. This amount will purchase two Digital PDP 11/44 central processing units with related equipment (disc drives, printers, etc.) to be housed at the central site (Framingham Public Library).

As each Wellmin library has to provide its own funding for terminals, conversion of records to machine readable form and telecommunication costs between the local library and the central processing site, the library trustees asked Town Meeting May, 1984, for an appropriation of \$96,000 to cover these costs. The appropriation passed.

The first library function to be automated will be the circulation of books and records. In addition to automating all of the processes involved in circulation, the shared on-line system which the Needham Library has joined will provide a variety of statistical and collection management reports, eventual capability for integrated on-line acquisitions, serials control, and public access catalog.

**Giovanni Castano Art Exhibit, October 2, 1983:** The Library Trustees, in cooperation with the family of noted Needham artist Giovanni Castano, held a reception on Sunday afternoon, October 2, 1983, to open the month-long exhibit of works of Giovanni Castano. A resident of Needham for more than forty-five years, Mr. Castano came to this country in 1901 from southern Italy and graduated from the Boston Museum of Fine Arts School. Mr. Castano was a painter, art critic, appraiser and the proprietor of the Castano Art Gallery located on Newbury Street, Boston. A catalog of the twenty paintings displayed in the exhibition was printed with funds donated by the Castano family and friends of Giovanni Castano. After the exhibit closed, Mr. Castano's daughter, Mrs. Elvira Palmerio, loaned one of the paintings, "A Rainy Twilight in Boston", to the library. It is now on display over the mantelpiece in the library's Adult Reading Room.

## Programs

### Adult, Young Adult Departments — Film Programs, Book Talks, Exhibits:

#### Attendance

22	Movie Programs (Screening Room, Noontime Movies, Solaris)	735
	The Screening Room featured Jeanette MacDonald and	

Nelson Eddy films; Noontime Movies offered a variety of special subject films. Solaris was the Young Adult Summer Program on science fiction.

July 20, 1984 "The Four Shapes of Boston"

60

### Adult, Young Adult Departments - Film Programs, Book Talks, Exhibits:

March 25, 1984 - "The Ubiquitous Palladian Motif;"

A slide lecture by Mrs. Nancy Hartford

45

12 Meetings of Young Adult Book Club "Running Reviews"

60

8 Book Talks by Director

255

12 Art Exhibits by Needham Art Association

19 Special Exhibits in Library Display Case

19 Organizations used the Library's Community Room

**April 5, 1984:** Young Adult Librarian participated in a panel discussion, along with school personnel, held on Author's Day at the Newman Middle School. Students presented five questions on YA literature for the panel's consideration.

**May 14, 1984:** Library Director was a panel speaker at the annual meeting of the Massachusetts Library Association held in Springfield, Mass. Mrs. McIver participated in a program on library reserves, "Reserves, Free or Fee or Not at All". Mrs. McIver was asked to describe the Needham Friends Book Rental Collection and its impact on reserves.

### Children's Department:

#### Attendance

60	Storyhours	1,490
9	Film Showings	331
33	Programs for Older Children	408

Summer Reading Clubs	118
Pre-school Read-to-Me Club	152
Dinosaur Beware Club	95
Jog on Down Club	30
Tales Told Under the Tree	86
Family Picnic	65
Teddy Bear Jamboree	60
Pre-School Holiday Party	22
"Here's Looking at You" Contest	47
Mother Goose Show	
(Marcia Perlmuter of "Characters Educational Theatre" performed as Mother Goose on September 10 to a delighted audience. This program was funded by the Friends of the Needham Library.)	
122 - Total Programs	3,136

### Programs - Friends of the Needham Library

**October 12, 1983:** Bus trip to Concord Aquarium Museum with lunch at the Concord Inn.

**November 20, 1983:** Dr. Radu Florescu, author and Professor of European History at Boston College, spoke about his research into the character of Dracula.

**January 8, 1984:** Colin Bourn, English Professor at Fitchburg State College, captivated a capacity audience with his literary analysis of the works of George Orwell. In

particular his novel of totalitarianism, "1984".

**February 5, 1984:** Professor John McAleer of Boston College spoke on Ralph Waldo Emerson and quoted fully from his new biography, Ralph Waldo Emerson, *Days of Encounter*.

**February, 1984:** Susan Fleming, President of the Friends, organized a Poets Workshop. A group is meeting monthly.

**March 11, 1984:** Diane White, Boston Globe Columnist, gave a fascinating overview of her career, quoting fully from her columns. After her talk, she graciously answered many questions asked about her life and career by an enthusiastic audience.

**May 6, 1984:** John and Laurie McGowan of North Kingston, R.I., presented a slide program which captured the excitement of the 1983 America's Cup Races in Newport.

Once again the Friends were of great support to the library. They gave the Reference Department a Microfiche collection of over 2,900 college catalogs and an accompanying microfiche reader, and additional shelving. They also gave the library a new audio-cassette display unit, new puzzles and toys for the Children's Room along with funds for programming. Monies from the Friends best sellers rental collection have enabled the library to continue the expansion of the rental collection and to purchase 111 new large print books.

## Gifts:

The Trustees and Library staff thank all of the volunteers who gave 1,007.75 hours of their time working in many areas of the library. Also appreciated are the many gifts of books and magazines given to the library, donations to the Library's Permanent Donation Fund, and Speak & Spell and Speak & Math machines by the Needham Lion's Club. A sizeable donation for books was received in May from friends of Mrs. Nathalie Wilson, a long-time volunteer at the library and member of the executive board of Friends of the Needham Library. The Trustees received a \$5,000 bequest from the will of Roger S. Corliss to be used for the library's Business Reference Room. The Library is grateful for the support it receives from Needham residents.

## FY '85 FORECAST:

The library staff will be totally involved in converting its entire collection of 132,876 books to machine-readable form. Every book and shelf list card has to be bar-coded, and every book has to be entered into the data base of the Minuteman Library Network. The professional staff will be attending meetings of various MLN sub-committees which are setting data base standards. The administrative staff will be attending monthly meetings of MLN library directors to approve standards, budgets and set policies for long-range planning.



## Park and Recreation Commission



Charles S. Rizzo, Chairman; Norman L. Provencher, Barrie Little-Gill, David F. Eldridge, Jr., Robert Hawes, Nancy A. White, Director

### PURPOSE:

Empowered by Chapter 45 of the General laws of the Commonwealth of Massachusetts, the Park and Recreation Commission:

- Provides balanced year-round recreation programming and leisure services for residents of all ages
- Serves as stewards of over 400 acres of public parkland and Town Forest
- Maintains and schedules recreation and athletic facilities
- Manages Rosemary Lake as the principal aquatic recreation facility
- Provides comprehensive long-range open space and recreation planning
- Coordinates and provides support services for over 40 community recreation organizations
- Sponsors Town of Needham special events, festivals, and community celebrations
- Provides industrial and corporate fitness and recreation services
- Provides youth leadership training and volunteer resource development

The Park and Recreation Commission is regarded as the principal leisure service agency in the community.

### BUDGETARY DATA:

		Number of Employees:
Personal Services	\$158,259.	Full-Time 2
Expenses	58,102.	
Capital Expenses	28,403.	Part-Time 123
Total	\$245,764.	Total 125

### FY '84 HIGHLIGHTS:

The Park and Recreation Commission heads into the mid-1980's with continued upgrading of facilities and programs, as well as striving to reach new goals in recreation planning.

For an unprecedented second year in a row, the Park and Recreation Commission received an award from the New England Regional Council of Parks and Recreation. An Educational Exhibit displaying parks and programs in Needham was honored as one of the best in New England. Five volunteers labored over 125 hours to develop this display.

The Park and Recreation Commission received \$116,905.10 in operating program receipts, thus bringing the net cost of recreational services to the Town to 46% of the actual budget.

The Sixth Season of the Winter Festival of Performing Arts began with an outstanding performance by the National Touring Company of the Joffrey Ballet in October. A record number of citizens enjoyed the performance. The Winter Festival continued through the winter with a variety of arts programming including the Connecticut Opera Express, the Mass Dance Ensemble and Sinfonie-By-The-Sea. The yearly series is sponsored in cooperation with the Needham Council for the Arts and Humanities with generous support by the Needham Community Theatre and various corporations and townspeople.

The Park and Recreation Commission received continued support from the private sector via financial aid, volunteer leadership, and in-kind services. Large and small companies, individuals, and community organizations are part of the spectrum of assistance received. Each person should be applauded for their efforts as their assistance is priceless.

The Sixth Annual, 3 Mile Run-For-Fun was held on a beautiful, fall day in September. Generously sponsored by McDonald's of Needham, the popular race was opened to out-of-town citizens. The successful race drew over 200 runners. Volunteer assistance was given by the Red Cross, Needham Jaycees, Jr. New Century Club, Auxiliary Police & Park and Recreation Staff.

In record time, the Mills Field Tennis Courts were refurbished for the first time in 14 years, thanks to the Town Meeting's approval of the expenditure. The courts, used by the general public, tennis leagues and the School Department, had run their course and were truly in need of a face lift. Timing could not have been better, as they were ready for summer and fall use.

Rosemary Pool Complex provided recreational swimming for over 72,000 people. Swimming lessons were given to over 1,200 youngsters while sailing, canoeing and radio-controlled model yachting also took place. The Community Sailing Program continues to flourish each year and is funded, in part, by the Needham JAYCEE organization.

Rosemary Complex continues to exceed its life expectancy due to outstanding maintenance by the Park Division and day-to-day operation by the summer Park and Recreation Maintenance Staff.

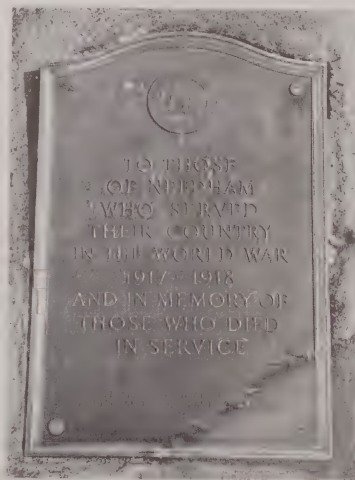
The First Annual, "Life. Be in it." Day was held on a hot, humid day in August. It was a highlight of the summer as it drew over 500 citizens for a day of games, contests, exhibitions, and rides. Keeping with

the theme of the National Recreation and Park Association, "Life. Be in it." is becoming a household phrase.

The institution of a new program, "Learn to Ski," saw many youngsters travel to Blue Hills Ski Area throughout the winter to learn a new skill. The popular program for youngsters will be the Commission in future years.

With the inception of cable television coming to Needham, the Park and Recreation Commission took hold of the invaluable service, and began making plans. Local programming provides a new outlet for publicity, while offering a recreational experience to those home bound unable to participate in the actual activity.

The service of volunteers on various commission-appointed bodies continued to sustain the programs and services of the department. Paul Keyes was the Park and Recreation appointee to the Youth Commission. Paul is not a new face to the Youth Commission as he was quite active with the department years ago through the Needham School System. Edward Pelletier, Chairman of the Council on Aging, continued his outstanding service as the Commission appointee to the Council on Aging.



The Memorial Stone at Memorial Park erected by American Legion Post 14 in 1935 to honor Needham's World War I Veterans. The park was later rededicated as a memorial to the veterans of all our nation's wars

# CULTURAL AND LEISURE SERVICES

## Memorial Park



Robert Chalue, Chairman; Roger Goodwin, Andrew Lawson, Frederick Muir, Arthur Tiernan

There has been a great deal of activity at Memorial Park this year. Early in 1984, John Condon made his annual request for use of the skim diamond for the Needham Industrial Softball League. Edward Reddish and "Rocky" Ferrara requested the use of the ninety-foot baseball diamond for the Needham Park 14 American Legion Baseball Team. Needham Little League and Senior League President, William Duncan, along with James Connolly, Commissioner of the Senior Expansion League requested the use of both diamonds, and Tim Donahue from the New England Youth Baseball

League submitted his request. Ellie Devlin and Rick Scranton from the Needham Track Club requested the use of the Park for their 250-300 young people who participate in their program.

Every school day in both fall and spring there are school functions scheduled until 2:30 with Track and Football scheduled after school hours.

Special events continue to be scheduled at Memorial Park as well. The 4th of July festivities are sponsored by the Exchange Club and enjoyed by many each year. On May 19, the New England Telephone

Company sponsored "A Day for Special Children" at Memorial Park, and in August, "Life, Be In It" was sponsored by the Park and Recreation Commission and held at the Park. In addition, the Thursday evening concerts are sponsored by Park and Recreation and enjoyed by many each week.

With all of these activities, we must thank Bob MacEwen and John Cusack for their many contributions. We wish to especially thank Bob Harris, Supervisor of Memorial Park, for a job well done.

## FINANCE

### Finance Committee



Charles Downe, Chairman; Bonnie Tower, Warner Hartford, Executive Director. Not pictured: Peter Conrad, Robert Bond, William Powers, Larry Smith

The Finance Committee is a permanent committee established under the Town By-Laws as an advisory group to Town Meeting as is, therefore, part of the legislative branch of town government. Its nine members are appointed by the Town Moderator, three each year for a term of three years. The committee is assisted by an executive secretary, a part-time permanent town employee.

In its advisory capacity, its primary function is to review, evaluate and make recommendations to Town Meeting on all the

operating and capital budgets and all other matters which come before Town Meeting having financial impact. Recommendations are made relative to the merit of the proposal, amount of money to be appropriated and method of raising the required monies.

Several other duties have been assigned to the committee by the Town By-Laws or by Town Meeting vote. Among these is the administration of the reserve or contingency fund appropriated by the Town Meeting to cover any unforeseen deficiencies or emergency situations which may occur between Town Meetings.

To control the balance between the number of employees and the work load of the various departments, it is necessary under the Personnel By-Law that the Finance Committee give approval before any vacant paid appointive town position is filled, (except those in the School Department or Glover Memorial Hospital). This staffing control by-law has resulted in the reduction of and more efficient use of personnel. The Finance Committee is often

selected as one of the groups requested to appoint a member to a committee voted by Town Meeting.

Committee meetings are held at Town Hall most Tuesday evenings during the year, and are open to the public. During these meetings budgetary goals are set, proposed budgets are reviewed with Department Heads, warrant articles discussed with proponents and interested parties, discussions held with Town policymaking boards and the recommendations to Town Meeting voted. These recommendations are published in the Warrant for the Annual Town Meeting.

Needham has been fortunate over the years to be able to provide its citizens quality services with a relatively low tax rate. Proposition 2½ is now taxing the ingenuity of our town government to maintain this position. Some services will disappear, but the continued cooperation of the paid and volunteer participants in our town government will assure good values for our tax dollars in the future.

## Board of Assessors



Richard W. Finnegan, Herbert L. Dodge, Phillip Gates, Administrative Assessor. Not pictured: Joseph W. Bergin, Chairman

### PURPOSE:

The Board of Assessors has the basic responsibility of establishing the Town's tax base by assigning an assessed value to every parcel of real estate (about 10,000) in the Town. In addition, the Assessors place a value on all taxable personal property of business and industry in the Town. As of January 1, 1983, the taxing date for FY 1984, the total assessed value of property, real and personal, was slightly in excess of one billion dollars, as follows:

Real Estate \$1,066,617,498

Personal Property 24,403,202  
Total \$1,031,020,700

The FY 1984 tax rate was \$22.34 per thousand dollars of valuation. The total tax levy was \$23,033,002.

### BUDGETARY DATA:

		Number of Employees
Personal Services	\$120,000.	Full-Time 6
Expenses	8,500.	Part-Time 3
Capital Expenses	1,500.	
Total	\$130,000	



## FY '84 HIGHLIGHTS:

Richard W. Finnegan was re-elected Chairman of Board to serve through fiscal year 1984. John Newton, who had been elected in April, 1983 to serve for the remaining year of Mr. Krech's term, expiring 1984, did not run for the office in the Spring election. Joseph W. Bergin was elected.

Sara Pandolf retired from her position as Betterment and Transfer Clerk, an arduous and exacting responsibility which she had performed with great proficiency for several years. Mrs. Camilla Broderick of Needham was selected to fill the vacancy thus created.

Cole-Layer-Trumble Company based in Albany, New York, was engaged as computer program consultant under an agreement to convert the 1981 STA program to their own, and install a computerized valuation program on the Town's own computer so that FY 1985 and future revaluations can be done in-house by the Assessors, using the Town's computer and other facilities of the Data Processing Department.

ation program on the Town's own computer so that FY 1985 and future revaluations can be done in-house by the Assessors, using the Town's computer and other facilities of the Data Processing Department.

## FY '85 FORECAST:

The Town is being re-assessed in its entirety as of January 1, 1984 for FY 1985. The valuation of every parcel of real estate and every item of personal property will change under current law which calls for town-wide revaluation every three years. This is being done largely in-house by the staff of the Assessors' Office and members of the Board, with the assistance of Cole-Layer-Trumble Company in programming, and the cooperation of the Data Processing Department of the Town in running the lengthy edit trails and voluminous print-outs necessary to accomplish the task.

## MEMBERSHIP:

The 832 active employees include all town departments excepting the school teachers, who participate in a separate plan. Employees contribute 5% to 8% of their gross salary. Interest is credited annually to their accounts at the rate being paid on bank savings accounts, currently 5½%. The number of retirees/survivors continues to rise, and as of June, a total of 413 are receiving monthly benefits.

## INVESTMENT PROGRAM:

As of June 30, the system's funds of \$10.9 million were divided between bonds with a book value of \$10.5 million and \$397,244 in a high-yield money market account. During the year, the Board continued its policy of reducing long-term bond holdings and currently, short-term maturities make up 60% of the bond portfolio. Rising interest rates do not erode the market values of short-term issues to the degree suffered by longer-term maturities. Therefore, new investments were concentrated in Treasury and Federal Agency Notes.

The Bank of New England serves as custodian of the bond portfolio, collecting all interest income and proceeds of bond sales. This service reduces the Retirement Board's clerical expenses and increases our interest income by accelerating the reinvestment of bond proceeds. The Bank of New England also served as investment counselor to the Board and meetings were held quarterly to discuss objectives.

## NEW LEGISLATION:

Within the past eighteen months, several legislative acts were approved which have resulted in substantial and beneficial changes. Chapter 630 transferred supervision of municipal retirement systems to a new office, the Division of Public Employee Retirement Administration. Under the broad powers granted by Chapter 630, P.E.R.A. has established and enforced tighter regulations governing the retirement of disabled public employees. We should note that published statistics list Needham with a very favorable ratio of disability pensions to total pensions being paid.

Chapter 661 regulates the funding and investment policies of all municipal retirement systems. Within its context, PERA will measure the management performance and return on investments for each system, and offer local boards the option of combining their funds into a pooled common fund.

## FY 1985 PROJECTIONS:

The functions of the retirement system are largely mandated by state statutes. Within their context, the Board faces a major decision in the investment management area. Should the Board vote to join the pooled fund operated by PERA, or should we continue to engage the services of a professional investment counselor and file with PERA the permitted request to be exempted from the present statutes which restrict investments in equities?

## Contributory Retirement Board



Joseph Carey, Chairman; Claire R. Hawes, Louis F. Klein III

## PURPOSE:

The Needham Contributory Retirement System, an integral part of the State Retirement System, was established under Chapter 32, General Laws of Massachusetts. It is administered by a three-member Board: the Town Comptroller, an Employee elected by the members of the system, and a taxpayer appointed by the Selectmen. The latter two members serve for a three-year term, the

Town Comptroller is a permanent member of the Board. Board meetings are held on the fourth Thursday of each month.

Functions of the Board include counseling employees, processing their applications for retirement benefits, administration of the retirees/survivors payroll, filing detailed operating reports with State/Federal agencies, investment of funds totalling \$10.9 million, and maintaining records of employee contributions and interest earned.

## FINANCIAL SUMMARY, FY 1984:

<b>FUND BALANCE JULY 1, 1983</b>			<b>\$9,507,042</b>
Employee Contributions	897,235		
less: Refunds	234,540	662,695	
Appropriation from Town		1,784,944	
Investment Income		890,396	
From Other Towns		7,392	
Reimbursement from State for Cost-of-Living		99,879	
<b>TOTAL RECEIPTS</b>			<b>3,445,306</b>
Pensions Paid		1,802,353	
Annuities Paid		208,214	
Payments to Other Towns		30,160	
Survivor Benefits		6,062	
Expenses-Payroll		23,674	
Expenses-Non Payroll		13,687	
<b>TOTAL DISBURSEMENTS</b>			<b>2,084,149</b>
<b>NET INCREASE IN FUNDS</b>			<b>1,361,157</b>
<b>TOTAL FUNDS JUNE 30, 1984</b>			<b>10,868,199</b>

# FINANCE

## Commissioners of Trust Funds



Robert W. Cutts, Gerald Swartz, Robert E. Kettley

The Citizens of Needham continue to benefit from the generous gifts donated to the Glover Memorial Hospital, Needham Public Library, Needham Public Schools, Park and Recreation Commission, Needham Cemetery, Council on Aging and Scholarship Awards.

The bequests are administered by the Commissioners of Trust Funds who are

electd to a three-year staggered term. Funds are invested to provide for maximum yield and liquidity within prudent investment standards.

Trust Funds as of June 30, 1984 were \$1,282,591., an increase of 15% over 1983 fiscal year-end, reflecting favorable yields and additional donations.

## Department of Finance



Michael Carroll, Finance Director; Gerard Sullivan, Treasurer and Tax Collector; Joseph Carey, Comptroller; Robert W. Burke, Data Processing Manager

### PURPOSE:

The Department performs all essential financial management and electronic data processing functions for the Town, including budgeting and planning; asserting accounting controls and preparing financial reports; collecting, investing and dispersing cash; and, managing the property and casualty, group health and life, and workers' compensation insurance programs.

### BUDGETARY DATA:

Salaries	\$335,980.	Number of
Expenses	218,981.	Employees:
Capital Expenses	28,468.	Full-Time 18
		Part-Time 0
Total Operating Costs	\$583,429.	
Debt Service	328,373.	
Group Health & Life Insurance	1,220,590.	
Property and Casualty Insurance	254,140.	
Workers' Compensation	299,719.	
Total Expenditures	\$2,686,751.	

### FY 1984 HIGHLIGHTS:

This year saw significant changes in the staffing of the Finance Department. New personnel were appointed the positions of Director, Treasurer/Collector, Excise Tax Clerk, Clerk Typist, Lead Computer Programmer and Computer Operator. In spite of such a large turnover, the Department continued to make substantial improvements in efficiently providing administrative support to all other Town agencies.

More attentive emphasis was placed on the use of the management information available from the Data Processing Center to enhance service delivery planning and

practices of other Town departments. Data processing job request procedures were initiated to monitor and prioritize the demands of user agencies for programming services. Several on-line applications were implemented, including parking tickets, payroll and invoice preparation, resulting in greater efficiency of the user agencies as well as slightly diminishing the demand for Data Entry services. Police Department records were automated, using a micro-computer to analyze statistics that were previously available through extensive manual effort, and to improve the safety of officers who are dispatched to a call for Police assistance.

Managing the Workers' Compensation program was added to the Department's responsibility of managing employee health benefits. The activities of the firm with which the Town contracts to control health insurance costs were coordinated with the activities of the firm that was hired to control workers' comp. medical payments. Structured procedures were instituted to control the reporting of industrial accidents and resultant medical bills. For the first time, a safety inspection of Town Hall was conducted by a safety engineer to improve the working conditions of Town Hall employees.

### FY 1985 FORECAST:

Several major future projects are centered on expiration of the lease of the computer system in June 1986. Town wide data entry needs are being studied to ascertain the extent to which this function should be centralized. Financial software, including all accounting applications, is being sought to increase the efficiency of the Accounting office and make the staff available to conduct internal field audits. Other projects include designing a comprehensive integrated purchasing system that will

operate decentrally but be controlled centrally; attempting to increase the bond rating assigned by Moody's from Aa to Aaa; and, continuing the evaluation of the cash collection and handling procedures of the Treasury.

### INDEX TO FINANCIAL STATEMENTS

Auditors' Report on Financial Statements and Exhibits.....	31
Notes to Financial Statements .....	32
Combined Balance Sheet — All Fund Types and Account Group .....	35
Special Revenue Funds, Capital Projects Fund, Expendable and Nonexpendable Trust Funds and Contributory Retirement System - Combining Statement of Changes in Fund Balances.....	36
General Fund - Budgetary Basis Statement of Revenues, Transfers and Expenditures - Budget and Actual .....	37
Exhibits:	
Reconciliation of Treasurer's Cash - June 30, 1984 .....	38
Schedule of Taxes and Water Rates and Services for the Year .....	38
Combined Statement of Revenues Transfers, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds .....	39
Federal, State and Private Grants.....	40
Revolving Funds .....	41
Deferred Revenue Accounts .....	41
Statement of Appropriations and Expenditures;	
General Fund.....	42



To the Honorable Board of Selectmen,

Town of Needham, Massachusetts:

We have examined the financial statements of the various funds and account groups of the TOWN OF NEEDHAM, MASSACHUSETTS as of June 30, 1984 and for the year then ended, as listed in the foregoing index. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Town follows accounting policies promulgated by the Commonwealth of Massachusetts which vary in certain respects from generally accepted accounting principles. The most significant difference relates to the use of the modified cash basis for recording the operations of the Town's hospital and the water department, as described in Note 1 (g). Generally accepted accounting principles require that the Town account for the activities of the hospital and water department in separate enterprise (self-supporting) funds on an accrual basis.

Consistent with the practice of most municipalities in the Commonwealth of Massachusetts, the Town has neither capitalized the cost of its general fixed assets in a General Fixed Asset Group of Accounts (see Note 1(f)) nor reported in the General Long-Term Obligations Account Group its unfunded pension liability as determined by an acceptable actuarial cost method (see Note 2) as required by generally accepted accounting principles.

In our opinion, except for the effect of (1) not presenting the hospital and water department in separate enterprise funds on an accrual basis, (2) not capitalizing fixed assets in a General Fixed Asset Group of Accounts and (3) not reporting in the General Long-Term Obligations Account Group the Town's unfunded pension liability as determined by an acceptable actuarial cost method, the accompanying financial statements present fairly the financial position of the various funds and account groups of the Town of Needham, Massachusetts as of June 30, 1984, their respective changes in fund balances, and its revenues, transfers and expenditures for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The information contained in Exhibits I and II is presented for the purpose of additional analysis and is not a required part of the basic financial statements. This information has been subjected to the auditing procedures applied in our examination of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Arthur Andersen & Co.*

September 28, 1984.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 1984

### (1) Summary of Significant Accounting Policies

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town are as follows:

#### (a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town of Needham, Massachusetts, except for those transactions involving the Needham Housing Authority which is an activity independent of the Town.

#### (b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or account groups:

1. The General Fund reflects the financial transactions related to general governmental activities which are not otherwise accounted for in another fund.

Included within the General Fund are the unreserved fund balance and overlay surplus.

- The unreserved fund balance is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserved.
- Overlay surplus represents the unused portion of funds appropriated for tax abatements in prior years. Overlay surplus is available to fund extraordinary or unforeseen expenses upon vote by the Town Meeting.

2. Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, trusts and major capital projects) that are legally restricted to expenditures for specified purposes. These sources include Federal Revenue Sharing funds, which must be expended in accordance with Federal Revenue Sharing guidelines, a pension trust fund in which the Town contributes supplemental funding to the retirement plan, gifts and grants from outside sources, which must be expended in accordance with the provisions of the grants, and funds related to specific activities of the Town, which are available to fund future operations as prescribed by the Town.
3. The Special Assessment Funds are used to account for the amounts levied against individual property owners for street, sewer and sidewalk betterments payable over future periods through 1999.

The General Fund balance sheet includes the current portion of unpaid assessments due.

4. The General Long-Term Obligation Account Group reflects the liabilities for long-term debt and retirements thereof. Also included are the long-term portions of noncancellable leases, accrued vacation and estimated maximum sick leave liabilities. The balance payable on long-term debt and liabilities is offset by resources to be provided through taxation in future years.
5. The Trust Funds account for money and securities received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies.

6. The Capital Projects Fund accounts for the acquisition of capital facilities financed by long-term debt. Other acquired capital facilities financed through tax levies are reflected as expenditures in the General Fund Statement of Revenues, Transfers and Expenditures.
7. The Contributory Retirement System maintains investments and other assets for the payment of retirement benefits to its members. The system is governed by the Massachusetts General Laws and is administered by the Board of Retirement.

#### (c) Accounting for Revenues

Substantially all General Fund and Special Revenue Fund revenues are recorded on the modified accrual basis, whereby all receipts collected during the July 1 to August 31 period related to the preceding fiscal year are reflected as revenues for that year. Interest is recorded using the cash basis, which approximates that which would be recorded on the accrual basis.

#### (d) Accounting for Expenditures and Encumbrances

General fund expenditures are recorded on the modified accrual basis. Disbursements for material and supply inventories are considered expenditures rather than assets at the time of purchase. Prepayments are recorded as expenditures at the time of payment and are not deferred and amortized. Interest cost is recognized when the payment becomes due and is not accrued over time. The repayment of long-term debt principal is recorded as an expenditure of the General Fund.

Encumbrances are recorded as charges against budgeted appropriations when the goods or services are committed resulting from approved purchase orders and contracts issued by the Town.

#### (e) Investments

Investments are stated at cost. The market value of investments at June 30, 1984 amounted to \$15,497,928.

#### (f) Accounting for Fixed Assets

The Town does not record fixed assets in an asset account in the Town's general ledger at the time of acquisition, but expenses them when purchased.

#### (g) Accounting for Hospital and Water Department Activities

The activities of both the Glover Memorial Hospital and the Water Department are included in the books and records of the Town as part of the General Fund. Revenues are recorded on the modified accrual basis. As described above, fixed assets are not recorded nor depreciated on the books of the Town. Generally accepted accounting principles require that self-supporting departments be accounted for in separate enterprise funds on an accrual basis.

The condensed financial information for the Hospital and Water Department which is presented below was prepared from the books and records of the Town. As discussed above, information relating to fixed assets and depreciation is not available.

	Hospital	Water Department
Receipts	\$12,270,442	\$1,166,236
Direct expenditures	11,248,753	629,152
Debt service	166,500	51,006
Allocation of general government expenses	959,509	415,300
	<u>\$ (104,320)</u>	<u>\$ 70,778</u>



(2) Pension Plans

The teachers and certain administrative and other professional employees of the Town's school department participate individually in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

Substantially all of the other employees of the Town are participants in the Town of Needham Retirement System. Under the provisions of this system, employees contribute certain percentages of their pay (5% to 8%) and are eligible for retirement benefits after meeting the prescribed age and/or period of service criteria. In addition, the Town contributes an annual amount to this system which is comprised of an amount determined by the Commonwealth of Massachusetts Public Employee Retirement Administration primarily on the basis of projected annual benefit payments for the year ("pay-as-you-go") and a supplemental amount designed to shift the Town to an acceptable actuarial funding basis. Under an actuarial method, the cost of the pension benefits is borne by the Town at the time employee services are rendered. This cost includes an amount to extinguish the unfunded portion of the Town's pension liability which, based upon the most recent estimate, amounts to approximately \$19,000,000.

The Town's contribution for the year ended June 30, 1984 was \$2,128,000 of which \$395,000 related to the supplemental funding. The supplemental contributions are accounted for in a separate fund balance "Supplemental Pension Funding" within the Special Revenue Fund.

The following represents the benefit and asset information for the Retirement System as of January 1, 1983, the date of the latest actuarial valuation, as prepared by the Commonwealth of Massachusetts Public Employee Retirement Administration:

Actuarial present value of accumulated benefits (based on an interest rate of 7.5%) —	
Vested	\$29,719,000
Nonvested	618,000
Total	<u>\$30,337,000</u>
Net assets available for benefits (at adjusted cost)	<u>\$11,310,000</u>

(3) Long-Term Debt

As of June 30, 1984, the Town had the following outstanding long-term debt in the General Long-Term Obligation account groups:

Description	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1984
Inside Debt Limit:					
Glover Memorial Hospital Addition	05/01/77	1997	\$2,120,000	4.75%	\$1,300,000
Handicapped Alterations	11/01/80	1991	430,000	6.70	295,000
Land Purchase	10/15/81	*	169,000	*	95,000
Outside Debt Limit:					
Water Projects	10/15/81	*	147,000	*	70,000
Water Mains	09/01/83	1989	190,000	7.25	190,000
					<u>\$1,950,000</u>

As of June 30, 1984, the Town had \$1,169,102 of bonds authorized unissued.

\* Bonds mature serially from 10/15/84 to 10/15/86 and were issued at rates ranging from 9% to 9.5%.

The principal actuarial assumptions used in the valuation are as follows:

Cost method	Entry Age Normal Cost Method
Mortality	1971 Group Annuity Mortality Table
Investment return	7½% Per annum
Increase in payroll cost	6% Per annum
Cost-of-living adjustment for retirees	3% Per annum
Turnover	Low to moderate

Generally accepted accounting principles require that the portion of the Town's annual pension cost, as determined by an acceptable actuarial cost method, which cannot be funded by available financial resources should be reported in the General Long-Term Obligations Account Group. If the Town had reported its unfunded actuarial present value of accumulated vested benefits in this account group, the related account group liabilities, based on the latest available actuarial report, would have increased by approximately \$18,409,000.

The Town also provides retirement benefits to former employees under a noncontributory retirement program. Payments pursuant to appropriation by the Town Meeting amounted to \$212,000 in 1984. These employees are not included in the actuarial valuation referred to above and there is no available estimate of their related actuarial liability.

# FINANCE

Debt service for future years consists of the following:

For the Years Ending June 30,	Current Year Debt Service	Cumulative Liability		
		Total	Principal	Interest
1984	\$328,000	\$2,499,000	\$1,950,000	\$549,000
1985	359,000	2,140,000	1,695,000	445,000
1986	342,000	1,798,000	1,440,000	358,000
1987	282,000	1,515,000	1,230,000	285,000
1988	245,000	1,270,000	1,045,000	225,000
1989	225,000	1,045,000	870,000	175,000
1990	186,000	859,000	725,000	134,000
1991	159,000	700,000	600,000	100,000
1992	129,000	571,000	500,000	71,000
1993	124,000	448,000	400,000	48,000
1994	119,000	329,000	300,000	29,000
1995	114,000	214,000	200,000	14,000
1996	110,000	105,000	100,000	5,000
1997	105,000	—	—	—

## (4) 1985 Budget

The Town has authorized a fiscal 1985 operating and capital budget totaling \$45,444,605 which will be financed from the following sources:

1985 Tax Levies, State Grants, Departmental Receipts, etc.	\$41,036,919
Special Revenue Funds:	
Federal Revenue Sharing	400,000
Sale of Town Property	470,000
Other	132,366
Available Surplus	1,986,218
Overlay Surplus	250,000
Bonds authorized	1,169,102
	<u>\$45,444,605</u>

In addition, the Town has carried forward appropriations totaling \$347,681 from 1984 and prior years for projects authorized by the Town Meeting but not yet completed. Amounts carried forward include General Fund (\$207,371), Capital Projects Fund (\$127,310) and Special Revenue Fund (\$13,000), appropriations.

## (5) Commitments and Contingencies

### (a) Accumulated Vacation and Sick Leave

Town employees generally are entitled to 15 days of sick leave per year which, if not taken, may be accumulated to a maximum of 100 days for school teachers and an unlimited number of days for all other eligible Town employees. The accumulated sick leave may be reduced by illness in a subsequent year or paid (up to a maximum amount of \$20 per day for teachers and 25% of unused sick pay for all other Town employees) upon death or retirement. The Town does not accrue sick pay but has estimated the potential maximum liability to be approximately \$948,000 which could become payable over future years by the Town in cash upon death or retirement. This amount is reflected in the General Long-Term Obligations Account Groups in the Combined Balance Sheet.

Town employees are entitled to up to five weeks of vacation each year. Vacation leave is granted annually based upon years of service rendered to the Town. The General Long-Term Obligations Account Groups include the Town's estimate of earned vacation due to employees over the next fiscal year.

### (b) Capital Lease Obligations

The Town leases certain machinery and equipment under noncancellable capital lease contracts expiring through fiscal 1988. In accordance with National Council on Government Accounting Statement No. 5, present value of minimum lease payments at June 30, 1984 is reflected in the General Long-Term Obligations Account Groups.

### (5) Commitments and Contingencies

#### (c) County and Regional Assessments

The Town is a member of the Metropolitan District Commission (MDC), the Massachusetts Bay Transportation Authority (MBTA) and the Minuteman School District. Aggregate net costs of service, including debt service requirements, are assessed to the Town and other members of these entities in accordance with various formulae. Additionally, assessments are made by Norfolk County, in which Needham is situated. Assessments from these various sources amounted to approximately \$2,014,260 in 1984 while 1985 assessments are estimated to be approximately \$2,109,184.



## TOWN OF NEEDHAM, MASSACHUSETTS

## COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1984

	Governmental Fund Types				Fiduciary Fund Types		Account Groups	Combined Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Special Assessment Funds	Capital Projects Fund	Trust Funds	Contributory Retirement System	General Long-Term Obligations	
ASSETS:								
Cash and temporary investments	\$ 3,752,435	\$2,232,212	\$ —	\$ —	\$ 757,478	\$ 397,244	\$ —	\$ 7,139,369
Investments (Note 1)	4,386,155	2,338,563	—	—	525,113	10,467,474	—	17,717,305
Property taxes receivable -								
Current year's levy	465,803	—	—	—	—	—	—	465,803
Prior year's levies	83,428	—	—	—	—	—	—	83,428
Other receivables -								
Hospital	1,398,932	—	—	—	—	—	—	1,398,932
Motor vehicle excise	343,345	—	—	—	—	—	—	343,345
Water	159,102	—	—	—	—	—	—	159,102
Other	412,810	196,523	—	34,000	—	258,495	—	901,828
Due (to) from other funds	(337,753)	88,395	—	249,358	—	—	—	—
Unbilled fees from hospital services	374,476	—	—	—	—	—	—	374,476
Apportioned assessments	—	—	155,702	—	—	—	—	155,702
Other	285,753	—	—	—	—	—	—	285,753
Amount to be provided from tax levy for retirement of bonds	—	—	—	—	—	—	1,950,000	1,950,000
Amount to be provided for payment of other long-term obligations	—	—	—	—	—	—	2,159,695	2,159,695
	<u>\$11,324,486</u>	<u>\$4,855,693</u>	<u>\$155,702</u>	<u>\$283,358</u>	<u>\$1,282,591</u>	<u>\$11,123,213</u>	<u>\$4,109,695</u>	<u>\$33,134,738</u>
LIABILITIES AND FUND BALANCES:								
LIABILITIES AND RESERVES —								
Warrants payable	\$ 1,347,129	\$ —	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 1,347,129
Salary warrants payable	431,619	—	—	—	—	—	—	431,619
Accrued vacation	322,305	—	—	—	—	—	560,695	883,000
Short-term notes payable	90,751	—	—	—	—	—	—	90,751
Other liabilities	517,615	400,235	—	122,048	—	—	—	1,039,898
Revenue reserved until collected	1,840,247	—	—	34,000	—	—	—	1,874,247
Reserve for abatements	265,755	—	—	—	—	—	—	265,755
Accumulated sick leave (Note 5)	—	—	—	—	—	—	948,000	948,000
Long-term lease obligations (Note 5)	—	—	—	—	—	—	651,000	651,000
Bonds payable (Note 3)	—	—	—	—	—	—	1,950,000	1,950,000
Total liabilities and reserves	<u>\$ 4,815,421</u>	<u>\$ 400,235</u>	<u>\$ —</u>	<u>\$156,048</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$4,109,695</u>	<u>\$ 9,481,399</u>
FUND BALANCES —								
Overlay surplus (Note 4)	\$ 250,000	\$ —	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 250,000
Reserve for encumbrances	509,555	1,494	—	—	—	—	—	511,049
Continued appropriations	207,371	13,000	—	127,310	—	—	—	347,681
Reserved (Note 4)	1,986,218	—	—	—	—	—	—	1,986,218
Unreserved	3,555,921	4,440,964	155,702	—	1,282,591	—	—	9,435,178
Net assets available for plan benefits	—	—	—	—	—	11,123,213	—	11,123,213
Total fund balances	<u>\$ 6,509,065</u>	<u>\$4,455,458</u>	<u>\$155,702</u>	<u>\$127,310</u>	<u>\$1,282,591</u>	<u>\$11,123,213</u>	<u>\$ —</u>	<u>\$23,653,339</u>
	<u>\$11,324,486</u>	<u>\$4,855,693</u>	<u>\$155,702</u>	<u>\$283,358</u>	<u>\$1,282,591</u>	<u>\$11,123,213</u>	<u>\$4,109,695</u>	<u>\$33,134,738</u>

The accompanying notes are an integral part of these financial statements.

## TOWN OF NEEDHAM, MASSACHUSETTS

### COMBINING STATEMENT OF CHANGES IN FUND BALANCES SPECIAL REVENUE FUNDS, CAPITAL PROJECTS FUND, EXPENDABLE AND NONEXPENDABLE TRUST FUNDS AND CONTRIBUTORY RETIREMENT SYSTEM FOR THE YEAR ENDED JUNE 30, 1984

	Balance June 30, 1983	Revenues and Receipts	Interest and Dividends	Disbursements	Interfund Transfers	Balance June 30, 1984
<b>SPECIAL REVENUE FUNDS:</b>						
Supplemental pension funding (Note 2)	\$2,247,459	\$ 395,000	\$ 248,324	\$ —	\$ —	\$ 2,890,783
Claims trust fund	—	1,983,068	22,613	2,036,124	—	(30,443)
Sewer construction reserve	67,553	14,785	—	—	(12,000)	70,338
Federal Revenue Sharing	523,235	375,018	26,173	—	(430,000)*	494,426
Federal and state grants	124,721	261,160	—	239,578	—	146,303
State aid to highways	23,674	327,382	170	253,928	—	97,298
Sale of town property	494,825	450,000	—	—	(494,825)	450,000
Revolving funds	88,710	933,262	—	855,042	—	166,930
Parking meters	147,497	51,030	10,326	—	(65,000)	143,853
Other	14,899	35,566	—	—	(24,495)	25,970
Total special revenue funds	<u>\$3,732,573</u>	<u>\$4,826,271</u>	<u>\$ 307,606</u>	<u>\$3,384,672</u>	<u>\$ (1,026,320)</u>	<u>\$ 4,455,458</u>
CAPITAL PROJECTS FUND, public works	<u>\$ 20,101</u>	<u>\$ 190,000</u>	<u>\$ —</u>	<u>\$ 362,690</u>	<u>\$ 279,899</u>	<u>\$ 127,310</u>
<b>EXPENDABLE TRUST FUNDS:</b>						
School	\$ 8,702	\$ 100	\$ 2,409	\$ 490	\$ (800)	\$ 9,921
Library	124,974	3,649	13,278	11,730	(1,020)	129,151
Hospital	760,701	111,119	74,907	48,234	—	898,493
General	102,356	—	16,406	2,285	—	116,477
	<u>\$ 996,733</u>	<u>\$ 114,868</u>	<u>\$ 107,000</u>	<u>\$ 62,739</u>	<u>\$ (1,820)</u>	<u>\$ 1,154,042</u>
<b>NONEXPENDABLE TRUST FUNDS:</b>						
School	\$ 17,700	\$ —	\$ —	\$ —	\$ —	\$ 17,700
Library	13,982	5,268	—	—	—	19,250
Hospital	20,100	—	—	—	—	20,100
General	71,500	—	—	—	—	71,500
Total nonexpendable trust funds	<u>\$ 123,282</u>	<u>\$ 5,268</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ 128,550</u>
CONTRIBUTORY RETIREMENT SYSTEM	<u>\$9,702,173</u>	<u>\$2,738,370</u>	<u>\$1,001,359</u>	<u>\$2,318,689</u>	<u>\$ —</u>	<u>\$11,123,213</u>

The accompanying notes are an integral part of these financial statements.



## TOWN OF NEEDHAM, MASSACHUSETTS

GENERAL FUND - BUDGETARY BASIS  
 STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES -  
 BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 1984

	<u>Adjusted Budget</u>	<u>Total Actual</u>
<b>REVENUES:</b>		
Property taxes	\$22,593,002	\$22,611,973
Hospital	11,512,000	12,270,442
Motor vehicle excise taxes	900,000	1,313,644
Water rates and services	1,085,000	1,169,611
Intergovernmental receipts	3,626,474	3,667,601
Interest	412,852	694,314
Departmental and other	<u>708,000</u>	<u>1,012,832</u>
	<u>\$40,837,328</u>	<u>\$42,740,417</u>
<b>TRANSFERS FROM OTHER FUNDS</b>	<u>\$ 748,241</u>	<u>\$ 748,241</u>
<b>EXPENDITURES:</b>		
Education	\$15,254,193	\$15,204,597
Public safety	4,541,368	4,483,134
Hospital	11,527,807	11,248,753
Health and sanitation	438,326	422,655
Public works	3,156,540	3,092,253
Culture and recreation	771,351	748,331
Debt service	336,548	336,460
Employee benefits (Note 2)	2,385,759	2,385,399
General government	3,644,678	3,546,648
Planning and development	51,541	49,379
State and county assessments	<u>1,819,640</u>	<u>1,866,138</u>
	<u>\$43,927,751</u>	<u>\$43,383,747</u>
<b>EXCESS (DEFICIT) OF REVENUES AND TRANSFERS OVER EXPENDITURES</b>	<u><u>\$ (2,342,182)</u></u>	<u><u>\$ 104,911</u></u>

*The accompanying notes are an integral part of these financial statements.*

## RECONCILIATION OF TREASURER'S CASH JUNE 30, 1984

EXHIBIT I

### SUMMARY OF TRANSACTIONS

BALANCE JULY 1, 1983:		
General Fund	\$7,874,054	
Special Revenue Funds	3,570,520	
Trust Funds	<u>684,797</u>	\$12,129,371
RECEIPTS		58,781,877
DISBURSEMENTS		<u>57,444,405</u>
BALANCE JUNE 30, 1984:		
General Fund	\$8,138,590	
Special Revenue Funds	4,570,775	
Trust Funds	<u>757,478</u>	
		<u>\$13,466,843</u>

### DETAIL OF BALANCES

DEMAND DEPOSITS:		
BayBank - Norfolk County Trust	\$	272,692
Shawmut Needham Bank, N.A.		9,858
Old Colony Bank		26,138
First National Bank of Boston		<u>426</u>
	\$	309,114
SAVINGS AND MONEY MARKET ACCOUNTS (VARIOUS)		3,002,934
MASSACHUSETTS MUNICIPAL DEPOSITORY TRUST		3,427,455
CERTIFICATES OF DEPOSIT		6,724,718
PETTY CASH		<u>2,622</u>
		<u>\$13,466,843</u>

EXHIBIT II

### SCHEDULE OF TAXES AND WATER RATES AND SERVICES FOR THE YEAR ENDED JUNE 30, 1984

	Uncollected Taxes July 1, 1983	Commitments	Abatements and Adjustments	Transfers to Tax Title	Collections Net of Refunds	Uncollected Taxes June 30, 1984	Amount Per Detail Trial Balance
<b>Real Estate Taxes:</b>							
1981 and prior	\$ 20,526	\$ —	\$ 402	\$ 5	\$ 15,759	\$ 4,360	\$ 4,360
1982	47,552	—	28,886	—	14,097	4,569	4,569
1983	325,003	—	28,034	7,533	228,410	61,026	61,557
1984	—	22,504,871	258,837	—	21,783,990	462,044	458,956
Total	<u>\$393,081</u>	<u>\$22,504,871</u>	<u>\$316,159</u>	<u>\$ 7,538</u>	<u>\$22,042,256</u>	<u>\$531,999</u>	<u>\$529,442</u>
<b>Personal Property Taxes:</b>							
1981 and prior	\$ 24,990	\$ 135	\$ 7,773	\$ —	\$ 7,718	\$ 9,634	\$ 9,634
1982	3,010	—	—	—	178	2,832	2,832
1983	10,766	—	345	—	9,414	1,007	1,007
1984	—	546,967	3,319	—	539,889	3,759	3,759
Total	<u>\$ 38,766</u>	<u>\$ 547,102</u>	<u>\$ 11,437</u>	<u>\$ —</u>	<u>\$ 557,199</u>	<u>\$ 17,232</u>	<u>\$ 17,232</u>
<b>Motor Vehicle Excise:</b>							
1981 and prior	\$ 87,596	\$ —	\$ 4,659	\$ —	\$ 15,793	\$ 67,144	\$ 67,144
1982	21,558	4,404	2,510	—	8,992	14,460	14,460
1983	213,505	249,569	22,515	—	413,121	27,438	27,438
1984	—	1,177,266	67,225	—	875,738	234,303	236,497
Total	<u>\$322,659</u>	<u>\$ 1,431,239</u>	<u>\$ 96,909</u>	<u>\$ —</u>	<u>\$ 1,313,644</u>	<u>\$343,345</u>	<u>\$345,539</u>
Water Rates and Services	<u>\$160,675</u>	<u>\$ 1,194,067</u>	<u>\$ 8,563</u>	<u>\$20,841</u>	<u>\$ 1,166,236</u>	<u>\$159,102</u>	<u>\$159,102</u>

The accompanying notes are an integral part of these financial statements.



## TOWN OF NEEDHAM, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES AND  
CHANGES IN FUND BALANCES – ALL GOVERNMENTAL FUND TYPES  
AND EXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1984

	Governmental Fund Types				Expendable Fiduciary Fund Types	Combined Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Special Assessment Funds	Capital Projects Funds	Trust and Agency Funds	1984
<b>REVENUES:</b>						
Property taxes, net of provision for abatements of \$440,000	\$22,629,335	\$ —	\$ —	\$ —	\$ —	\$22,629,335
Hospital	12,205,158	—	—	—	—	12,205,158
Motor vehicle excise taxes	1,313,735	—	—	—	—	1,313,735
Water rates and services	1,185,042	—	—	—	—	1,185,042
Intergovernmental receipts	3,629,355	1,214,194	—	—	—	4,843,549
Interest and dividends	694,314	307,606	—	—	107,000	1,108,920
Departmental and other	1,036,340	3,612,077	43,640	—	114,868	4,806,925
	<u>\$42,693,279</u>	<u>\$5,133,877</u>	<u>\$ 43,640</u>	<u>\$ —</u>	<u>\$ 221,868</u>	<u>\$48,092,664</u>
<b>TRANSFERS (TO) FROM OTHER FUNDS</b>	<u>\$ 748,241</u>	<u>\$1,026,320</u>	<u>\$ —</u>	<u>\$279,899</u>	<u>\$ (1,820)</u>	<u>\$ —</u>
<b>EXPENDITURES:</b>						
Education	\$14,961,942	\$ 909,621	\$ —	\$ —	\$ 490	\$15,872,053
Public safety	4,466,590	173,847	—	—	—	4,640,437
Hospital	11,167,506	—	—	—	48,234	11,215,740
Health and sanitation	414,549	—	—	—	—	414,549
Public works	3,274,529	253,928	—	362,690	—	3,891,147
Culture and recreation	735,457	11,153	—	—	11,730	758,340
Debt service	336,460	—	—	—	—	336,460
Employee benefits (Note 2)	3,849,407	2,036,123	—	—	—	5,885,530
General government	2,139,595	—	—	—	2,285	2,141,880
Planning and development	48,029	—	—	—	—	48,029
State and county assessments	1,866,138	—	—	—	—	1,866,138
	<u>\$43,260,202</u>	<u>\$3,384,672</u>	<u>\$ —</u>	<u>\$362,690</u>	<u>\$ 62,739</u>	<u>\$47,070,303</u>
<b>EXCESS (DEFICIT) OF REVENUES AND TRANSFERS OVER EXPENDITURES</b>	<u>\$ 181,318</u>	<u>\$ 722,885</u>	<u>\$ 43,640</u>	<u>\$ (82,791)</u>	<u>\$ 157,309</u>	<u>\$ 1,022,361</u>
<b>OTHER FINANCIAL SOURCES (USES):</b>						
Issuance of bonds	\$ —	\$ —	\$ —	\$190,000	\$ —	\$ 190,000
Transfer from reserve for abatements	250,000	—	—	—	—	250,000
Other, net	28,682	—	(40,103)	—	—	(11,421)
	<u>\$ 278,682</u>	<u>\$ —</u>	<u>\$ (40,103)</u>	<u>\$190,000</u>	<u>\$ —</u>	<u>\$ 428,579</u>
<b>FUND BALANCE, beginning of year (Note 1)</b>	<u>\$ 6,049,065</u>	<u>\$3,732,573</u>	<u>\$152,165</u>	<u>\$ 20,101</u>	<u>\$ 996,733</u>	<u>\$10,950,637</u>
<b>FUND BALANCE, end of year</b>	<u>\$ 6,509,065</u>	<u>\$4,455,458</u>	<u>\$155,702</u>	<u>\$127,310</u>	<u>\$1,154,042</u>	<u>\$12,401,577</u>

*The accompanying notes are an integral part of these financial statements.*

TOWN OF NEEDHAM  
FEDERAL, STATE, AND PRIVATE GRANTS  
Statement of Receipts and Expenditures  
Year Ended June 30, 1984

	Balance July 1, 1983	Interest (Rev. S'G.) or Transfers	Receipts	Expenditures	Balance June 30, 1984
Federal Revenue Sharing	434,187	26,172	368,744	430,000	399,103
Education:					
Title I Pub. Law 874	74,602	(3,856)	21,819	27	92,537
Pub. Law 97-35 ECIA, Chp. II	2,088		17,754	18,694	1,148
Pub. Law 97-35 Project Realiza- tion	31,750		39,400	31,750	39,400
Title IV ESEA	6,276	6	0	6,282	0
Title VI Pub. Law 94-142	591	3,323	110,250	107,289	6,875
Title I Pub. Law 89-313	994	(279)	16,500	16,965	250
Pub. Law 94-482 Occup. Educ.	143		11,494	11,539	98
Title VI Pub. Law 91-230	832		0	935	(103)
Refugee Children	646		0	646	1
Chp. 750 Incentive Grant	7		24,710	24,447	270
Local Educational Assistance	56		0	56	0
Comm. In-Service/Intro. Human	0		673	628	45
Effects of Prejudice	0		440	0	440
Computers In Spec. Education	0		0	1,305	(1,305)
Sub-Total	117,985	(806)	243,040	220,563	139,656
Non-Education:					
WSES Trans., Title IIIB	7		0	7	0
Title I LSCA	526		320	846	0
Highway Safety Program	(899)		5,677	5,179	(401)
State Grant for Elderly	2,263		5,033	3,741	3,554
Sub-Total	1,897		11,030	9,773	3,153
Private Sector:					
School Grants:					
Genocide Study	23		0	43	(20)
Science Center	65		1,731	1,437	359
Parents Gateway Program	462		0	462	
Sub-Total	550		1,731	1,942	339
Non-School Grants:					
Park & Rec. - Varied Programs	3,549		2,290	4,273	1,566
Ridge Hill	362		875	526	712
Senior Shopper Bus	(155)		3,000	2,500	345
Highway Safety Program	533		0	0	532
Sub-Total	4,289		6,165	7,299	3,155
TOTAL - All Grants	124,721	(806)	261,966	239,578	146,303



## REVOLVING FUNDS

### Statement of Receipts and Expenditures

#### Year Ended June 30, 1984

	Balance July 1, 1983	Receipts	Expenditures	Balance June 30, 1984
<b>REVOLVING FUNDS:</b>				
School Cafeteria	43,192	465,930	444,084	65,038
School Athletic Association	26,513	33,605	13,896	46,222
Summer School	4,231	16,090	16,484	3,837
Adult Education	6,837	60,054	61,075	5,816
Racial Imbalance	7,388	149,321	122,192	34,517
School Non-Resident Tuition	0	17,341	7,262	10,079
School Outside Detail	(588)	11,519	12,312	(1,381)
Fire Outside Detail	503	4,310	4,574	239
Police Outside Detail	634	169,389	169,273	750
Library Outside Detail	0	180	180	0
Arts Lottery Council	0	5,523	3,710	1,813
<b>TOTALS</b>	<u>88,710</u>	<u>933,262</u>	<u>855,042</u>	<u>166,930</u>

## DEFERRED REVENUE ACCOUNTS

Balance Sheet - June 30, 1984

### Assets

#### Apportioned assessments not due:

Sewer:	
Mains	\$ 36,341
House Connections	107,239
Street	<u>12,122</u>
	<u>\$155,702</u>

### Deferred Revenue

Apportioned assessments revenue due in:	1984	1985	1986	1987	1988 to 1999	Total
Sewer:						
Mains	\$ 7,213	\$ 5,863	\$ 5,863	\$ 4,296	\$13,106	\$ 36,341
House Connections	19,262	18,368	16,637	13,484	39,488	107,239
Street	<u>2,195</u>	<u>2,195</u>	<u>2,195</u>	<u>2,194</u>	<u>3,343</u>	<u>12,122</u>
	<u>\$28,670</u>	<u>\$26,426</u>	<u>\$24,695</u>	<u>\$19,974</u>	<u>\$55,937</u>	<u>\$155,702</u>

## DEFERRED REVENUE ACCOUNTS - Statement of Changes in Deferred Revenue

### Year ended June 30, 1984

### Sewers

	Main	House Connections	Street	Total
Deferred revenue, July 1, 1983	\$ 30,206	\$104,982	\$16,977	\$152,165
Add: Assessments	<u>14,709</u>	<u>28,931</u>	<u>—</u>	<u>43,640</u>
	<u>\$ 44,915</u>	<u>\$133,913</u>	<u>\$16,977</u>	<u>\$195,805</u>
Deduct:				
Added to taxes	7,482	21,619	4,247	33,348
Paid in advance	<u>1,092</u>	<u>5,055</u>	<u>608</u>	<u>6,755</u>
Total deductions	<u>8,574</u>	<u>26,674</u>	<u>4,855</u>	<u>40,103</u>
Deferred Revenue, June 30, 1984	<u>\$ 36,341</u>	<u>\$107,239</u>	<u>\$12,122</u>	<u>\$155,702</u>

# FINANCE

## TOWN OF NEEDHAM

### GENERAL FUND

#### Statement of Appropriations and Expenditures Year ended June 30, 1984

	Appropriations continued from FY 1984	Current Appropriations	Transfers and/or Receipts	Less: Continued Appropriations to FY 1985	Total Available for Expenditure	Expenditures			Unexpended Returned to Surplus
						Disbursements	Open Encumbrances	Total	
<b>SUMMARY:</b>									
General Government:									
Administration	\$ 16,500	2,713,225	39,934	11,545	2,758,113	2,689,259	17,910	2,707,169	50,944
Finance	—	3,778,060	(168,489)	700	3,608,871	3,452,679	108,659	3,561,338	47,533
Public Safety	—	4,450,771	90,597	—	4,541,368	4,466,590	16,545	4,483,134	58,234
Public Facilities	25,682	3,062,861	795,888	254,589	3,629,841	3,545,346	20,208	3,565,554	64,287
Human Services	83,287	11,955,743	37,813	110,709	11,966,134	11,582,055	89,353	11,671,408	294,726
Planning & Development	4,000	51,541	—	4,000	51,541	48,029	1,350	49,379	2,162
Cultural & Leisure Services	—	748,351	28,000	5,000	771,351	735,457	12,874	748,331	23,020
Education	201,628	15,132,515	3,235	83,185	15,264,193	14,961,942	242,655	15,204,597	49,596
<b>GRAND TOTALS</b>	<b>\$331,097</b>	<b>41,893,067</b>	<b>826,977</b>	<b>469,729</b>	<b>42,581,412</b>	<b>41,481,356</b>	<b>509,554</b>	<b>41,990,910</b>	<b>590,502</b>
<b>GENERAL GOVERNMENT: ADMINISTRATION:</b>									
Board of Selectmen:									
Salaries	—	120,999	(9,400)	—	111,599	111,577	—	111,577	22
Telephone Charges	—	38,500	4,510	—	43,010	39,352	—	39,352	3,658
Expenses	—	75,639	(8,000)	—	67,639	67,445	80	67,525	115
Town Meetings	—	11,800	—	—	11,800	4,308	3,000	7,308	4,492
Capital Outlay	—	22,000	—	—	22,000	21,994	—	21,994	6
Insurance - General	—	250,000	(7,000)	—	243,000	240,486	—	240,486	2,514
Insurance - Employee Group	—	1,246,200	(7,000)	—	1,239,200	1,220,590	—	1,220,590	18,610
Workmen's Compensation	—	240,000	36,000	—	276,000	263,316	12,684	276,000	—
Property & Casualty Insurance	4,955	5,000	3,699	—	13,654	13,008	646	13,654	—
Uniformed Services Medical	—	15,000	25,059	—	40,059	36,403	1,500	37,903	2,156
Street Lighting	—	301,000	(2,000)	—	299,000	297,742	—	297,742	1,258
Unemployment Compensation	—	100,000	(50,000)	—	50,000	40,047	—	40,047	9,953
Garbage Removal	—	85,392	—	—	85,392	85,392	—	85,392	—
Prior Year Bills A5-1983 TM	—	7,592	—	—	7,592	7,587	—	7,587	5
Prior Year Bills A6-1984 STM	—	—	1,131	—	1,131	1,131	—	1,131	—
Prior Year Bills A4-1984 STM	—	—	14,766	—	14,766	14,766	—	14,766	—
MBTA Planning A10-1974 STM	8,312	—	—	8,312	0	—	—	—	—
MBTA Planning A2-1979 STM	3,233	—	—	3,233	0	—	—	—	—
	<b>\$ 16,500</b>	<b>2,519,122</b>	<b>1,765</b>	<b>11,545</b>	<b>2,525,842</b>	<b>2,465,143</b>	<b>17,910</b>	<b>2,483,053</b>	<b>42,789</b>
Town Clerk:									
Salaries	—	43,384	1,576	—	44,960	43,193	—	43,193	1,767
Expenses	—	2,925	—	—	2,925	2,919	—	2,919	5
Board of Registrars:									
Salaries	—	27,288	—	—	27,288	26,294	—	26,294	994
Expenses	—	15,200	—	—	15,200	12,168	—	12,168	3,031
Tellers and Canvassers	—	10,800	500	—	11,300	10,702	—	10,702	598
Capital Outlay	—	885	—	—	885	871	—	871	14
	—	100,482	2,076	0	102,558	96,149	0	96,149	6,409
Legal:									
Salaries	—	17,426	—	—	17,426	17,425	—	17,425	1
Expenses	—	6,000	—	—	6,000	5,417	—	5,417	583
Special Legal Fees	—	25,000	32,193	—	57,193	57,193	—	57,193	—
	—	48,426	32,193	0	80,619	80,035	0	80,035	584
Personnel:									
Salaries	—	39,325	3,900	—	43,225	42,577	—	42,577	648
Expenses	—	5,042	—	—	5,042	4,527	—	4,527	515
Capital Outlay	—	828	—	—	828	828	—	828	—
	0	45,195	3,900	0	49,095	47,932	0	47,932	1,163
<b>TOTAL - General Government Administration</b>	<b>\$ 16,500</b>	<b>2,713,225</b>	<b>39,934</b>	<b>11,545</b>	<b>2,758,114</b>	<b>2,689,259</b>	<b>17,910</b>	<b>2,707,169</b>	<b>50,945</b>



	Appropriations continued from FY 1984	Current Appropriations	Transfers and/or Receipts	Less: Continued Appropriations to FY 1985	Total Available for Expenditure	Expenditures			Unexpended Returned to Surplus
						Disbursements	Open Encumbrances	Total	

## GENERAL GOVERNMENT - FINANCE:

Assessors:									
Salaries	—	120,194	—	—	120,194	120,003		120,003	191
Expenses	—	8,350	—	—	8,350	6,310	1,500	7,810	539
Revaluation Update	—	75,000	24,000	—	99,000	50,428	48,571	98,999	1
Capital Outlay	—	1,500	—	—	1,500	—	—	—	1,500
	<u>0</u>	<u>205,044</u>	<u>24,000</u>	<u>0</u>	<u>229,044</u>	<u>176,742</u>	<u>50,071</u>	<u>226,813</u>	<u>2,231</u>
Director of Finance:									
Salaries	—	39,804	(6,700)	—	33,104	33,030	—	33,030	74
Expenses	—	850	1,000	—	1,850	1,277	572	1,849	1
	<u>0</u>	<u>40,654</u>	<u>(5,700)</u>	<u>0</u>	<u>34,954</u>	<u>34,307</u>	<u>572</u>	<u>34,879</u>	<u>75</u>
Comptroller:									
Salaries	—	70,514	3,465	—	73,979	73,977	—	73,977	2
Expenses	—	6,892	900	—	7,792	7,053	616	7,669	123
	<u>0</u>	<u>77,406</u>	<u>4,365</u>	<u>0</u>	<u>81,771</u>	<u>81,030</u>	<u>616</u>	<u>81,646</u>	<u>125</u>
Treasurer and Tax Collector:									
Salaries	—	90,235	—	—	90,235	84,310	—	84,310	5,925
Expenses	—	28,250	—	—	28,250	26,721	—	26,721	1,529
Capital Outlay	—	850	—	—	828	828	—	828	22
	<u>0</u>	<u>119,335</u>	<u>0</u>	<u>0</u>	<u>119,335</u>	<u>111,859</u>	<u>0</u>	<u>111,859</u>	<u>7,476</u>
Debt and Interest:									
Maturing Bonds & Notes	—	215,000	—	—	215,000	215,000	—	215,000	—
Bond & Note Interest	—	105,985	—	—	105,985	105,985	—	105,985	—
Temporary Loan Interest	—	4,000	3,388	—	7,388	7,388	—	7,388	—
Water Bonds Interest A16-1983	—	11,175	(3,000)	—	8,175	8,087	—	8,087	88
	<u>0</u>	<u>336,160</u>	<u>388</u>	<u>0</u>	<u>336,548</u>	<u>336,460</u>	<u>0</u>	<u>336,460</u>	<u>88</u>
Data Processing:									
Salaries	—	149,741	(4,500)	—	145,241	139,663	5,000	144,663	578
Expenses	—	213,394	(2,500)	—	210,894	179,481	31,400	210,881	13
Police Communications System	—	—	21,000	—	21,000	—	21,000	21,000	—
Prior Year Bills A6-1984 STM	—	—	217	—	217	217	—	217	—
	<u>0</u>	<u>363,135</u>	<u>14,217</u>	<u>0</u>	<u>377,352</u>	<u>319,362</u>	<u>57,400</u>	<u>376,762</u>	<u>591</u>
Finance Committee:									
Salaries	—	6,181	—	—	6,181	6,181	—	6,181	—
Expenses	—	1,000	360	—	1,360	1,339	—	1,339	21
Reserve Fund	—	250,000	(213,434)	—	36,566	—	—	—	36,566
Human Services A5-1983 STM	—	200	—	200	—	—	—	—	—
Communications Center A56-1983	—	500	—	500	—	—	—	—	—
	<u>0</u>	<u>257,881</u>	<u>(213,074)</u>	<u>700</u>	<u>44,107</u>	<u>7,520</u>	<u>0</u>	<u>7,520</u>	<u>36,588</u>
Retirement:									
Salaries	—	23,808	—	—	23,808	23,674	—	23,674	134
Expenses	—	15,300	—	—	15,300	15,300	—	15,300	—
Pension Payments:									
Contributory	—	1,732,737	—	—	1,732,737	1,732,737	—	1,732,737	—
Non-Contributory	—	211,600	7,314	—	218,914	218,688	—	218,688	226
Past Services Funding	—	395,000	—	—	395,000	395,000	—	395,000	—
	<u>0</u>	<u>2,378,445</u>	<u>7,314</u>	<u>0</u>	<u>2,385,759</u>	<u>2,385,399</u>	<u>0</u>	<u>2,385,399</u>	<u>360</u>
<b>TOTAL - General Government - Finance</b>	<u><b>0</b></u>	<u><b>3,778,060</b></u>	<u><b>(168,489)</b></u>	<u><b>700</b></u>	<u><b>3,608,871</b></u>	<u><b>3,452,679</b></u>	<u><b>108,659</b></u>	<u><b>3,561,338</b></u>	<u><b>47,533</b></u>

## PUBLIC SAFETY:

Police Department:									
Salaries - Regular	—	1,431,277	—	—	1,431,277	1,407,172	—	1,407,172	24,105
Salaries - Overtime	—	180,256	(2,500)	—	177,756	162,936	—	162,936	14,820
Education & Career Incentive	—	11,150	—	—	11,150	10,100	—	10,100	1,050
In-Service Training	—	37,797	(8,000)	—	29,797	27,092	—	27,092	2,705
Capital Outlay	—	44,690	6,600	—	51,290	50,793	—	50,793	497
Travel Out of State	—	500	—	—	500	497	—	497	3
Auto Maintenance	—	20,300	—	—	20,300	20,295	—	20,295	5
Building Maintenance	—	20,693	—	—	20,693	20,684	—	20,684	9

# FINANCE

	Appropriations continued from FY 1984	Current Appropriations	Transfers and/or Receipts	Less: Continued Appropriations to FY 1985	Total Available for Expenditure	Disbursements	Open Encumbrances	Total	Unexpended Returned to Surplus
Communications	—	25,348	—	—	25,348	25,345	—	25,345	3
Operating Expenses	—	84,142	—	—	84,142	81,796	595	82,391	1,751
Uniforms	—	18,300	1,000	—	19,300	19,251	—	19,251	49
Crime Check Committee	—	250	—	—	250	—	—	—	250
Animal Control	—	1,550	—	—	1,550	561	—	561	989
	<u>0</u>	<u>1,876,253</u>	<u>(2,900)</u>	<u>0</u>	<u>1,873,353</u>	<u>1,826,522</u>	<u>595</u>	<u>1,827,117</u>	<u>46,236</u>
Fire Department:									
Salaries - Regular	—	1,796,872	417	—	1,797,289	1,797,216	—	1,797,216	73
Salaries - Overtime	—	411,182	92,000	—	503,182	503,098	—	503,098	84
Education & Career Incentive	—	20,175	—	—	20,175	17,019	—	17,019	3,156
In-Service Training	—	44,587	—	—	44,587	44,358	—	44,358	229
Capital Outlay	—	23,200	—	—	23,200	4,295	14,500	18,795	4,405
Travel Out of State	—	500	—	—	500	500	—	500	—
Building Maintenance	—	40,062	—	—	40,062	38,277	1,450	39,727	335
Equipment & Supplies	—	41,385	—	—	41,385	40,912	—	40,912	473
Service Expenses	—	14,345	—	—	14,345	11,320	—	11,320	3,025
Equipment Maintenance	—	33,550	—	—	33,550	33,539	—	33,539	11
Prior Year Bills A5-1983 TM	—	1,505	—	—	1,505	1,505	—	1,505	—
Lease of Equipment A60-1983 TM	—	46,097	—	—	46,097	46,097	—	46,097	—
	<u>0</u>	<u>2,473,461</u>	<u>92,417</u>	<u>0</u>	<u>2,565,878</u>	<u>2,538,136</u>	<u>15,950</u>	<u>2,554,086</u>	<u>11,792</u>
Civil Defense:									
Salaries	—	1,500	—	—	1,500	1,500	—	1,500	—
Expenses	—	13,313	813	—	14,126	14,060	—	14,060	66
	<u>0</u>	<u>14,813</u>	<u>813</u>	<u>0</u>	<u>15,626</u>	<u>15,560</u>	<u>0</u>	<u>15,560</u>	<u>66</u>
Building:									
Salaries	—	77,529	267	—	77,796	77,796	—	77,796	—
Expenses	—	2,020	—	—	2,020	2,010	—	2,010	10
	<u>0</u>	<u>79,549</u>	<u>267</u>	<u>0</u>	<u>79,816</u>	<u>79,806</u>	<u>0</u>	<u>79,806</u>	<u>10</u>
Sealer of Weights & Measures:									
Salaries	—	5,180	—	—	5,180	5,180	—	5,180	—
Expenses	—	1,515	—	—	1,515	1,386	—	1,386	129
	<u>0</u>	<u>6,695</u>	<u>0</u>	<u>0</u>	<u>6,695</u>	<u>6,566</u>	<u>0</u>	<u>6,566</u>	<u>129</u>
<b>TOTAL - Public Safety</b>	<u>0</u>	<u>4,450,771</u>	<u>90,597</u>	<u>0</u>	<u>4,541,368</u>	<u>4,466,590</u>	<u>16,545</u>	<u>4,483,134</u>	<u>58,234</u>
<b>PUBLIC FACILITIES:</b>									
Public Works:									
Administration:									
Salaries	—	108,713	—	—	108,713	107,482	—	107,482	1,231
Expenses	—	6,550	—	—	6,550	6,453	60	6,513	37
Travel Out of State	—	800	—	—	800	800	—	800	—
	<u>0</u>	<u>116,063</u>	<u>0</u>	<u>0</u>	<u>116,063</u>	<u>114,735</u>	<u>60</u>	<u>114,795</u>	<u>1,268</u>
Engineering:									
Salaries	—	177,720	—	—	177,720	176,684	—	176,684	1,036
Expenses	—	4,205	2,500	—	6,705	6,641	—	6,641	64
	<u>0</u>	<u>181,925</u>	<u>2,500</u>	<u>0</u>	<u>184,425</u>	<u>183,325</u>	<u>0</u>	<u>183,325</u>	<u>1,100</u>
Garage and Equipment:									
Salaries	—	110,664	(2,000)	—	108,664	107,618	—	107,618	1,046
Expenses	—	105,530	—	—	105,530	85,082	1,500	86,582	18,948
Equipment Replacement	—	76,121	—	—	76,121	76,120	—	76,120	—
Lease of Equipment A60-1983 TM	—	35,180	—	—	35,180	35,180	—	35,180	—
	<u>0</u>	<u>327,495</u>	<u>(2,000)</u>	<u>0</u>	<u>325,495</u>	<u>304,000</u>	<u>1,500</u>	<u>305,500</u>	<u>19,995</u>
Highway:									
Salaries	—	421,125	(5,000)	—	416,125	411,344	—	411,344	4,781
Salaries - Parking Meters	—	21,500	—	—	21,500	21,145	—	21,145	355
Expenses	—	319,290	—	—	319,290	318,431	—	318,431	859
State Reimburse - Safety Prog.	—	—	2,905	—	2,905	2,905	—	2,905	—
Highway Repairs - State 31488	—	—	121,730	—	121,730	121,730	—	121,730	—
Highway Repairs - State 31755	—	—	101,929	—	101,929	101,929	—	101,929	—



	Appropriations continued from FY 1984	Current Appropriations	Transfers and/or Receipts	Less: Continued Appropriations to FY 1985	Total Available for Expenditure	Expenditures			Unexpended Returned to Surplus
						Disbursements	Open Encumbrances	Total	
Highway Repairs - State 31679	—	—	9,000	—	9,000	9,000	—	9,000	—
Highway Repairs - Chp. 335	—	—	21,268	13,000	8,268	8,268	—	8,268	—
Highway Repairs - State 30960	2,406	—	—	—	2,406	2,406	—	2,406	—
Off-Street Parking A15-1981 TM	6,542	—	—	—	6,542	6,542	—	6,542	—
Gould St. Walks A18-1983 TM	—	10,000	—	—	10,000	10,000	—	10,000	—
Lease of Equipment A60-1983TM	—	52,032	—	—	52,032	52,032	—	52,032	—
	<u>8,948</u>	<u>823,947</u>	<u>251,832</u>	<u>13,000</u>	<u>1,071,727</u>	<u>1,065,731</u>	<u>0</u>	<u>1,065,731</u>	<u>5,995</u>
Park Division:									
Salaries	—	313,273	(27,000)	—	286,273	284,488	—	284,488	1,785
Expenses	—	108,180	942	—	109,122	109,122	—	109,122	—
	<u>0</u>	<u>421,453</u>	<u>(26,058)</u>	<u>0</u>	<u>395,395</u>	<u>393,610</u>	<u>0</u>	<u>393,610</u>	<u>1,785</u>
Sewer Division:									
Salaries	—	302,483	17,500	—	319,983	319,344	0	319,344	639
Expenses	—	77,665	15,000	—	92,665	92,653	—	92,653	12
House Connections	—	7,820	—	—	7,820	7,815	—	7,815	5
Main Construction A16-1981 TM	5,039	—	—	—	5,039	5,039	—	5,039	—
Main Construction A15-1983 TM	—	12,000	—	—	12,000	12,000	—	12,000	—
Inflow Study A4-1984 STM	—	—	120,000	81,998	38,002	38,002	—	38,002	—
	<u>5,039</u>	<u>399,968</u>	<u>152,500</u>	<u>81,998</u>	<u>475,509</u>	<u>474,854</u>	<u>0</u>	<u>474,854</u>	<u>656</u>
Water Division:									
Salaries	—	328,275	(25,000)	—	303,275	300,030	—	300,030	3,245
Expenses	—	272,994	—	—	272,994	240,712	13,262	253,975	19,019
Main Extensions	—	20,000	—	—	20,000	9,166	4,911	14,077	5,923
Corrosion Control A20-1980	3,770	—	—	—	3,770	3,770	—	3,770	—
Deep Well Pumps A16-1982	7,925	—	—	—	7,925	7,925	—	7,925	—
Main Construction A16-1983	—	—	190,000	40,982	149,018	149,018	—	149,018	—
Reline Water Mains A3-1984 STM	—	—	180,000	126,378	53,622	53,622	—	53,622	—
	<u>11,695</u>	<u>621,269</u>	<u>345,000</u>	<u>167,360</u>	<u>810,604</u>	<u>764,243</u>	<u>18,173</u>	<u>782,417</u>	<u>28,187</u>
Snow and Emergency:									
Salaries - Overtime	—	50,000	32,180	—	82,180	81,873	—	81,873	307
Expenses	—	70,000	40,000	—	110,000	106,227	—	106,227	3,773
	<u>0</u>	<u>120,000</u>	<u>72,180</u>	<u>0</u>	<u>192,180</u>	<u>188,100</u>	<u>0</u>	<u>188,100</u>	<u>4,080</u>
Mini-Bus:									
Salaries	—	4,741	—	—	4,741	4,741	—	4,741	—
Expenses	—	1,000	—	—	1,000	495	475	970	30
Coordinator Salary A5-1984 STM	—	—	948	—	948	948	—	948	—
Bus Contract	—	45,000	(15,000)	—	30,000	28,810	—	28,810	1,190
MBTA Grant	—	—	13,985	(7,769)	13,985	21,755	—	21,755	—
	<u>0</u>	<u>50,741</u>	<u>(67)</u>	<u>(7,769)</u>	<u>50,674</u>	<u>56,749</u>	<u>475</u>	<u>57,224</u>	<u>1,220</u>
<b>TOTAL - Public Facilities:</b>	<u>25,682</u>	<u>3,062,861</u>	<u>795,888</u>	<u>254,589</u>	<u>3,629,841</u>	<u>3,545,346</u>	<u>20,208</u>	<u>3,565,554</u>	<u>64,287</u>
<b>HUMAN SERVICES:</b>									
Glover Hospital:									
Salaries	—	7,087,056	(25,000)	—	7,062,056	6,853,171	—	6,853,171	208,885
Expenses	—	4,055,081	—	—	4,055,081	3,939,943	48,604	3,988,546	66,535
Capital Outlay	83,287	367,750	—	110,709	340,327	307,684	32,643	340,327	—
Travel Out of State	—	3,000	—	—	3,000	1,793	—	1,793	1,207
Prior Year Bills A5-1983 TM	—	13,204	—	—	13,204	12,425	—	12,425	779
Lease of Equipment A60-1983 TM	—	32,400	—	—	32,400	31,749	—	31,749	651
Prior Year Bills A6-1984 STM	—	—	21,739	—	21,739	20,741	—	20,741	997
	<u>83,287</u>	<u>11,558,491</u>	<u>(3,261)</u>	<u>110,709</u>	<u>11,527,807</u>	<u>11,167,506</u>	<u>81,247</u>	<u>11,248,753</u>	<u>279,054</u>

# FINANCE

	Appropriations continued from FY 1984	Current Appropriations	Transfers and/or Receipts	Less: Continued Appropriations to FY 1985	Total Available for Expenditure	Expenditures			Unexpended Returned to Surplus
						Disbursements	Open Encumbrances	Total	
<b>Public Health:</b>									
Salaries	—	111,004	6,074	—	117,078	117,078	—	117,078	—
Travel Out of State	—	300	—	—	300	299	—	299	1
Expenses	—	11,850	—	—	11,850	10,827	—	10,827	1,023
Mental Health	—	66,888	—	—	66,888	60,584	—	60,584	6,304
Mentally Retarded	—	9,282	—	—	9,282	9,282	—	9,282	—
	<u>0</u>	<u>199,324</u>	<u>6,074</u>	<u>0</u>	<u>205,398</u>	<u>198,070</u>	<u>0</u>	<u>198,070</u>	<u>7,328</u>
<b>Veterans' Services:</b>									
Salaries	—	16,876	—	—	16,876	16,171	—	16,171	705
Expenses	—	1,000	—	—	1,000	996	—	996	4
Benefits	—	50,000	34,500	—	84,500	70,118	8,106	78,224	6,276
	<u>0</u>	<u>67,876</u>	<u>34,500</u>	<u>0</u>	<u>102,376</u>	<u>87,285</u>	<u>8,106</u>	<u>95,391</u>	<u>6,985</u>
<b>Youth Commission:</b>									
Salaries	—	86,693	—	—	86,693	85,426	—	85,426	1,267
Expenses	—	3,730	—	—	3,730	3,729	—	3,729	1
	<u>0</u>	<u>90,423</u>	<u>0</u>	<u>0</u>	<u>90,423</u>	<u>89,155</u>	<u>0</u>	<u>89,155</u>	<u>1,268</u>
<b>Council on Aging:</b>									
Salaries	—	36,420	500	—	36,920	36,867	—	36,867	53
Expenses	—	3,209	—	—	3,209	3,171	—	3,171	38
	<u>0</u>	<u>39,629</u>	<u>500</u>	<u>0</u>	<u>40,129</u>	<u>40,038</u>	<u>0</u>	<u>40,038</u>	<u>91</u>
<b>TOTAL - Human Services</b>	<u>83,287</u>	<u>11,955,743</u>	<u>37,813</u>	<u>110,709</u>	<u>11,966,134</u>	<u>11,582,055</u>	<u>89,353</u>	<u>11,671,408</u>	<u>294,726</u>
<b>PLANNING and DEVELOPMENT:</b>									
<b>Planning Board:</b>									
Salaries	—	39,220	—	—	39,220	39,119	—	39,119	101
Expenses	—	4,000	—	—	4,000	2,541	1,350	3,891	109
Town Master Plan A24-1980 TM	4,000	—	—	4,000	0	0	—	0	0
	<u>4,000</u>	<u>43,220</u>	<u>0</u>	<u>4,000</u>	<u>43,220</u>	<u>41,660</u>	<u>1,350</u>	<u>43,010</u>	<u>210</u>
<b>Conservation Commission:</b>									
Expenses	—	1,000	—	0	1,000	999	—	999	1
	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>999</u>	<u>0</u>	<u>999</u>	<u>1</u>
<b>Board of Appeals:</b>									
Salaries	—	3,846	—	—	3,846	2,715	—	2,715	1,131
Expenses	—	3,000	—	—	3,000	2,360	—	2,360	640
	<u>0</u>	<u>6,846</u>	<u>0</u>	<u>0</u>	<u>6,846</u>	<u>5,075</u>	<u>0</u>	<u>5,075</u>	<u>1,771</u>
<b>Historical Commission:</b>									
Expenses	—	475	—	—	475	295	—	295	180
<b>TOTAL - Planning and Development</b>	<u>4,000</u>	<u>51,541</u>	<u>0</u>	<u>4,000</u>	<u>51,541</u>	<u>48,029</u>	<u>1,350</u>	<u>49,379</u>	<u>2,162</u>
<b>CULTURAL and LEISURE SERVICES:</b>									
<b>Library:</b>									
Salaries	—	352,024	—	—	352,024	347,232	—	347,232	4,792
Bindings	—	800	—	—	800	573	—	573	227
Books and Periodicals	—	88,000	—	—	88,000	84,198	3,798	87,996	4
Building Maintenance	—	42,900	—	—	42,900	36,513	6,379	42,892	7
Expenses	—	26,425	(2,000)	—	24,425	22,219	1,356	23,574	851
Capital Outlay	—	875	—	—	875	874	—	874	1
	<u>0</u>	<u>511,024</u>	<u>(2,000)</u>	<u>0</u>	<u>509,024</u>	<u>491,609</u>	<u>11,533</u>	<u>503,142</u>	<u>5,882</u>
<b>Park and Recreation:</b>									
Salaries	—	169,997	—	—	169,997	158,259	—	158,259	11,738
Expenses	—	61,860	—	—	61,860	56,761	1,341	58,102	3,758
McCracken Property A37-1983	—	5,000	—	5,000	—	—	—	—	—
Tennis Court Renov. A8-1984 STM	—	—	30,000	—	30,000	28,403	—	28,403	1,597
	<u>0</u>	<u>236,857</u>	<u>30,000</u>	<u>5,000</u>	<u>261,857</u>	<u>243,424</u>	<u>1,341</u>	<u>244,765</u>	<u>17,092</u>
<b>Memorial Park:</b>									
Expenses	0	470	—	—	470	424	—	424	46
<b>TOTAL - Cultural and Leisure Services</b>	<u>0</u>	<u>748,351</u>	<u>28,000</u>	<u>5,000</u>	<u>771,351</u>	<u>735,457</u>	<u>12,874</u>	<u>748,331</u>	<u>23,020</u>

	Appropriations continued from FY 1984	Current Appropriations	Transfers and/or Receipts	Less: Continued Appropriations to FY 1985	Total Available for Expenditure	Expenditures			Unexpended Returned to Surplus
						Disbursements	Open Encumbrances	Total	
EDUCATION: PUBLIC SCHOOLS:									
Salaries	—	12,207,425	(132,050)	—	12,075,375	11,968,233	97,000	12,065,233	10,142
Administration	—	42,040	71,000	—	113,040	109,485	900	110,385	2,655
Instruction	—	646,729	12,850	—	659,579	638,570	20,666	659,236	343
Other School Services	—	66,690	(3,715)	—	62,975	61,974	330	62,304	671
Pupil Transportation	—	381,500	(5,000)	—	376,500	366,224	1,318	367,542	8,957
Operation of Plant Facilities	—	1,026,120	(36,571)	—	989,549	929,148	36,414	965,562	23,988
Community Service	—	70,685	(40,000)	—	30,685	30,685	—	30,685	—
Tuitions	—	296,280	68,485	—	364,765	357,834	4,200	362,034	2,731
Out of State Travel	—	2,000	—	—	2,000	1,891	—	1,891	109
Capital Outlay - Renov. of Physical Property	201,128	150,000	65,000	82,685	333,443	251,616	81,827	333,443	—
Vocational Education	—	243,046	—	—	243,046	243,046	—	243,046	—
Prior Year Bills A6-1984 STM	—	—	3,235	—	3,235	3,235	—	3,235	—
Future School Needs A30-1980	500	—	—	500	—	—	—	—	—
TOTAL - Education: Public Schools	201,628	15,132,515	3,235	83,185	15,254,193	14,961,942	242,655	15,204,597	49,596

## REFERENCE

## Town Officers

### ELECTED

#### MODERATOR

Richard P. Melick

#### SELECTMEN

Marcia M. Carleton, '85 Chmn.  
H. Phillip Garrity, Jr. '86  
Francis A. Facchetti '85  
Norman P. Jacques '87  
Sally B. Davis '87

#### TOWN CLERK

Theodora K. Bertolet '86

#### ASSESSORS

Richard W. Finnegan, '85 Chmn.  
Herbert Dodge '86  
Joseph W. Bergin, Jr. '87

#### SCHOOL COMMITTEE

Joan W. Swartz, '86 Chmn.  
Colleen F. Schaller '85  
Deniel P. Matthews '85  
Carol Boulris '86  
John Carroll '86  
William Miles '87  
Mary Ellen Herd '87

#### PARK AND RECREATION COMMISSION

Charles S. Rizzo '85, Chmn.  
Robert Hawes '85  
Barrie Little-Gill '86  
Normand L. Provencher '86  
David Eldridge '87

#### TRUSTEES OF MEMORIAL PARK

Robert Chalue '85, Chmn.  
Arthur Tiernan '85  
Roger Goodwin '86  
Andrew Lawson '86  
Frederick Muir '87

#### PLANNING BOARD

Susan Glazer '88, Chmn.  
Stanley Tippet '85  
Norman Homsy '86

John H. Cogswell '87  
Richard E. Skarinka '89

#### BOARD OF HEALTH

John D. Fernald '86, Chmn.  
Ruth Bauer '85  
Rachel Spector '87

#### HOUSING AUTHORITY

Stephen W. Merritt '85, Chmn.  
John T. Wallace '85  
John Moore '86  
Diane P. Matthews '88  
Edward S. Cahalane '89

#### COMMISSIONERS OF TRUST FUNDS

Robert Cutts '85, Chmn.  
Robert Kettlety '86  
Gerald Swartz '87

#### TRUSTEES OF PUBLIC LIBRARY

Mary Dickert '85, Chmn.  
William H. Ganick '86  
Roma Jean Brown '86  
Charles Henderson '86  
Deborah Wentworth '87  
Robert D. Hall '87  
Thomas D. Harkins '87

#### CONSTABLES

John F. Harkins '87  
Frank J. Reinhardt '87

#### APPOINTED BY SELECTMEN

##### EXECUTIVE SECRETARY

David W. Owen

##### TREASURER AND TAX COLLECTOR

Gerard Sullivan

##### DIRECTOR OF FINANCE

Michael Carroll

##### MEASURER OF WOOD AND BARK

Arthur Coughlin

##### SEALER OF WEIGHTS AND MEASURES

John J. Gill

##### TOWN COMPTROLLER

Joseph Carey

##### TOWN COUNSEL

William A. Cross

##### DIRECTOR OF PUBLIC WORKS

Robert A. MacEwen

##### TOWN ENGINEER

John D. Marr, Jr.

##### DIVISION SUPERINTENDENTS

Grounds - John F. Cusick  
Highways - Robert J. Lanigan  
Water - Bruce E. Nagler  
Sewer - Lawrence Nigro

##### POLICE CHIEF AND KEEPER OF THE LOCKUP

Louis Roman

##### TRUANT OFFICER

Robert J. Roman

##### DOG OFFICER

Harry E. Greenlaw

##### FIRE CHIEF AND SUPERINTENDENT OF FIRE ALARM/FOREST WARDEN

Charles M. Bellomo

##### DIRECTOR OF CIVIL DEFENSE

Julius T. Fedel

##### DISTRICT DIRECTOR VETERANS' SERVICES

Terrence W. McGuire, Jr.

##### INSPECTOR OF BUILDINGS

John Rosenfeld  
Elmo Orcini (substitute)  
David Berg (substitute)



# REFERENCE

## INSPECTOR OF WIRING

Donald B. Griffin  
Joseph Holden (substitute)  
Robert M. Rhynd (substitute)

## INSPECTOR OF PLUMBING AND GAS

Chester E. Bosselman  
Andrew Brown (substitute)

## DEPUTY CUSTODIAN OF BUILDINGS AND GROUNDS

David L. Scahill

## MINIBUS COORDINATOR

Jane A. Howard

## TRUSTEES OF GLOVER MEMORIAL HOSPITAL

John K. Benson, Chairman  
Harry Allen  
Eunice Connors  
Christopher Canavan  
David Devine  
David Donald  
William Gorham  
Helen Krawiecki  
Gary Petrini  
Phillip Reed  
David Z. Webster  
J. David White

## DATA PROCESSING ADVISORY BOARD

Joanne Morse, Chairman  
Edward Ruddy  
George M. Shannon, Jr.  
Frederick Tirrell  
Edward Pierce  
Robert Burke  
Michael Carroll

## REGISTRARS OF VOTERS

John W. Day, Chairman  
Mary J. McCarthy  
Barbara Doyle  
Theodora K. Bertolet, ex-officio

## BOARD OF APPEALS

Hertz Henkoff, Chairman  
Warren J. MacDonald  
Alexander Zaleski  
William J. Tedoldi (associate)  
Edward L. McCallum (associate)

## CONSERVATION COMMISSION

Roy A. Cramer, Chairman  
John Gaffney  
Elizabeth Anderson  
Henry Ostrowski  
Martin R. Healy  
Michael Kupferman  
John P. Sullivan

## SOLID WASTE DISPOSAL COMMITTEE

(Article 73 of 1966 last continued  
by vote of Article 41, 1984)

Phillip M. Wiggin, Chairman  
William A. Cross  
Fred Gordon  
Robert A. MacEwen  
Richard Malconian  
Ronald L. Morrison  
Barbara Popper  
Elise Wellington

## HISTORICAL COMMISSION (Article 9, Special Town Meeting 10/76)

Nancy Hartford, Chairman  
Raymond Bosworth  
Norman Homsy  
Elizabeth Rich

## ANNUAL TOWN REPORT COMMITTEE

David Owen  
Jane Howard  
Terrence W. McGuire Jr.

## APPOINTED BY THE MODERATOR

### FINANCE COMMITTEE

Charles Downe, Chairman  
Peter Conrad  
William Powers  
Larry Smith  
Bonnie Tower  
Robert Bond  
Patrick Hyland

### PERSONNEL BOARD

Paul Attridge, Chairman  
John H. Davis  
Peter B. Finn  
Robert Todd Pratt  
Arthur E. Engdahl, Jr.

## APPOINTED BY THE BOARD OF HEALTH

### HEALTH OFFICER AND INSPECTOR OF MILK

Robert Heustis

### SANITARIAN AND DEPUTY INSPECTOR OF MILK

Melvin A. Zabar

### PUBLIC HEALTH NURSE

Nina Ackerman  
Mary Jane Seery

### RECORDER OF COMMUNICABLE DISEASES: BURIAL PERMIT AGENT

Carol M. Kelly

### INSPECTOR OF ANIMALS AND SLAUGHTERING

William J. Curry, Jr., DVM

### NUTRITIONIST

Elizabeth Zontini

### PEDIATRICIAN

Asha Wallace, MD

## APPOINTED BY OTHER ELECTED AND APPOINTED BOARDS

### ASSISTANT TOWN CLERK

Louise E. MacLean

### SUPERINTENDENT OF SCHOOLS

Alan E. Schaefer

### PLANNING DIRECTOR

Russell J. Burke

### PARK AND RECREATION DIRECTOR

Nancy A. White

### LIBRARY DIRECTOR

Vivian D. McIver

### ROSEMARY LAKE RECLAMATION AND BUILDING COMMITTEE

Gary W. Petrini, Chairman  
John D. Marr, Jr.  
Jean Fox  
Elinor Devlin Ryan  
Donald Robinson  
Robert Dickerson  
Robert Boder

## CONTRIBUTORY RETIREMENT BOARD

(Under vote of Town, 11/3/36)

Joseph Carey, Chairman  
Claire Hawes  
Louis F. Klein, III

## COUNCIL ON AGING

Edward Pelletier, Chairman by  
Park and Recreation  
Daniel Comisky by Selectmen  
Sidney J. Dockser, by Selectmen  
Florence Grinspoon, by Selectmen  
Margaret Lindsay, by Selectmen  
Nina Ackerman, by Board of Health  
Helen Blumenberg, by School Committee  
John Jenkins, by Selectmen  
Helen Hicks, by Selectmen  
Francis Quillard, by Selectmen  
Gerald Swartz, by Selectmen  
Ann Tinkham, by Selectmen  
Deborah Wentworth, by Library Trustees  
Beverly McNair by Selectmen  
Diane P. Matthews by Housing Authority

## FUTURE SCHOOL NEEDS COMMITTEE (Article 62, 1950 last continued by Article 42, 1984)

Robert Chase, Chairman by Selectmen  
John Carroll, by School Committee  
Rita Minahan by PTC Presidents' Council  
Joanne Pope by Planning Board  
Mary Ridell by League of Women Voters  
Lillian Henly by Moderator  
George Kelleher by Finance Committee  
Marcia Carleton by Moderator  
Nancy Harris by Moderator

## YOUTH COMMISSION (Article 49, 1967)

William Duncan, Chairman, by Selectmen  
Carole Vollman by Moderator  
F.S. Crook, by Moderator  
Paul Keys by Park and Recreation  
Ted Bennett, by Police Department  
Robert Enos by School Committee  
Chris Anello by School Department  
James Naughton by School Department

## TRANSPORTATION COMMITTEE

Richard Tilles, Chairman  
James Kenefick  
John J. Gill  
Elinor Ryan Devlin  
Ellen Canavan, ex-officio

## GLOVER MEMORIAL HOSPITAL

Administrator, Stephen L. Barrett  
Assistant Administrator and Director  
of Operations, Elizabeth Capozzoli  
Director of Nursing, Nancy Laffey  
Director of General Services, Gerald Placido  
Director of Fiscal Services, Michael Robbins

Effective 1/1/85

# REFERENCE

## Town Meeting Members

### TOWN MEETING MEMBERS AT-LARGE

Bertolet, Theodora K. 51 Bonwood Road  
 Canavan, Ellen M. 52 Oak Knoll Terrace  
 Carleton, Marcia M. 132 Elmwood Road  
 Chalue, Robert W. 36 Curtis Road  
 Davis, Sally B. 24 Coulton Park  
 Dickert, Mary H. 141 Edgewater Drive  
 Facchetti, Francis A. 48 Carey Road, N.H.  
 Fernald, John D. 149 Paul Revere Rd., N.H.  
 Finnegan, Richard W. 16 Stockdale Road  
 Garrity, H. Phillip Jr. 11 Colby Street  
 Glazer, Susan 64 Booth Street  
 Jacques, Norman P. 40 Hancock Road  
 Melick, Richard P. 100 Windsor Road  
 Rizzo, Charles S. 59 Yale Road  
 Swartz, Joan 130 Woodbine Circle

#### PRECINCT A

##### Expiration 1987

Condon, Dennis X. 28 Guild St., N.H.  
 Crocker, David C. 80 Spring St., N.H.  
 Dwyne, Charles E. 760 Highland Ave., N.H.  
 Robinson, Heidi D. 102 Webster St., N.H.  
 Tedoldi, William J. 68 High St., N.H.

##### Expiration 1986

Denneen, Francis G. 569 Hunnewell St., N.H.  
 Henley, Lillian A. 30 Parkland Rd., N.H.  
 Landy, Herbert A. 74 Wayne Rd., N.H.  
 Mariolis, C. Theodore 24 Central Ave., N.H.  
 Miles, William J. 9 Park Ave.

##### Expiration 1985

Bleakney, Philip T. 25 Hampton Ave., N.H.  
 Dockser, Sidney J. 98 Wayne Road, N.H.  
 Grinspoon, Florence S. 94 Reservoir St., N.H.  
 Guzowski, Edward W. 302 Webster St., N.H.  
 Henkoff, Eleanor 52 Wayne Rd., N.H.  
 Henkoff, Hertz N. 52 Wayne Rd., N.H.  
 Nagel, Ira A. 57 Noanett Rd., N.H.  
 Newman, Doris C. 760 Highland Ave. #15, N.  
 O'Neil, John J. 9 Avery St., N.H.  
 O'Toole, M. Eileen 28 Mercer Road, N.H.  
 Shapiro, Sylvia 30 Wayne Road, N.H.

#### PRECINCT B

##### Expiration 1987

Butler, Roland V. 52 Crescent Rd., N.H.  
 Dues, Warren David 337 West St., N.H.  
 Johnson, Joan M. 101 Clarke Circle  
 Manning, Lee J., Jr. 103 Nardone Rd.  
 Owen, James A. 467 Central Ave., N.H.  
 Placidi, Linda A. 41 Bobsled Drive, N.H.  
 Sands, Jane B. 74 Rolling Lane  
 Tarallo, George 95 Rolling Lane  
 Tippet, Harriett D. 76 Ardmore Rd., N.H.  
 Tobin, David S. 78 Clarke Circle  
 Wasserman, Gerald A. 12 Clarke Road  
 Woodley, John D. 80 Rolling Lane  
 95 Clarke Road

##### Expiration 1986

Bassett, Agnes M. 13 Hunnewell Terr., N.H.  
 Duffy, Lois M. 345 Central Ave., N.H.  
 Enos, Robert E. 854 Central Ave.  
 Henderson, Daniel C. 195 West St., N.H.  
 Manning, Lee B. 103 Nardone Rd., N.H.  
 McIntosh, G. Leonard 43 Lakin St., N.H.  
 Waldman, Frederick 86 Damon Road, N.H.  
 Wellington, Elise B. 120 Clarke Circle  
 DesRoches, Ronald R. 617 Central Ave.  
 Kelly, Kathleen M. 57 Brookside Road

##### Expiration 1985

Bassett, Walter H. 13 Hunnewell Terr., N.H.  
 Carlin, Andrew M. 197 Rosemary St., N.H.  
 Evans, Robert E. 54 Clarke Road  
 Fierimonte, Angelina D. 89 Rolling Lane  
 Johnson, Peter B. 101 Clarke Circle  
 Jones, William D. 664 Central Ave., N.H.  
 McLeod, Agnes J. 467 Central Ave., N.H.  
 Page, Meredith L. 19 Glendale Road  
 Sweet, William L. 361 West St., N.H.  
 Tippet, Stanley R. 78 Clarke Circle

#### PRECINCT C

##### Expiration 1987

Cogswell, John H. 1479 Great Plain Ave.  
 Leavitt, Jonathan 1639 Central Ave.  
 Levitan, Sally A. 43 Whitman Road  
 Sockol, Ron 100 Mackintosh Ave.  
 Toran, Sarah Ann 945 Central Ave.

##### Expiration 1986

Christophe, Philip A. 1196 Central Ave.  
 Cohen, Michael 50 Hancock St.  
 Cox, Gilbert W., Jr. 49 Colonial Road  
 Fischer, J. Richard 68 Meadowbrook Rd.  
 Harkins, Lida Eisenstadt  
 Hawes, Robert E. 14 Hancock Road  
 Hilton, Harry M. 81 Meadowbrook Rd.  
 Lintz, Daniel L. 34 Pond St.  
 Mahoney, James J., Jr. 71 Fuller Brook Ave.  
 Martin, Edith B. 86 Winding River Rd.  
 Perry, Betsy C. 21 Newell Ave.  
 Savenor, Arnold M. 25 Trout Pond Lane  
 Sockol, Lois 15 Meredith Circle  
 100 Mackintosh Ave.

##### Expiration 1985

Cleary, Jeremiah J. 11 Pond St.  
 Davis, Stanton H. 54 Mackintosh Ave.  
 Hale, Mary Ellen 430 Grove St.  
 Kelley, George P. 1560 Great Plain Ave.  
 Levitan, Leon B. 43 Whitman Road  
 Lueders, Lois C. 34 Whitman Road  
 Mahoney, Edmund J., Jr. 1649 Great Plain Ave.  
 Milligan, John F. 25 Blacksmith Drive  
 Newton, Robert C. 515 High Rock St.  
 Portnoy, M. Barry 54 Carol Road  
 Russian, Rita A. 39 Alden Road  
 Silesky, J. Darrison 41 Perry Drive  
 Swaffield, F. Hartwell 1681 Central Ave.  
 Wald, Arthur 77 Brewster Drive  
 Wyckoff, Charles W. 85 Pine St.

#### PRECINCT D

##### Expiration 1987

Boulris, Carol Johnson 203 Country Way  
 Drott, Harry J. 90 Linden St.  
 Howard, Stephen 70 Linden St.  
 Lewis, Kathleen M. 99 Linden St.  
 Powers, William M. 47 Scott Road  
 Soisson, Thomas F. 128 Maple St.  
 Tanzer-Glou, Marjorie 233 Country Way

##### Expiration 1986

Adams, Joan 1206 Great Plain Ave.  
 Beaudouin, Mark T. 1197 Great Plain Ave.  
 Davis, Edward L., Jr. 200 Charles River St.  
 Eberly, Alden 10 Lewis St.  
 Gatto, Victor E. 99 Country Way  
 Lewis, Arthur J. 99 Linden St.  
 Malconian, Richard 128 Country Way  
 Morrison, Ronald L. 110 Country Way  
 Rae, Andrea P. 36 Gage St.

Rockmore, Joyce S. 84 Sylvan Road  
 Russell, Donald F. 273 Nehouden St.  
 Watson, George M., Jr. 308 Chambers St.  
 Wright, Charles G. 36 Maple St.

##### Expiration 1985

Barnes, Bradford S. 210 Charles River St.  
 Davis, Richard W. 233 Nehouden St.  
 Dwyer, Dorothy D. 6 Ferndale Road  
 Eaton, Frank C. 1652 Central Ave.  
 Gorham, William H. 56 Gatewood Drive  
 Hunt, Roger B. 975 South St.  
 Marsh, Dexter H., Jr. 304 Country Way  
 Powers, James Hugh 263 Nehouden St.  
 Pratt, Robert Todd 81 Sylvan Road  
 Shultz, Beverly 82 Blake St.

#### PRECINCT E

##### Expiration 1987

Barstow, Frederick E. 86 Livingston Circle  
 Cadigan, Stephen J. 283 Edgewater Dr.  
 Colman, James M. 142 Fox Hill Road  
 Davis, Richard A. 66 Eaton Road  
 Harkins, Thomas M. 41 Laurel Drive  
 Hald, Robert T. 86 Eaton Road  
 Howard, Jane A. 119 Green St.  
 Krech, George D. 61 Bradford St.  
 Schaefer, Alan E. 1055 Webster St.  
 Smart, Robert T., Jr. 25 Mayo Ave.

##### Expiration 1986

Bauer, William C. 104 Sutton Road  
 Brett, James A. 35 Laurel Drive  
 Bridges, Frank L. 114 Harris Ave.  
 Brown, Roma Jean 30 Edgewater Lane  
 Comiskey, Daniel L. 64 High Rock St.  
 Fountain, John D. 64 Gayland Road  
 Kenefick, James L. 84 Harris Ave.  
 Kidd, Donald E. 179 Harris Ave.  
 Smith, Richard J. 112 Sutton Road  
 Knapton, Carol S. 100 Lawton Road

##### Expiration 1985

Davis, Robert C. 24 Coulton Park  
 Donald, David R. 323 Dedham Ave.  
 Gordon, Maxwell N. 182 Edgewater Drive  
 Hart, Elizabeth M. 44 Stevens Road  
 Meier, Norman R. 93 Wildwood Drive  
 Mortimer-Maddox, Rosalind 16 Stevens Road  
 Muir, Frederick R. 65 Coolidge Ave.  
 Nutter, Denton G., Jr. 55 Laurel Drive  
 Riddell, Mary T. 20 Cleveland Rd.  
 Schneider, Jon D. 210 South St.

#### PRECINCT F

##### Expiration 1987

Hely, Charles J. 19 Lake Drive  
 Matthews, Daniel P. 1323 Highland Ave.  
 McDonough, Barry R. 71 Fair Oaks Park  
 Merritt, Stephen W. 55 Grant St.  
 Minahan, Rita L. 15 Morton St., N.H.  
 Roth, Joanne Hull 93 Garden St.  
 Sylvain, Irene M. 573 Webster St.  
 Telford, Ruth H. 10 Pickering Place  
 Trussell, Philip A. 841 Webster St.

##### Expiration 1986

Davis, Edward J. 838 Great Plain Ave.  
 Fay, Brendon R. 280 Nehouden St.  
 Fleming, Susan D. 22 Morton St.  
 Mahoney, Francis C. 70 Grant St.  
 Tiernan, Arthur M., Jr. 21 Warren St.  
 Sullivan, Robert Lee, Jr. 281 Warren St.

# REFERENCE

## Expiration 1985

Buckley, Jerome C., Jr. 155 Fair Oaks Park  
Harris, Robert D. 955 Webster St.  
Keil, Elizabeth M. 43 Kingsbury St.  
Murray, Caroline D. 156 Fair Oaks Park  
Roberts, Deborah L. 95 Fair Oaks Park  
Ryan, John J. 847 Webster St.

## PRECINCT G

### Expiration 1987

Abbott, Susan W. 60 Otis Street  
Browne, Gerald R. 242 Hillcrest Road  
Chase, Gratia S. 74 Washington Ave.  
Fredericks, Christian H., Jr. 25 Otis Street  
Hall, Robert D., Jr. 204 Hillcrest Road  
Popper, Barbara K. 31 Wilshire Park  
Wentworth, Blair M. 528 Great Plain Ave.

### Expiration 1986

Carre, Peter W. 749 Great Plain Ave.  
Chase, Robert E. 74 Washington Ave.  
Hughes, Susanne D. 6 Morningside Ave.  
Keleher, George L. 383 Manning St.  
Lynch, Frederick J., Jr. 58 Plymouth Road  
Murphy, Margaret G. 66 Washington Ave.  
Nuccio, Vincent C. 93 Hawthorn Ave.

### Expiration 1985

Bowers, Robert D. 104 Beaufort Ave.  
Eldridge, Margaret M. 44 Ellicott Street  
Matthews, Diane Perry 204 Highgate Street  
Meropol, Jeffrey I. 30 Woodlawn Ave.

## PRECINCT H

### Expiration 1987

Helm, Robert W. 147 Dawson Drive  
Larsen, Robert Y. 150 Tudor Road  
McCarthy, Nancy E. 29 Sterling Road

McMorrow, Eugene S. 22 DeFrancesco Circle  
Nutile, LeRoy J. 60 Tudor Road  
Peck, George K. 729 Greendale Ave.  
Skarinka, Richard C. 13 Appleton Road  
Sullivan, Timothy F. 24 Berkshire Road  
Wilmot, Barbara R. 103 Hillcrest Road

### Expiration 1986

Bliss, Willard R. 105 Broad Meadow Rd.  
Carleton, Robert G. 132 Elmwood Road  
Carroll, John E. 80 Douglas Road  
Contanelli, Edward A. 159 Fairfield St.  
Doyle, Barbara Buckley 214 Elmwood Road  
Lowney, Paul W. 40 Kenney St.  
McKern, Richard A. 194 Elmwood Road  
Murphy, Edward B. 9 Grosvenor Road  
Peznola, George E. 715 Greendale Ave.

### Expiration 1985

Devine, David F. 141 Dawson Drive  
Dolan, Mary Ann L. 56 Dawson Drive  
Nutile, Eleanor 60 Tudor Road  
Rotchford, Robert E. 124 Elmwood Road  
Stewart, John H. 131 Bird Street  
McElroy, Peter E. 24 Woodbury Drive

## PRECINCT I

### Expiration 1987

Attridge, Paul H. 59 Powers Street  
Duncan, William E. 34 Hemlock Street  
Gale, Kennison N. 19 Edwardal Road  
Mason, Paul B. 4 Morley Street  
McCaffrey, Maureen T. 285 Manning Street  
Schortmann, John J., Jr. 332 Hillcrest Road  
Roggeveen, Barbara 30 Savoy Road

### Expiration 1986

Benfield, Peter B. 84 Paul Revere Rd., N.H.  
Day, John W. 35 Morley Street  
Frieze, Andrew D. 40 Paul Revere Rd., N.H.  
Fusaro, Claire Kroll 57 Brookline Street

Messias, Elaine 38 Fairfax Road  
Morrison, Kenneth M. 24 Paul Revere Rd., N.H.

### Expiration 1985

Connolly, Maria W. 674 Webster Street  
Devlin, Elinor R. 124 Page Road  
Hartford, Warner B. 212 Washington Ave.  
Supple, Edward F. 41 Edwardal Rd.

## PRECINCT J

### Expiration 1987

McQuillan, John J. 193 Lindbergh Ave., N.H.  
Picariello, Andrew 590 Highland Ave., N.H.  
Tower, Bonnie Jean 55 Burnside Road, N.H.

### Expiration 1986

Cox, Arthur E. 109 Lindberg Ave., N.H.  
Crook, Foster S. 3 Thorpe Road, N.H.  
Fox, Jean R. 152 Paul Revere Rd., N.H.  
Gill, John J. 36 Homestead Park, N.H.  
Herd, Mary Ellen 90 Manning St., N.H.  
Kettlety, Robert E. 201 Paul Revere Rd., N.H.  
Mather, Marcia C. 179 Paul Revere Rd., N.H.  
Prihoda, John R. 107 Lexington Ave., N.H.  
Dermoddy, William R. 12 Concord Street, N.H.

### Expiration 1985

Anderson, Elizabeth E. 31 LaSalle Road, N.H.  
Connell, John F. 61 Lexington Ave., N.H.  
Downs, Robert A. 51 Virginia Road, N.H.  
Fox, Peter D. 152 Paul Revere Rd., N.H.  
Mulvey, Philip F., Jr. 65 Paul Revere Rd., N.H.  
Rhodes, Alfred William 163 Paul Revere Rd., N.H.  
Setian, Constance M. 26 Bennington St., N.H.  
Vonderbrink, Robert J. 119 Tower Ave., N.H.  
Salaun, Emily M. 101 Tower Ave., N.H.

# Jury List

Abbott, Paul D., 60 Otis St.  
Aliber, Jonathan N., 56 Ardmore Rd.  
Aliber, Sheila D., 56 Ardmore Rd.  
Allen, Helen V., 36 Noyes St.  
Allen, Pauline, 50 Green St.  
Alpert, Bennett, M., 110 Elder Rd.  
Ammerman, Frank J., 1426 Great Plain Ave.  
Anderson, Marc R., 32 Avon Circle  
Applin, James E., 90 Hunnewell Street  
Aronson, Philip S., 151 Edgewater Dr.  
Arvedon, Marilyn E., 25 Sachem Rd.  
Arvedon, Saul D., 25 Sachem Rd.  
Au, Kwailing, 42 Mackintosh Ave.  
Bacigalupo, Diane M., 89 Tudor Rd.  
Banks, Christopher J., 116 Pine St.  
Bardizian, Julie, 163 Jarvis Circle  
Barnes, Kenneth, 138 Fairfield St.  
Barnes, Virginia, 210 Charles River St.  
Barnes, Wade E., 49 Blacksmith Dr.  
Barrett, Deborah F., 23 Gordon Rd.  
Barrett, Mary L., 168 Richdale Rd.  
Barry, Patricia, 212 Great Plain Ave.  
Barstow, Frederick E., 86 Livingston Circle  
Beattie, Eunice P., 218 Broad Meadow Road  
Beckman, Judith E., 1245 South St.  
Behrman, Stephen W., 491 Webster St.  
Bellavance, John E., 38 Redington Rd.  
Bellefleur, Donald, 12 Brookside Rd.  
Berenson, Julene L., 12 Birds Hill Ave.  
Bergen, Martin, 85 Stockdale Rd.  
Berry, Gloria M., 33 Rosalie Rd.

Bezanson, Dorothy A., 120 Maple St.  
Bielski, Nancy A., 305 Dedham Ave.  
Binder, Milton, 145 Pine Grove St.  
Bingham, Robert H., 92 Dedham Ave.  
Birkett, Jeffrey C., 664 Great Plain Ave.  
Bloom, Andrew E., 178 Webster St.  
Bloom, Denise A., 6 Canavan Circle  
Bloom, Peter L., 6 Canavan Circle  
Blotnick, David J., 21 Lee Rd.  
Borges, Edward J., 23 Savoy Rd.  
Boris, Teresa, 692 Greendale Ave.  
Bowers, Robert J., 258 Manning St.  
Brady, William G. Jr., 72 Lawton Rd.  
Bragger, Paul R., 38 Manning St.  
Braley, Jonathan P., 68 Old Farm Rd.  
Brine, Herbert, 20 Perrault Rd.  
Broad, Russell S. Jr., 94 Mayflower Rd.  
Brown, Evelyn M., 80 Norwich Rd.  
Brown, Judith Ann, 153 Elmwood Rd.  
Brown, Roger A., 64 Pinewood Rd.  
Bryant, Lynn A., 109 Powers St.  
Buchanan, Joanne P., 6 Glenwood Rd.  
Burness, Florence B., 37 Fuller Rd.  
Butters, Kathleen M., 50 Audrey Ave.  
Carden, Larry M., 116 May St.  
Carey, Richard A., 68 Emerson Rd.  
Carlson, Arthur L., 86 Mackintosh Ave.  
Carolan, Edwin J., 63 Highgate St.  
Carr, John J., 27 Locust Lane  
Carr, William P., 12 McCulloch St.  
Carre, Charlotte, 749 Great Plain Ave.

Carreiro, Louise, 60 Webster St.  
Carroll, Amy B., 65 Gay St.  
Carson, Karen D., 38 Riverside St.  
Cavanaugh, Albert V., 758 Great Plain Ave.  
Cavanaugh, Mary E., 30 Ellicott St.  
Chapman, Marian R., 35 Walnut St.  
Chiappisi, Alphonse P., 324 Country Way  
Chisholm, Alice B., 10 Wendling Rd.  
Chryssis, George, 62 Greenwood Ave.  
Clancy M. Eleanor, 55 Berkshire Rd.  
Clark, Scott R., 18 Damon Rd.  
Coen, Lawrence, 151 Warren St.  
Cohen, Cheryl N., 153 Meetinghouse Circle  
Colburn, Eleanor F., 52 Oak St.  
Coleman, Richard W., 311 Charles River St.  
Coles, Margaret, 46 Hampton Ave.  
Collins, James R., 96 Dana Place  
Comerford, Florence G., 58 Grant St.  
Conlon Thomas J., 78 Maple St.  
Connell, Carol L., 76 Sutton Rd.  
Contos, Eleftherios C., 1573 Great Plain Ave.  
Corrigan, Richard, 100 Gayland Rd.  
Coury, Thomas E., 17 Oakcrest Rd.  
Cowens David W., 433 Grove St.  
Craft, William A., 208 Forest St.  
Craig, Marjorie S., 14 James Ave.  
Cranton, Laurence W., 320 Cedar St.  
Crocker, Evan S., 58 Damon Rd.  
Crook, Foster S., 3 Thorpe Rd.  
Culgin, Ronald P., 48 Peacedale Rd.  
Cutts, Robert W., 70 Whitman Rd.



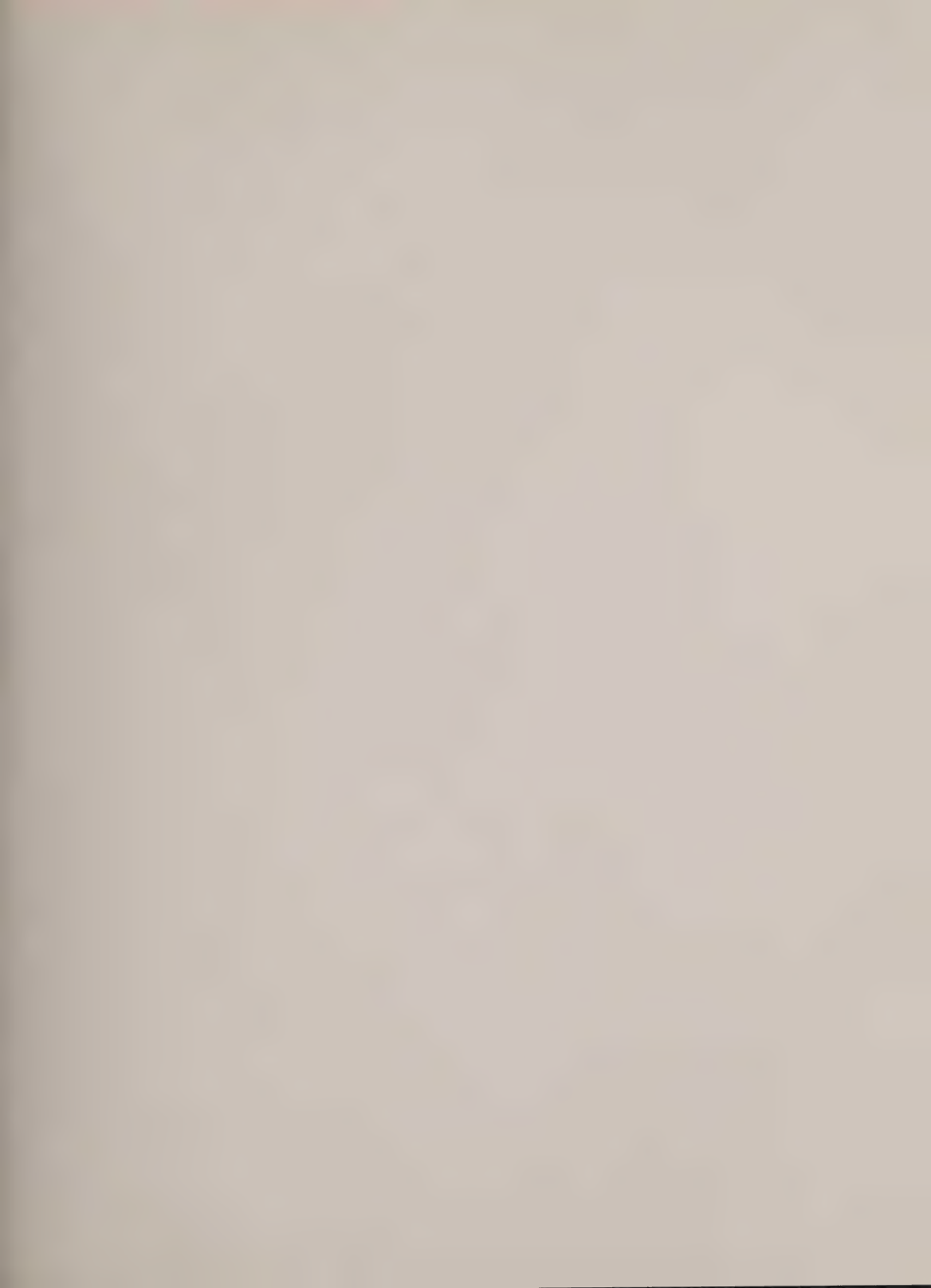
- Danek, Emilie F., 1750 Central Ave.  
 Davis, Dorothy, 53 Yale Rd.  
 Dean, Myrtle S., 213 Washington Ave.  
 Dean, Robert E., 612 Highland Ave.  
 Delaney, James J., 184 Lindbergh Ave.  
 Derosa, Thomas C., 26 Ardmore Rd.  
 Desimone Furio, 21 Morningside Rd.  
 Dettman, Morris D., 79 Evelyn Rd.  
 Digiovine, Adele, 218 May St.  
 Dimond, Robert E., 23 Lynn Rd.  
 Diodato, John F., 7 William St.  
 Donaldson, John A., 5 Glendale Rd.  
 Donohue, Marguerite J., 55 Dawson Dr.  
 Donovan, Mary F., 12 Coulton Park  
 Donovan Timothy J., 108 Jarvis Circle  
 Dooley, Suzanne S., 49 Tiltotson Rd.  
 Dorsey, Timothy, 53 Clarke Rd.  
 Dort, Everett M., 66 Pilgrim Rd.  
 Doucette, Michelle A., 109 Maple St.  
 Doyle, Ernest F. Jr., 44 Elder Rd.  
 Drey, Clair B., 91 Grosvenor Rd.  
 Driscoll, David, 55 Capt. Robert Cook Dr.  
 Driscoll Gerard A., 101 Whiting Way  
 Dubbin Susan H., 140 Hillside Ave.  
 Duhaime, George J., 153 Central Ave.  
 Dunkle, Robert J. Jr., 178 South St.  
 Durkin, Christopher R., 1312 Great Plain Ave.  
 Dyer, Janet M., 24 Yurick Rd.  
 Eaton, Gary L., 80 Tower Ave.  
 Edlin Uldine D., 114 Parish Rd.  
 Eldridge, Margaret M., 44 Ellicott St.  
 Englander, Jay R., 104 Aletha Rd.  
 Erskine, John W., 5 Lester St.  
 Estivo, Dianne M., 15 Barrett St.  
 Fabbrucci, Mario R., 9 Shady Lane  
 Fagan, Edward S., 74 Hillcrest Rd.  
 Fandel, William J. Jr., 28 Stevens Rd.  
 Fearnley, William R. Jr., 62 Green St.  
 Feeley, Mary A., 1546 Great Plain Ave.  
 Feeney, Mary R., 21 Livingston Circle  
 Feick, George, 144 Fair Oaks Park  
 Ferreira, Ellen C., 49 Fairview Rd.  
 Ferrier, George A., 73 Manning St.  
 Field, Marinette, 24 Oak Hill Rd.  
 Fife, Thomas J., 52 Bess Rd.  
 Fillo, Mary Ellen, 71 Pilgrim Road  
 Fitzgerald, John W. Jr., 170 Nehoiden St.  
 Fitzgerald, Michael L., 170 Nehoiden St.  
 Fleming, Joan, 87 Henderson St.  
 Flynn, John J., 46 Barbara Rd.  
 Fogerty, Robert W., 63 Grosvenor Rd.  
 Fox, Edward J., 82 Woodbine Circle  
 Frawley, Joseph S., 6 Manson Rd.  
 Frederick, Valeria M., 554 Central Ave.  
 Fredey, Alma M., 50 Edgewater Dr.  
 Freeberg, Beng-Cheng, 72 Avon Circle  
 Freeze, Thomas W., 18 Gordon Rd.  
 Friedman, Mark S., 20 Glover Rd.  
 Frongillo, George L., 36 Tudor Rd.  
 Fuller, Warren E. Jr., 234 Harris Ave.  
 Gahagan, Anne Elise O'Conn, 154 Laurel Dr.  
 Gaines, Roderick C., 146 Melrose Ave.  
 Gale, David E., 19 Edward Rd.  
 Gallagher, James S., 30 Reservoir Ave.  
 Gallagher, Mary J., 133 Dawson Dr.  
 Gallagher, Thomas J., 133 Dawson Dr.  
 Gaspar, Edward S., 24 Doane Ave.  
 Gately, Mary E., 57 Hawthorn Ave.  
 Gaudette, Patricia S., 64 Hemlock St.  
 Gehman, J. Thomas, 141 Marked Tree Rd.  
 Glassman, Rita, 10 Meredith Circle  
 Glennon, Mary L., 3 Wilshire Park  
 Goodman, Diane J., 36 Hewett Circle  
 Goodman, Eric W., 36 Hewitt Circle  
 Goodwin, Gerald K., 60 Nehoiden St.  
 Goodwin, Janet C., 43 Glendale Rd.  
 Goslee, Natalie L., 579 High Rock St.  
 Goslee, Sherwood H. Jr., 579 High Rock St.  
 Goss Gladys A., 783 Webster St.  
 Gould, Robert L., 65 Elder Rd.  
 Grandinetti, Michael A., 1532 Great Plain Ave.  
 Green, Gladys, 110 Noanette Rd.  
 Grennan Albert J., 1711 Central Ave.  
 Guidi, Elizabeth M., 1437 Great Plain Ave.  
 Gutzmer, Alfred N., Aldridge Rd.  
 Hale, Margaret S., 384 Manning St.  
 Halliday, Darlynn H., 111 Edgewater Dr.  
 Halperin, Alexander R., 39 Thurston Lane  
 Hanke, Virginia E., 423 Dedham Ave.  
 Hardy, Mary E., 18 Colgate Rd.  
 Harris, Jean, 955 Webster St.  
 Harris, Susanna M., 31 Enslin Rd.  
 Hatch, Barbara S., 1719 Central Ave.  
 Havener, Viola A., 716 Webster St.  
 Hayward, Harold, 37 Hamilton Place  
 Heald, Henry M. Jr., 65 Blacksmith Dr.  
 Heavy, Thomas F., 323 Nehoiden St.  
 Herendeen, Nancy A., 114 Lincoln St.,  
 Herrity, James M., 50 Ridgeway Ave.  
 Herrity, Michael E., 60 Ridgeway Ave.  
 Hicks, Alfred N., 70 Tiltotson Rd.  
 Hicks, Margaret E., 8 Howe Rd.  
 Higgins, Robert J., 126 Fairfield St.  
 Hiller, Susan, 91 Dawson Dr.  
 Hillis, James E., 60 Ellicott St.  
 Hoffman, Martin B., 568 South St.  
 Holland, Amy J., 94 Hillside Ave.  
 Holland, Mary D., 230 Forest St.  
 Hollembaek, Marilyn, 299 Manning St.  
 Hopkins, Preston, E. II, 287 Hunnewell St.  
 Howard, Odette M., 30 Brookline St.  
 Howell, Bruce A., 99 Maple St.  
 Hunter, Marjorie E., 199 Rosemary St.  
 Hurley, Edna J., 5 Grant St.  
 Hurley, James H., 14 Highview St.  
 Hylen Ellen P., 20 Thurston Lane  
 Hyman, Saul, 75 Gary Rd.  
 Ilgen, Christine, 78 Hawthorne Ave.  
 Isenberg, Evelyn R., 202 Valley Rd.  
 Jacobson, Barry F., 17 Longfellow Rd.  
 Jones, William D. Jr., 674 Central Ave.  
 Judge, Ella Mae, 47 Parkinson St.  
 Judge, Margaret R., 47 Parkinson St.  
 Kane, Kathryn M., 139 Manning St.  
 Karvelas, James C., 43 Alfreton Rd.  
 Katsiroubas, Nicholas P., 94 Locust Lane  
 Katz, Brenda R., 1735 Great Plain Ave.  
 Katziff, Lois A., 147 Prince St.  
 Kearins, Harry F., 85 Morningside Rd.  
 Kelleher, Dennis J., 403 Hillcrest Rd.  
 Kelleher, Michael K., 1843 Central Ave.  
 Keyho, Robert A., 32 Bess Rd.  
 King Russell F., 450 Chestnut St.  
 Kirchdorfer, Robert R., 56 Grosvenor Rd.  
 Klein, Jodi S., 21 Oak Hill Rd.  
 Klein, Rosemary N., 15 Overlook Rd.  
 Klubuck, Susan S., 29 Tanglewood Rd.  
 Kohler, Christopher M., 867 Greendale Ave.  
 Kosmenko, John H., 436 South St.  
 Krawiecki, Helen M., 30 Riverside St.  
 Kroner, Monte M., 1274 Great Plain Ave.  
 Kuropatkin, David M., 253 Linden St.  
 Lannan, Janet, 72 Oakcrest Road  
 Larkin, James E., 16 Bess Rd.  
 Lavin, James J., 55 Hunting Rd.  
 Leader, Ralph E., 123 Country Way  
 Lee, Elizabeth M., 65 Beaufort Ave.  
 Lee, Kenneth E., 11 Enslin Rd.  
 Lee, Michael E., 65 Beaufort Ave.  
 Leppert Diane L., 264 Hillside Ave.  
 Lev, Howard J., 60 Richard Rd.  
 Leventhal, David G., 224 Parish Rd.  
 Leventhal, Peter M., 224 Parish Rd.  
 Levesque, Claude B., 19 Pine St.  
 Levin, Vivian, 215 Fox Hill Rd.  
 Levy, Seymour, 56 Tower Ave.  
 Lingard, Rebecca Niles, 115 Clarke Rd.  
 Lodge, Lawrence E. Jr., 99 Hawthorn Ave.  
 Logan, Mary T., 277 Warren St.  
 London, Willy T., 103 Grant St.  
 Long, Virginia M., 30 Cimino Rd.  
 Longcor, Alice M., 12 Russell Rd.  
 Looney, Helen J., 39 George Aggott Rd.  
 Looney, Walter J., 39 George Aggott Rd.  
 Losasso, William L., 71 Grant St.  
 Ludwig, Carl J., 34 Berkshire Rd.  
 Lupo, Elizabeth A., 98 Highgate St.  
 Lydon, John T., 67 Norfolk St.  
 Lyman, Richard H., 10 Lawrence Rd.  
 MacDonald, Donna E., 20 Noyes St.  
 MacDonald, Donna M., 20 Noyes St.  
 MacDonald, Kevin K., 229 Dedham Ave.  
 MacGray, Carol A., 30 Bancroft St.  
 MacGray, Frederick E. Jr., 62 Capt. Robert Cook  
 Mackin, Ruth F., 1350 Highland Ave.  
 Magill, Elizabeth, 304 Hunting Rd.  
 Mahoney, Anne E., 148 Prince St.  
 Mahoney, Norah A., 970 Central Ave.  
 Maida, Joseph F., 51 Jarvis Circle  
 Mainwaring, Scott D., 36 Hawthorne Ave.  
 Malek, Joseph D., 137 Meadowbrook Rd.  
 Malins, Shirley E., 64 Damon Rd.  
 Mancini, Catherine J., 15 Rosalie Rd.  
 Marckini, Robert J., 60 Crestview Rd.  
 Marr, Donald H., 24 Lassalle Rd.  
 Marscher, Stewart J., 25 Marked Tree Rd.  
 Marsters, John F. Jr., 288 Central Ave.  
 Martino, Marilyn Saltzberg, 77 Page Road  
 Mastropieri, Emily J., 1081 Highland Ave.  
 Mastropieri, Lawrence G., 71 Maple St.  
 Matthes, Paulette, 15 Concord St.  
 May, Barbara D., 40 Oak Hill Rd.  
 McCann, Mary E., 47 Gay St.  
 McCarthy, Charles A. Jr., 18 Avon Circle  
 McCarthy, Henry M., 511 Central Ave.  
 McClelland, Keith M., 110 Brookline St.  
 McCulloch, Kathy, 102 Fair Oaks Park  
 McDonnell, Sheryl A., 50 Prospect St.  
 McKay, Hugh, 297 Hillside Ave.  
 McManus, Frank Jr., 11 Standish Rd.  
 McNealy, Pamela A., 14 Pythias Circle  
 McShane, Carol Ann, 309 Warren St.  
 Melick, Judith W., 100 Windsor Rd.  
 Mendelson, Marilyn, 168 Pine Grove St.  
 Mercer, Ida M., 73 School St.  
 Mernick, George W., 120 Tower Ave.  
 Meserole, Jere S. Jr., 5 Parkinson St.  
 Middlebrook, Robert G., 8 Dartmouth Ave.  
 Millard, Edith C., 130 Harris Ave.  
 Miller, Kurt D., 21 Wellesley Ave.  
 Miller, Natalie, 6 St. Cloud Ave.  
 Mills, Chester, 77 Marked Tree Rd.  
 Mills, William B., 15 Hawthorne Ave.  
 Miskin, Mark D., 860 Central Ave.  
 Morse, Rollin B., 381 Warren St.  
 Muir, Frederick R. Jr., 54 Elmwood Rd.  
 Mulherin, Richard A., 148 Marked Tree Rd.  
 Mullen, Joseph R. Jr., 111 Parker Rd.  
 Mullin, Peter G., 1129 Webster St.  
 Murphy, Evelyn G., 36 Thorpe Rd.  
 Murphy, Michael E., 142 Broad Meadow Rd.  
 Murray, Joreen N., 310 Charles River St.  
 Murray, Louise L., 15 Richardson Dr.  
 Murray, Michael L., 20 South St.  
 Nahigian, Edgar N., 105 Gay St.  
 Nash, Andrew H., 15 Hemlock St.  
 Nelson, Richard C., 90 Jarvis Circle  
 Nickerson, Robert B., 81 Tower Ave.  
 Nickerson, Robert P., 321 Brookline St.  
 Noonan, William T., 31 Fair Oaks Park  
 Nowak, Kristina M., 652 Webster St.  
 Nowell, David R., 15 Bancroft St.  
 Nye, Laurie E., 42 Lassalle Rd.  
 O'Connor, Deborah E., 117 Fairfield St.

# REFERENCE

O'Brien, Leo M., 87 Hillside Ave.  
 O'Connell, Charles F., 226 Broad Meadow Rd.  
 Oglesby, John Jr., 238 Hunnewell St.  
 Olmsted, T. Dwight, 50 Rosemary St.  
 Olsen, Richard R., 82 Tudor Rd.  
 Olshansky, Nancy L., 115 Dawson Dr.  
 Olson, Clarence E., 119 Parker Rd.  
 Omalley, Noreen M., 33 Manning St.  
 Oneal, Nancy E., 239 Manning St.  
 Oneal, Sara, 395 Hillside Ave.  
 Otoole, John J., 28 Mercer Rd.  
 Oza, Kalyani, 30 Frances St.  
 Paolini, Richard P., 26 Mallard Rd.  
 Papadonis, Mary D., 36 Sterling Rd.  
 Park, Barbara J., 10 Woodlawn Ave.  
 Park, Joseph F., 10 Woodlawn Ave.  
 Parlato, Stephen J., 1106 Greendale Ave.  
 Patey, Ann B., 19 Stratford Rd.  
 Peirce, Charlotte S., 51 Meadowbrook Rd.  
 Perry, Scott B., 29 Windsor Rd.  
 Pieri, William M., 27 Washburn Ave.  
 Porcello, Dianne A., 406 Hillcrest Rd.  
 Priest, Richard C., 61 Blake St.  
 Primpas, Kosta, 176 Tudor Rd.  
 Provencher, Normand L., 59 Coolidge Ave.  
 Puza, Leigh J., 391 Dedham Ave.  
 Quern, Peter A., 914 Webster St.  
 Radley, Christopher T., 1028 Webster St.  
 Rae, Andrea P., 36 Gage St.  
 Rantz, Dean, 299 High Rock St.  
 Rao, Ramgopal, 31 Stewart Rd.

Rardin, Ruth E., 328 Cedar St.  
 Raskind, Edward, 16 Meredith Circle  
 Raskind, Lois G., 16 Meredith Circle  
 Reardon, Gregory P., 63 Mayflower Rd.  
 Reynolds, Donald C., 53 Gayland Rd.  
 Rhynd, Barbara L., 149 Jarvis Circle  
 Ricciardelli, Karla, 62 Sachem Rd.  
 Riley, Lois T., 158 Beaford Ave.  
 Roadman, Mary Lou, 22 David Rd.  
 Robbins, James P., 80 Eaton Rd.  
 Robinson, Kenneth, 71 Blake St.  
 Rodericks, Charles M. Jr., 415 Warren St.  
 Rose, Peter, 36 Newbury Park  
 Rosen, Ellen A., 40 Mary Chilton Rd.  
 Rosen, Joann, 39 Sunset Rd.  
 Rosenbaum, Irene Wynn, 1212 Greendale Ave  
 Rosenberg, Ann S., 50 Booth St.  
 Rosenberg, Lorraine, 68 Gary Rd.  
 Sabroski, Walter F., 197 Hillcrest Rd.  
 Saltzman, Robert S., 32 Barbara Rd.  
 Sammarco, Carmino C., 11 Hamilton Place  
 Sandner, Sylvia B., 59 Park Ave.  
 Savenor, Joseph, 15 Meredith Circle  
 Scanlon, John B., 21 Parkvale Rd.  
 Schaller, Frank H., 24 Avon Circle  
 Schichtel, Robert L., 12 Parish Rd.  
 Schmidlein, Jeanne F., 21 Colby St.  
 Schmidlein, Robert A., 21 Colby St.  
 Scruton, George S., 70 Blake St.  
 Scudellari, Christopher E., 35 Sutton Rd.  
 Selig, Martin, 59 Ardmore Rd.

Seltzer, Lillian, 64 Woodbine Circle  
 Sgro, Paul A., 35 Oakhurst Circle  
 Sharp, Peter H., 21 Lois Lane  
 Sharpe, Gerald M., 31 Willow St.  
 Shea, Catherine F., 11 Paul Revere Rd.  
 Sherman, Barbara F., 90 Fair Oaks Park  
 Sherman, Stephen A., 1708 Central Ave.  
 Sherry, Murray E., 211 Tudor Rd.  
 Shilo, David W., 229 Linden St.  
 Shufro, Eleanor B., 180 Parker Rd.  
 Sibley, Clifton B., 201 Elmwood Rd.  
 Siedlecki, Lorraine M., 22 Rockwood Lane  
 Silva, John F., 265 Greendale Ave.  
 Simmons, Gordon S., 378 Central Ave.  
 Sinclair, Martin A., 1069 Highland Ave.  
 Skinner, Jane A., 402 Webster St.  
 Small, Annie N., 952 Webster St.  
 Smith, John F., 87 Prince St.  
 Smith, Louise Bianchi, 30 Arnold St.  
 Smith, Ronald H., 213 Great Plain Ave.  
 Sockol, Eric D., 100 Mackintosh Ave.  
 Sockol, James, 100 Mackintosh Ave.  
 Sokol, Margaret, 112 Washington Ave.  
 Sostilic, Jody A., 31 Curtis Rd.  
 Speers, Gilda A., 256 Hillcrest Rd.  
 Sprenger, David H., 68 Dawson Dr.  
 Stark, Irene M., 37 Fairview Rd.  
 Stern, Michael, 172 Elmwood Rd.  
 Stevenson, Alexander, 25 Barrett St.  
 Stewart, Dorothy J., 84 Stewart Rd.  
 Stracuzzi, Debra M., 455 High Rock St.







TOWN OF NEEDHAM



TOWN CLERK'S RECORDS  
OF THE  
SPECIAL TOWN MEETING  
February 27, 1984

PRESIDENTIAL PRIMARY  
March 13, 1984

ANNUAL TOWN ELECTION  
April 9, 1984

ELECTION  
(To Break Tie Vote in Precinct A  
for Town Meeting Member)  
April 24, 1984

ELECTION  
(To Break Tie Vote in Precinct I  
for Town Meeting Member)  
April 24, 1984

RECOUNTE OF VOTES CAST FOR MEMBERS OF THE  
BOARD OF SELECTMEN  
April 28, 1984

ANNUAL TOWN MEETING  
May 7, 1984

SPECIAL TOWN MEETING  
May 16, 1984





## \*\*\* SPECIAL TOWN MEETING \*\*\*

February 27, 1984

Pursuant to a Warrant issued by the Selectmen January 24, 1984, the Inhabitants of the Town of Needham qualified to vote in Town affairs met in the Derwood A. Newman Middle School on Monday, February 27, 1984, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 244 voters, including 216 Town Meeting Members, were checked on the list as being present.

The meeting was called to order at 7:30 o'clock by Laura Sargent. Those present stood and were led in the pledge of allegiance to the flag by Laura Sargent and Eagle Scout, Paul Hartley. Mr. Melick stated that Laura Sargent was a student in Mr. Gordon Lind's American Civilization class participating in Needham High School town government projects.

Dr. Franz E. Oerth, Pastor, First Baptist Church, gave the invocation. Following this, the call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator declared a quorum was present and requested the Town Clerk to so record.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities. Let us remember that we are one Town Meeting Family with a common goal: the best interest of the community.

2. Rise to be recognized and address the chair; speak your name so that the Town Clerk can complete her records.

3. Time limits of debate:

15 minutes - Committee Chairman, proponents, attorneys representing proponents.

10 minutes - Town Meeting Members, attorneys representing other than proponents.

5 minutes - Non-Town Meeting Members, visitors other than attorneys.

4. Disclosure required by one employed as an attorney by another who is interested in a matters; General By- Laws, Art. I, section 5.

5. Any speaker who addresses the merits of a matter shall not be permitted to place on the floor immediately following the speaker's remarks, a motion to move the previous question or a motion to limit debate; General By-Laws, Art. I, section 8.

Unanimous consent was given to refer to the articles by name only, waiving the reading of each article.

Unanimous consent was given to allow a non-resident to address the meeting.

ARTICLE I

To see if the Town will amend its zoning map by rezoning the property generally known and referred to as the Carter School Property, containing a total of 4.418 acres more or less as shown as Lot 2 on a plan entitled "Compiled Plan of Land" dated January 10, 1984 by John D. Marr, Town Engineer by changing a portion containing 2.5 acres more or less from a Single Residence District to an A-1 Apartment District, being the area bounded and described as follows:

Southeasterly by Highland Avenue by measurements of 260.59 feet and 43.89 feet respectively; Southwesterly by a broken line, five measurements of 159.45 feet, 97.33 feet, 40.00 feet, 15.00 feet and 25.54 feet respectively; Northwesterly by land now or formerly of MBTA by a broken line having three measurements of 95.0 feet, 249.00 feet and 104+ feet respectively; Northeasterly by the General Residence Zone 369+ feet.

And to further amend its Zoning Map by changing a portion of said property containing 1.9 acres more or less from a General Residence District to an A-1 Apartment District, being the area bounded and described as follows:

Southeasterly by Highland Avenue 209.53 feet; Southwesterly by the Single Residence Zone 369+ feet; Northwesterly by a line 150.02+ feet; Northeasterly by a broken line having four measurements of 145.02 feet, 101.57 feet, 180.18 feet and 56.57 feet respectively.

or take any other action relative thereto.

MOVED: That the Town amend its zoning map by rezoning the property generally known and referred to as the Carter School Property, containing a total of 4.418 acres more or less as shown as Lot 2 on a plan entitled "Compiled Plan of Land" dated January 10, 1984 by John D. Marr, Town Engineer by changing a portion containing 2.5 acres more or less from a Single Residence District to an A-1 Apartment District, being the area bounded and described as follows:

Southeasterly by Highland Avenue by measurements of 260.59 feet and 43.89 feet respectively; Southwesterly by a broken line, five measurements of 159.45 feet, 97.33 feet, 40.00 feet, 15.00 feet and 25.54 feet respectively; Northwesterly by land now or formerly of MBTA by a broken line having three measurements of 95.0 feet, 249.00 feet and 104+ feet respectively; Northeasterly by the General Residence Zone 369+ feet.

And to further amend its Zoning Map by changing a portion of said property containing 1.9 acres more or less from a General Residence District to an A-1 Apartment District, being the area bounded and described as follows:

Southeasterly by Highland Avenue 209.53 feet; Southwesterly by the Single Residence Zone 369+ feet; Northwesterly by a line 150.02+ feet; Northeasterly by a broken line having four measurements of 145.02 feet, 101.57 feet, 180.18 feet and 56.57 feet respectively.

Mr. Donald Kidd, Chairman, Master School Reuse Committee, moved that Articles 1 and 2 be discussed together, but voted on separately, and it was so unanimously voted.

ARTICLE 2

To see if the Town will authorize the Board of Selectmen to sell and convey by a quitclaim deed a certain parcel of town-owned land within the Town of Needham to McNeil & Associates, Inc. for the sum of Four Hundred Fifty Thousand (\$450,000) dollars more specifically shown as Lot 2 on plan entitled "Plan of Land in Needham", prepared by Robert A. MacEwen, Registered Land Surveyor, dated January 10, 1984, being bounded and described according to said plan as follows:

Beginning at a point on the Northwestern side of Highland Avenue, being the Southeasterly corner of the hereinafter described parcel: Thence running N 52°-38'-21" W 159.45 feet by land now or formerly of James C. Harkins and Charles J. and Ellen Wainwright; Thence S 31°-54'-04" W 97.33 feet by land now or formerly of Charles J. and Ellen Wainwright; Thence N 58°-54'-31" W 40.00 feet by Cottage Avenue; Thence S 31°-05'-29" W 15.00 feet by Cottage Avenue; Thence N 58°-54'-32" W 25.54 feet; Thence along a radius of 3232.92 a length of 575.57 feet by land now or formerly of MBTA; Thence S 65°-50'-24" E 145.02 feet by Lot 1; Thence N 56°-53'-36" E 101.57 feet by Lot 1; Thence S 51°-17'-24" E 180.18 feet by Lot 1; Thence S 06°-17'-24" E 56.57 feet by Lot 1; Thence S 38°-42'-36" W 470.12 feet along Highland Avenue to a point of nontangency; Thence along Highland Avenue by a curve having a radius of 1005.00 feet and a length of 43.89 feet, said curve having a chord bearing of S 37°-06'-22" W to the point of beginning.

Containing One Hundred Ninety-Two Thousand, Four Hundred Thirty-Nine (192,439) square feet according to said plan.

Reserving to the Inhabitants of the Town of Needham, an easement shown as Easement C on said plan over the north corner of the above-described premises for installation, storage, maintenance of fuel tanks for the benefit of the adjacent building known as the John Daley Building, described as follows:

Northeasterly by Lot 1 65 feet; Southeasterly by a line of 20 feet; Southwesterly by a line of 65 feet; and Northwesterly by land now or formerly of MBTA 20 feet.

Reserving to the Inhabitants of the Town of Needham, an easement shown as "40.00 Easement" on said plan abutting Cottage Avenue for highway or turn-around purposes described as follows:

Southwesterly by Cottage Avenue 40 feet; Northwesterly by Lot 2 25 feet; Northeasterly by Lot 2 40 feet; and Southeasterly by land now or formerly of Charles J. and Ellen Wainwright 25 feet.

Included with the foregoing conveyance, the said land hereby authorized to be conveyed by quitclaim deed shall also include and contain a grant subject to and with the benefit of an access, utility and drainage easement shown as Easement A and B on said Plan over other adjoining land of the Town and adjacent to Webster Street more specifically bounded and described according to said plan as follows:

EASEMENT A:

Easterly by land of Town of Needham 33.00 feet; Southerly by a broken line having two measurements of 10+ feet and 104+ feet respectively; Southwesterly by land to be conveyed to McNeil & Associates, Inc. 29+ feet; Westerly by land to be conveyed to McNeil & Associates, Inc. 13+ feet; Northerly by a broken line having 2 measurements of 33+ feet and 108+ feet respectively.

EASEMENT B:

Easterly by Webster Street 30.70 feet; Southerly by a line 246.30 feet; Westerly by a line 33.00 feet; Northerly by land now or formerly of Richard L. and Sandra J. Bedigan and Town of Needham 253.52 feet.

Said Easement Area A containing 3900+ square feet and Easement Area B containing 7960+ square feet according to said Plan.

Also included with the foregoing conveyance is the right to continue to use the 10 foot drainage easement as shown on Lot 1, of said Plan and to establish an additional drain easement on said Lot 1 subject to the approval of the Board of Selectmen. In addition, the Board of Selectmen is authorized to vote to confirm the abandonment of any existing drainage easement on Lot 2 or a portion thereof. The foregoing authority of the Board of Selectmen described in the next preceding two sentences shall survive the date of the delivery of deed to Lot 2.

The foregoing authorized conveyance and easements shall be located and used consistent with the following votes and the conditions contained therein adopted at a regular meeting of the Needham School Committee held on January 17, 1984.

"VOTED: That the School Committee in accordance with Article 34 of the 1981 Annual Town Meeting authorize the transfer to the jurisdiction of the Board of Selectmen, the specific land area shown as Lot 2, containing 4.418 acres, as shown on plan entitled "Plan of Land in Needham, Mass.", prepared by Robert A. MacEwen, Registered Land Surveyor, dated January 10, 1984, generally known and referred to as the Carter School Property, being bounded and described according to said Plan as follows:

Beginning at a point on the Northwestern side of Highland Avenue, being the Southwesterly corner of the hereinafter described parcel: Thence running N 52°-38'-21" W 159.45 feet by land now or formerly of James C. Harkins and Charles J. and Ellen Wainwright; Thence S 31°-54'-04" W 97.33 feet by land now or formerly of Charles J. and Ellen Wainwright; Thence N 58°-54'-31" W 40.00 feet by Cottage Avenue; Thence S 31°-05'-29" W 15.00 feet by Cottage Avenue; Thence N 58°-54'-31" W 25.54 feet; Thence along a radius of 3232.92 a length of 575.57 feet by land now or formerly of MBTA; Thence S 65°-50'-24" E 145.02 feet by Lot 1; Thence N 56°-53'-36" E 101.57 feet by Lot 1; Thence S 51°-17'-24" E 180.18 feet by Lot 1; Thence S 06°-17'-24" E 56.57 feet by Lot 1; Thence S 38°-42'-36" E 470.12 feet along Highland Avenue to a point of nontangency; Thence along Highland Avenue by a curve having a radius of 1005.00 feet and a length of 43.89 feet, said curve having a chord bearing of S 37°-06'-22" W to the point of beginning.



Containing One Hundred Ninety-Two Thousand, Four Hundred Thirty-Nine (192,439) square feet according to said plan; being the same premises shown on "Compiled Plan of Land in Needham, Mass." dated January 10, 1984, by John D. Marr, Town Engineer, a copy of said plans are on file in the Town Clerk's Office and Town Engineering Department and the Town Library.

In addition, as shown on a plan presented to this meeting and entitled "Plan of Land in Needham, Mass." prepared by Robert A. MacEwen Registered Land Surveyor, dated January 10, 1984, the School Committee reserves to the Inhabitants of the Town of Needham, an easement shown on said plan as Easement C over the northerly corner of the above-described premises for installation, storage, and maintenance of fuel tanks for the benefit of the adjacent building known as the "John Daley Building".

#### Easement C is described as follows:

Northeasterly by Lot 1 65 feet; Southeasterly by a line of 20 feet; Southwesterly by a line of 65 feet; and Northwesterly by land now formerly of MBTA 20 feet.

That an access, drainage and underground utility easement as more specifically shown and identified as Easement A on a plan presented to this meeting and entitled "Plan of Land in Needham, Mass." prepared by Robert A. MacEwen, Registered Land Surveyor, dated January 10, 1984, is hereby determined by this Committee to be available for granting for the benefit of the adjoining property initially acquired and continually known as Carter School and such a grant of easement will not interfere, impede or overburden the full use of the remaining school land and improvements for school maintenance purposes; such uses are sometimes referred to as surplus accessory benefits no longer essential to school maintenance functions or purposes; Easement A is described as follows:

Easterly by land of Town of Needham 33.00 feet; Southerly by a broken line having two measurements of 10+ feet and 104+ feet respectively; Southwesterly by land to be conveyed to McNeil & Associates, Inc. 29+ feet; Westerly by land to be conveyed to McNeil & Associates, Inc. 13+ feet; Northerly by a broken line having 2 measurements of 33+ feet and 108+ feet respectively.

That this Committee, incident to the above, recognize the right of the owners of Lot 2 and their successors and assigns to drain into the existing 10 foot drain easement as shown on the Plan entitled "Plan of Land in Needham, Mass." prepared by Robert A. MacEwen, Registered Land Surveyor dated January 10, 1984 and that the right to drain into said existing 10 foot drain easement as shown on said Plan and to establish an additional drain easement on Lot 1 as shown on said Plan, as may be approved by the Board of Selectmen, is hereby determined by this Committee to be available for granting for the benefit of adjoining property initially acquired and continually known as Carter School and such a grant of easement will not interfere, impede or overburden the full use of the remaining school land and improvements for school maintenance purposes; such uses are sometimes referred to as surplus accessory benefits no longer essential to school maintenance functions or purposes.

The foregoing is subject to the following conditions:

1. All the land referred to and known as the Carter School Property and referred to herein as Lot 2 will be rezoned to A-1 Apartment District by the Special Town Meeting.
2. Said Town Meeting will also vote to authorize the Board of Selectmen to convey the land shown on the Plan above referred to and known as the Carter School referred to herein as Lot 2.
3. Said Town Meeting will also vote to authorize the Board of Selectmen to grant the access, drainage and underground utility easements herein found to be excess and such a grant of accessory right will not interfere, impede, detract and overburden the privileges enjoyed by the adjoining school land and improvements.
4. The failure of the Special Town Meeting to affirmatively authorize all three of the foregoing terms shall automatically constitute a nullification of the within vote without further official action of the School Committee. Upon adoption of the affirmative action by the Special Town Meeting, the within findings and Special Town Meeting Authorization shall be final and conclusive without further official action by the School Committee."

MOVED: That the Town authorize the Board of Selectmen to sell and convey by a quitclaim deed a certain parcel of town-owned land within the Town of Needham to McNeil & Associates, Inc. for the sum of Four Hundred Fifty Thousand (\$450,000) dollars more specifically shown as Lot 2 on plan entitled "Plan of Land in Needham", prepared by Robert A. MacEwen, Registered Land Surveyor, dated January 10, 1984, being bounded and described according to said plan as follows:

Beginning at a point on the Northwesterly side of Highland Avenue, being the Southeasterly corner of the hereinafter described parcel; Thence running N 52°-38'-21" W 159.45 feet by land now or formerly of James C. Harkins and Charles J. and Ellen Wainwright; Thence S 31°-54'-04" W 97.33 feet by land now or formerly of Charles J. and Ellen Wainwright; Thence N 58°-54'-31" W 40.00 feet by Cottage Avenue; Thence S 31°-05'-29" W 15.00 feet by Cottage Avenue; Thence N 58°-54'-32" W 25.54 feet; Thence along a radius of 3232.92 a length of 575.57 feet by land now or formerly of MBTA; Thence S 65°-50'-24" E 145.02 feet by Lot 1; Thence N 56°-53'-36" E 101.57 feet by Lot 1; Thence S 51°-17'-24" E 180.18 feet by Lot 1; Thence S 06°-17'-24" E 56.57 feet by Lot 1; Thence S 38°-42'-36" W 470.12 feet along Highland Avenue to a point of noncontangency; Thence along Highland Avenue by a curve having a radius of 1005.00 feet and a length of 43.89 feet, said curve having a chord bearing of S 37°-06'-22" W to the point of beginning.

Containing One Hundred Ninety-Two Thousand, Four Hundred Thirty-Nine (192,439) square feet according to said plan.

Reserving to the Inhabitants of the Town of Needham, an easement shown as Easement C on said plan over the north corner of the above-described premises for installation, storage, maintenance of fuel tanks for the benefit of the adjacent building known as the John Daley Building, described as follows:



Northeasterly by Lot 1 65 feet; Southeasterly by a line of 20 feet; Southwesterly by a line of 65 feet; and Northwesterly by land now or formerly of MBTA 20 feet.

Reserving to the Inhabitants of the Town of Needham, an easement shown as "40.00 Easement" on said plan abutting Cottage Avenue for highway or turn-around purposes described as follows:

Southwesterly by Cottage Avenue 40 feet; Northwesterly by Lot 2 25 feet; Northeasterly by Lot 2 40 feet; and Southeasterly by land now or formerly of Charles J. and Ellen Wainwright 25 feet.

Included with the foregoing conveyance, the said land hereby authorized to be conveyed by quitclaim deed shall also include and contain a grant subject to and with the benefit of an access, utility and drainage easement shown as Easement A and B on said Plan over other adjoining land of the Town and adjacent to Webster Street more specifically bounded and described according to said plan as follows:

#### EASEMENT A:

Easterly by land of Town of Needham 33.00 feet; Southerly by a broken line having two measurements of 10+ feet and 104+ feet respectively; Southwesterly by land to be conveyed to McNeil & Associates, Inc. 29+ feet; Westerly by land to be conveyed to McNeil & Associates, Inc. 13+ feet; Northerly by a broken line having 2 measurements of 33+ feet and 108+ feet respectively.

#### EASEMENT B:

Easterly by Webster Street 30.70 feet; Southerly by a line 246.30 feet; Westerly by a line 33.00 feet; Northerly by land now or formerly of Richard L. and Sandra J. Bedigan and Town of Needham 253.52 feet.

Said Easement Area A containing 3900+ square feet and Easement Area B containing 7960+ square feet according to said Plan.

Also included with the foregoing conveyance is the right to continue to use the 10 foot drainage easement as shown on Lot 1, of said Plan and to establish an additional drain easement on said Lot 1 subject to the approval of the Board of Selectmen. In addition, the Board of Selectmen is authorized to vote to confirm the abandonment of any existing drainage easement on Lot 2 or a portion thereof. The foregoing authority of the Board of Selectmen described in the next preceding two sentences shall survive the date of the delivery of deed to Lot 2.

The foregoing authorized conveyance and easements shall be located and used consistent with the following votes and the conditions contained therein adopted at a regular meeting of the Needham School Committee held on January 17, 1984.

**"VOTED:** That the School Committee in accordance with Article 34 of the 1981 Annual Town Meeting authorize the transfer to the jurisdiction of the Board of Selectmen, the specific land area shown as Lot 2, containing 4.418 acres, as shown on plan entitled "Plan of Land in Needham, Mass.", prepared by Robert A. MacEwen, Registered Land Surveyor, dated January 10, 1984, generally known and referred to as the Carter School Property, being bounded and described according to said Plan as follows:

Beginning at a point on the Northwestern side of Highland Avenue, being the Southwesterly corner of the hereinafter described parcel: Thence running N 52°-38'-21" W 159.45 feet by land now or formerly of James C. Harkins and Charles J. and Ellen Wainwright; Thence S 31°-54'-04" W 97.33 feet by land now or formerly of Charles J. and Ellen Wainwright; Thence N 58°-54'-31" W 40.00 feet by Cottage Avenue; Thence S 31°-05'-29" W 15.00 feet by Cottage Avenue; Thence N 58°-54'-31" W 25.54 feet; Thence along a radius of 323.92 a length of 575.57 feet by land now or formerly of MBTA; Thence S 65°-50'-24" E 145.02 feet by Lot 1; Thence N 56°-53'-36" E 101.57 feet by Lot 1; Thence S 51°-17'-24" E 180.18 feet by Lot 1; Thence S 06°-17'-24" E 56.57 feet by Lot 1; Thence S 38°-42'-36" E 470.12 feet along Highland Avenue to a point of nontangency; Thence along Highland Avenue by a curve having a radius of 1005.00 feet and a length of 43.89 feet, said curve having a chord bearing of S 37°-06'-22" W to the point of beginning.

Containing One Hundred Ninety-Two Thousand, Four Hundred Thirty-Nine (192,439) square feet according to said plan; being the same premises shown on "Compiled Plan of Land in Needham, Mass." dated January 10, 1984, by John D. Marr, Town Engineer, a copy of said plans are on file in the Town Clerk's Office and Town Engineering Department and the Town Library.

In addition, as shown on a plan presented to this meeting and entitled "Plan of Land in Needham, Mass." prepared by Robert A. MacEwen Registered Land Surveyor, dated January 10, 1984, the School Committee reserves to the Inhabitants of the Town of Needham, an easement shown on said plan as Easement C over the northerly corner of the above-described premises for installation, storage, and maintenance of fuel tanks for the benefit of the adjacent building known as the "John Daley Building".

Easement C is described as follows:

Northeasterly by Lot 1 65 feet; Southeasterly by a line of 20 feet; Southwesterly by a line of 65 feet; and Northwesterly by land now formerly of MBTA 20 feet.

That an access, drainage and underground utility easement as more specifically shown and identified as Easement A on a plan presented to this meeting and entitled "Plan of Land in Needham, Mass." prepared by Robert A. MacEwen, Registered Land Surveyor, dated January 10, 1984, is hereby determined by this Committee to be available for granting for the benefit of the adjoining property initially acquired and continually known as Carter School and such a grant of easement will not interfere, impede or overburden the full use of the remaining school land and improvements for school maintenance purposes; such uses are sometimes referred to as surplus accessory benefits no longer essential to school maintenance functions or purposes; Easement A is described as follows:

Easterly by land of Town of Needham 33.00 feet; Southerly by a broken line having two measurements of 10+ feet and 104+ feet respectively; Southwesterly by land to be conveyed to McNeil & Associates, Inc. 29+ feet; Westerly by land to be conveyed to McNeil & Associates, Inc. 13+ feet; Northerly by a broken line having 2 measurements of 33+ feet and 108+ feet respectively.

That this Committee, incident to the above, recognize the right of the owners of Lot 2 and their successors and assigns to drain into the existing 10 foot drain easement as shown on the Plan entitled "Plan of Land In Needham, Mass." prepared by Robert A. MacEwen, Registered Land Surveyor dated January 10, 1984 and that the right to drain into said existing 10 foot drain easement as shown on said Plan and to establish an additional drain easement on Lot 1 as shown on said Plan, as may be approved by the Board of Selectmen, is hereby determined by this Committee to be available for granting for the benefit of adjoining property initially acquired and continually known as Carter School and such a grant of easement will not interfere, impede or overburden the full use of the remaining school land and improvements for school maintenance purposes; such uses are sometimes referred to as surplus accessory benefits no longer essential to school maintenance functions or purposes.

The foregoing is subject to the following conditions:

1. All the land referred to and known as the Carter School Property and referred to herein as Lot 2 will be rezoned to A-1 Apartment District by the Special Town Meeting.
2. Said Town Meeting will also vote to authorize the Board of Selectmen to convey the land shown on the Plan above referred to and known as the Carter School referred to herein as Lot 2.
3. Said Town Meeting will also vote to authorize the Board of Selectmen to grant the access, drainage and underground utility easements herein found to be excess and such a grant of accessory right will not interfere, impede, detract and overburden the privileges enjoyed by the adjoining school land and improvements.
4. The failure of the Special Town Meeting to affirmatively authorize all three of the foregoing terms shall automatically constitute a nullification of the within vote without further official action of the School Committee. Upon adoption of the affirmative action by the Special Town Meeting, the within findings and Special Town Meeting Authorization shall be final and conclusive without further official action by the School Committee."

Mr. Donald Kidd reviewed the proposal under Article 1 to rezone the area in question from a Single Residence to an Apartment A-1 District. He also reviewed the background relating to the proposed sale of the Carter School to McNeil & Associates, Inc. for the sum of \$450,000 as outlined in Article 2. Mr. Kidd stated that McNeil & Associates, Inc. proposes to remove the existing school building and construct two, three story buildings, housing 72 two-bedroom rental units for persons 55 years old or older, dining and lounge areas, a resident manager's apartment and space for the use of Town health agencies who may be providing service to the residents. Mr. Kidd stated that the Board of Selectmen and Finance Committee join his Committee in urging adoption of these articles.

Mr. William Roop, Vice-President, McNeil & Associates, Inc., outlined the proposal and presented slides showing existing and proposed site plans and also slides of other developments designed by the architects, Williams and Page.

Mr. Stanley R. Tippet, Chairman, Planning Board, reported that the Planning Board unanimously recommends the adoption of Articles 1 and 2 as presented.

Mr. Jon Schneider, Chairman, Finance Committee, reported that the Finance Committee supports Articles 1 and 2.

Mr. Albert L. Marshall moved that the subject matter of Article 2 be referred back to the Master School Reuse Committee for further study with emphasis on the congregate housing facility aspect and brought back to the next Annual Town Meeting.

Mr. Peter W. Carre moved that the subject matter of Article 2, Carter School, offered for sale, be referred to the Board of Selectmen for study to retain the Carter School and the land for further town use.

Also speaking support of Articles 1 and 2 were Selectmen Norman P. Jacques and Francis A. Facchetti. Mr. Jacques introduced the members of the Master School Reuse Committee and congratulated the Committee on a job well done.

After a brief discussion, Mr. Herbert H. Landy moved the previous question and it was so voted by the required two-thirds vote.

The following tellers were sworn in by the Moderator: Mrs. Meredith Page, Mr. Norman Meier, Mr. Donald Russell, Mr. George Krech, Mr. LeRoy Nutile and Mr. F. Hartwell Swaffield.

ACTION: The main motion under Article 1 was presented and carried by the required two-thirds vote. The hand count was Yes 170 - No 28.

Mr. Marshall's motion to refer was presented, but failed to pass by voice vote.

Mr. Carre's motion to refer was presented, but failed to pass by voice vote.

ACTION: The main motion under Article 2 was presented and carried by the required two-thirds vote. The hand count was Yes 174 - No 30.

#### ARTICLE 3

To see if the Town will vote to raise and appropriate a sum of money for cleaning and relining water mains for the rehabilitation and improvement of the system; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$180,000 for cleaning and relining water mains for the rehabilitation and improvement of the system; said sum to be raised by transfer from free cash certified funds and expended under the supervision of the Board of Selectmen.

Mr. Norman P. Jacques, Chairman, Board of Selectmen, stated that this is the beginning of an ongoing project. The goal is to reline approximately 25 miles of pipe and approval of this article will allow for the relining of 1.2 miles. The application with 50% reimbursement has been approved by the State.

After a brief discussion, Mr. Richard B. Smith moved the previous question and it was so voted by voice vote.

ACTION: The main motion was presented and carried unanimously by voice vote.



ARTICLE 4

To see if the Town will vote to raise and appropriate a sum of money for engineering services to conduct an Infiltration and Inflow Study of its wastewater collection system in accordance with EPA/State Guidelines for a Step I Wastewater Facilities plan; said appropriation to be contingent upon the Town's receipt of grants and/or advances of State Aid; and to further authorize the Board of Selectmen to apply for, contract for and accept such State Aid as may be received by way of reimbursement; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$120,000 for engineering services to conduct an Infiltration and Inflow Study of its wastewater collection system in accordance with EPA/State Guidelines for a Step I Wastewater Facilities plan; said appropriation to be contingent upon the Town's receipt of grants and/or advances of State Aid; and to further authorize the Board of Selectmen to apply for, contract for and accept such State Aid as may be received by way of reimbursement; said sum to be raised by transfer from free cash certified funds and expended under the supervision of the Board of Selectmen.

Mr. Norman P. Jacques, Chairman, Board of Selectmen, presented a brief review of this article. He explained that Needham is one of three communities which has not begun a study of its wastewater collection system. The study is the first of three phases.

Mr. John Milligan, Finance Committee member, stated that the Town will receive 90% reimbursement for this project.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 5

To see if the Town will vote to amend Article IX, of the General By-Laws (Consolidated Personnel By-Laws), Section 17, Schedule C, by amending the salary figure for the position of "Minibus Coordinator (P.T.) (per annum)" from "\$4,741.00" to "\$5,689.00" and that line item 128 entitled "salaries" be amended by increasing the appropriation therefor under Article 13 of the 1984 Annual Operating Budget by the transfer from available funds the sum of \$948.00; or take any other action relative thereto.

MOVED: That the Town amend Article IX, of the General By-Laws (Consolidated Personnel By-Laws), Section 17, Schedule C, by amending the salary figure for the position of "Minibus Coordinator (P.T.) (per annum)" from "\$4,741.00" to "\$5,689.00" and that line item 128 entitled "salaries" be amended by increasing the appropriation therefor under Article 13 of the 1984 Annual Operating Budget by the transfer from available funds the sum of \$948.00.

Mrs. Alleen Wenckus, Chairman, Personnel Board, requested approval to raise the salary of the Minibus Coordinator to equal the full, twelve-month operation of the Minibus approved at the 1983 Annual Town Meeting.

ACTION: The main motion was presented and carried by voice vote.

ARTICLE 6

To see if the Town will vote to appropriate the sum of \$26,321.98 for the payment of charges incurred prior to Fiscal Year 1984 by the following Departments:

Department	Description of Billings	Amount
School	N.E. School Development Council	\$ 90.00
	Needham YMCA	3,145.00
Hospital	Drugs, Med. Supplies, & Services owed to a total of 31 vendors	21,738.87
Selectmen	NEMCO - Ambulance Services	1,019.40
	Glover Hospital	81.29
Police	John Markis, M.D.	30.00
Data	Charlotte Carre - O.T. Wages	217.42
Processing		
	Total	\$26,321.98;

said sum to be raised by transfer from available funds; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$26,321.98 for the payment of charges incurred prior to Fiscal Year 1984 by the following Departments:

Department	Description of Billings	Amount
School	N.E. School Development Council	\$ 90.00
	Needham YMCA	3,145.00
Hospital	Drugs, Med. Supplies, & Services owed to a total of 31 vendors	21,738.87
Selectmen	NEMCO - Ambulance Services	1,019.40
	Glover Hospital	81.29
Police	John Markis, M.D.	30.00
Data	Charlotte Carre - O.T. Wages	217.42
Processing		
	Total	\$26,321.98;

said sum to be raised by transfer from free cash certified funds.

ACTION: So voted unanimously by voice vote.

ARTICLE 7

To see if the Town will vote to change the arrangement of the Needham Zoning By-Laws without any substantive change of the provisions thereof, by striking out the earlier codification (present text) of the Zoning By-Law and by substituting therefor the Zoning Codification as submitted by the Planning Board, the original of which is on file in the Office of the Town Clerk, and certified copies of which are on file in the Office of the Planning Board, Board of Selectmen, and in the Needham Public Library and are open to public examination, inspection and study; copies of the Zoning Codification will be mailed to Town Meeting Members; or take any other action relative thereto.

MOVED: That the Town vote to change the arrangement of the Needham Zoning By-Laws without any substantive change of the provisions thereof, by striking out the earlier codification (present text) of the Zoning By-Law and by substituting therefor the Zoning Codification as submitted by the Planning Board, the original of which is on file in the



Office of the Town Clerk, and certified copies of which are on file in the Office of the Planning Board, Board of Selectmen, and in the Needham Public Library and are open to public examination, inspection and study; copies of the Zoning Codification having been mailed to Town Meeting Members.

The Moderator noted a change in the main motion, the insertion of the words "having been" in place of "will be" before the words "mailed to Town Meeting Members" in the last line.

Mr. Stanley R. Tippet, Chairman, Planning Board, presented the proposal for the Planning Board recommending adoption of Article 7.

ACTION: The main motion, which requires a two-thirds vote, was presented and carried unanimously by voice vote.

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#### ARTICLE 8

To see if the Town will vote to raise and appropriate a sum of money to renovate the Mills Field Tennis Courts constructed under Article 46 of the 1969 Annual Town Meeting; said sum to be raised by the transfer of available funds and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$33,000 to renovate the Mills Field Tennis Courts constructed under Article 46 of the 1969 Annual Town Meeting; said sum to be raised by transfer from free cash certified funds; said sum to be expended under the supervision and direction of the Park and Recreation Commission.

A motion to amend was offered by Mr. David F. Eldridge, Jr. to change the figure of "\$33,000." in the first line to "\$30,000."

Mr. Barrie E. Little-Gill, member of the Park and Recreation Commission, presented the proposal on behalf of the Planning Board.

Mr. Eldridge's motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

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At 10:10 P.M., Mr. Norman P. Jacques moved that this meeting stand dissolved in memory of Mr. Harold W. Noble and it was so unanimously voted.

Theodora K. Bertolet  
Town Clerk

## ATTEST:

## RECORD OF PRESIDENTIAL PRIMARY

March 13, 1984

Pursuant to a Warrant issued by the Selectmen February 14, 1984, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the Thirteenth day of March in the year 1984 at 7:00 o'clock in the forenoon. The polls remained open until eight o'clock in the afternoon.

The meeting was called to order and the Warrant and Officer's return were read by the Wardens of the Precincts.

The ballot boxes were inspected and found to be empty with the registers set on 0000. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School  
 Precinct B - Hillside School  
 Precinct C - Derwood Newman Middle School  
 Precinct D - High Rock School  
 Precinct E - William Pollard Middle School  
 Precinct F - Stephen Palmer Community Center  
 Precinct G - Broadmeadow School  
 Precinct H - Broadmeadow School  
 Precinct I - William Mitchell School - Kindergarten  
 Precinct J - William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballot box returns in the Precincts were as follows:

PRECINCTS	A	B	C	D	E
7:00 A.M.	00	00	00	00	02
8:00 A.M.	31	48	85	58	50
9:00 A.M.	65	107	137	116	104
10:00 A.M.	80	138	201	149	154
11:00 A.M.	109	174	227	174	188
12:00 NOON	123	206	260	205	215

PRECINCTS	A	B	C	D	E
1:00 P.M.	132	230	287	232	238
2:00 P.M.	155	253	312	248	263
3:00 P.M.	173	275	350	258	325
4:00 P.M.	199	330	395	294	355
5:00 P.M.	228	375	444	362	400
6:00 P.M.	277	418	517	435	455
7:00 P.M.	315	474	600	463	502
8:00 P.M.	353	497	651	507	567

PRECINCTS	F	G	H	I	J
7:00 A.M.	00	00	00	00	00
8:00 A.M.	36	48	58	25	55
9:00 A.M.	59	77	112	65	98
10:00 A.M.	98	92	175	86	124
11:00 A.M.	121	111	204	97	139
12:00 NOON	140	132	248	118	161
1:00 P.M.	159	152	281	134	175
2:00 P.M.	181	170	304	160	197
3:00 P.M.	203	193	322	184	210
4:00 P.M.	229	229	358	204	247
5:00 P.M.	271	257	422	266	284
6:00 P.M.	322	303	501	290	324
7:00 P.M.	368	333	554	331	366
8:00 P.M.	412	390	598	370	412

The Town Clerk and the Board of Registrars upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 10:30 p.m., March 13, 1984.

The total number of votes cast was as follows:

	Republican	Democrat	Total
Precinct A	30	323	353
Precinct B	50	447	497
Precinct C	133	519	652
Precinct D	89	418	507
Precinct E	117	450	567
Precinct F	68	344	412
Precinct G	52	338	390
Precinct H	110	488	598
Precinct I	62	308	370
Precinct J	62	350	412

TOTAL VOTE - 4,758  
 (28.18% of Registered Voters)

The result of the balloting was as follows:

REPUBLICAN PARTY

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Total Number of Votes Cast . . .	30	50	133	89	117	68	52	110	62	62	773

PRESIDENTIAL PREFERENCE

Ronald W. Reagan. . . . .	24	44	110	74	98	62	43	88	52	56	651
No Preference . . . . .	4	4	9	9	9	1	1	10	7	4	58
Scattered Write-ins . . . . .	--	1	4	2	2	3	2	5	2	--	21
Blanks. . . . .	2	1	10	4	8	2	6	7	1	2	43

STATE COMMITTEE (MAN) (Norfolk, Bristol & Middlesex District)

Dudley H. Willis 177 Farm Road, Sherborn . . .	24	36	102	66	97	51	38	81	46	52	593
Blanks. . . . .	6	14	31	23	20	17	14	29	16	10	180

STATE COMMITTEE (WOMAN) (Norfolk, Bristol & Middlesex District)

Alice L. Morrison 110 Country Way, Needham . .	25	40	112	78	106	54	42	97	59	54	667
Patricia Tucker 4 Sturbridge Road, Wellesley .	3	6	7	7	7	6	6	9	2	5	58
Blanks. . . . .	2	4	14	4	4	8	4	4	1	3	48

TOWN COMMITTEE

Gertrude H. Powell, 130 Winding River Road. . . .	18	30	82	54	66	44	29	66	36	38	463
H. Phillip Garrity, Jr., 11 Colby Street . . . . .	24	37	100	61	89	50	39	82	47	47	576
Robert W. Cutts, 70 Whitman Road . . . . .	18	28	84	48	71	38	26	66	41	41	461
Emily M. Salaun, 101 Tower Road . . . . .	20	27	82	52	65	40	29	64	36	43	458
Bernice H. Lowen, 121 Pine Street . . . . .	17	29	86	51	63	39	26	65	35	39	450
Philip A. Trussell, 841 Webster Street. . . . .	23	36	94	55	80	46	32	79	39	47	531
Robert A. Downs, 51 Virginia Road . . . . .	21	31	89	49	73	44	30	73	43	46	499
Stanley R. Tippet, 78 Clarke Circle . . . . .	24	38	91	58	87	48	34	73	41	45	539
Alden Eberly, 10 Lewis Street . . . . .	19	31	100	56	86	47	34	70	40	46	529
Carol Johnson Boulris, 203 Country Way. . . . .	18	33	89	60	74	40	32	72	37	44	499
Gilbert W. Cox, Jr., 49 Colonial Road. . . . .	23	42	101	69	95	49	37	86	46	50	598
Charles L. Trieble, 24 Mellen Street . . . . .	17	29	86	48	66	42	28	70	37	40	463
Louise V. Condon, 26 Hazelton Avenue . . . . .	19	33	89	57	76	42	37	80	48	48	529
Dana W. Story, Jr., 28 Perry Drive. . . . .	20	32	93	52	76	40	32	70	39	44	498
George P. Kelley, 1560 Great Plain Avenue . . .	17	28	84	51	63	43	27	72	36	38	459
Alice Morrison, 110 Country Way. . . . .	25	37	107	74	100	50	37	88	49	48	615
Elizabeth Anne Nowell, 15 Bancroft Street . . . . .	17	29	84	50	71	42	30	68	41	39	471
Marcia M. Carleton, 132 Elmwood Road. . . . .	21	42	110	72	96	54	39	84	48	50	616
Stephen F. Keating, 243 Harris Avenue . . . . .	19	27	82	48	66	40	27	73	37	40	459
Charles W. Wyckoff, 85 Pine Street . . . . .	22	34	98	64	83	45	34	84	45	46	555
Elizabeth B. Larsen, 150 Tudor Road . . . . .	20	32	89	55	73	43	31	74	40	45	502



## TOWN COMMITTEE (Continued)

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	TO
Mary A. Leenhouts, 24 Lake Drive . . . . .	18	29	87	52	73	42	32	72	40	45	
Elizabeth Q. Fisher, 40 Oakhurst Circle . . . . .	18	28	83	50	69	37	30	68	39	37	
Pauline M. Boutwell, 35 Pond Street . . . . .	18	27	84	46	64	35	25	66	36	36	
Edward J. Davis, 838 Great Plain Avenue . . . .	18	30	88	58	78	48	30	74	39	41	
Ellen M. Canavan, 52 Oak Knoll Terrace . . . . .	24	45	112	72	95	55	34	88	45	50	
Daniel G. Eramian, 56 Webster Street . . . . .	23	29	88	56	69	42	28	70	35	45	
John E. Carroll, 80 Douglas Road . . . . .	19	30	87	51	67	39	31	83	39	41	
Irene M. LeFort, 764 Great Plain Avenue . . . .	17	26	81	45	61	37	24	64	36	36	
James B. Muckerheide, 793 Great Plain Avenue . . . .	20	29	85	49	68	42	28	68	37	40	
Jean R. Fox, 152 Paul Revere Road . . . . .	19	30	89	53	78	46	30	72	37	49	
Blair M. Wentworth, 528 Great Plain Avenue . . . .	19	32	92	54	77	42	30	76	40	46	
Edward J. Reulbach, Jr., 35 Longfellow Road . . . . .	19	30	84	50	67	40	27	69	39	40	
Mary R. Sullivan, 101 Lexington Avenue . . . . .	19	32	88	52	67	47	31	71	39	44	
Joan M. Harkins, 67 Parker Road . . . . .	21	34	96	59	79	44	36	74	43	50	
Blanks . . . . .	356	634	1,491	1,184	1,464	858	734	1,276	765	646	9

## DEMOCRATIC PARTY

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	TO
Total Number of Votes Cast . . .	323	447	519	418	450	344	338	488	308	350	3

## PRESIDENTIAL PREFERENCE

Jesse Jackson . . . . .	7	13	11	6	6	10	6	9	9	5	
Gary Hart . . . . .	110	171	192	153	155	125	116	174	101	126	1
Reubin Askew . . . . .	--	1	1	1	--	1	--	--	--	1	
George McGovern . . . . .	82	120	158	125	155	104	108	146	98	107	1
Walter F. Mondale . . . . .	83	116	105	99	80	57	69	89	59	73	
Ernest F. Hollings . . . . .	--	--	2	--	--	--	--	--	2	2	
Alan Cranston . . . . .	2	--	3	--	1	--	--	--	--	--	
John Glen . . . . .	29	23	34	24	38	41	34	64	33	32	
No Preference . . . . .	4	1	3	3	1	3	1	2	1	2	
Scattered Write-ins . . . . .	3	--	2	2	3	--	1	3	3	1	
Blanks . . . . .	3	2	8	5	11	3	3	1	2	1	

## STATE COMMITTEE (MAN) (Norfolk, Bristol &amp; Middlesex District)

Arthur M. Tiernan, Jr., 21 Warren Street, Needham . .	191	275	316	250	290	221	217	337	215	244	2
Paul S. Davis, 165 Cliff Road, Wellesley . . .	78	102	110	109	88	74	68	71	34	44	
Blanks . . . . .	54	70	93	59	72	49	53	80	59	62	

## STATE COMMITTEE (WOMAN) (Norfolk, Bristol &amp; Middlesex District)

Cynthia A. Kelly, 37 Cottonwood Road, Wellesley	40	72	77	63	60	47	38	65	42	41	
Jane B. Murphy, 12 Mark Lee Road, Needham . .	223	292	339	282	295	237	234	329	197	242	2
Blanks . . . . .	60	83	103	73	95	60	66	94	69	67	

## TOWN COMMITTEE

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Lida Eisenstadt,											
14 Hancock Road . . . . .	138	244	250	207	222	169	173	223	152	182	1,960
Robert F. Larkin, Jr.,											
72 Clarke Circle . . . . .	172	292	266	235	246	191	214	276	175	196	2,263
Jane B. Murphy,											
12 Mark Lee Road . . . . .	145	240	221	225	234	182	177	233	150	175	1,982
Thomas M. Cusack,											
5 Longfellow . . . . .	128	210	202	190	205	159	159	212	142	152	1,759
William T. Hogan, III,											
738 Great Plain Avenue . . .	125	215	214	197	218	179	177	234	157	159	1,875
Therese E. Burke,											
14 Otis Street . . . . .	119	216	199	192	210	152	167	201	147	151	1,754
Norman P. Jacques,											
41 Hancock Road . . . . .	149	255	253	211	237	184	202	266	168	196	2,121
Charles G. Wright,											
36 Maple Street . . . . .	120	209	202	196	194	145	158	196	137	151	1,708
Edmund J. Mahoney, Jr.,											
1649 Great Plain Avenue . . .	126	213	218	200	207	170	161	216	140	151	1,802
Daniel P. Matthews,											
1323 Highland Avenue . . . .	149	252	231	230	256	190	202	255	168	186	2,119
Edward W. Guzowski,											
302 Webster Street . . . . .	117	200	178	171	189	137	143	177	137	141	1,590
Judith S. LeBow,											
73 Mackintosh Avenue . . . .	130	221	227	186	197	140	151	204	140	169	1,765
Julio J. Farulla,											
11 LaSalle Road . . . . .	120	203	192	182	196	152	152	192	144	164	1,697
Eleanor M. Jacques,											
41 Hancock Road . . . . .	119	217	213	189	211	168	173	209	146	167	1,812
Paul V. Kelly,											
15 Prospect Street . . . . .	117	207	201	196	193	150	169	211	139	154	1,737
Arthur M. Tiernan,											
21 Warren Street . . . . .	145	238	230	218	234	185	189	231	155	176	2,001
Carol S. Knapton,											
100 Lawton Road . . . . .	122	213	209	190	224	150	159	208	143	165	1,783
Walter A. Wright,											
36 Maple Street . . . . .	128	219	208	205	207	161	159	223	145	162	1,817
Joseph C. Tomasello,											
121 Grant Street . . . . .	151	235	232	232	240	186	198	251	166	167	2,058
Sidney J. Dockser,											
98 Wayne Road . . . . .	137	210	205	184	209	144	150	198	135	162	1,734
Sumner S. Fanger,											
755 Greendale Avenue . . . .	131	217	200	187	206	141	159	222	140	171	1,774
Cecile B. Dockser,											
98 Wayne Road . . . . .	122	203	200	180	193	142	144	188	137	151	1,660
Stephen W. Merritt,											
194 Webster Street . . . . .	115	206	187	178	187	149	152	186	142	147	1,649
Elizabeth M. Keil,											
43 Kingsbury Street . . . . .	124	216	189	199	217	166	155	190	147	162	1,765
Paul J. Ward,											
66 Hunting Road . . . . .	115	201	180	165	185	140	152	185	138	156	1,617
Richard E. Leary,											
49 Rybury Hillway . . . . .	108	199	183	175	191	133	157	191	145	147	1,629
Michael B. Cohen,											
50 Hancock Road . . . . .	133	223	223	187	200	136	148	194	133	168	1,745
Rosalind Mortimer-Maddox,											
16 Stevens Road . . . . .	114	208	199	194	207	146	166	191	148	160	1,733
Edward F. Harrington,											
732 Great Plain Avenue . . . .	129	219	214	199	226	175	178	251	149	165	1,905
Susan F. Marcus,											
34 Tower Avenue . . . . .	129	228	220	192	210	147	158	204	150	191	1,829
Stephen E. Howard,											
70 Linden Street . . . . .	112	196	182	181	183	132	147	178	132	141	1,584
Francis C. Mahoney,											
70 Grant Street . . . . .	120	214	196	188	198	172	154	198	146	149	1,735
Barbara Buckley Doyle,											
214 Elmwood Road . . . . .	121	214	208	200	223	158	176	264	156	158	1,878

## TOWN COMMITTEE

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Eleanor T. Weekes, 12 Harding Road . . . . .	122	212	199	203	215	150	171	206	146	161	1,780
Maureen T. McCaffrey, 285 Manning Street. . . . .	133	230	211	206	223	164	176	221	161	190	1,915
Blanks . . . . .	6,820	7,950	10,823	7,760	8,357	6,495	6,004	9,595	5,624	6,507	75,941

The ballots cast in the several precincts were returned to the Town Clerk in the sealed packages. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record were also returned, all properly sealed in conformance with the laws governing elections.

THEODORA K. BERTOLET  
Town Clerk

Attest:



WARRANT ARTICLE INDEX

<u>Article</u>	<u>Descriptive Title</u>	<u>Page</u>
1	Annual Town Election	15
2	Ballot Question	15
3	Advisory Petition: Commuter Rail	15
4	Committee/Officer Reports	21
5	Borrowing Authorization	21
6	Dog Fund Receipts	22
7	Appropriation for 1985 State Decennial Census	22
8	Elected Officials' Salaries	22
9	New Job Classification	23
10	Accelerated Step Rate Hirings	22
11	Classifications & Standard Rates	47
12	Operating Budget	23
13	Funds Expenditure Authorization	22
14	Street Acceptance/Alden Road, Canavan Circle, Lantern Lane	22
15	Street Acceptance/Gayland Road	27
16	Sanitary Landfill Closing	50
17	Upgrade Great Plain Avenue Sewer Station	27
18	Charles River Water Station No. 5	27
19	Water Main Rehabilitation Continuation	27
20	Convey Land Corner of Oakland Avenue and Kingsbury Street	27
21	Lease/Purchase of Fire Equipment	28
22	Nurseries	28
23	Flood Plain Regulations	29
24	Elimination of Density Zones in The Zoning By-Law	32
25	Elimination of Density Zones in The Zoning Map	43
26	Zoning Cleanups	44
27	Retail Uses in The Manufacturing District	45
28	Schedule of Use Regulations Relative to Retail Uses in The Manufacturing District (Petition)	46
29	Heliport (Petition)	46
30	Flood Plain Boundary (Petition)	51
31	Track Study Committee	52
32	Reconstruction of Track Facility	51
33	Resurface Roof of Building at Memorial Park	54/57
34	Termination of Commuter Rail Service at Needham Junction Station (Petition)	55
35	Appropriation for Automated Minuteman Library Network	55
36	Appropriation for Supplies, Maintenance & Related Expenses for Article 35 Purposes	55
37	Hospital Purchase of 86 School Street	56
38	Purchase or lease of Cat Scanner	56
39	Human Service Committee	56
40	Communications Center Study Committee	57
41	Solid Waste Disposal Study Committee	50
42	Future School Needs Committee	23
43	Charter Amendment	57
44	Purchase or Lease of New Equipment	57
45	Transfer of Free Cash	57
46	Omnibus Article	58

SPECIAL TOWN MEETING ARTICLE INDEX

<u>Article</u>	<u>Descriptive Title</u>	<u>Page</u>
1	Amendment to Sign By-Law-Section 5-Permitted Signs	53
2	Supplement to Budget Article 13, 1983 Annual Town Meeting	53
3	Removal of Police Chief from Civil Service	53
4	Prior Years Bills	54
5	Refurbish Railing/Snow Guard on Town Hall Roof	54

## TOWN ELECTION RECORDS

April 9, 1984

Pursuant to a Warrant issued by the Selectmen February 22, 1984, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Monday, April 9, 1984, at forty-five minutes after six o'clock in the forenoon.

The meeting was called to order and the Warrant and the Officer's Return were read by the Wardens of the Precincts, the reading of the articles in the Warrant being waived upon motion.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School  
 Precinct B - Hillside School  
 Precinct C - Newman Middle School  
 Precinct D - High Rock School  
 Precinct E - Pollard Middle School  
 Precinct F - Stephen Palmer Community Room  
 Precinct G - Broadmeadow School  
 Precinct H - Broadmeadow School  
 Precinct I - William Mitchell School - Kindergarten  
 Precinct J - William Mitchell School - Gymnasium

The polls were opened at forty-five minutes after six o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

ARTICLE 1

To choose by ballot the following Town Officers:

One Moderator for One Year;  
 Two Selectmen for Three years;  
 One Assessor for Three Years;  
 Two members of School Committee for Three Years;  
 One Trustee of Memorial Park for Three Years;  
 Three Trustees of Needham Public Library for Three Years;  
 One member of Board of Health for Three Years;  
 One member of Planning Board for Five Years;  
 One member of Needham Housing Authority for Five Years;  
 One Commissioner of Trust Funds for Three Years;  
 One member of Park and Recreation Commission for Three Years;  
 One member of Park and Recreation Commission for One Year;  
 Two Constables for Three Years;  
 Five Town Meeting Members from Precinct A for Three Years;  
 One Town Meeting Member from Precinct A for Two Years;  
 One Town Meeting Member from Precinct A for One Year;  
 Thirteen Town Meeting Members from Precinct B for Three Years;  
 Five Town Meeting Members from Precinct C for Three Years;  
 Seven Town Meeting Members from Precinct D for Three Years;

Two Town Meeting Members from Precinct D for Two Years;  
 One Town Meeting Member from Precinct D for One Year;  
 Ten Town Meeting Members from Precinct E for Three Years;  
 Nine Town Meeting Members from Precinct F for Three Years;  
 One Town Meeting Member from Precinct F for Two Years;  
 Seven Town Meeting Members from Precinct G for Three Years;  
 Nine Town Meeting Members from Precinct H for Three Years;  
 Seven Town Meeting Members from Precinct I for Three Years;  
 One Town Meeting Member from Precinct I for Two Years;  
 Three Town Meeting Members from Precinct J for Three Years.

ARTICLE 2

To submit the following question upon the official ballot to the voters of the Town:

"Shall licenses be granted in the Town of Needham for the sale therein of all alcoholic beverages by clubs and veterans' organizations?"

(Summary)

Chapter 3 of the Acts of 1977 required the State Secretary to cause the foregoing question to be placed on the official ballot to be used in the Town of Needham at the biennial state election to be held in the year 1978 and at each biennial state election thereafter until the voters of said Town have voted in the affirmative three consecutive times (emphasis supplied).

The biennial state election vote in 1978 and 1980 was in the affirmative. However, the biennial state election vote in 1982 was in the negative.

By special General Court authority, the Town of Needham has been authorized to vote on the above ballot question at the Town's 1984 Annual Town Meeting election. The State Secretary will cause the same question to be placed on the official ballot to be used in Needham at the 1984 biennial state election. Unless the three consecutive votes as indicated above are in the affirmative, the sale of all alcoholic beverages at clubs and veterans' organizations will cease to be legal. Thereafter, ten percent of the registered voters of the Town of Needham have the right by official petition to have the same question appear on the ballot at any subsequent biennial election. One vote in the affirmative will allow the Local Licensing Board to issue legal licenses for the sale of alcoholic beverages until a majority of the registered voters vote in the negative.

ARTICLE 3

To submit the following question upon the official ballot to the voters of the Town:

NOTE: The following is a non-binding advisory question:

QUESTION 2 - Non-binding

"Shall the present express bus service from Needham to Boston be continued instead of restoring commuter rail service from Needham to South Station?"



The ballot box returns in the Precincts were as follows:

PRECINCTS	A	B	C	D	E	PRECINCTS	F	G	H	I	J
7:00 A.M.	1	2	5	5	6	7:00 A.M.	3	13	11	7	8
8:00 A.M.	17	32	33	36	34	8:00 A.M.	18	32	35	29	58
9:00 A.M.	36	65	77	77	91	9:00 A.M.	48	49	82	53	98
10:00 A.M.	65	95	126	121	152	10:00 A.M.	92	83	134	78	134
11:00 A.M.	106	120	176	161	205	11:00 A.M.	137	101	168	115	172
12:00 NOON	128	156	209	200	260	12:00 NOON	177	138	212	143	219
1:00 P.M.	153	183	235	230	295	1:00 P.M.	192	155	248	176	251
2:00 P.M.	182	219	278	285	346	2:00 P.M.	228	180	298	191	288
3:00 P.M.	212	246	325	328	399	3:00 P.M.	261	204	334	228	312
4:00 P.M.	236	288	389	378	457	4:00 P.M.	291	241	403	267	354
5:00 P.M.	275	350	473	427	537	5:00 P.M.	338	308	460	329	426
6:00 P.M.	339	417	588	532	647	6:00 P.M.	414	373	560	400	510
7:00 P.M.	413	501	701	631	761	7:00 P.M.	477	463	677	464	592
8:00 P.M.	476	554	812	743	886	8:00 P.M.	540	538	765	521	652

(The absentee ballots are included in the Total Vote)

TOTAL VOTE CAST: 6,487 - 37.95%

The Town Clerk and the Board of Registrars upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 10:10 P.M., April 9, 1984.

## TOWN OFFICES

## PRECINCTS

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total Number of Votes Cast . . . . .	476	554	812	743	886	540	538	765	521	652	6,487
MODERATOR (For one year) (Vote for One)											
Richard P. Melick . . . . .	335	375	596	526	626	380	387	549	392	492	4,658
Blanks . . . . .	141	179	216	217	260	160	151	216	129	160	1,829
SELECTMEN (For three years) (Vote for Two)											
Henry D. Hersey . . . . .	242	315	425	372	422	259	308	395	291	357	3,386
Norman P. Jacques . . . . .	265	312	487	362	479	313	299	464	319	388	3,688
Sally B. Davis . . . . .	240	266	408	444	518	281	274	385	255	325	3,396
Blanks . . . . .	205	215	304	308	353	227	195	286	177	234	2,504
ASSESSOR (For three years) (Vote for One)											
Joseph W. Bergin . . . . .	192	228	393	312	381	253	223	392	248	301	2,923
Maxwell N. Gordon . . . . .	201	228	280	293	343	210	207	243	176	225	2,406
Blanks . . . . .	83	98	139	138	162	77	108	130	97	126	1,158
SCHOOL COMMITTEE (For three years) (Vote for Two)											
William J. Miles . . . . .	173	232	352	258	335	190	203	288	198	294	2,523
Blair M. Wentworth . . . . .	128	160	291	251	341	173	217	290	172	199	2,222
Mary Ellen Herd . . . . .	290	335	432	422	487	327	281	360	301	414	3,649
Joan D'Arcy Sheridan . . . . .	150	158	218	255	258	169	161	314	172	140	1,995
Scattered Write Ins . . . . .	-	-	-	-	-	-	-	2	-	1	3
Blanks . . . . .	211	223	331	300	351	221	214	276	199	256	2,582

## TOWN OFFICES (Continued)

## P R E C I N C T S

A B C D E F G H I J TOTAL

## TRUSTEES OF MEMORIAL PARK (For three years) (Vote for One)

Frederick R. Muir . . . . .	305	333	530	485	577	331	363	498	354	425	4,201
Blanks . . . . .	171	221	282	258	309	209	175	267	167	227	2,286

## TRUSTEES OF NEEDHAM PUBLIC LIBRARY (For three years) (Vote for Three)

Robert D. Hall, Jr. . . . .	249	301	413	370	461	273	307	443	286	359	3,462
Thomas M. Harkins . . . . .	249	328	461	427	534	348	315	447	309	363	3,781
Deborah C. Wentworth . . . . .	257	304	486	422	498	300	322	440	308	359	3,696
Susan F. Marcus . . . . .	221	220	288	297	312	201	215	295	195	311	2,555
Blanks . . . . .	452	509	788	713	853	498	455	670	465	564	5,967

## BOARD OF HEALTH (For three years) (Vote for One)

Rachel Spector . . . . .	262	289	394	321	392	285	266	371	241	378	3,199
Kenneth T. Yelland . . . . .	108	136	196	245	223	123	131	205	139	126	1,632
Blanks . . . . .	106	129	222	177	271	132	141	189	141	148	1,656

## PLANNING BOARD (For five years) (Vote for One)

Richard C. Skarinka . . . . .	297	322	508	456	514	345	330	502	340	411	4,025
Blanks . . . . .	179	232	304	287	372	195	208	263	181	241	2,462

## HOUSING AUTHORITY (For five years) (Vote for One)

Edward S. Cahalane . . . . .	293	325	498	448	527	339	346	520	337	409	4,042
Scattered Write Ins . . . . .	1	-	-	-	1	-	-	-	-	-	2
Blanks . . . . .	182	229	314	295	358	201	192	245	184	243	2,443

## COMMISSIONER OF TRUST FUNDS (For three years) (Vote for One)

Gerald Swartz . . . . .	307	327	508	469	529	335	332	496	348	440	4,091
Blanks . . . . .	169	227	304	274	357	205	206	269	173	212	2,396

## PARK AND RECREATION COMMISSION (For three years) (Vote for One)

David F. Eldridge, Jr. . . . .	336	414	604	528	617	413	402	570	398	479	4,761
Blanks . . . . .	140	140	208	215	269	127	136	195	123	173	1,726

## PARK AND RECREATION COMMISSION (For one year) (Vote for One)

Charles S. Rizzo . . . . .	352	393	581	513	608	398	372	552	381	478	4,628
Blanks . . . . .	124	161	231	230	278	142	166	213	140	174	1,859

## CONSTABLES (For three years)(Vote for Two)

John F. Harkins . . . . .	282	326	492	452	485	327	311	455	313	399	3,842
Frank J. Reinhardt, Jr. . . . .	243	309	427	418	467	318	280	413	279	364	3,518
Alan E. Kelson . . . . .	127	127	157	149	160	96	100	171	130	137	1,354
Blanks . . . . .	300	346	548	467	660	339	385	491	320	404	4,260

## QUESTION NO. 1 - ALCOHOL QUESTION (CLUBS AND VETERANS' ORGANIZATIONS)

Yes . . . . .	321	389	526	478	600	339	360	518	344	438	4,313
No . . . . .	120	128	222	204	240	161	150	204	156	185	1,770
Blanks . . . . .	35	37	64	61	46	40	28	43	21	29	404

## QUESTION NO. 2 - ADVISORY PETITION: COMMUTER RAIL

Yes . . . . .	196	174	277	278	322	195	160	279	203	235	2,319
No . . . . .	233	322	451	383	484	287	328	421	283	361	3,553
Blanks . . . . .	47	58	84	82	80	58	50	65	35	56	615

## TOWN MEETING MEMBERS

## \* Not Elected

## # Tie Vote

## PRECINCT A (For three years) (Vote for not more than Five)

Dennis X. Condon . . . . . 190  
 David C. Crocker . . . . . 201  
 # Charles E. Downey . . . . . 171  
 \* Ellsworth S. Irwin, Jr. . . . . 130  
 Heidi D. Robinson . . . . . 210

\* Carolyn M. Spiros . . . . . 158  
 William J. Tedoldi . . . . . 172  
 \* William A. Cross, Jr. . . . . 168  
 # William J. Miles . . . . . 171  
 Scattered Write-ins . . . . . 5

## PRECINCT A (For two years) (Vote for One)

C. Theodore Mariolis . . . . . 282

## PRECINCT A (For one year) (Vote for One)

Sylvia Shapiro . . . . . 298

## PRECINCT B (For three years) (Vote for not more than Thirteen)

Joan M. Johnson . . . . . 315  
 Lee J. Manning, Jr. . . . . 273  
 John W. McLeod . . . . . 296  
 James A. Owen . . . . . 309  
 Linda A. Placidi . . . . . 265  
 Jane B. Sands . . . . . 255  
 George Tarallo . . . . . 279  
 Harriett D. Tippet . . . . . 286  
 David S. Tobin . . . . . 272  
 Gerald A. Wasserman . . . . . 256

John D. Woodley . . . . . 277  
 Write-ins:  
 Warren David Dues . . . . . 38  
 Roland V. Butler . . . . . 36  
 \* Ronald R. Desroches . . . . . 32  
 \* Kathleen M. Kelly . . . . . 25  
 \* Jason L. Levy . . . . . 9  
 \* Florence Volk . . . . . 6  
 \* Carole L. Steinberg . . . . . 3  
 Scattered Write-ins . . . . . 7

## PRECINCT C (For three years) (Vote for not more than Five)

John H. Cogswell . . . . . 393  
 Jonathan Leavitt . . . . . 293  
 Sally A. Levitan . . . . . 386  
 Sarah Ann Toran . . . . . 354  
 \* Joseph A. Zimmerman . . . . . 219

\* Francis M. Bielawski . . . . . 134  
 \* Jonathan M. Davis . . . . . 256  
 \* Paul Shaughnessy . . . . . 254  
 Ron Sockol . . . . . 454

## PRECINCT D (For three years) (Vote for not more than Seven)

Carol Johnson Boulris . . . . . 458  
 Stephen E. Howard . . . . . 417  
 Kathleen M. Lewis . . . . . 416  
 William M. Powers . . . . . 436

Marjorie Tanzer-Glou. . . . . 447  
 Harry D. Dritt . . . . . 391  
 Thomas F. Soisson . . . . . 390  
 Scattered Write-ins . . . . . 8

## PRECINCT D (For two years) (Vote for not more than Two)

Mark T. Beaudouin . . . . . 409  
 George M. Watson, Jr. . . . . 424

Scattered Write-ins . . . . . 4

## PRECINCT D (For one year) (Vote for One)

## No Nominations

## Write-ins:

Beverly Shultz . . . . . 33  
 \* Judith M. Anderson . . . . . 3

\* Roland C. Stern . . . . . 2  
 Scattered Write-ins . . . . . 5

## PRECINCT E (For three years) (Vote for not more than Ten)

Frederick E. Barstow . . . . . 385  
 James M. Colman . . . . . 366  
 Richard A. Davis . . . . . 403  
 Sally B. Davis . . . . . 555  
 Thomas M. Harkins . . . . . 392  
 Jane A. Howard . . . . . 353  
 George D. Krech . . . . . 363

Alan E. Schaefer . . . . . 345  
 Stephen J. Cadigan . . . . . 438  
 \* Frank A. Crosson . . . . . 189  
 Robert T. Heald . . . . . 351  
 \* Carol S. Knapton . . . . . 250  
 \* Christopher E. Scudellari . . . . . 173  
 \* Robert T. Smart, Jr. . . . . 329



## TOWN MEETING MEMBERS (Continued)

\* Not Elected

# Tie Vote

## PRECINCT F (For three years) (Vote for not more than Nine)

Daniel P. Matthews . . . . .	319	Ruth H. Telford. . . . .	269
Barry R. McDonough . . . . .	325	Philip A. Trussell . . . . .	287
Stephen W. Merritt. . . . .	282	Charles J. Hely . . . . .	263
Rita L. Minahan . . . . .	287	Irene M. Sylvain . . . . .	290
Joanne Hull Roth . . . . .	280		

## PRECINCT F (For two years) (Vote for One)

Edward J. Davis . . . . .	363
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## PRECINCT G (For three years) (Vote for not more than Seven)

Susan W. Abbott . . . . .	369	Barbara K. Popper . . . . .	303
Gerald R. Browne . . . . .	315	Gratia S. Chase . . . . .	291
Christian H. Fredericks, Jr. . . . .	309	Blair M. Wentworth . . . . .	275
Robert D. Hall, Jr. . . . .	324	* Deborah C. Wentworth. . . . .	257

## PRECINCT H (For three years) (Vote for not more than Nine)

Robert W. Helm . . . . .	495	Barbara R. Wilmot . . . . .	440
Robert Y. Larsen . . . . .	473	Richard C. Skarinka . . . . .	376
Eugene S. McMorro . . . . .	462	Timothy F. Sullivan . . . . .	460
Leroy J. Nutile . . . . .	438	Write-Ins:	
George K. Peck . . . . .	424	Nancy E. McCarthy . . . . .	31

## PRECINCT I (For three years) (Vote for not more than Seven)

Paul H. Attridge . . . . .	365	Write-Ins:	
William E. Duncan . . . . .	367	John J. Schortmann, Jr. . . . .	52
Kennison N. Gale . . . . .	337	Paul B. Mason . . . . .	18
Maureen T. McCaffrey . . . . .	357	# Barbara B. Roggeveen . . . . .	3
		# Mark Teninbaum . . . . .	3

## PRECINCT I (For two years) (Vote for One)

No Nominations	
Write-Ins:	
Julian Brookes . . . . .	1

## PRECINCT J (For three years) (Vote for Three)

* William R. Dermody . . . . .	280	* Julio Farulla . . . . .	150
John J. McQuillan . . . . .	309	Andrew Picariello . . . . .	292
Bonnie Jean Tower . . . . .	329	* Charles S. Sahagian . . . . .	255

The ballots cast in the several precincts were returned to the Town Clerk in the sealed containers. The voting lists used at the entrances to the polling places and at the ballot boxes and a copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 10:01 P.M., April 9, 1984.

ATTEST:

THEODORA K. BERTOLET  
Town Clerk

ELECTION  
(To Break Tie Vote in Precinct A  
for Town Meeting Member)

April 24, 1984  
7:30 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct A was held on Tuesday evening, April 24, 1984, at 7:30 P.M. for the purpose of electing one of two candidates receiving tie votes for a three-year term at the Annual Town Election on April 9, 1984. A quorum was present; ballots were cast with the following results:

Charles E. Downe . . . . . 11 votes  
William J. Miles . . . . . 2 votes

THEODORA K. BERTOLET  
Town Clerk

ELECTION  
(To Break Tie Vote in Precinct I  
for Town Meeting Member)

April 24, 1984  
8:00 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct I was held on Tuesday evening, April 24, 1984, at 8:00 P.M. for the purpose of electing one of two candidates receiving tie votes for a three-year term at the Annual Town Election on April 9, 1984. A quorum was present; ballots were cast with the following results:

Barbara B. Roggeveen . . . . . 9 votes  
Mark Teninbaum . . . . . 1 vote  
Blanks . . . . . 1 vote

THEODORA K. BERTOLET  
Town Clerk

RECOUNT OF VOTES CAST FOR  
MEMBERS OF THE  
BOARD OF SELECTMEN

April 28, 1984

A petition having been filed for a recount of the votes cast for members of the Board of Selectmen at the Town Election held April 9, 1984, the recount was conducted under the provisions of Chapter 54, Section 135 of the General Laws, as amended. A canvass of all votes cast for that office was held in the Cafeteria at Newman Middle School on Saturday, April 28, 1984, at 9:30 o'clock A.M. Mr. Henry D. Hersey and Mrs. Sally B. Davis were represented by counsel and by observers at each table. The recount was held under the supervision of the Board of Registrars, with the following results:

Henry D. Hersey	3390
Norman P. Jacques	3690
Sally B. Davis	3396
Blanks	2498
Total Ballots Cast	6487

The canvass was completed at 2:00 o'clock P.M., April 28, 1984, and the ballots were repacked in containers which were sealed and placed in the custody of the Town Clerk.

THEODORA K. BERTOLET  
Town Clerk  
Clerk of the Board of Registrars

ANNUAL TOWN MEETING FOR THE  
TRANSACTION OF BUSINESS

May 7, 1984

Pursuant to a Warrant issued by the Selectmen February 22, 1984, the inhabitants of the Town of Needham qualified to vote in Town affairs met in the Derwood A. Newman Middle School on Monday, May 7, 1984, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 291 voters, including 231 Town Meeting Members, were checked on the list as being present.

The Pollard Middle School Choir under the direction of Faith Lueth, performed prior to the call to the meeting.

The meeting was called to order at 7:30 o'clock by the Moderator, Richard P. Melick. The colors were presented by Eagle Scout Gregory W. Huff, Girl Scout Kathleen Devlin and Campfire Girls Amy Chedel and Wendie Richmond, while those present stood and pledged allegiance to the flag.

Rev. Allan Page, Pastor, Grace Lutheran Church, gave the invocation. Following this, the call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Town Meeting Members were sworn to the faithful performance of their duties by the Town Clerk.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities. Let us remember that we are one Town Meeting Family with a common goal: the best interest of the community.

2. Rise to be recognized and address the chair; speak your name so that the Town Clerk can complete her records.

3. Time limits of debate:

15 minutes - Committee chairmen, proponents, attorneys representing proponents.

10 minutes - Town Meeting Members, attorneys representing other than proponents.

5 minutes - Non-Town Meeting Members, visitors other than attorneys.

4. Disclosure required by one employed as an attorney by another who is interested in a matter; General By-Laws, Art. I, section 5.

5. Any speaker who addresses the merits of a matter shall not be permitted to place on the floor immediately following the speaker's remarks, a motion to move the previous question or a motion to limit debate; General By-Laws, Art. I, section 8.

Changes in affirmative motions as contrasted with articles were noted by the Moderator.

The Moderator announced that the proponents of Articles 19 and 43 requested unanimous consent to withdraw these articles, and it was so voted unanimously.

The Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 4. No Town Meeting Member responded with "question" or "debate" to the following articles: 4, 5, 6, 7, 8, 10, 13, 14, and 42.

The Moderator called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. The Moderator stated that the Town Counsel had filed copies of an affirmative motion for each article with the Town Clerk on May 1, 1984, and that the motions had been available for public scrutiny since that date. It was moved that all affirmative motions for the above-mentioned articles be adopted by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 4

To hear and act on the reports of Town Officers and Committees.

MOVED: That the reports of Town Officers and Committees be accepted.

ACTION: So voted by unanimous vote.

ARTICLE 5

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money, from time to time in anticipation of the revenue of the financial year beginning July 1, 1984 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within a year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or take any other action relative thereto.

MOVED: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money, from time to time in anticipation of the revenue of the financial year beginning July 1, 1984 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within a year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ACTION: So voted by unanimous vote.



ARTICLE 6

To see what disposition the Town will make of monies received pursuant to General Laws, Chapter 140, Section 172 as the Town's share of the unexpended balance of the Dog Fund; or take any other action relative thereto.

MOVED: That the sum of \$1,578.60 received pursuant to General Laws, Chapter 140, Section 172 as the Town's share of the unexpended balance of the Dog Fund be appropriated for use of the Public Library.

ACTION: So voted by unanimous vote.

ARTICLE 7

To see if the Town will raise or appropriate or transfer from available funds a sum of money, and if so, what sum for the purpose of conducting the 1985 State Decennial Census, pass any vote or take any action relative thereto.

MOVED: That the sum of \$10,200. for the purpose of conducting the 1985 State Decennial Census; said sum to be raised from the current tax levy and expended under the direction of the Board of Selectmen.

ACTION: So voted by unanimous vote.

ARTICLE 8

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 1984 as required by the General Laws, Chapter 41, Section 108, and as recommended by the Personnel Board, and subject to the longevity provisions of paragraph (j) of Section 20 of the Consolidated Personnel By-Law as follows:

NOTE: The following are the rates presently being paid. Any revisions to these rates will be provided to Town Meeting Members as early as possible before May 7, 1984.

Assessor, Chairman	\$ 1,800.
Assessor, others	1,500.
Selectman, Chairman	1,800.
Selectman, others	1,500.
Town Clerk	23,353;

or take any other action relative thereto.

MOVED: That the Town fix the compensation of the following elected officers of the Town as of July 1, 1984 as required by the General Laws, Chapter 41, Section 108, and as recommended by the Personnel Board, and subject to the longevity provisions of paragraph (j) of Section 20 of the Consolidated Personnel By-Law as follows:

Assessor, Chairman	\$ 1,800.
Assessor, others	1,500.
Selectman, Chairman	1,800.
Selectman, others	1,500.
Town Clerk	26,500.

ACTION: So voted by unanimous vote.

ARTICLE 10

To see if the Town will vote to ratify, confirm and approve the action of the Personnel Board authorized by Section 20 of the Consolidated personnel By-Law approving the employment of certain municipal employees at a step rate greater than the minimum rate established for the prospective positions involved, said action taken by the Personnel Board occurred since the 1983 Annual Town Meeting; or take any other action relative thereto.

MOVED: That the Town ratify, confirm and approve the action of the Personnel Board authorized by Section 20 of the Consolidated personnel By-Law approving the employment of certain municipal employees at a step rate greater than the minimum rate established for the prospective positions involved, said action taken by the Personnel Board occurred since the 1983 Annual Town Meeting.

ACTION: So voted by unanimous vote.

ARTICLE 13

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contract for the expenditure of any funds allotted or to be allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads; or take any other action relative thereto.

MOVED: That the Town authorize the Board of Selectmen to accept and enter into contract for the expenditure of any funds allotted or to be allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads.

ACTION: So voted by unanimous vote.

ARTICLE 14

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk.

ALDEN ROAD	Easterly End of the 1968 acceptance of Alden Road to the Westerly End of the 1977 acceptance of Alden Road - 343 Feet
CANAVAN CIRCLE	From the 1984 Alden Road acceptance, 255 feet Southerly
LANTERN LANE	Easterly End of the 1980 acceptance to 475 Feet Southeasterly.

including the taking or acceptance of easements as shown on said plans; or take any other action relative thereto.

MOVED: That the Town accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk.

ALDEN ROAD	Easterly End of the 1968 acceptance of Alden Road to the Westerly End of the 1977 acceptance of Alden Road - 343 Feet
CANAVAN CIRCLE	From the 1984 Alden Road acceptance, 255 feet Southerly
LANTERN LANE	Easterly End of the 1980 acceptance to 475 Feet Southeasterly.

including the taking or acceptance of easements as shown on said plans.

ACTION: So voted by unanimous vote.

#### ARTICLE 42

To see if the Town will vote to continue the Future School Needs Committee, its members to be appointed by the Town bodies, as originally established by vote under Article 77 of the 1951 Annual Town Meeting and last continued by vote under Article 58 of the 1983 Annual Town Meeting; direct and authorize said Committee to continue its work of making a study of the Town on desirable sites for school building purposes as heretofore authorized and to report with its recommendations to the 1985 Annual Town Meeting or sooner; or take any other action relative thereto.

MOVED: That the Town continue the Future School Needs Committee, its members to be appointed by the Town bodies, as originally established by vote under Article 77 of the 1951 Annual Town Meeting and last continued by vote under Article 58 of the 1983 Annual Town Meeting; direct and authorize said Committee to continue its work of making a study of the Town on desirable sites for school building purposes as heretofore authorized and to report with its recommendations to the 1985 Annual Town Meeting or sooner.

ACTION: So voted by unanimous vote.

At this time the Moderator proceeded to the remaining articles in the Warrant.

The Moderator announced that the proponents of Articles 11 and 41 requested unanimous consent to advance these articles to the first and second order of business on May 14, 1984.

Mr. Gerald R. Browne, Town Meeting Member, expressed concern that Article 12 (Operating Budget) be discussed following Article 11. The Moderator announced that unanimous consent was not given to advance Article 11. However, unanimous consent was given to advance Article 41 to the first order of business on May 14, 1984 upon the conclusion of any business already on the floor.

#### ARTICLE 9

To see if the Town will vote to ratify, confirm and approve the action of the Personnel Board authorized by Section 15 of the Consolidated Personnel By-Law in establishing new classifications and the compensation therefor. Said action taken by the Personnel Board occurred since the 1983 Annual Town Meeting; or take any other action relative thereto.

MOVED: That the Town ratify, confirm and approve the action of the Personnel Board authorized by Section 15 of the Consolidated Personnel By-Law in establishing new classifications and the compensation therefor. Said action taken by the Personnel Board occurred since the 1983 Annual Town Meeting.

Mrs. Alleen Wenckus, Chairman, Personnel Board, presented a brief review of the Board's activities during the year. She stated that at this time negotiations have been concluded with only one of the six bargaining units.

Mr. Robert Todd Pratt, Vice Chairman, presented the proposal on behalf of the Personnel Board. He stated that the Personnel Board recommends establishing a new position of Personnel Director, S-24 and deleting the position of Personnel Officer, S-20.

ACTION: The motion was presented and carried by voice vote.

ARTICLE 10 was adopted unanimously earlier.

Mr. Paul H. Attridge moved to postpone Article 11 to a time certain, specifically to Monday, May 14, 1984 to come before the meeting when such other matters unresolved on the floor have been disposed of.

Mr. Attridge's motion was presented and carried unanimously by voice vote.

Mr. Gerald R. Browne moved to postpone Article 12 to a time certain, specifically to Monday, May 14, 1984 to come before the meeting after the disposition of Article 11.

Mr. Browne's motion was presented and the Moderator was in doubt as to the voice vote. The following tellers were sworn in by the Moderator: Messrs. George D. Krech, Frank L. Bridges, LeRoy J. Nutile, J. Richard Fischer, Mesdames Rosalind Mortimer-Maddox, Meredith P. Page.

The motion to postpone was presented but failed to pass by a count of hands; it was Yes 94 - No 101.

#### ARTICLE 12

To see what sums of money the Town will vote to raise and appropriate for the necessary Town charges and expenses.

Under Article 12 (Operating Budget) the Moderator stated that he would read the various items in the budget and if any Town Meeting Member wished to discuss an item or offer an amendment he was to indicate this by calling "question" or "debate". Those items so indicated were: 9, 14, 15, 19, 21, 23, 25, 26, 29, 30, 33, 36, 37, 45, 47, 48, 49, 51, 52, 54, 57, 58, 59, 60, 61, 67, 71, 73, 74, 77, 82, 88, 89, 90, 91, 96, 139, 100, 101, 104, 106, 109, 111, 113, 114, 116, 117, 120, 121, 125, 128, 132, 133, 135, 136, 145, 148, 143, 150, 152, 161, 166, 167, 172.

Mr. Jon D. Schneider, Chairman, Finance Committee spoke relative to the fiscal 1985 budget which is being presented and indicated that, while still under the constraints of Proposition 2-1/2, unusual revenue in the form of \$450,000. from the sale of the Carter School and \$350,000. in increased State Aid have made this year's budget preparation easier.



The following amendments to the budget article presented by the Finance Committee were voted in the affirmative:

- Line 15 changed from \$42,757. to \$45,904. \*  
 Line 26 changed from \$45,747. to \$47,266.  
 to be raised by transfer of \$10,000. from the Parking Meter Fund and the balance of \$37,266. from the current tax levy.

Relative to Item No. 33, Mr. John F. Connell requested an explanation of the increase over last year's Item No. 33. Unanimous consent was given to allow Mr. Michael Carrol, Director of Finance, to address Town Meeting. Mr. Carrol explained that Line Item 33 includes the salaries of all the departments under the Finance Department.

The motion under Item No. 33 to change the figure of \$370,737. to \$347,891. was presented and so voted by unanimous vote.

Further amendments to the budget article offered by the Finance Committee were voted in the affirmative:

- Line 36 changed from \$228,950. to \$210,359. \*  
 Line 45 changed from \$104,333. to \$146,333. \*  
 Line 51 the amount of \$250,000. to be raised by transfer from the overlay surplus reserve account. \*  
 Line 52 changed from 'Line 33' to \$22,846. \*  
 Line 54 changed from 'line 36' to \$18,591.

Under Item No. 58, Mrs. Joan Swartz, Chairman, School Committee, presented a report on the school budget.

The motion under Item No. 58, Education-Salaries, to approve the amount of \$12,302,991. to be raised by \$231,000. from the sale of schools and the balance of \$12,071,991. from the current tax levy, was presented and it was unanimously voted.

Further amendments to the budget article offered by the Finance Committee were voted in the affirmative:

- Line 60 the amount of \$689,510. to be raised by transfer of \$511. from the Dwight School Funds, \$90,000. from P.L. 874 (Federally Impacted Community Funds) and the balance of \$607,999. from the current tax levy. \*  
 Line 71 the amount of \$239,000. to be raised from the sale of schools. \*  
 Line 73 the amount of \$1,426,314. to be raised by transfer of \$15,000. from the Parking Meter Fund, \$190,000. from federal revenue sharing funds and the balance of \$1,221,314. from the current tax levy.  
 Line 83 the amount of \$1,811,339. to be raised by transfer of \$210,000. from federal revenue sharing funds and the balance of \$1,601,339. from the current tax levy.  
 Line 113 changed from \$146,301. to \$111,301. \*  
 Line 121 changed from \$76,985. to \$88,985. \*  
 Line 132 changed from \$4,246,000. to \$4,173,000. \*  
 Line 133 changed from \$684,805. to \$657,805.

A motion to amend was offered by Mr. Jon D. Schneider, Chairman, Finance Committee, to increase Item No. 143 from \$885. to \$3,385.

Mr. Schneider's motion to amend was presented and it was so voted by unanimous vote.

Further amendments to the budget article offered by the Finance Committee were voted in the affirmative:

- Line 161 the amount of \$357,189. to be raised by transfer of \$1,578.60 from the Town's share of the unexpended balance of the Dog Fund; \$35. and \$1,290. from the Barr and Greenwood Funds, respectively; \$13,951. from the State Library Assistance and the balance of \$340,334.40 from the current tax levy.

\* (unanimous)

ACTION: The main motion under Article 12 (Operating Budget) with the amendments thereto was then presented and carried unanimously by voice vote.

VOTED: That the following sums of money be authorized and appropriated for the several specific purposes hereinafter designated, together with authority to credit the purchase price of new equipment with the value of old equipment turned in; said sums of money to be expended only for such purposes under the direction of the respective Boards, Committees or Officers of the Town for the fiscal year beginning July 1, 1984:

#### BOARD OF SELECTMEN:

1. Salaries	\$ 122,463.
2. Telephone Charges	38,500.
3. Expenses	77,120.
4. Town Meetings	12,550.
5. Capital Outlay	8,040.

#### MISCELLANEOUS:

7. Insurance, General	250,000.
8. Accident & Health & Group Life Insurance	1,246,200.
9. Workmen's Compensation Self Insurance Fund & Premium Account	300,000.
10. Property and Casualty Self Insurance	5,000.
11. Uniformed Services Medical Payments	20,000.
12. Street Lighting	301,000.
13. Unemployment Compensation	75,000.
14. Garbage Removal	90,000.

#### TOWN CLERK:

15. Salaries	45,904.
16. Expenses	3,000.
17. Travel Out of State	55.

#### BOARD OF REGISTRARS:

19. Salaries	27,244.
20. Expenses	17,795.
21. Tellers & Canvassers	15,340.
22. Capital Outlay	1,770.

#### LEGAL:

23. Salaries	17,426.
24. Expenses	6,000.
25. Special Fees	35,000.



## TOWN OF NEEDHAM, MASSACHUSETTS

## TOWN CLERK'S RECORDS - 1984 ANNUAL TOWN MEETING

## PERSONNEL:

26. Salaries	47,266.
(Raised by transfer of \$10,000. from the Parking Meter Fund and balance of \$37,266. from the current tax levy.)	
27. Expenses	6,640.
28. Capital Outlay	0.

## ASSESSORS:

29. Salaries	121,135.
30. Expenses	18,300.
31. Revaluation Update	0.
32. Capital Outlay	1,885.

## DEPARTMENT OF FINANCE:

33. Salaries	347,891.
34. Audit	24,500.
35. Financial Consultant	0.
36. Expenses	210,359.
37. Capital Outlay	38,250.

## ACCOUNTING:

38. Salaries	Line 33
39. Expenses	Line 36
40. Capital Outlay	0.

## TREASURER:

41. Salaries	Line 33
42. Expenses	Line 36
43. Capital Outlay	Line 37

## DEBT AND INTEREST:

44. Maturing Bonds and Notes	255,000.
45. Bond and Note Interest	146,333.
46. Temporary Loan Interest	5,000.

## DATA PROCESSING:

47. Salaries	Line 33
48. Expenses	Line 36

## FINANCE COMMITTEE:

49. Salaries	6,181.
50. Expenses	1,000.
51. Reserve Fund	250,000.
(Raised by Transfer of \$250,000. from overlay surplus reserve)	

## CONTRIBUTORY RETIREMENT:

52. Salaries	22,846.
53. Contributions	1,911,281.
54. Expenses	18,591.

## NON-CONTRIBUTORY RETIREMENT:

56. Chapter 32 Retirements	222,730.
57. Past Service Liability	395,000.

## EDUCATION:

58. Salaries	12,302,991.
(Raised by \$231,000. from sale of schools and \$12,071,991. from the current tax levy.)	
59. Administration	54,360.
60. Instruction 698,510.	
(Raised by \$511. from Dwight School Fund, \$90,000. from P.L. 874 (Federally Impacted Community funds) and the balance of \$607,999. from the current tax levy.)	

61. Other School Services	79,609.
62. Cafeteria Assistance	0.
63. Pupil Transportation	374,500.
64. Operation and Maintenance of Plant 1,067,780.	
65. Community Service	70,685.
66. Fixed Assets	0.
67. Tuitions	433,755.
68. Out of State Travel	2,000.
71. Capital Outlay-Renovation of Physical Properties	239,000.
(Raised by \$239,000. from sale of schools.)	
72. Vocational Education	271,396.

## PUBLIC SAFETY:

## POLICE:

73. Salaries - regular	1,426,314.
(Raised by transfer of \$15,000. from the Parking Meter Fund, \$190,000. from federal revenue sharing funds and the balance of \$1,221,314. from the current tax levy.)	
74. Salaries - overtime	167,924.
75. Education and Career Incentive	10,075.
76. Inservice Training	35,480.
77. Capital Outlay	69,000.
78. Travel Out of State	500.
79. Auto Maintenance	20,500.
80. Building Maintenance	21,588.
81. Communications	27,468.
82. Operating Expenses	90,833.
84. Uniforms	20,540.
85. Crime Check Committee	250.
87. F.B.I. Academy	1,646.

## FIRE:

88. Salaries - regular	1,811,339.
(Raised by transfer of \$210,000. from federal revenue sharing funds and the balance of \$1,601,339. from the current tax levy.)	
89. Salaries - overtime	428,427.
90. Education and Career Incentive	20,825.
91. Inservice Training	44,435.
92. Capital Outlay	8,145.
93. Travel Out of State	500.
94. Building Maintenance	42,306.
95. Equipment and Supplies	50,100.
96. Service Expenses	24,740.
97. Equipment Maintenance	32,440.
139. Leased Equipment	46,096.

## CIVIL DEFENSE:

98. Salaries	1,500.
99. Expenses	13,438.
100. Capital Outlay	1,400.

## BUILDING:

101. Salaries	77,579.
102. Expenses	2,210.

## SEALER OF WEIGHTS &amp; MEASURES:

104. Salaries	5,180.
105. Expenses	1,515.

## PUBLIC FACILITIES:

## PUBLIC WORKS:

## Administration:

106. Salaries	107,444.
107. Expenses	8,045.
108. Travel Out of State	800.

## Engineering:

109. Salaries	177,623.
110. Expenses	4,050.

## Garage and Equipment:

111. Salaries	111,796.
112. Expenses	105,325.
113. Equipment Replacement	111,301.

## Highways:

114. Salaries	414,715.
115. Salaries - Parking Meter Fund	21,500.
116. Expenses (including Compactor Lease @ \$16,800)	383,252.

## Park Division:

117. Salaries	314,246.
118. Expenses	100,252.
119. Capital Outlay	0.

## Sewer:

120. Salaries	319,745.
121. Expenses	88,985.
122. House Connections	8,500.

## Snow and Emergency:

123. Overtime Salaries	50,000.
124. Expenses	70,000.

## Water:

125. Salaries	303,413.
126. Expenses	275,287.
127. Main Extensions/New Services	20,000.

## Mini-bus:

128. Salaries	5,689.
129. Expenses	1,000.
130. Bus Contract	31,000.

## HUMAN SERVICES:

## HOSPITAL:

131. Salaries	7,397,000.
132. Expenses	4,173,000.
133. Capital Outlay	657,805.
134. Travel Out of State	3,000.

## PUBLIC HEALTH:

## Board of Health:

135. Salaries	109,153.
136. Capital Outlay	8,500.
137. Travel Out of State	300.
138. Expenses	11,850.
141. Mental Health	66,888.
142. Mentally Retarded	9,282.

## VETERANS' SERVICES:

145. Salaries	17,020.
146. Expenses and Transportation	1,000.
147. Benefits	50,000.

## YOUTH COMMISSION:

148. Salaries	86,118.
149. Expenses	4,070.
143. Capital Outlay	3,385.

## COUNCIL ON AGING:

150. Salaries	39,468.
151. Expenses	3,360.

## DEVELOPMENT:

## PLANNING BOARD:

152. Salaries	42,050.
153. Expenses	4,000.
154. Capital Outlay	0.
155. Travel Out of State	0.

## CONSERVATION:

156. Salaries	0.
157. Expenses	2,500.

## BOARD OF APPEALS:

158. Salaries	3,628.
158. Expenses	3,000.
144. Capital Outlay	885.

## HISTORICAL COMMISSION:

160. Expenses	300.
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## CULTURAL/LEISURE SERVICES:

## LIBRARY:

161. Salaries	357,189.
(Raised by transfer of \$1,578.60 from Town's share of unexpended balance of Dog Fund; transfer of \$35. and \$1,290. from Barr and Greenwood Funds; \$13,951. State Library Assistance; and balance of \$340,334.40 from the current tax levy.)	
162. Bindings	800.
163. Books and Periodicals	91,490.
164. Building Maintenance	45,400.
165. Expenses	27,270.
166. Capital Outlay	5,200.
167. Travel Out of State	0.

## PARK AND RECREATION:

172. Salaries	167,330.
173. Expenses	62,560.
174. Engineering Services	0.
175. Capital Outlay	0.

## MEMORIAL PARK:

176. Expenses	470.
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\* See amendment under Article 46, May 21, 1984, for final vote on Article 12 (Budget)

ARTICLE 13 was adopted unanimously earlier.

ARTICLE 14 was adopted unanimously earlier.

ARTICLE 15

To see if the Town will vote to accept the following street or portion thereof as laid out by the Board of Selectmen and according to a plan on file with the Town Clerk:

GAYLAND ROAD - End of the 1937 acceptance, southeasterly to Warren Street, including the taking or acceptance of easements as shown on said plan; raise and appropriate the sum of \$\_\_\_\_\_ for the construction thereof under the provisions of law authorizing the assessment of betterments; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town accept the following street or portion thereof as laid out by the Board of Selectmen and according to a plan on file with the Town Clerk:

GAYLAND ROAD - End of the 1937 acceptance, southeasterly to Warren Street, including the taking or acceptance of easements as shown on said plan; the sum of \$65,000. be appropriated for the construction under the provisions of law authorizing the assessment of betterments; said sum to be raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$65,000. as authorized by Mass. G.L. Chapter 44, Sec. 7 Clause 5 and payable within a period of not more than five (5) years.

ACTION: So voted by unanimous vote.

Mr. Norman P. Jacques moved to postpone Article 16 to a time certain, specifically to Wednesday, May 9, 1984 to come before the meeting after the disposition of such other matters unresolved on the floor.

Mr. Jacques' motion was presented and carried by voice vote.

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of \$40,000. for the replacement of pumping equipment and the installation of standby emergency power at the Great Plain Avenue Sewer Pumping Station; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$40,000. for the replacement of pumping equipment and the installation of standby emergency power at the Great Plain Avenue Sewer Pumping Station; said sum to be raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$40,000. as authorized by Mass. G. L. Chapter 44, Sec. 7, Clause 9 and payable within a period of not more than five (5) years.

Upon request from Mr. Leon B. Levitan, Mr. Jon D. Schneider, Chairman, Finance Committee, explained that bonding was more cost effective at this time than leasing.

A motion to amend was offered by Gilbert W. Cox, Jr. to delete the words "by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$40,000. as authorized by Mass. G. L. Chapter 44, Sec. 7, Clause 9 and payable within a period of not more than five (5) years" and substituting the words "from the current tax levy".

After a brief discussion, Mr. Robert Todd Pratt moved the previous question as to all motions and it was unanimously voted.

Mr. Cox' motion to amend was presented, but failed to pass by voice vote.

ACTION: The main motion, which requires a two-thirds vote, was presented and carried unanimously by voice vote.

ARTICLE 18

To see if the Town will vote to raise and appropriate \$20,000. to install electric power at the Charles River Water Pumping Station; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate \$20,000. to install electric power at the Charles River Water Pumping Station; said sum to be raised by authorizing the treasurer, with the approval of the Board of Selectmen, to borrow \$20,000. as authorized by Mass. G. L. Chapter 44, Sec. 7, Clause 9 and payable within a period of not more than five (5) years.

ACTION: The main motion, which requires a two-thirds vote, was presented and carried unanimously by voice vote.

ARTICLE 19 was previously withdrawn on May 7, 1984.

ARTICLE 20

To see if the Town will vote to authorize the Board of Selectmen to convey by quitclaim deed Part Lot 10 owned by the Town shown on a Plan entitled "Plan of Land in Needham, MA., by John D. Marr, Town engineer" dated March 1984, to Henry W. and Janet D. Harris, 22 Oakland Avenue more specifically bounded and described as follows:

Beginning at a point in the easterly sideline of Oakland Avenue, a public way, said point being 632.84 feet northerly of northerly sideline of May Street, a public way; thence running N-00°-57'-06"-E a distance of 12.01 feet; thence turning and running S-89°-02'-54"-E a distance of 100.0 feet to a point in the westerly sideline of Pickering Street, a public way; thence turning and running by said sideline S-00°-57'-06"-W a distance of 12.01 feet to the point of curvature of a curve having a radius of 20.00 feet; thence running southwesterly, westerly, and northwesterly by said curve distance of 31.42 feet to the point of tangency of said curve; said point being in the northerly sideline of Kingsbury Street, a public way; thence running N-89°-02'-54"-W a distance of 60.00 feet to the point of curvature of a curve having a radius of 20.00 feet; thence running northwesterly, northerly and northeasterly by said curve a distance of 31.42 feet to the point of beginning. Said parcel contains 3028 square feet more or less. Said parcel is shown on a plan filed as Plan No. 428 of 1966, Plan book No. 220 at the Norfolk County Registry of Deeds; or take any other action relative thereto.

MOVED: That the Town authorize the Board of Selectmen to convey by quitclaim deed Part Lot 10 owned by the Town shown on a Plan entitled "Plan of Land in Needham, MA., by John D. Marr, Town engineer" dated March 1984, to Henry W. and Janet D. Harris, 22 Oakland Avenue more specifically bounded and described as follows:



Beginning at a point in the easterly sideline of Oakland Avenue, a public way, said point being 632.84 feet northerly of northerly sideline of May Street, a public way; thence running N-00°-57'-06"-E a distance of 12.01 feet; thence turning and running S-89°-02'-54"-E a distance of 100.0 feet to a point in the westerly sideline of Pickering Street, a public way; thence turning and running by said sideline S-00°-57'-06"-W a distance of 12.01 feet to the point of curvature of a curve having a radius of 20.00 feet; thence running southwesterly, westerly, and northwesterly by said curve distance of 31.42 feet to the point of tangency of said curve; said point being in the northerly sideline of Kingsbury Street, a public way; thence running N-89°-02'-54"-W a distance of 60.00 feet to the point of curvature of a curve having a radius of 20.00 feet; thence running northwesterly, northerly and northeasterly by said curve a distance of 31.42 feet to the point of beginning. Said parcel contains 3028 square feet more or less. Said parcel is shown on a plan filed as Plan No. 428 of 1966, Plan book No. 220 at the Norfolk County Registry of Deeds.

Upon request from Mrs. Joanne Hull Roth, Mrs. Marcia M. Carleton, Chairman, Board of Selectmen, presented an explanation of Article 20. She advised Mr. Peter B. Johnson that once the land is conveyed to the owners of 22 Oakland Avenue, said parcel could not be divided into two lots.

After a brief discussion, Mr. James M. Colman moved the previous question and it was so voted by voice vote.

ACTION: The main motion, which requires a two-thirds vote, was presented; however, the Moderator was in doubt as to the voice vote. The motion was again presented by failed to pass by a count of hands; it was Yes 27 - No 158.

#### ARTICLE 21

To see if the Town will appropriate a sum of money to purchase or lease purchase a Ladder truck for the Fire Department to replace Ladder truck #1; said sum to be expended by and supervised under the direction of the Board of Selectmen; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$214,990. to purchase a Ladder truck for the Fire Department to replace Ladder truck #1; said sum to be expended by and supervised under the direction of the Board of Selectmen; said sum to be raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$214,990. as authorized by Mass. G. L. Chapter 44, Sec. 7, Clause 9 and payable within a period of not more than five (5) years.

Mr. Norman P. Jacques presented the proposal on behalf of the Board of Selectmen.

ACTION: The main motion was presented and carried by the required two-thirds vote. The hand count was Yes 178 - No 10.

At 11:00 P.M. Mr. Paul H. Attridge moved that the meeting stand adjourned to Wednesday, May 9, 1984, at 7:30 P.M. at the Newman Middle School and it was so voted.

Theodora K. Bertolet  
Town Clerk

\* \* \* \*

## ADJOURNED ANNUAL TOWN MEETING

May 9, 1984

Pursuant to adjournment of the Annual Town Meeting held May 7, 1984, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Wednesday, May 9, 1984, at 7:30 P.M.

Check lists were used and 265 voters were checked on the list as being present, including 228 Town Meeting Members.

The Moderator, in absence of a clergyman, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator announced that the proponents of Articles 31 and 32 requested unanimous consent to postpone Articles 31 and 32. When presented, unanimous consent was not given to postpone Articles 31 and 32.

Mr. Norman P. Jacques moved to postpone Article 16 to a time certain, specifically to Monday, May 14, 1984 upon completion of Article 11 and preceeding Article 41.

Mr. Jacques' motion to postpone was presented and carried by voice vote.

#### ARTICLE 22

To see if the Town will vote to amend Section 3.2. Schedule of Use Regulations of the Zoning By-Law as follows:

1. By adding the words "provided the subject property contains a minimum of two and one half (2-1/2) acres" to the end of the entry which reads "Farm, greenhouse, nursery, truck garden";
2. By adding the words "provided the subject property contains a minimum of two and one half (2-1/2) acres" to the end of the entry which reads "Salesroom or stand for agricultural and horticultural products provided that all products sold are grown or produced on the premises of the farm, greenhouse, nursery or truck garden";

or take any other action relative thereto.

MOVED: That the Town amend Section 3.2. Schedule of Use Regulations of the Zoning By-Law as follows:

1. By adding the words "provided the subject property contains a minimum of two and one half (2-1/2) acres" to the end of the entry which reads "Farm, greenhouse, nursery, truck garden";
2. By adding the words "provided the subject property contains a minimum of two and one half (2-1/2) acres" to the end of the entry which reads "Salesroom or stand for agricultural and horticultural products provided that all products sold are grown or produced on the premises of the farm, greenhouse, nursery or truck garden";

Mr. Stanley R. Tippet presented the proposal on behalf of the Planning Board.

Mr. Norman P. Jacques addressed this article on behalf of the Board of Selectmen. He explained that an article to rezone the Thompson property failed to pass Town Meeting last year and the property has since been turned into a nursery. This article is intended to prevent future incidents of this nature.

After an extended discussion, Mr. Edward W. Guzowski moved the previous question and it was so voted by voice vote.

**ACTION:** The main motion, which requires a two-thirds vote, was presented and carried by a count of hands; it was Yes 162 - No 59.

#### ARTICLE 23

To see if the Town will vote to amend the Zoning By-law by deleting Section 3.3. Permitted Uses in Flood Plain Districts and Subsections 3.3.1., 3.3.2., 3.3.3., 3.3.4., and 3.3.5. and replace them with the following:

##### "3.3. Uses in Flood Plain District

Within Flood Plain Districts, the requirements of the underlying district continue to apply as well as the provisions of Massachusetts General Law, Chapter 131, subject to the following provisions:

##### 3.3.1. Prohibited Uses

The following uses are prohibited, regardless of other requirements:

- a. Manufacture, use, transport, storage or disposal of toxic or hazardous materials;
- b. Sanitary landfill, junkyard, salvage yard, and other solid waste disposal;
- c. Encroachments including fill, new construction, substantial improvements (the cost of which exceeds 50 percent of the market value of the structure), or other development unless certification by a registered professional engineer is provided demonstrating that encroachments shall not result in any increase in flood levels in the Town during the occurrence of a 100-year flood;
- d. Swimming pools.

##### 3.3.2. Permitted Uses

- a. Uses directly related to the conservation of water, plants, and wildlife;
- b. Outdoor recreation activities and facilities, including unpaved play areas, nature study, boating, fishing and hunting where otherwise legally permitted which do not require removal or transfer of earth;
- c. Wildlife management areas, landings, foot, bicycle and/or horse paths and bridges, provided such uses do not affect the natural flow pattern of any water course;
- d. Grazing and farming, including truck gardening and harvesting of crops;

##### e. Forestry and nurseries;

- f. Removal from a watercourse of silt and other accumulated debris which tends to interfere with the natural flow patterns of the water course;
- g. Dwellings for sustained human habitation lawfully existing which shall not hereafter be enlarged or extended to increase ground coverage.

##### 3.3.3. Uses Requiring a Special Permit

The Board of Appeals may grant a special permit for the following:

- a. All new construction and substantial improvements (the cost of which exceeds 50 percent of the market value of the structure before the improvements) of residential structures which have the lowest floor, including basement or cellar, elevated to or above the flood plain elevation defined on the Town of Needham Zoning Map (the 100 year flood plain elevation). No new construction or substantial improvement shall be permitted unless it can be demonstrated by the applicant that the cumulative effect of the proposed development will not increase the water surface elevation of the 100 year flood;
- b. All new construction and substantial improvements (the cost of which exceeds 50 percent of the market value of the structure before the improvement) of non residential structures which have the lowest floor, including basement or cellar, elevated to or above the flood plain elevation defined on the Town of Needham Zoning Map (the 100 year flood elevation) or are floodproofed and watertight to the applicable flood elevation. In the case where watertight floodproofing is permitted, a registered professional engineer or architect shall certify to the Building Inspector that the methods used are adequate to withstand flood depth pressures and velocities impact and the uplift of forces and other factors associated with the 100 year flood. No new construction or substantial improvement shall be permitted unless it is demonstrated by the applicant that the cumulative effect of the proposed development will not increase the water surface elevation of the 100 year flood;
- c. Small non residential structures of less than 100 square feet of floor area used in connection with recreation or the growing, harvesting, storage or sale of crops raised on the premises;
- d. Any driveway and walkway ancillary to uses otherwise permitted by this Section;
- e. Tennis courts or other uses requiring a similarly prepared surface;
- f. Sewer and water pumping station.

##### 3.3.4. Special Permit Criteria

In granting a special permit, the Board of Appeals shall consider, among other factors, the following:

- a. Geographic location of proposed building and security of driveway or walkway access during flooding;



- b. Foundation elevations of proposed building and security of foundation during flooding, including assurance that foundations would not be undermined and that the proposed building would not be floated-off, swept away, or battered during flooding;
  - c. Disposal of sewage from the proposed building and containment of sewage during flooding;
  - d. Safety of water, sewage, gas, electric, and fuel utilities from breaking, igniting, electrocution or other dangers during flooding;
  - e. Soil structure and the general character of development in the neighborhood.
  - f. The preservation of the natural water channel plus sufficient width of overbank areas for the passage of flood flows.
  - g. The retention of existing floodwater storage capacity."
- or take any other action relative thereto.

MOVED: That the Town amend the Zoning By-law by deleting Section 3.3. Permitted Uses in Flood Plain Districts and Subsections 3.3.1., 3.3.2., 3.3.3., 3.3.4., and 3.3.5. and replace them with the following:

### "3.3. Uses in Flood Plain District

Within Flood Plain Districts, the requirements of the underlying district continue to apply as well as the provisions of Massachusetts General Law, Chapter 131, subject to the following provisions:

#### 3.3.1. Prohibited Uses

The following uses are prohibited, regardless of other requirements:

- a. Manufacture, use, transport, storage or disposal of toxic or hazardous materials;
- b. Sanitary landfill, junkyard, salvage yard, and other solid waste disposal;
- c. Encroachments including fill, new construction, substantial improvements (the cost of which exceeds 50 percent of the market value of the structure), or other development unless certification by a registered professional engineer is provided demonstrating that encroachments shall not result in any increase in flood levels in the Town during the occurrence of a 100-year flood;
- d. Swimming pools.

#### 3.3.2. Permitted Uses

- a. Uses directly related to the conservation of water, plants, and wildlife;
- b. Outdoor recreation activities and facilities, including unpaved play areas, nature study, boating, fishing and hunting where otherwise legally permitted which do not require removal or transfer of earth;

- c. Wildlife management areas, landings, foot, bicycle and/or horse paths and bridges, provided such uses do not affect the natural flow pattern of any water course;
- d. Grazing and farming, including truck gardening and harvesting of crops;
- e. Forestry and nurseries;
- f. Removal from a watercourse of silt and other accumulated debris which tends to interfere with the natural flow patterns of the water course;
- g. Dwellings for sustained human habitation lawfully existing which shall not hereafter be enlarged or extended to increase ground coverage.

#### 3.3.3. Uses Requiring a Special Permit

The Board of Appeals may grant a special permit for the following:

- a. All new construction and substantial improvements (the cost of which exceeds 50 percent of the market value of the structure before the improvements) of residential structures which have the lowest floor, including basement or cellar, elevated to or above the flood plain elevation defined on the Town of Needham Zoning Map (the 100 year flood plain elevation). No new construction or substantial improvement shall be permitted unless it can be demonstrated by the applicant that the cumulative effect of the proposed development will not increase the water surface elevation of the 100 year flood;
- b. All new construction and substantial improvements (the cost of which exceeds 50 percent of the market value of the structure before the improvement) of non residential structures which have the lowest floor, including basement or cellar, elevated to or above the flood plain elevation defined on the Town of Needham Zoning Map (the 100 year flood elevation) or are floodproofed and watertight to the applicable flood elevation. In the case where watertight floodproofing is permitted, a registered professional engineer or architect shall certify to the Building Inspector that the methods used are adequate to withstand flood depth pressures and velocities impact and the uplift of forces and other factors associated with the 100 year flood. No new construction or substantial improvement shall be permitted unless it is demonstrated by the applicant that the cumulative effect of the proposed development will not increase the water surface elevation of the 100 year flood;
- c. Small non residential structures of less than 100 square feet of floor area used in connection with recreation or the growing, harvesting, storage or sale of crops raised on the premises;
- d. Any driveway and walkway ancillary to uses otherwise permitted by this Section;
- e. Tennis courts or other uses requiring a similarly prepared surface;
- f. Sewer and water pumping station.



3.3.4. Special Permit Criteria

In granting a special permit, the Board of Appeals shall consider, among other factors, the following:

- a. Geographic location of proposed building and security of driveway or walkway access during flooding;
- b. Foundation elevations of proposed building and security of foundation during flooding, including assurance that foundations would not be undermined and that the proposed building would not be floated-off, swept away, or battered during flooding;
- c. Disposal of sewage from the proposed building and containment of sewage during flooding;
- d. Safety of water, sewage, gas, electric, and fuel utilities from breaking, igniting, electrocution or other dangers during flooding;
- e. Soil structure and the general character of development in the neighborhood.
- f. The preservation of the natural water channel plus sufficient width of overbank areas for the passage of flood flows.
- g. The retention of existing floodwater storage capacity."

Mr. John H. Cogswell presented the proposal on behalf of the Planning board.

The following motion to amend was offered by Mr. Hertz N. Henkoff:

1. Delete Section 3.3. Uses in Flood Plain District in its entirety and replace it with the following:

3.3. Uses in Flood Plain District

The purpose of the Flood Plain District is to protect the streams, rivers, and other watercourses in the Town and their adjoining lands; to protect the health and safety of persons and property against the hazards of flooding; to preserve and maintain the ground water table for water supply purposes; to protect the community against detrimental use and development of lands adjoining such water courses; to conserve the watershed areas of the Town for the health, safety, welfare of the public; and to preserve the balance of the components of the ecosystem of the watercourses and adjoining land.

The Flood Plain District shall be considered as overlying other use districts established by this By-law. Within the Flood Plain District, the requirements of the underlying district continue to apply insofar as they comply with the provisions of this section. In the event there is a conflict or difference between the provisions of the overlying and underlying district the more restrictive shall apply. Compliance with these provisions shall not be as satisfying the provisions of Massachusetts General Laws Chapter 131.

2. Add the words "replacement of soil with impervious material", after the word "fill" in Subsection 3.3.1.c.
3. At the end of Subsection 3.3.3 add the following "g. Any use not expressly permitted or prohibited."

Mr. Henkoff's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, which requires a two-thirds vote, was presented and carried unanimously by voice vote.

VOTED: That the Town amend the Zoning By-law by deleting Section 3.3. Permitted Uses in Flood Plain Districts and Subsections 3.3.1., 3.3.2., 3.3.3., 3.3.4., and 3.3.5. and replace them with the following:

3.3. Uses in Flood Plain District

The purpose of the Flood Plain District is to protect the streams, rivers, and other watercourses in the Town and their adjoining lands; to protect the health and safety of persons and property against the hazards of flooding; to preserve and maintain the ground water table for water supply purposes; to protect the community against detrimental use and development of lands adjoining such water courses; to conserve the watershed areas of the Town for health, safety, welfare of the public, and to preserve the balance of the components of the ecosystem of the watercourses and adjoining land.

The Flood Plain District shall be considered as overlying other use districts established by this By-law. Within the Flood Plain District, the requirements of the underlying district continue to apply insofar as they comply with the provisions of this section. In the event there is a conflict or difference between the provisions of the overlying and underlying district the more restrictive shall apply. Compliance with these provisions shall not be construed as satisfying the provisions of Massachusetts General Laws Chapter 131.

3.3.1. Prohibited Uses

The following uses are prohibited, regardless of other requirements:

- a. Manufacture, use, transport, storage or disposal of toxic or hazardous materials;
- b. Sanitary landfill, junkyard, salvage yard, and other solid waste disposal;
- c. Encroachments including fill, replacement of soil with impervious material, new construction, substantial improvements (the cost of which exceeds 50 percent of the market value of the structure), or other development unless certification by a registered professional engineer is provided demonstrating that encroachments shall not result in any increase in flood levels in the Town during the occurrence of a 100-year flood;
- d. Swimming pools.

3.3.2. Permitted Uses

- a. Uses directly related to the conservation of water, plants, and wildlife;
- b. Outdoor recreation activities and facilities, including unpaved play areas, nature study, boating, fishing and hunting where otherwise legally permitted which do not require removal or transfer of earth;

- c. Wildlife management areas, landings, foot, bicycle and/or horse paths and bridges, provided such uses do not affect the natural flow pattern of any water course;
- d. Grazing and farming, including truck gardening and harvesting of crops;
- e. Forestry and nurseries;
- f. Removal from a watercourse of silt and other accumulated debris which tends to interfere with the natural flow patterns of the water course;
- g. Dwellings for sustained human habitation lawfully existing which shall not hereafter be enlarged or extended to increase ground coverage.

### 3.3.3. Uses Requiring a Special Permit

The Board of Appeals may grant a special permit for the following:

- a. All new construction and substantial improvements (the cost of which exceeds 50 percent of the market value of the structure before the improvements) of residential structures which have the lowest floor, including basement or cellar, elevated to or above the flood plain elevation defined on the Town of Needham Zoning Map (the 100 year flood plain elevation). No new construction or substantial improvement shall be permitted unless it can be demonstrated by the applicant that the cumulative effect of the proposed development will not increase the water surface elevation of the 100 year flood;
- b. All new construction and substantial improvements (the cost of which exceeds 50 percent of the market value of the structure before the improvement) of non residential structures which have the lowest floor, including basement or cellar, elevated to or above the flood plain elevation defined on the Town of Needham Zoning Map (the 100 year flood elevation) or are floodproofed and watertight to the applicable flood elevation. In the case where watertight floodproofing is permitted, a registered professional engineer or architect shall certify to the Building Inspector that the methods used are adequate to withstand flood depth pressures and velocities impact and the uplift of forces and other factors associated with the 100 year flood. No new construction or substantial improvement shall be permitted unless it is demonstrated by the applicant that the cumulative effect of the proposed development will not increase the water surface elevation of the 100 year flood;
- c. Small non residential structures of less than 100 square feet of floor area used in connection with recreation or the growing, harvesting, storage or sale of crops raised on the premises;
- d. Any driveway and walkway ancillary to uses otherwise permitted by this Section;
- e. Tennis courts or other uses requiring a similarly prepared surface;
- f. Water and Sewer pumping station.
- g. Any use not expressly permitted or prohibited.

### 3.3.4. Special Permit Criteria

In granting a special permit, the Board of Appeals shall consider, among other factors, the following:

- a. Geographic location of proposed building and security of driveway or walkway access during flooding;
- b. Foundation elevations of proposed building and security of foundation during flooding, including assurance that foundations would not be undermined and that the proposed building would not be floated-off, swept away, or battered during flooding;
- c. Disposal of sewerage from the proposed building and containment of sewerage during flooding;
- d. Safety of water, sewerage, gas, electric, and fuel utilities from breaking, igniting, electrocution or other dangers during flooding;
- e. Soil structure and the general character of development in the neighborhood.
- f. The preservation of the natural water channel plus sufficient width of overbank areas for the passage of flood flows.
- g. The retention of existing floodwater storage capacity."

### ARTICLE 24

To see if the Town will vote to amend the Zoning By-law as follows:

1. Delete Section 4 INTENSITY REGULATIONS in its entirety and replace it with the following:

#### "4. DIMENSIONAL REGULATIONS

##### 4.1. Basic Requirements

##### 4.1.1. Applicability

No building or structure in any district shall be located, constructed, changed, enlarged or permitted and no use of premises in any district shall be permitted which does not conform to the density and dimensional regulations as set forth herein.

##### 4.1.2. Exemptions for Recorded Lots

Nothing contained in section 4.2. shall prevent the construction or placing of buildings or structures permissible as accessory uses under the provisions of this By-law, nor shall it prevent the construction or placing of a building or structure upon a lot having less area or frontage, or both, than required in section 4.2. if, at such time as the minimum area and frontage requirements for the Zone in which such lot is located were established or increased, such lot had less area or frontage, or both, than provided by such new or increased requirements; and if such less area or frontage, or both, did not result from an attempt to circumvent the intent of the By-law, and if at the effective date of such new or increased requirements on January 10, 1963, whichever date is later, the owner did not have adjoining land available to increase the area or frontage, or both, of said lot to meet said new or increased requirement, or to make said lot less nonconforming as to frontage or area or both.



A lot in a residential district having an area or frontage less than that required by section 4.2. may be developed for a single residential use, provided that such lot complies with the specific exemptions of General Laws, Chapter 40A, Section 6.

#### 4.1.3. Reduction of Area and Frontage Requirements

No lot shall be reduced in area or frontage if it already has or will be caused to have less area of frontage than required by this section, except by a taking by eminent domain or a conveyance for a public purpose.

#### 4.1.4. Change of Subdivision Plans

Where the plan of a subdivision has been approved by the Planning Board or by a Board of Survey, or where a plan of the subdivision of land has been recorded in the Registry of Deeds by a former owner of said land prior to March 26, 1925, and where either a minimum area or frontage for building lots has since been established for the district in which said land lies, or the minimum area or frontage for building lots applicable to said district has since been increased, the Planning Board may, upon the application of the present owner of said land, approve a change in said subdivision plan whereby the area and frontage of the building lots shown thereon may be increased although the area and frontage of said building lots as changed shall not then be as large as the required minimum area of frontage for building lots currently applicable to the zoning district in which said land lies. The approval of such change shall not, however, affect the location or grade of streets as shown on said plan or profile; nor shall it impose additional obligations upon the owner of said land with respect to the development thereof.

#### 4.1.5. Minimum Required Lot Width

Building lots in all zoning districts shall be required to have no less than 50% of the minimum frontage for the district in which said lot is located as specified in Sections 4.2.1., 4.3.1., 4.4.1., and 4.5.1. for a distance which extends from the front lot line throughout the building or structure.

#### 4.2. Dimensional Regulations for Single Residence A, Single Residence B, General Residence, and Institutional Districts

##### 4.2.1. Table of Regulations

No building or structure shall be constructed, altered, or relocated on any lot except in conformance with these regulations.

District	Minimum Lot Area (sq.ft.)	Minimum Frontage (feet)	Minimum Front Setback (feet)	Maximum Stories	Maximum Height (feet)
Single Residence A	43,560	150	30	2-1/2	35
Single Residence B	10,000	80	20	2-1/2	35
General Residence	10,000	80	20	2-1/2	35
Institutional	43,560	150	30	2-1/2	35

#### 4.2.2. Height Limitation Exceptions

The maximum height regulation in section 4.2.1. shall not apply to schools and municipal buildings which may contain three (3) stories or may be as high as forty (40) feet.

The limit of height of towers, steeples, spires or domes, chimneys, ventilators, skylights, tanks, bulkheads, radio and television antennae and antennae towers and the like shall be fifty-five (55) feet, provided they are accessory to the principal permitted use of the lot and are in no way used for living purposes. The Board of Appeals may grant a special permit for living purposes. The Board of Appeals may grant a special permit so heights greater than fifty-five (55) feet provided such greater height would not be hazardous or detrimental to the neighborhood. These limitations of height in feet shall not apply to towers, steeples, spires or domes of religious and government buildings.

#### 4.2.3. Minimum Side and Rear Line Setbacks

No part of any principal permitted building or structure hereafter erected on a lot having a frontage of one hundred (100) feet or more shall be constructed, altered or relocated within fifteen (15) feet of the side or rear lines of said lot; no part of any principal permitted building or structure hereafter erected on a lot having frontage of less than one hundred (100) feet shall be constructed, altered or relocated within ten (10) feet of the side or rear lines of said lot.

No accessory building or structure, excepting fences, shall be constructed, altered or relocated so that any part thereof shall be less than ten (10) feet from any other building or structure or less than five (5) feet from the side or rear lines of the lot on which such building or structure is located.

#### 4.2.4. Flexible Development Consistent with the Subdivision Control Law

- a. General. - The intent of Section 4.2.4. is to facilitate sensitive use of Town resources through allowing flexibility in meeting the basic objectives of the intensity of use requirements of Sections 4.2.1., 4.2.2., and 4.2.3. These provisions shall apply in all Single Residence, General Residence, and Institutional Districts.
- b. Dimensional Requirements. - Notwithstanding the provisions of Section 4.2.1., the Planning Board may by special permit and in accordance with the Subdivision Control Law authorize the division of a parcel into lots to be governed by the following alternative frontage and lot area regulations rather than those otherwise applicable, provided that the parcel being divided has an area of at least four (4) times the minimum lot area requirement in that district.
  - (i) Number of Lots. The number of building lots allowed on any parcel shall be the number of lots into which the parcel could be divided and built upon under the normally applicable dimensional and waste disposal regulations. That number may, at the owner's option, be determined prior to application by the Building Inspector following consultation with the Planning Board, or by an alternative "conventional" plan certified to comply with normal applicable regulations by both a Registered Land Surveyor and a Professional Engineer. In addition, any number of non-building lots reserved for open space or recreation may be created.



- (ii) Lot Frontage. Except on existing streets the minimum frontage for any building lot shall be 2/3 the normally applicable minimum lot frontage. If the building lot width at the building line exceeds 2/3 of the normally applicable minimum lot frontage, the frontage may be further reduced to 40 feet. The frontage for any building lots having frontage only on an existing street shall be not less than the normal frontage requirement.
- (iii) Lot Area. The area of any individual building lot created shall be at least 70% of the normally applicable minimum lot area requirement.
- (iv) Setback. A setback shall be provided along all boundaries of the development except along existing streets. Within the setback, no structures shall be erected and vision obscuring vegetation shall be preserved or planted. The depth of the setback shall equal 100 feet in Single Residence A and Institutional Districts and 60 feet in Single Residence B and General Residence Districts.
- c. Special Permit Consideration. A special permit for flexible development shall be granted only if the Planning Board determines the following:
- (i) Such alternative development better serves By-Law purposes than would development under otherwise applicable requirements.
- (ii) Traffic circulation and safety would be improved through a reduction in length of streets or creation of fewer or better located or designed driveways and street egresses from the development onto existing streets.
- (iii) Visual intrusion would be reduced by preserving some visual buffering between proposed dwellings and previously existing streets.
- (iv) At least one of the following three amenities will be provided:
- maintaining water quality within Aquifer Protection Districts by reducing the number of on-site disposal systems or the amount of impermeable surfaces within the development, or
  - serving recreation and conservation needs by reserving common land in a condition appropriate to meet those needs.
- d. Documentation. All lots created under the provisions of Section 4.2.4. Flexible development shall be shown on a recorded plan, indicating that Section 4.2.4. applies, and that no additional building lots are to be created through future land division of such lots. A restriction enforceable by the Town shall be recorded at the Registry of Deeds ensuring both the Town and the developer that no additional building lots shall be created and that areas designated for open space or recreational use are to be retained in that use.
- 4.3. Dimensional Regulations for Apartment Districts
- 4.3.1. Table of Regulations
- No apartment or multi-family building or group of buildings shall be constructed, altered or relocated on any lot except in conformance with these regulations.\* (See table at bottom of page.)
- 4.3.2. Driveway Openings
- a. In that portion of a lot between an apartment house or houses and the exterior line of any way upon which the lot abuts, there may be opened not more than two (2) driveway openings onto each such way. Said driveway openings shall not exceed twenty-five (25) feet in width and shall not be less than 150 feet from another such opening or within 50 feet of each other if the driveway openings do not exceed fifteen (15) feet in width. In no event shall a driveway opening be within fifty (50) feet from the sideline of an intersecting way. When there are two (2) driveways of varying widths, the required distance between them will be governed by the driveway with the greatest width.
- b. In order to preserve the residential character of the Town, additional driveway opening may be provided if the following conditions are met:
- (1) The lot area shall have a minimum of two (2) acres;
- (2) Such additional openings shall not exceed fifteen (15) feet in width, with the distance between to be recommended by the Planning Board through its Site Plan Review, as per Section 7.4. of this By-Law;

*	Minimum Lot Area (s.f.)	Maximum Frontage (ft.)	Maximum Dwellings Units (Per Acre)	Maximum Floor Area Ratio	Minimum Setbacks (ft.)			Maximum Height**	
					Front	Side	Rear	(stories)	(feet)
A-1	20,000	120	18	0.5	25	20	20	3	40
A-2	43,560	150	8	0.3	40	40	40	3	40
A-3	43,560	150	4	0.3	40	40	40	2-1/2	35

\*\* no more than three (3) floors to be used for human habitation.  
see height limitation exceptions in section 4.6.2.

- (3) Such additional openings shall not serve more than four (4) parking spaces, including garages;
- (4) The total number of openings on any given way shall not exceed the quotient of the total lot frontage on such way divided by 1-3/4 of the required lot frontage in that density zone.

4.3.3. Open Space

Except for driveways and walks, the front setback area shall be kept open and in lawn or landscaped, unparked on and unbuilt upon. The area between a lot line and line five (5) feet from and parallel thereto shall be kept open and in lawn or landscape, unparked on and unbuilt upon.

4.3.4. Building Location

No part of a building or structure shall be located less than twenty (20) feet from any part of any other building or

4.4. Dimensional Requirements for Business Districts

4.4.1. Minimum Lot Area and Frontage

<u>Minimum Lot Area</u>	<u>Minimum Frontage</u>
10,000 Sq. Ft.	80 Feet

4.4.2. Maximum Lot Coverage

No building or structure shall be constructed, reconstructed, extended, enlarged or arranged so that it covers more than the percentage of the total lot area as specified in Tables I and II herein. No lot or building or structure thereon shall be changed in size as to violate these provisions.

Uses	Lot Type	<u>TABLE I</u>			<u>TABLE II</u>		
		Beyond 300 ft.* of a Municipal Parking Lot Number of Stories			Within 300 ft.* of a Municipal Parking Lot Number of Stories		
		1	2	3	1	2	3
Auditorium, Theaters )	Interior Lot	25%	N/A	N/A	55%	N/A	N/A
Bowling Alleys, )	Corner Lot	35%	N/A	N/A	65%	N/A	N/A
Skating Rinks, )							
Places of Assembly )							
Billiard Rooms )							
Private Clubs, )	Interior Lot	40%	25%	25%	65%	45%	45%
Restaurants and )	Corner Lot	50%	35%	35%	75%	55%	55%
Other Food )							
Establishments )							
Funeral Parlors )							
Other Uses Permitted )	Interior Lot	40%	35%	25%	60%	45%	35%
in Business Districts )	Corner Lot	50%	45%	35%	70%	55%	45%

N/A - not applicable

\* as measured by a straight line from the nearest  
sideline of a lot to the nearest side line of a municipal parking lot.

structure on the same lot, provided, however, that (a) any apartment house or other building used for dwelling purposes and permitted in that apartment district may be connected by a covered walkway, corridor, or breezeway to (i) any other apartment house or other such building on the same lot or (ii) any garage on the same lot permitted as an accessory use to the building to which it is so connected, and (b) at least seventy-five (75) percent of the perimeter of each building so connected to another building be accessible.

4.3.5. Setbacks for Other Uses

Front, side, and rear line setbacks for any permitted building or structure, other than an apartment house (or a structure accessory thereto), shall be the same as required in sections 4.2.1. and 4.6.4.

4.4.3. Height Limitation

The limit of height of a building or structure shall be three (3) stories not to exceed forty (40) feet, provided that in no event shall any building contain more than three floors used for habitation.

4.4.4. Minimum Front Setback

There shall be a minimum front setback of ten (10) feet for all lots zoned in a business district prior to April 15, 1952 and of twenty (20) feet for all lots changed to a business district thereafter. The setback area shall be kept open and in lawn and landscaped, unpaved and unparked on, except for walks and driveways as defined in section 4.4.5., and a sign or flagpole permitted in section 5.5. (See section 4.6.3. for further restrictions.)

4.4.5. Driveway Openings

In that portion of a lot contained within the required front setback, there may be constructed not more than two (2) driveways for every one hundred fifty (150) feet or less of frontage on each way. Driveways shall be located so as to minimize conflict with traffic on streets and where good visibility and sight distances are available to observe approaching pedestrian and vehicular traffic. The width of a driveway for one-way traffic shall be a minimum of twelve (12) feet and a maximum of eighteen (18) feet, as measured at its narrowest point. The width of a driveway for two-way traffic shall be a minimum of eighteen (18) feet and a maximum of twenty-five (25) feet, as measured at its narrowest point.

4.4.6. Enclosed Parking

Whenever off-street parking is provided underground and/or within a building itself, the maximum area coverage of the building may be increased up to the limits of the required setbacks provided that the ratio of the maximum area coverage of the building to the enclosed off-street parking area plus remaining open space shall not be less than the percentage ratios specified in Table I of Section 4.4.2. For buildings which cover less than the maximum area, the percentage of open space shall be computed as the sum of the remaining open space plus the area of enclosed parking.

4.4.7. Business Use in Other Districts

Whenever a use regulated by the provisions of this section is to be located or expanded in other than a business district, whether permitted by a Board of Appeals special permit or variance or otherwise, the percentage area requirements specified in Table I or II in Section 4.4.2. shall be applicable, unless a variance has also been granted from the provisions of this Section.

4.4.8. Side and Rear Setbacks Adjoining Residential Districts

When an area change to a business district after April 15, 1952 adjoins a residential district, no building or structure for business use shall be placed or constructed within fifty (50) feet of the residential district boundary, and within said strip, which shall be suitably landscaped, there shall be no accessory parking or storage, except that the Board of Appeals may grant a special permit for fences, off-street parking or loading, or service drives.

4.5. Dimensional Regulations for Industrial and Industrial Park Districts4.5.1. Basic Requirements

District	Minimum Lot Area (Square Feet)	Minimum Lot Frontage (Feet)	Height Limitation
Industrial	10,000	80	3 stories (40 ft.)
Industrial Park	43,560	150	3 stories (40 ft.)

4.5.2. Front and Side Setbacks

There shall be a minimum front setback of ten (10) feet for all lots zoned to a manufacturing district prior to April 15, 1952 and of twenty (20) feet for all lots zoned to a manufacturing, industrial or industrial park district thereafter. (See section 4.6.3. for further restrictions.)

4.5.3. Maximum Lot Coverage

Any lot on which there did not exist a building or structure devoted to manufacturing uses on June 26, 1952 shall not be covered thereafter by buildings or structures in excess of fifty (50) percent of the lot area. Any lot on which there did exist a building or structure devoted to manufacturing uses on June 26, 1952 shall not be covered thereafter by buildings or structures in excess of seventy-five (75) percent of the lot area if it is a corner lot or sixty-five (65) percent of the lot area if it is any other lot. No lot on which there exists any building or structure shall be so reduced in size as to increase the covered portions thereof in the aggregate above the percentages respectively required by this section.

4.5.4. Height Limitation

The limit of height of a building or structure shall be three (3) stories not to exceed forty (40) feet, provided that in no event shall any building contain more than three (3) floors used for habitation.

4.5.5. Side and Rear Setbacks Adjoining Residential Districts

Where an area changed to a manufacturing, industrial, or industrial park district after April 15, 1955 adjoins a residential district, no building or structure for manufacturing use shall be placed or constructed within fifty (50) feet of the residential district boundary, and within said strip, which shall be suitably landscaped, there shall be no accessory use including parking or storage, except that the Board of Appeals may grant a special permit for fences, off-street parking or loading, or service drives.

4.6. Special Conditions4.6.1. Specific Front Setbacks

Notwithstanding the front setback provisions herein, in the following locations the front setbacks indicated below shall apply:

- On the northwesterly side of Highland Avenue between Cross street and Arbor Street, there shall be a twenty (20) foot building setback line;
- On the northwesterly side of Highland Avenue from the southerly portion of Highland Circle and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- On the southeasterly side of Highland Avenue from Highland Terrace and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- On both sides of Chestnut Street from Great Plain Avenue to the northerly line of School Street, there shall be a five (5) foot building setback line;



e. On the northerly side of Kendrick Street from Hunting Road to the land now owned by the City of Newton, there shall be a fifty (50) foot building setback line;

f. On the easterly side of Gould Street from Highland Avenue northerly to land of the New York, New Haven and Hartford Railroad Company, there shall be a fifty (50) foot building setback line;

g. On the northerly side of Highland Avenue from Gould Street northeasterly to the property of the Commonwealth of Massachusetts, there shall be a fifty (50) foot building setback line.

#### 4.6.2. Height Limitation Exceptions in Business, Apartment, Industrial and Industrial Park Districts

In Business, Industrial and Industrial Park districts the limitation of height in feet in sections 4.4.2. and 4.5.4. shall not apply to towers, steeples, spires or domes, chimneys, ventilators, skylights, tanks, bulkheads, water tanks or scenery lofts which shall be at every point fifty (50) feet from the center line of any street and shall not cover more than twenty-five (25) percent of the area of the building upon which each is erected. No radio or television antenna or antennae tower shall exceed eighty (80) feet in height except that the Board of Appeals may grant a special permit in each instance for a height greater than eighty (80) feet.

In Apartment districts the limitation of height in feet in section 4.3.1. shall not apply to the structures enumerated herein except that the height shall not exceed fifty-five (55) feet.

#### 4.6.3. Minimum Side Setbacks for a Dwelling or Institutional Building in Any District

No part of any single or two-family dwelling or institutional building hereafter erected in any district on a lot having a frontage of one hundred (100) feet or more shall be placed or constructed within fifteen (15) feet of the side lines of said lot. No part of any such dwelling or institutional building hereafter erected on a lot in any district having a frontage of less than one hundred (100) feet shall be placed or constructed within ten (10) feet of the side lines of said lot.

#### 4.6.4. Dimensional Controls for Exempt Uses

Any use exempt under Section 1.2. Basic Requirements, as amended, of this By-law shall be subject to the issuance of a special permit from the Board of Appeals which shall include reasonable rules and regulations in accordance with Chapter 40A, Section 3.

Dimensional regulations applicable to all exempt uses in all zoning districts shall be as follows:

- a. A minimum of 50% of the total lot area shall remain as open space, unpaved and suitably landscaped;
- b. The maximum building coverage on any one lot shall not be more than 25%;
- c. All other dimensional regulations of the district in which the lot is located, A, B or C shall be applicable.

#### 4.6.5. Reduction in Dimensional Regulations by Special Permit

In Single Residence A, Single Residence B, General Residence, Business, Industrial, and Industrial Park Districts, the minimum front setback and the minimum side and rear line setback requirements may be reduced by not more than 25% by special permit granted by the Board of Appeals where the Board finds that the special permit may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent and purpose of this By-law and subject to the provisions of Section 7.5.2."

2. Amend Section 3.2. Schedule of Use Regulations by deleting the column title "SR" and replace it with the new title "SRA".
3. Amend Section 3.2. Schedule of Use Regulations by inserting a new column title "SRB" which will contain the same entries of the "SRA" column.
4. Amend Section 3.2. Schedule of Use Regulations by deleting the column title "M" and replace it with the new title "IND".
5. Amend Section 3.2.2. Schedule of Use Regulations by inserting a new column titled "IND P" which will contain the same entries of the "IND" column, except that an asterisk will be placed next to the column with the following explanation at the end of the Schedule of Use Regulations;

\*"Notwithstanding the provisions of this section the following identified and described uses shall be prohibited in the Industrial Park District.

Retail store and/or retail salesroom  
Retail trade or shop for the making of articles to be sold at retail on the premises  
Retail - craft, consumer, or commercial service establishments - except offices and banks  
Theatres, movie theatres, bowling alleys, skating rinks, billiard rooms, and similar commercial amusement or entertainment places  
Boarding houses."

6. Amend Section 2.1. Classes of Districts by deleting it in its entirety and inserting the following;

#### "2.1. Classes of Districts

For purposes of this By-Law the Town of Needham is divided into the following classes of districts:

FP	- Flood Plain
SRA	- Single Residence A
SRB	- Single Residence B
GR	- General Residence
A-1	- Apartment A-1
A-2	- Apartment A-2
A-3	- Apartment A-3
I	- Institutional
B	- Business
IND	- Industrial
IND P	- Industrial Park
AP	- Aquifer Protection"

7. Amend Section 6.1.2. by deleting it in its entirety and replacing it with the following:

"6.1.2. There shall be permitted as an accessory use on residential property in the Single Residence A, Institutional, and Industrial Park Districts garage space for not more than three (3) cars and in the Single Residence B, General Residence, Business and Industrial districts garage space for not more than two (2) cars."

lot is located were established or increased, such lot had less area or frontage, or both, than provided by such new or increased requirements; and if such less area or frontage, or both, did not result from an attempt to circumvent the intent of the By-law, and if at the effective date of such new or increased requirements on January 10, 1963, whichever date is later, the owner did not have adjoining land available to increase the area or frontage, or both, of said lot to meet said new or increased requirement, or to make said lot less nonconforming as to frontage or area or both.

A lot in a residential district having an area or frontage less than that required by section 4.2. may be developed for a single residential use, provided that such lot complies with the specific exemptions of General Laws, Chapter 40A, Section 6.

8. Amend Section 5.1.1.1. General Provisions by deleting the word "Manufacturing" and insert the words "Industrial and Industrial Park" in its place.

9. Amend Section 5.1.1.3. Manufacturing District by deleting the word "Manufacturing" and insert the words "Industrial and Industrial Park" in its place.

10. Amend Section 5.1.2. Required Parking by deleting the word "Manufacturing" as it appears under the column titled "Number of Off-street Parking Spaces" in the entries numbered 7, 13, and 14 and in the last sentence and insert the words ("Industrial and Industrial Park") in its place.

11. Amend Section 5.1.3. Parking Plan and Design Requirements, paragraph e. Driveway Openings by deleting the word "Manufacturing" and inserting the words "Industrial and Industrial Park" in its place and by deleting the words "Section 4.5.4." and inserting the words "Section 4.4.5." in its place.

#### 4.1.3. Reduction of Area and Frontage Requirements

No lot shall be reduced in area or frontage if it already has or will be caused to have less area of frontage than required by this section, except by a taking by eminent domain or a conveyance for a public purpose.

#### 4.1.4. Change of Subdivision Plans

Where the plan of a subdivision has been approved by the Planning Board or by a Board of Survey, or where a plan of the subdivision of land has been recorded in the Registry of Deeds by a former owner of said land prior to March 26, 1925, and where either a minimum area or frontage for building lots has since been established for the district in which said land lies, or the minimum area or frontage for building lots applicable to said district has since been increased, the Planning Board may, upon the application of the present owner of said land, approve a change in said subdivision plan whereby the area and frontage of the building lots shown thereon may be increased although the area and frontage of said building lots as changed shall not then be as large as the required minimum area of frontage for building lots currently applicable to the zoning district in which said land lies. The approval of such change shall not, however, affect the location or grade of streets as shown on said plan or profile; nor shall it impose additional obligations upon the owner of said land with respect to the development thereof.

#### 4.1.5. Minimum Required Lot Width

Building lots in all zoning districts shall be required to have no less than 50% of the minimum frontage for the district in which said lot is located as specified in Sections 4.2.1., 4.3.1., 4.4.1., and 4.5.1. for a distance which extends from the front lot line throughout the building or structure.

#### 4.2. Dimensional Regulations for Single Residence A, Single Residence B, General Residence, and Institutional Districts

##### 4.2.1. Table of Regulations

No building or structure shall be constructed, altered, or relocated on any lot except in conformance with these regulations.

or take any other action relative thereto.

MOVED: That the Town amend the Zoning By-law as follows:

1. Delete Section 4 INTENSITY REGULATIONS in its entirety and replace it with the following:

#### "4. DIMENSIONAL REGULATIONS

##### 4.1. Basic Requirements

###### 4.1.1. Applicability

No building or structure in any district shall be located, constructed, changed, enlarged or permitted and no use of premises in any district shall be permitted which does not conform to the density and dimensional regulations as set forth herein.

###### 4.1.2. Exemptions for Recorded Lots

Nothing contained in section 4.2. shall prevent the construction or placing of buildings or structures permissible as accessory uses under the provisions of this By-law, nor shall it prevent the construction or placing of a building or structure upon a lot having less area or frontage, or both, than required in section 4.2. if, at such time as the minimum area and frontage requirements for the Zone in which such



District	Minimum Lot Area (sq.ft.)	Minimum Frontage (feet)	Minimum Front Setback (feet)	Maximum Stories	Maximum Height (feet)
Single Residence A	43,560	150	30	2-1/2	35
Single Residence B	10,000	80	20	2-1/2	35
General Residence	10,000	80	20	2-1/2	35
Institutional	43,560	150	30	2-1/2	35

#### 4.2.2. Height Limitation Exceptions

The maximum height regulation in section 4.2.1. shall not apply to schools and municipal buildings which may contain three (3) stories or may be as high as forty (40) feet.

The limit of height of towers, steeples, spires or domes, chimneys, ventilators, skylights, tanks, bulkheads, radio and television antennae and antennae towers and the like shall be fifty-five (55) feet, provided they are accessory to the principal permitted use of the lot and are in no way used for living purposes. The Board of Appeals may grant a special permit for living purposes. The Board of Appeals may grant a special permit so heights greater than fifty-five (55) feet provided such greater height would not be hazardous or detrimental to the neighborhood. These limitations of height in feet shall not apply to towers, steeples, spires or domes of religious and government buildings.

#### 4.2.3. Minimum Side and Rear Line Setbacks

No part of any principal permitted building or structure hereafter erected on a lot having a frontage of one hundred (100) feet or more shall be constructed, altered or relocated within fifteen (15) feet of the side or rear lines of said lot; no part of any principal permitted building or structure hereafter erected on a lot having frontage of less than one hundred (100) feet shall be constructed, altered or relocated within ten (10) feet of the side or rear lines of said lot.

No accessory building or structure, excepting fences, shall be constructed, altered or relocated so that any part thereof shall be less than ten (10) feet from any other building or structure or less than five (5) feet from the side or rear lines of the lot on which such building or structure is located.

#### 4.2.4. Flexible Development Consistent with the Subdivision Control Law

- a. General. - The intent of Section 4.2.4. is to facilitate sensitive use of Town resources through allowing flexibility in meeting the basic objectives of the intensity of use requirements of Sections 4.2.1., 4.2.2., and 4.2.3. These provisions shall apply in all Single Residence, General Residence, and Institutional Districts.

- b. Dimensional Requirements. - Notwithstanding the provisions of Section 4.2.1., the Planning Board may by special permit and in accordance with the Subdivision Control Law authorize the division of a parcel into lots to be governed by the following alternative frontage and lot area regulations rather than those otherwise applicable, provided that the parcel being divided has an area of at least four (4) times the minimum lot area requirement in that district.

- (i) Number of Lots. The number of building lots allowed on any parcel shall be the number of lots into which the parcel could be divided and built upon under the normally applicable dimensional and waste disposal regulations. That number may, at the owner's option, be determined prior to application by the Building Inspector following consultation with the Planning Board, or by an alternative "conventional" plan certified to comply with normal applicable regulations by both a Registered Land Surveyor and a Professional Engineer. In addition, any number of non-building lots reserved for open space or recreation may be created.
  - (ii) Lot Frontage. Except on existing streets the minimum frontage for any building lot shall be 2/3 the normally applicable minimum lot frontage. If the building lot width at the building line exceeds 2/3 of the normally applicable minimum lot frontage, the frontage may be further reduced to 40 feet. The frontage for any building lots having frontage only on an existing street shall be not less than the normal frontage requirement.
  - (iii) Lot Area. The area of any individual building lot created shall be at least 70% of the normally applicable minimum lot area requirement.
  - (iv) Setback. A setback shall be provided along all boundaries of the development except along existing streets. Within the setback, no structures shall be erected and vision obscuring vegetation shall be preserved or planted. The depth of the setback shall equal 100 feet in Single Residence A and Institutional Districts and 60 feet in Single Residence B and General Residence Districts.
- c. Special Permit Consideration. A special permit for flexible development shall be granted only if the Planning Board determines the following:
- (i) Such alternative development better serves By-Law purposes than would development under otherwise applicable requirements.
  - (ii) Traffic circulation and safety would be improved through a reduction in length of streets or creation of fewer or better located or designed driveways and street egresses from the development onto existing streets.
  - (iii) Visual intrusion would be reduced by preserving some visual buffering between proposed dwellings and previously existing streets.



- (iv) At least one of the following three amenities will be provided:

- protecting natural features by reducing the volume of cut and fill for roads and construction sites or the area of vegetation displaced or disturbed, or the area of environmentally sensitive lands disturbed by construction, or
- maintaining water quality within Aquifer Protection Districts by reducing the number of on-site disposal systems or the amount of impermeable surfaces within the development, or
- serving recreation and conservation needs by reserving common land in a condition appropriate to meet those needs.

d. Documentation. All lots created under the provisions of Section 4.2.4. Flexible development shall be shown on a recorded plan, indicating that Section 4.2.4. applies, and that no additional building lots are to be created through future land division of such lots. A restriction enforceable by the Town shall be recorded at the Registry of Deeds ensuring both the Town and the developer that no additional building lots shall be created and that areas designated for open space or recreational use are to be retained in that use.

#### 4.3. Dimensional Regulations for Apartment Districts

##### 4.3.1. Table of Regulations

No apartment or multi-family building or group of buildings shall be constructed, altered or relocated on any lot except in conformance with these regulations.\* (See table below.)

*	Minimum Lot Area (s.f.)	Maximum Frontage (ft.)	Maximum Dwellings Units (Per Acre)	Maximum Floor Area Ratio	Minimum Setbacks (ft.)			Maximum Height**	
					Front	Side	Rear	(stories)	(feet)
A-1	20,000	120	18	0.5	25	20	20	3	40
A-2	43,560	150	8	0.3	40	40	40	3	40
A-3	43,560	150	4	0.3	40	40	40	2-1/2	35

\*\* no more than three (3) floors to be used for human habitation. see height limitation exceptions in section 4.6.2.

##### 4.3.2. Driveway Openings

- a. In that portion of a lot between an apartment house or houses and the exterior line of any way upon which the lot abuts, there may be opened not more than two (2) driveway openings onto each such way. Said driveway openings shall not exceed twenty-five (25) feet in width and shall not be less than 150 feet from another such opening or within 50 feet of each other if the driveway openings do not exceed fifteen (15) feet in width. In no event shall a driveway opening be within fifty (50) feet from the sideline of an intersecting way. When there are two (2) driveways of varying widths, the required distance between them will be governed by the driveway with the greatest width.

- b. In order to preserve the residential character of the Town, additional driveway opening may be provided if the following conditions are met:

- (1) The lot area shall have a minimum of two (2) acres;
- (2) Such additional openings shall not exceed fifteen (15) feet in width, with the distance between to be recommended by the Planning Board through its Site Plan Review, as per Section 7.4. of this By-Law;
- (3) Such additional openings shall not serve more than four (4) parking spaces, including garages;
- (4) The total number of openings on any given way shall not exceed the quotient of the total lot frontage on such way divided by 1-3/4 of the required lot frontage in that density zone.

##### 4.3.3. Open Space

Except for driveways and walks, the front setback area shall be kept open and in lawn or landscaped, unparked on and unbuilt upon. The area between a lot line and line five (5) feet from and parallel thereto shall be kept open and in lawn or landscape, unparked on and unbuilt upon.

##### 4.3.4. Building Location

No part of a building or structure shall be located less than twenty (20) feet from any part of any other building or structure on the same lot, provided, however, that (a) any apartment house or other building used for dwelling purposes and permitted in that apartment district may be connected by a covered walkway, corridor, or breezeway to (i) any other apartment house or other such building on the same lot or (ii) any garage on the same lot permitted as an accessory use to the building to which it is so connected, and (b) at least seventy-five (75) percent of the perimeter of each building so connected to another building be accessible.

##### 4.3.5. Setbacks for Other Uses

Front, side, and rear line setbacks for any permitted building or structure, other than an apartment house (or a structure accessory thereto), shall be the same as required in sections 4.2.1. and 4.6.4.

#### 4.4. Dimensional Requirements for Business Districts

##### 4.4.1. Minimum Lot Area and Frontage

<u>Minimum Lot Area</u>	<u>Minimum Frontage</u>
10,000 Sq. Ft.	80 Feet

**4.4.2. Maximum Lot Coverage**

No building or structure shall be constructed, reconstructed, extended, enlarged or arranged so that it covers more than the percentage of the total lot area as specified in Tables I and II herein. No lot or building or structure thereon shall be changed in size as to violate these provisions.

(12) feet and a maximum of eighteen (18) feet, as measured at its narrowest point. The width of a driveway for two-way traffic shall be a minimum of eighteen (18) feet and a maximum of twenty-five (25) feet, as measured at its narrowest point.

Uses	Lot Type	TABLE I			TABLE II		
		Beyond 300 ft.* of a Municipal Parking Lot Number of Stories			Within 300 ft.* of a Municipal Parking Lot Number of Stories		
		1	2	3	1	2	3
Auditorium, Theaters	) Interior Lot	25%	N/A	N/A	55%	N/A	N/A
Bowling Alleys,	) Corner Lot	35%	N/A	N/A	65%	N/A	N/A
Skating Rinks,	)						
Places of Assembly	)						
Billiard Rooms	)						
Private Clubs,	) Interior Lot	40%	25%	25%	65%	45%	45%
Restaurants and	) Corner Lot	50%	35%	35%	75%	55%	55%
Other Food	)						
Establishments	)						
Funeral Parlors	)						
Other Uses Permitted	) Interior Lot	40%	35%	25%	60%	45%	35%
in Business Districts	) Corner Lot	50%	45%	35%	70%	55%	45%

N/A - not applicable

\* as measured by a straight line from the nearest  
sideline of a lot to the nearest side line of a municipal parking lot.

**4.4.3. Height Limitation**

The limit of height of a building or structure shall be three (3) stories not to exceed forty (40) feet, provided that in no event shall any building contain more than three floors used for habitation.

**4.4.4. Minimum Front Setback**

There shall be a minimum front setback of ten (10) feet for all lots zoned in a business district prior to April 15, 1952 and of twenty (20) feet for all lots changed to a business district thereafter. The setback area shall be kept open and in lawn and landscaped, unpaved and unparked on, except for walks and driveways as defined in section 4.4.5., and a sign or flagpole permitted in section 5.5. (See section 4.6.3. for further restrictions.)

**4.4.5. Driveway Openings**

In that portion of a lot contained within the required front setback, there may be constructed not more than two (2) driveways for every one hundred fifty (150) feet or less of frontage on each way. Driveways shall be located so as to minimize conflict with traffic on streets and where good visibility and sight distances are available to observe approaching pedestrian and vehicular traffic. The width of a driveway for one-way traffic shall be a minimum of twelve

**4.4.6. Enclosed Parking**

Whenever off-street parking is provided underground and/or within a building itself, the maximum area coverage of the building may be increased up to the limits of the required setbacks provided that the ratio of the maximum area coverage of the building to the enclosed off-street parking area plus remaining open space shall not be less than the percentage ratios specified in Table I of Section 4.4.2. For buildings which cover less than the maximum area, the percentage of open space shall be computed as the sum of the remaining open space plus the area of enclosed parking.

**4.4.7. Business Use in Other Districts**

Whenever a use regulated by the provisions of this section is to be located or expanded in other than a business district, whether permitted by a Board of Appeals special permit or variance or otherwise, the percentage area requirements specified in Table I or II in Section 4.4.2. shall be applicable, unless a variance has also been granted from the provisions of this Section.

**4.4.8. Side and Rear Setbacks Adjoining Residential Districts**

When an area change to a business district after April 15, 1952 adjoins a residential district, no building or structure for business use shall be placed or constructed within fifty (50)



feet of the residential district boundary, and within said strip, which shall be suitably landscaped, there shall be no accessory parking or storage, except that the Board of Appeals may grant a special permit for fences, off-street parking or loading, or service drives.

#### 4.5. Dimensional Regulations for Industrial and Industrial Park Districts

##### 4.5.1. Basic Requirements

District	Minimum Lot Area (Square Feet)	Minimum Lot Frontage (Feet)	Height Limitation
Industrial	10,000	80	3 stories (40 ft.)
Industrial Park	43,560	150	3 stories (40 ft.)

##### 4.5.2. Front and Side Setbacks

There shall be a minimum front setback of ten (10) feet for all lots zoned to a manufacturing district prior to April 15, 1952 and of twenty (20) feet for all lots zoned to a manufacturing, industrial or industrial park district thereafter. (See section 4.6.3. for further restrictions.)

##### 4.5.3. Maximum Lot Coverage

Any lot on which there did not exist a building or structure devoted to manufacturing uses on June 26, 1952 shall not be covered thereafter by buildings or structures in excess of fifty (50) percent of the lot area. Any lot on which there did exist a building or structure devoted to manufacturing uses on June 26, 1952 shall not be covered thereafter by buildings or structures in excess of seventy-five (75) percent of the lot area if it is a corner lot or sixty-five (65) percent of the lot area if it is any other lot. No lot on which there exists any building or structure shall be so reduced in size as to increase the covered portions thereof in the aggregate above the percentages respectively required by this section.

##### 4.5.4. Height Limitation

The limit of height of a building or structure shall be three (3) stories not to exceed forty (40) feet, provided that in no event shall any building contain more than three (3) floors used for habitation.

##### 4.5.5. Side and Rear Setbacks Adjoining Residential Districts

Where an area changed to a manufacturing, industrial, or industrial park district after April 15, 1955 adjoins a residential district, no building or structure for manufacturing use shall be placed or constructed within fifty (50) feet of the residential district boundary, and within said strip, which shall be suitably landscaped, there shall be no accessory use including parking or storage, except that the Board of Appeals may grant a special permit for fences, off-street parking or loading, or service drives.

#### 4.6. Special Conditions

##### 4.6.1. Specific Front Setbacks

Notwithstanding the front setback provisions herein, in the following locations the front setbacks indicated below shall apply:

- a. On the northwesterly side of Highland Avenue between Cross street and Arbor Street, there shall be a twenty (20) foot building setback line;
- b. On the northwesterly side of Highland Avenue from the southerly portion of Highland Circle and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- c. On the southeasterly side of Highland Avenue from Highland Terrace and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- d. On both sides of Chestnut Street from Great Plain Avenue to the northerly line of School Street, there shall be a five (5) foot building setback line;
- e. On the northerly side of Kendrick Street from Hunting Road to the land now owned by the City of Newton, there shall be a fifty (50) foot building setback line;
- f. On the easterly side of Gould Street from Highland Avenue northerly to land of the New York, New Haven and Hartford Railroad Company, there shall be a fifty (50) foot building setback line;
- g. On the northerly side of Highland Avenue from Gould Street northeasterly to the property of the Commonwealth of Massachusetts, there shall be a fifty (50) foot building setback line.

##### 4.6.2. Height Limitation Exceptions in Business, Apartment, Industrial and Industrial Park Districts

In Business, Industrial and Industrial Park districts the limitation of height in feet in sections 4.4.2. and 4.5.4. shall not apply to towers, steeples, spires or domes, chimneys, ventilators, skylights, tanks, bulkheads, water tanks or scenery lofts which shall be at every point fifty (50) feet from the center line of any street and shall not cover more than twenty-five (25) percent of the area of the building upon which each is erected. No radio or television antenna or antennae tower shall exceed eighty (80) feet in height except that the Board of Appeals may grant a special permit in each instance for a height greater than eighty (80) feet.

In Apartment districts the limitation of height in feet in section 4.3.1. shall not apply to the structures enumerated herein except that the height shall not exceed fifty-five (55) feet.

##### 4.6.3. Minimum Side Setbacks for a Dwelling or Institutional Building in Any District

No part of any single or two-family dwelling or institutional building hereafter erected in any district on a lot having a frontage of one hundred (100) feet or more shall be placed or constructed within fifteen (15) feet of the side lines of said lot. No part of any such dwelling or institutional building hereafter erected on a lot in any district having a frontage of less than one hundred (100) feet shall be placed or constructed within ten (10) feet of the side lines of said lot.

##### 4.6.4. Dimensional Controls for Exempt Uses

Any use exempt under Section 1.2. Basic Requirements, as amended, of this By-law shall be subject to the issuance of a special permit from the Board of Appeals which shall include reasonable rules and regulations in accordance with Chapter 40A, Section 3.



Dimensional regulations applicable to all exempt uses in all zoning districts shall be as follows:

- a. A minimum of 50% of the total lot area shall remain as open space, unpaved and suitably landscaped;
- b. The maximum building coverage on any one lot shall not be more than 25%;
- c. All other dimensional regulations of the district in which the lot is located, A, B or C shall be applicable.

#### 4.6.5. Reduction in Dimensional Regulations by Special Permit

In Single Residence A, Single Residence B, General Residence, Business, Industrial, and Industrial Park Districts, the minimum front setback and the minimum side and rear line setback requirements may be reduced by not more than 25% by special permit granted by the Board of Appeals where the Board finds that the special permit may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent and purpose of this By-law and subject to the provisions of Section 7.5.2."

2. Amend Section 3.2. Schedule of Use Regulations by deleting the column title "SR" and replace it with the new title "SRA".
3. Amend Section 3.2. Schedule of Use Regulations by inserting a new column title "SRB" which will contain the same entries of the "SRA" column.
4. Amend Section 3.2. Schedule of Use Regulations by deleting the column title "M" and replace it with the new title "IND".
5. Amend Section 3.2.2. Schedule of Use Regulations by inserting a new column titled "IND P" which will contain the same entries of the "IND" column, except that an asterisk will be placed next to the column with the following explanation at the end of the Schedule of Use Regulations:

\*"Notwithstanding the provisions of this section the following identified and described uses shall be prohibited in the Industrial Park District.

Retail store and/or retail salesroom  
Retail trade or shop for the making of articles to be sold at retail on the premises  
Retail - craft, consumer, or commercial service establishments - except offices and banks  
Theatres, movie theatres, bowling alleys, skating rinks, billiard rooms, and similar commercial amusement or entertainment places  
Boarding houses."

6. Amend Section 2.1. Classes of Districts by deleting it in its entirety and inserting the following:

#### "2.1. Classes of Districts

For purposes of this By-Law the Town of Needham is divided into the following classes of districts:

- |     |                      |
|-----|----------------------|
| FP  | - Flood Plain        |
| SRA | - Single Residence A |
| SRB | - Single Residence B |
| GR  | - General Residence  |

- |       |                       |
|-------|-----------------------|
| A-1   | - Apartment A-1       |
| A-2   | - Apartment A-2       |
| A-3   | - Apartment A-3       |
| I     | - Institutional       |
| B     | - Business            |
| IND   | - Industrial          |
| IND P | - Industrial Park     |
| AP    | - Aquifer Protection" |

7. Amend Section 6.1.2. by deleting it in its entirety and replacing it with the following:

"6.1.2. There shall be permitted as an accessory use on residential property in the Single Residence A, Institutional, and Industrial Park Districts garage space for not more than three (3) cars and in the Single Residence B, General Residence, Business and Industrial districts garage space for not more than two (2) cars."

8. Amend Section 5.1.1.1. General Provisions by deleting the word "Manufacturing" and insert the words ("Industrial and Industrial Park") in its place.
9. Amend Section 5.1.1.3. Manufacturing District by deleting the word "Manufacturing" and insert the words "Industrial and Industrial Park" in its place.
10. Amend Section 5.1.2. Required Parking by deleting the word "Manufacturing" as it appears under the column titled "Number of Off-street Parking Spaces" in the entries numbered 7, 13, and 14 and in the last sentence and insert the words ("Industrial and Industrial Park") in its place.
11. Amend Section 5.1.3. Parking Plan and Design Requirements, paragraph e. Driveway Openings by deleting the word "Manufacturing" and inserting the words "Industrial and Industrial Park" in its place and by deleting the words "Section 4.5.4." and inserting the words "Section 4.4.5." in its place.

Mrs. Susan Glazer moved that Articles 24 and 25 be discussed together but voted on separately.

Mrs. Glazer's motion was presented and carried by voice vote.

Mrs. Glazer presented the proposals on behalf of the Planning Board.

ACTION: The main motion, which requires a two-thirds vote, was presented and carried by voice vote.

#### ARTICLE 25:

To see if the Town will vote to amend the Zoning Map of the Town of Needham as follows:

1. By deleting the delineation of the A, B, and C Density Zones in their entirety;
2. By changing the designation of all Single Residence District land within the former A Density Zone as described in Article 3 of the 1970 Special Town Meeting to a Single Residence A (SRA) District;

3. By changing the designation of all land within the former B and C Density zones as described in Article 75 of the 1954 Annual Town Meeting and Article 3 of the 1970 Special Town Meeting to a Single Residence B (SRB) District;
4. By changing the designation of all Manufacturing District land in the former B Density Zone as described in Article 3 of the 1970 Special Town Meeting to an Industrial Park District;
5. By changing the designation of all Manufacturing District land in the former A Density Zone as described in Article 3 of the 1970 Special Town Meeting to an Industrial District;

or take any other action relative thereto.

MOVED: That the Town amend the Zoning Map of the Town of Needham as follows:

1. By deleting the delineation of the A, B, and C Density Zones in their entirety;
2. By changing the designation of all Single Residence District land within the former A Density Zone as described in Article 3 of the 1970 Special Town Meeting to a Single Residence A (SRA) District;
3. By changing the designation of all land within the former B and C Density zones as described in Article 75 of the 1954 Annual Town Meeting and Article 3 of the 1970 Special Town Meeting to a Single Residence B (SRB) District;
4. By changing the designation of all Manufacturing District land in the former B Density Zone as described in Article 3 of the 1970 Special Town Meeting to an Industrial Park District;
5. By changing the designation of all Manufacturing District land in the former A Density Zone as described in Article 3 of the 1970 Special Town Meeting to an Industrial District;

The following motion to amend was offered by Mr. Stanley R. Tippet:

1. Insert the words "Single Residence District" after the word "all" in the first line of paragraph 3;
2. Delete the word "Park" in the last line of paragraph 4;
3. Insert the word "Park" after the word "Industrial" in the last line of paragraph 4.

Mr. Tippet's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, which requires a two-thirds vote, was presented and carried unanimously by voice vote.

VOTED: That the Town amend the Zoning Map of the Town of Needham as follows:

1. By deleting the delineation of the A, B, and C Density Zones in their entirety;

2. By changing the designation of all Single Residence District land within the former A Density Zone as described in Article 3 of the 1970 Special Town Meeting to a Single Residence A (SRA) District;
3. By changing the designation of all Single Residence District land within the former B and C Density zones as described in Article 75 of the 1954 Annual Town Meeting and Article 3 of the 1970 Special Town Meeting to a Single Residence B (SRB) District;
4. By changing the designation of all Manufacturing District land in the former B Density Zone as described in Article 3 of the 1970 Special Town Meeting to an Industrial District;
5. By changing the designation of all Manufacturing District land in the former A Density Zone as described in Article 3 of the 1970 Special Town Meeting to an Industrial Park District;

#### ARTICLE 26:

To see if the Town will vote to amend the Zoning By-Law as follows:

1. Amend Section 5.1.1.2. Business Districts, by deleting the word "must" from the first sentence and inserting the word "shall" in its place;
2. Amend Section 5.1.1.3. Industrial and Industrial Park Districts, by deleting the words "net building area" in the second sentence and inserting the words "net building floor area" in its place;
3. Amend Section 5.1.2. Required Parking by deleting the words "or a variance" in the last sentence and inserting the words "or is permitted by variance" in its place;
4. Amend Section 5.1.3. Parking Plan and Design Requirements by deleting paragraph d. Landscaping in its entirety and insert the following in its place;  
"d. Landscaping - For all parking lots requiring 10 or more spaces, landscaped areas shall be provided. Such areas shall be at least 5% of the total lot area and shall include trees and shrubs. In Business Districts one tree shall be provided for every 10 spaces or fraction thereof. Such trees shall be located within the parking lot area and shall be at least 2" trunk diameter, with not less than 40 square feet of unpaved soil or other permeable surface area per tree. Planting beds shall be at least 4 feet wide;
5. Amend Section 5.1.3. Parking Plan and Design Requirements paragraph f. Compact Cars by deleting the fourth word "spaces" and inserting the word "areas" in its place;
6. Amend Section 6.1.3. by deleting the words "provided the Board of Appeals" and inserting the words "by the Board of Appeals, provided the Board" in its place;
7. Amend Section 4.4.6. Enclosed Parking by deleting it in its entirety and inserting the following in its place:

#### "4.4.6. Enclosed Parking

Whenever off-street parking is provided underground and/or within a building itself, the

maximum coverage of the building may be increased up to the limits of the required setbacks as provided herein. The lot coverage of the building may be increased above the maximum allowed percentage by one square foot for each square foot of parking space (excluding driveways and aisles) that is underground and/or within the building itself."

or take any other action relative thereto.

MOVED: That the Town amend the Zoning By-Law as follows:

1. Amend Section 5.1.1.2. Business Districts, by deleting the word "must" from the first sentence and inserting the word "shall" in its place;

2. Amend Section 5.1.1.3. Industrial and Industrial Park Districts, by deleting the words "net building area" in the second sentence and inserting the words "net building floor area" in its place;

3. Amend Section 5.1.2. Required Parking by deleting the words "or a variance" in the last sentence and inserting the words "or is permitted by variance" in its place;

4. Amend Section 5.1.3. Parking Plan and Design Requirements by deleting paragraph d. Landscaping in its entirety and insert the following in its place;

"d. Landscaping - For all parking lots requiring 10 or more spaces, landscaped areas shall be provided. Such areas shall be at least 5% of the total lot area and shall include trees and shrubs. In Business Districts one tree shall be provided for every 10 spaces or fraction thereof. Such trees shall be located within the parking lot area and shall be at least 2" trunk diameter, with not less than 40 square feet of unpaved soil or other permeable surface area per tree. Planting beds shall be at least 4 feet wide;

5. Amend Section 5.1.3. Parking Plan and Design Requirements paragraph f. Compact Cars by deleting the fourth word "spaces" and inserting the word "areas" in its place;

6. Amend Section 6.1.3. by deleting the words "provided the Board of Appeals" and inserting the words "by the Board of Appeals, provided the Board" in its place;

7. Amend Section 4.4.6. Enclosed Parking by deleting it in its entirety and inserting the following in its place:

"4.4.6. Enclosed Parking

Whenever off-street parking is provided underground and/or within a building itself, the maximum coverage of the building may be increased up to the limits of the required setbacks as provided herein. The lot coverage of the building may be increased above the maximum allowed percentage by one square foot for each square foot of parking space (excluding driveways and aisles) that is underground and/or within the building itself."

Mr. Richard C. Sarinka presented the proposal on behalf of the Planning Board.

ACTION: The main motion, which requires a two-thirds vote, was presented and carried unanimously by voice vote.

ARTICLE 27:

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

Amend Section 3.2. by deleting the row which reads

	SR	GR	A-1,	2,	3	I	B	M
"Wholesale or retail store or salesroom	N	N				N	N	Y Y"

and replace it with the following: SRA SRB GR A-1, 2, 3 I B IND IND P

"Retail establishments serving the general public containing 5750 or more gross square feet of floor area

N	N	N		N	N	Y	SP	N
---	---	---	--	---	---	---	----	---

Retail establishments serving the general public containing less than 5750 gross square feet of floor area or incidental retail sales which are accessory to a permitted principal use which does not involve 50% of the total floor area or 5750 square feet of the principal use, whichever is lesser. In multi-tenanted structures the provisions of this section will individually apply to each tenant or use and not to the aggregate total of the structure.

N	N	N		N	N	Y	Y N"
---	---	---	--	---	---	---	------

or take any other action relative thereto.

MOVED: That the Town amend the Needham Zoning By-Law as follows:

Amend Section 3.2. by deleting the row which reads

	SR	GR	A-1,	2,	3	I	B	M
"Wholesale or retail store or salesroom	N	N				N	N	Y Y"

and replace it with the following: SRA SRB GR A-1, 2, 3 I B IND IND P

"Retail establishments serving the general public containing 5750 or more gross square feet of floor area

N	N	N		N	N	Y	SP	N
---	---	---	--	---	---	---	----	---



Retail establishments serving the general public containing less than 5750 gross square feet of floor area or incidental retail sales which are accessory to a permitted principal use which does not involve 50% of the total floor area or 5750 square feet of the principal use, whichever is lesser. In multi-tenanted structures the provisions of this section will individually apply to each tenant or use and not to the aggregate total of the structure.

N N N N N Y Y N".

Mrs. Susan Glazer moved that Articles 27 and 28 be discussed together but voted on separately.

Mrs. Glazer's motion was presented and carried unanimously by voice vote.

Mr. Norman Homsy presented the proposal on behalf of the Planning Board.

ACTION: The main motion, which requires a two-thirds vote, was presented and carried by voice vote.

#### ARTICLE 28:

To see if the Town will vote to amend the Zoning By-Law as follows:

Amend Section 3.2. (Schedule of Use Regulations) at the entry which reads "Wholesale or retail store or salesroom" by deleting the letter "Y" under the column "M" and replacing it with the letter "SP" so it will read:

SR GR A-I, 2, 3 I B M

"Wholesale or retail store or salesroom N N N N Y SP";

or take any other action relative thereto.

MOVED: That the Town amend the Zoning By-Law as follows:

Amend Section 3.2. (Schedule of Use Regulations) at the entry which reads "Wholesale or retail store or salesroom" by deleting the letter "Y" under the column "M" and replacing it with the letter "SP" so it will read:

SR GR A-I, 2, 3 I B M

"Wholesale or retail store or salesroom N N N N Y SP".

Mr. Stanley R. Tippet moved to refer Article 28 to the Planning Board.

After a brief discussion, Mr. Tippet moved to withdraw his motion to refer.

Mr. Tippet's motion to withdraw was presented and carried unanimously by voice vote.

ACTION: The main motion was presented but it failed to pass.

#### ARTICLE 29:

To see if the Town will vote to amend Section 3.2. Schedule of Use Regulations, of the Zoning By-Law of the Town of Needham, to read that no permit be granted for a heliport located within 3000 feet of a residential district;

or take any other action relative thereto.

MOVED: That the Town amend Section 3.2. Schedule of Use Regulations, of the Zoning By-Law of the Town of Needham, to read that no permit be granted for a heliport located within 3000 feet of a residential district.

Mr. Stanley R. Tippet moved to refer Article 29 to the Planning Board for further study.

Mr. Andrew Picariello presented the proposal on behalf of the petitioners.

Mr. Norman Homsy addressed this proposal on behalf of the Planning Board which favors Mr. Tippet's motion to refer.

Speaking in opposition to the proposal were Messrs. Chet Curtis and Richard Hodkins of WCVB-TV and Town Meeting Members Francis G. Denneen and James Hugh Powers.

After an extended discussion, Mr. Robert A. Downs moved the previous question on the main motion and the motion to amend and it was so voted by voice vote.

Mr. Tippet's motion to refer was presented and the Moderator was in doubt as to the voice vote. The motion was again presented and carried by a count of hands. It was Yes 116 - No 93.

At 10:55 P.M. Mr. Francis A. Facchetti moved that the meeting stand adjourned to Monday, May 14, 1984, at 7:30 P.M. at the Newman Middle School and it was so voted.

Theodora K. Bertolo  
Town Clerk

\* \* \*

ADJOURNED ANNUAL TOWN MEETING

May 14, 1984

Pursuant to adjournment of the Annual Town Meeting held May 9, 1984, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Monday, May 14, 1984, at 7:30 P.M.

Check lists were used and 309 voters were checked on the list, including 236 Town Meeting Members.

Rev. Paul Clayton, Pastor, Needham Congregational Church, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

## ARTICLE 11

To see if the Town will vote to amend the Consolidated Personnel By-Law of the Town by striking out Section 17 thereof in its entirety and by substituting therefore a new Classification and Standard Rates of Compensation of the Paid Appointive Service.

NOTE: Any revisions to Section 17 will be provided to Town Meeting Members as early as possible before May 7, 1984.

SECTION 17. CLASSIFICATION and STANDARD RATES of COMPENSATION of the PAID APPOINTIVE SERVICE. Except as otherwise required by State Law, the classes of positions in this paid appointive service by the Town other than those in the service of the School Department and Glover Memorial Hospital and the Standard Rates of compensation thereof effective July 1, 1984, and the compensation of positions classified by the Director of Civil Service effective July 1, 1984 may be found in the Consolidated Personnel By-Law which is incorporated herein by reference.

MOVED: That the Town amend the Consolidated Personnel By-Law of the Town by striking out Section 17 thereof in its entirety and by substituting therefore a new Classification and Standard Rates of Compensation of the Paid Appointive Service.

SECTION 17. CLASSIFICATION and STANDARD RATES of COMPENSATION of the PAID APPOINTIVE SERVICE. Except as otherwise required by State Law, the classes of positions in this paid appointive service by the Town other than those in the service of the School Department and Glover Memorial Hospital and the Standard Rates of Compensation thereof effective July 1, 1984, and the compensation of positions classified by the Director of Civil Service effective July 1, 1984.

## CLASS TITLE GRADE or SCHEDULE

Accounting Clerk	S-7
Accounts Payable Clerk	S-9
Activity Instructor or Supervisor (P.T.)	Schedule C
Administrative Assessor	S-25
Administrative Assistant, DPW	S-20
Administrative Clerk, Assessors	S-11
Administrative Clerk, Building	S-8
Administrative Clerk, DPW	S-11
Administrative Clerk, Health	S-9
Administrative Clerk, Park & Recreation	S-9
Administrative Clerk, Personnel	S-7
Administrative Clerk, Planning	S-7
Administrative Clerk, Retirement	S-9
Administrative Clerk, Selectmen	S-9
Administrative Clerk, Town Clerk	S-7

Administrative Clerk, Treasurer/ Tax Collector	S-11
Animal Inspector (P.T.)	Schedule C
Arts & Crafts Workshop Assistant (P.T.)	Schedule C
Arts & Crafts Workshop Director (P.T.)	Schedule C
Assistant Administrative Assessor	S-18
Assistant Cataloger	S-8
Assistant Children's Librarian	S-8
Assistant Director of Public Library	S-18
Assistant Pool Supervisor (P.T.)	Schedule C
Assistant Recreation Supervisor (P.T.)	Schedule C
Assistant Superintendent (Fire Alarm)	FA-2
Assistant Town Clerk	S-10
Associate Director of Council on Aging	S-9
Athletic Official or Referee (P.T.)	Schedule C
Branch Librarian	S-10
Building Inspector (Substitute) (P.T.)	Schedule C
Bus Driver	Schedule C
Call Firefighter (P.T.)	Schedule C
Canvasser (P.T.)	Schedule C
Captain of Lifeguards (P.T.)	Schedule C
Captain of Swim Instructors (P.T.)	Schedule C
Caseworker	S-20
Cataloger	S-15
Children's Librarian	S-15
Circulation Supervisor	S-11
Civil Engineer, Grade I	S-10
Civil Engineer, Grade II	S-14
Civil Engineer, Grade III (2) (12)	S-17
Civil Engineer, Grade IV (2) (12)	S-21
Clerk	S-1
Clerk (P.T.)	Schedule C
Clerk, DPW	S-7
Clerk, Health	S-5
Clerk, Park & Recreation	S-5
Clerk, Payroll & Bookkeeping, DPW	S-7
Clerk, Police	S-7
Clerk, Treasurer & Tax Collector	S-7
Clerk, Veterans' Benefits	S-5
Clerk, Youth Commission	S-5
Clerk, Typist, Treasurer & Tax Collector	S-5
Committee Secretary (P.T.)	Schedule C
Committee Secretary, Board of Appeals (P.T.)	Schedule C
Computer Operator	S-11
Council on Aging Executive Director	S-15
Custodial Worker	S-5
Data Processing Manager	S-24
Day Camp Director (P.T.)	Schedule C
Day Camp Counselor (P.T.)	Schedule C
Deputy Fire Chief (10)	F-4
Director of Civil Defense	Schedule C
Director of Finance	S-33
Director of Parks & Recreation	S-24
Director of Public Library	S-24
Director of Public Works (8)	S-35
Division Superintendent (Highway) (1)	S-25
Division Superintendent (Park) (1)	S-25
Division Superintendent (Sewer) (1)	S-25
Division Superintendent (Water)	S-25
Dog Officer	S-11
Employment Counselor	S-15
Equipment Mechanic	W-6

Equipment Welder	W-6	Public Works Inspector	S-14
Executive Clerk	S-10	Public works Specialist	W-5
Executive Secretary, Selectmen	S-33	Pumping Station Operator	W-4
Excise Tax Clerk, Assessors	S-7	Racquet Sports Camp Director (P.T.)	Schedule C
Finance Committee Executive Secretary (P.T.)	Schedule C	Racquet Sports Camp Assistant (P.T.)	Schedule C
Fire Captain (10)	F-3	Records Clerk, D.P.W.	S-7
Fire Chief	F-5	Recreation Supervisor (P.T.)	Schedule C
Firefighter (5) (10) (13)	F-1	Reference Librarian	S-15
Fire Lieutenant (10)	F-2	Reference Librarian (P.T.)	Schedule C
Garage and Equipment Supervisor	S-22	Reference Supervisor	S-16
Garage Mechanic	W-4	Registrar of Voters (P.T.)	Schedule C
General Foreman - Highway, Sewer, Water Division	S-20	Sanitarian	S-19
Gymnastics Workshop Director (P.T.)	Schedule C	Sanitarian (Substitute) (P.T.)	Schedule C
Gymnastics Workshop Assistant (P.T.)	Schedule C	Sealer of Weights & Measures (P.T.)	Schedule C
Heavy Motor Equipment Operator	W-4	Senior Building Custodian	S-11
Inspector of Buildings	S-23	Senior Clerk	S-4
Inspector of Plumbing	S-18	Senior Programmer	S-20
Inspector of Wires	S-18	Senior Sailing Instructor (P.T.)	Schedule C
Junior Building Custodian	S-7	Shovel Operator	W-6
Junior Building Custodian (P.T.)	Schedule C	Storekeeper	W-2
Junior Sailing Instructor (P.T.)	Schedule C	Student Draftsman and Rodman (P.T.)	Schedule C
Key Punch Operator	S-6	Swim Instructor (P.T.)	Schedule C
Key Punch Operator, Junior	S-4	Switchboard Operator	S-3
Key Punch Operator, Senior	S-9	Temporary Janitor (P.T.)	Schedule C
Laborer	W-1	Temporary Laborer (P.T.)	Schedule C
Laborer, Senior	W-2	Tennis Court Monitor (P.T.)	Schedule C
Library Assistant I	S-3	Tennis Specialist (P.T.)	Schedule C
Library Assistant I (P.T.)	Schedule C	Tennis Supervisor (P.T.)	Schedule C
Library Assistant II	S-5	Town Comptroller	S-24
Library Assistant II (P.T.)	Schedule C	Town Counsel (P.T.)	Schedule C
Library Page (P.T.)	Schedule C	Town Engineer (I)	S-27
Lifeguard (P.T.)	Schedule C	Town Treasurer & Tax Collector	S-24
Lineman	FA-1	Traffic Supervisor (P.T.)	Schedule C
Maintenance Man	W-3	Tree Climber	W-4
Master Mechanic	W-8	Veterans' Agent (P.T.)	Schedule C
Memorial Park Supervisor	S-18	Water Meter Reader	W-3
Meter Repairman	W-4	Wiring Inspector (Substitute P.T.)	Schedule C
Minibus Coordinator	Schedule C	Working Foreman (15)	W-6
Motor Equipment Operator	W-2	Young Adults Librarian	S-15
Nutritionist	S-15	Youth Coordinator	S-24
Patrolman (3) (6) (7) (9) (10) (14)	P-2		
Personnel Director (16)	S-24		
Planning Director	S-26		
Playground Director (P.T.)	Schedule C		
Playleader (P.T.)	Schedule C		
Plumbing and Gas Inspector (Substitute) (P.T.)	Schedule C		
Police Chief	P-5		
Police Lieutenant (10) (11) (6)	P-4		
Police Maintenance Man	S-11		
Police Matron (P.T.)	Schedule C		
Police Sergeant (3) (4) (6) (7) (9) (10)	P-3		
Pool Booth Attendant (P.T.)	Schedule C		
Pool Maintenance Worker (P.T.)	Schedule C		
Pool Supervisor (P.T.)	Schedule C		
Principal Clerk	S-6		
Programmer	S-18		
Programmer/Computer Operator	S-15		
Property Betterment Clerk, Assessors	S-7		
Property Transfer and Land Records Clerk, Assessors	S-9		
Provisional Appointee (Police Department)	P-1		
Public Health Nurse	S-15		
Public Works Craftsman	W-4		
Public Works Dispatcher	W-4		

SCHEDULE A FOOTNOTES

- (1) Additional \$100 per month when assigned to and performing the duties of Assistant Director of Public Works.
- (2) Additional \$100 per month when assigned to and performing the duties of Office Manager as designated by the Director of Public Works.
- (3) Additional \$900 per year when assigned to and performing the duties of Detective as designated by the Police Chief.
- (4) Additional \$40 per month when assigned to and performing the duties of Station Commander as designated by the Police Chief.
- (5) Additional \$75 per month when assigned to and performing the duties of Equipment Mechanic as designated by the Fire Chief.
- (6) Additional 5% of base salary when assigned permanently to the night shifts as designated by the Police Chief.
- (7) Additional \$50 per month when assigned to and performing the duties of a Specialist - Youth Officer as designated by the Police Chief.
- (8) Said Director shall be the Superintendent of Public Works within the meaning of Section 20 to 30, inclusive, of the Needham Special Home Rule Charter Act (Acts of 1971,c.403), and shall be appointed in the manner and shall exercise the powers and duties of such Superintendent, specified in said act.



- (9) Additional \$1,000 per year when assigned to and performing the duties of Principal Prosecuting Officer as designated by the Police Chief.
- (10) The following additional amounts when certified and acting as Emergency Medical Technician: Patrolman, Police Sergeant, Firefighter, Fire Lieutenant, Fire Captain - .0235 of base rate per year; Deputy Fire Chief - \$465 per year.
- (11) Additional \$700 per year when assigned to and performing the duties of Acting Police Chief as designated by the Police Chief.
- (12) Additional \$50 per month when assigned to and performing the duties of Assistant Town Engineer as designated by the Director of Public Works.
- (13) Additional \$75 per month when assigned to and performing the duties of Fire Inspector as designated by the Fire Chief.
- (14) Additional \$50 per month when assigned to and performing the duties of Safety Officer as designated by the Police Chief.
- (15) Additional \$75 per month when assigned to and performing the duties of Deputy Tree Warden.
- (16) Additional \$600 per year when assigned to and performing the duties of Workman's Compensation Agent.

**SCHEDULE B-2**  
**Police Salary Schedule**

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
P-5		39,378.	40,692.	41,996.	43,308.
P-4			28,820.	29,860.	30,965.
P-3			23,882.	24,744.	25,660.
P-2		19,427.	20,154.	20,881.	21,654.
P-1			19,427.	20,154.	20,881.

**\*\* SCHEDULE B-3**  
**Fire Salary Schedule**

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
F-5		37,501.	38,753.	39,997.	41,248.
F-4		25,120.	25,958.	26,790.	27,628.
F-3				24,999.	25,779.
F-2		21,564.	22,282.	22,999.	23,716.
F-1	18,126.	18,751.	19,377.	19,998.	20,623.

**SCHEDULE B-4**  
**Fire Alarm Salary Schedule**

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
FA-2	21,983.	22,750.	23,638.	24,526.	25,424.
FA-1	19,063.	19,699.	20,455.	21,210.	21,983.

**SCHEDULE B-1**

**SCHEDULE B-5**  
**Hourly Wage Schedule**

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum	Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
S-35	38,941.	40,370.	41,794.	43,241.	44,739.	W-8	9.09	9.44	9.78	10.14	10.54
S-34	37,523.	38,941.	40,371.	41,794.	43,241.	W-7	8.80	9.09	9.44	9.78	10.14
S-33	36,095.	37,523.	38,941.	40,371.	41,794.	W-6	8.45	8.80	9.09	9.44	9.78
S-32	34,794.	36,095.	37,523.	38,941.	40,371.	W-5	8.13	8.45	8.80	9.09	9.44
S-31	33,582.	34,794.	36,095.	37,523.	38,941.	W-4	7.83	8.13	8.45	8.80	9.09
S-30	32,314.	33,582.	34,794.	36,095.	37,523.	W-3	7.54	7.83	8.13	8.45	8.80
S-29	31,145.	32,314.	33,582.	34,794.	36,095.	W-2	7.31	7.54	7.83	8.13	8.45
S-28	29,974.	31,145.	32,314.	34,582.	34,794.	W-1	7.06	7.31	7.54	7.83	8.13
S-27	28,936.	29,974.	31,145.	32,314.	33,582.	**See amendment of SCHEDULE B-3 as voted under Article 46 on May 21, 1984.					
S-26	27,896.	28,936.	29,974.	31,145.	32,314.						
S-25	26,873.	27,896.	28,936.	29,974.	31,145.						
S-24	25,954.	26,873.	27,896.	28,936.	29,974.						
S-23	25,038.	25,954.	26,873.	27,896.	28,936.						
S-22	24,127.	25,038.	25,954.	26,873.	27,896.						
S-21	23,225.	24,127.	25,038.	25,954.	26,873.						
S-20	22,442.	23,225.	24,127.	25,038.	25,954.						
S-19	21,652.	22,442.	23,225.	24,127.	25,038.						
S-18	20,881.	21,652.	22,442.	23,225.	24,127.						
S-17	20,110.	20,881.	21,652.	22,442.	23,225.	<b>SCHEDULE C</b> <b>Rates for Part-Time and Seasonal Position Classes</b>					
S-16	19,459.	20,110.	20,881.	21,652.	22,442.						
S-15	18,806.	19,459.	20,110.	20,831.	21,652.						
S-14	18,152.	18,806.	19,459.	20,110.	20,881.						
S-13	17,502.	18,152.	18,806.	19,459.	20,110.						
S-12	16,848.	17,502.	18,152.	18,806.	19,459.						
S-11	16,195.	16,848.	17,502.	18,152.	18,806.						
S-10	15,680.	16,195.	16,848.	17,502.	18,152.						
S-9	15,155.	15,680.	16,195.	16,848.	17,502.						
S-8	14,639.	15,155.	15,680.	16,195.	16,848.						
S-7	14,120.	14,639.	15,155.	15,680.	16,195.						
S-6	13,602.	14,120.	14,639.	15,155.	15,680.						
S-5	13,079.	13,602.	14,120.	14,639.	15,155.						
S-4	12,682.	13,079.	13,602.	14,120.	14,639.						
S-3	12,298.	12,682.	13,079.	13,602.	14,120.						
S-2	11,913.	12,298.	12,682.	13,079.	13,602.						
S-1	11,523.	11,913.	12,298.	12,682.	13,079.						

Rate

* Activity Instructor or Supervisor (P.T.)		
Group A (per session)		15.00
Group B (per session)		18.00
Group C (per session)		21.00
Group D (per session)		25.00
Group E (per session)		32.00
Animal Inspector (P.T.) (per annum)		2,359.00
Arts and Crafts Workshop Assistant (P.T.) (per hour)		4.10
Arts and Crafts Workshop Director (P.T.) (per hour)		4.50
Assistant Pool Supervisor (P.T.) (per hour)		5.00
Assistant Recreation Supervisor (P.T.) (per hour)		4.75

* Athletic Official or Referee		Fourth Year	5.05
Group A (per session)	5.00	Fifth Year	5.40
Group B (per session)	7.50	Tennis Court Monitor (P.T.) (per hour)	4.10
Group C (per session)	10.00	Tennis Specialist (P.T.) (per hour)	4.50
Group D (per session)	12.50	Tennis Supervisor (P.T.) (per hour)	4.75
Group E (per session)	15.00	Town Counsel (P.T.) (per annum)	32,241.00
* Building Inspector (substitute) (P.T.)		Traffic Supervisor (P.T.) (per month)	385.00
(per diem)	41.00	Veterans' Agent (P.T.) (per annum)	10,338.00
(or per inspection)	12.00	* Wiring Inspector (substitute P.T.)	
Bus Driver (P.T.) (per hour)	4.50	(per diem)	41.00
* Call Firefighter (P.T.) (per annum)	877.00	(or per inspection)	12.00
Canvasser (P.T.) (per hour)	4.10		
Captain of Lifeguards (P.T.) (per hour)	5.00	* No increase	
Captain of swim Instructors (P.T.)			
(per hour)	5.00		
Clerk (P.T.) (per hour)	3.50		
Committee Secretary (P.T.) (per hour)	6.30		
Committee Secretary - Board of Appeals			
(P.T.) (per hour)	7.10		
Day Camp Counselor (P.T.) (per hour)	4.10		
Day Camp Director (P.T.) (per hour)	4.50		
* Director of Civil Defense (per annum)	1,500.00		
Finance Committee Executive Secretary			
(P.T.) (per annum)	6,490.00		
Gymnastics Workshop Assistant			
(P.T.) (per hour)	4.10		
Gymnastics Workshop Director			
(P.T.) (per hour)	4.50		
Junior Building Custodian (P.T.) (per hour)	6.15		
Junior Sailing Instructor (P.T.) (per hour)	4.40		
Library Assistant I (P.T.) (per hour)	5.05		
Library Assistant II (P.T.) (per hour)	5.70		
Library Page (P.T.) (per hour)	3.50		
Lifeguard (P.T.) (per hour)	4.80		
Minibus Coordinator (P.T.) (per annum)	5,973.00		
Playground Director (P.T.) (per hour)	4.25		
Playleader (P.T.) (per hour)	3.95		
* Plumbing and Gas Inspector (substitute)			
(P.T.) (per diem)	41.00		
(or per inspection)	12.00		
Police Matron (P.T.) (per hour)	3.50		
(or minimum)	8.00		
Pool Booth Attendant (P.T.) (per hour)	4.25		
Pool Maintenance Worker (P.T.) (per hour)	4.40		
Pool Supervisor	5.65		
Racquet Sports Camp Assistant (P.T.)			
(per hour)	4.10		
Racquet Sports Camp Director (P.T.)			
(per hour)	4.25		
Recreation Supervisor (P.T.) (per hour)	5.45		
Reference Librarian (P.T.) (per hour)	8.20		
* Registrar of Voters (P.T.) (per annum)	400.00		
* Sanitarian (substitute P.T.) (per diem)	27.00		
Sealer of Weights and Measures (P.T.)			
(per annum)	4,437.00		
Senior Sailing Instructor (P.T.)			
(per hour)	4.75		
Student Draftsman and Rodman (P.T.)			
(per hour)			
First Year Student	6.25		
Second Year Student	6.50		
Third Year Student	6.75		
Fourth Year Student	7.00		
Fifth Year Student	7.25		
Swim Instructor (P.T.) (per hour)	4.80		
Temporary Janitor (P.T.) (per hour)	3.50		
Temporary Laborer (per hour)			
First Year	4.15		
Second Year	4.45		
Third Year	4.75		

Mrs. Alleen Wenckus, Chairman, presented the proposal on behalf of the Personnel Board. She stated that negotiations have been completed with four of the bargaining units. Agreements have been ratified by the Needham Police Superior Officer's Association, Deputy Fire Chiefs' Association, Needham Police Union and Needham Public Works Association.

ACTION: The motion was presented and carried unanimously by voice vote.

#### ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of \$25,000 to apply the final cover to a portion of the Sanitary Landfill in accordance with State Regulations; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$25,000 to apply the final cover to a portion of the Sanitary Landfill in accordance with State Regulations; said sum to be expended by the Board of Selectmen and raised from the current tax levy.

Mr. Norman P. Jacques moved that Articles 16 and 41 be discussed together but voted on separately.

Mr. Jacques' motion was presented and carried unanimously by voice vote.

Mr. Jacques presented the proposal on behalf of the Board of selectmen.

Mr. Philip M. Wiggin, Chairman, addressed the proposal on behalf of the Solid Waste Disposal Study Committee.

After an extended discussion, Mr. Dennis X. Condon moved the previous question and it was so voted by voice vote.

ACTION: The motion was presented and carried unanimously by voice vote.

The moderator announced that unanimous consent was requested to advance Article 41 at this time and it was so voted.

#### ARTICLE 41

To see if the Town will vote to continue the Solid Waste Disposal Study Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and last continued by vote under Article 57 of the 1983 Annual Town Meeting;



direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste; said Committee to report to the Capital Budget Sub-Committee and to the next Annual Town Meeting or sooner; or take any other action relative thereto.

MOVED: That the Town continue the Solid Waste Disposal Study Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and last continued by vote under Article 57 of the 1983 Annual Town Meeting; direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste; said Committee to report to the Capital Budget Sub-Committee and to the next Annual Town Meeting or sooner.

ACTION: The main motion was presented and carried unanimously by voice vote.

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ARTICLE 30 To see if the Town will vote to amend the Needham Zoning By-Law by deleting paragraph 2.3.3. including sub-paragraphs (a) and (b), and by substituting in place thereof the following new paragraphs.

"2.3.3. All that land along or sloping toward Fuller Brook that is at or below the following elevations:

- a. one hundred thirty seven (137) feet above mean sea level for the area south of Great Plain Avenue and upstream along Fuller Brook from a line described as follows: beginning at a point 100 feet south of the south sideline of Great Plain Avenue on the property line between 1600 and 1594 Great Plain Avenue, and thence 500 feet southerly at a bearing of 26° west of south.
- b. one hundred thirty four and seventy five hundredths (134.75) feet above mean sea level downstream from the line defined above and upstream from the center of a single lane gravel way which is an extension of the old Powder House Road.
- c. one hundred thirty three and five tenths (133.5) feet above mean sea level upstream from a line described by the Needham-Wellesley Town Line and downstream from the center of the gravel way described above."

or take any other action relative thereto.

MOVED: That the Town amend the Needham Zoning By-Law by deleting paragraph 2.3.3. including sub-paragraphs (a) and (b), and by substituting in place thereof the following new paragraphs.

"2.3.3. All that land along or sloping toward Fuller Brook that is at or below the following elevations:

- a. one hundred thirty seven (137) feet above mean sea level for the area south of Great Plain Avenue and upstream along Fuller Brook from a line described as follows: beginning at a point 100 feet south of the south sideline of Great Plain Avenue on the property line between 1600 and 1594 Great Plain Avenue, and thence 500 feet southerly at a bearing of 26° west of south.

b. one hundred thirty four and seventy five hundredths (134.75) feet above mean sea level downstream from the line defined above and upstream from the center of a single lane gravel way which is an extension of the old Powder House Road.

c. one hundred thirty three and five tenths (133.5) feet above mean sea level upstream from a line described by the Needham-Wellesley Town Line and downstream from the center of the gravel way described above."

Mr. Stanley R. Tippet moved to refer Article 30 to the Planning Board who will report back at the next Annual Town Meeting or sooner.

Unanimous consent was given to allow Dr. Jerome B. Carr to address this proposal on behalf of the petitioners.

Mr. Stanley R. Tippet addressed the proposal on behalf of the Planning Board. Mr. Tippet stated that the Planning Board recommends that this proposal be referred to the Planning Board for further study because the Town should have its own technical evidence to back up any changes in the flood plain boundary.

Mrs. Marcia M. Carleton, Chairman of the Board of Selectmen, and Mrs. Elise B. Wellington, President of the League of Women Voters, also spoke in favor of Mr. Tippet's motion to refer.

Mr. Edward W. Guzowski moved the previous question as to the main motion and the motion to refer and it was so voted unanimously by voice vote.

Mr. Tippet's motion to refer was presented and carried by voice vote.

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The moderator announced that unanimous consent was requested by Mr. Philip A. Trussell to advance Article 32 at this time and it was so voted.

#### ARTICLE 32

To see if the Town will vote to appropriate a sum of money for the reconstruction of the track facility at Memorial Park; said sum to be expended by and supervised under the Track Study Committee, or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$160,000 for the reconstruction of the track facility at Memorial Park; said sum to be expended by and supervised under the Track Study Committee; said sum to be raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$160,000 as authorized by Mass. G. L. Chapter 44, Sec. 7, Clause 25, and payable within a period of not more than five (5) years.

A motion to amend was offered by Mr. Arthur M. Tiernan, Jr. to strike after the word "the" at the end of the third line the words "Track Study Committee" and add the words "Memorial Park Trustees".



Speaking in favor of the proposal were Messrs. James Mahoney, Chairman, Track Study Committee, Philip A. Trussell, member of the Track Study Committee, Kevin O'Malley, High School Boys Track Coach, and students Lisa Hourihan and Peter Loomis.

A second motion to amend was offered by Mrs. Eleanor Ryan Devlin, President of the Needham Track Club, to delete the sum of \$160,000 in the first and six lines and replace it with the sum of \$140,000.

Mrs. Devlin stated that the Needham Track Club supports the proposal to install a new all-weather track but does not support the proposed fence which would enclose the track.

A third motion to amend was offered by Mr. Arthur M. Tiernan, Jr. to delete the sum of \$160,000 in the first and six lines and replace it with the sum of \$20,000, to delete the word "reconstruction" in the second line and replace it with the word "refurbishing", and to delete the balance of the motion which begins with the words "said sum to be expended by and supervised under the Track Study Committee; . . . ." and replace them with the following words: "said sum to be expended by and supervised under the Memorial Park Trustees; said sum to be raised from the current tax levy."

Mr. Tiernan stated that under the Town Charter, Memorial Park is under the jurisdiction and control of the Memorial Park Trustees and expressed concern over the leagility of this article. He also stated that New England Power Service Company of Boston has offered to donate the cinders necessary to refurbish the existing track.

Mr. David Tobin, Acting Town Counsel, advised that the appropriateion should be expended by the Memorial Park Trustees as spelled out in the Town Charter.

Mr. Terence W. McGuire, Veterans' Agent, expressed concern that Memorial Park had been designated as a permanent memorial to the Veterans of all wars under the jurisdiction of the Memorial Park Trustees according to the Town Charter.

Mr. James Connolly, Director, Senior Baseball League, spoke in opposition to the proposal.

Mr. William M. Powers addressed the proposal on behalf of the Finance Committee. he stated that the Finance Committee supports the amended motion to spend \$20,000 to refurbish the existing track and to continue the Track Study Committee.

Mr. Francis G. Denneen moved the previous question as to all motions and it was so voted by voice vote.

Mr. Tiernan's second motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town appropriate the sum of \$20,000 for the refurbishing of the track facility at Memorial Park; said sum to be expended by and supervised under the Memorial Park Trustees; said sum to be raised from the current tax levy.

#### ARTICLE 31

To see if the Town will vote to continue to the next Annual Town Meeting the Track Study Committee established under Article 33 of the 1982 Annual Town Meeting, and last continued under Article 35 of the 1983 Annual Town Meeting; said Committee to report its doings and recommendations to the next Annual Town Meeting or sooner; or take any other action relative thereto.

MOVED: That the Town continue to the next Annual Town Meeting the Track Study Committee established under Article 33 of the 1982 Annual Town Meeting, and last continued under Article 35 of the 1983 Annual Town Meeting; said Committee to report its doings and recommendations to the next Annual Town Meeting or sooner.

ACTION: The main motion was presented and carried by voice vote.

At 11:00 P.M. Mr. James M. Colman moved that the meeting stand adjourned to Wednesday, May 16, 1984 at 7:30 P.M. at the Newman Middle School, and it was so voted.

Theordora K. Bertolet  
Town Clerk

\* \* \* \*

#### ADJOURNED ANNUAL TOWN MEETING

May 16, 1984

Pursuant to adjournment of the Annual Town Meeting held May 14, 1984, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Wednesday, May 16, 1984, at 7:30 P.M.

Check lists were used and 289 voters were checked on the list, which included 231 Town Meeting Members.

Rev. Robert Hennessey, Assistant Pastor, St. Joseph's Roman Catholic Church, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Mrs. Marcia M. Carleton moved that the Annual Town Meeting stand adjourned until such time that the Special Town Meeting called for this evening at 7:30 P.M. is either adjourned or dissolved. It was so voted.

\* \* \* \*

#### SPECIAL TOWN MEETING

May 16, 1984

Pursuant to a warrant issued by the Selectmen on April 24, 1984, this meeting was called for May 16, at 7:30 P.M. The call to the meeting and the officer's return were read by the Town Clerk.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Unanimous consent was given to omit the reading of the articles and to refer to them by number only. The same parliamentary rules as outlined for the Annual Town Meeting were adopted.

#### ARTICLE 1

To see if the Town will vote to amend Article XIX of its General By-Laws under Section 5 thereof, entitled Permitted Signs, by inserting the following sub-section:

"5.1(g) One temporary sign per lot, erected for non-commercial, public or political purposes, unlighted and not over 4 sq. ft. in area, which is either attached to a structure not over 6 ft. above the ground immediately below said sign or free standing not over 3 ft. in height above the ground. No sign permit is required. The sign must be removed immediately upon the expiration of 30 days from its placement or the passage of the event referred to, if any, whichever first occurs."

MOVED: That the Town amend Article XIX of its General By-Laws under Section 5 thereof, entitled Permitted Signs, by inserting the following sub-section:

"5.1(g) One temporary sign per lot, erected for non-commercial, public or political purposes, unlighted and not over 4 sq. ft. in area, which is either attached to a structure not over 6 ft. above the ground immediately below said sign or free standing not over 3 ft. in height above the ground. No sign permit is required. The sign must be removed immediately upon the expiration of 30 days from its placement or the passage of the event referred to, if any, whichever first occurs."

Mr. Phillip Garrity, Jr., addressed this proposal on behalf of the Board of Selectmen. He stated that he signed this motion only because the Town is being sued by Town Meeting Member Daniel P. Matthews, Philip Lindsay and the Civil Liberties Union. He further stated that he personally will vote to defeat this article.

Town Meeting Members Donald F. Russell, James A. Brett and Richard L. Malconian also spoke in opposition to this article.

Town Meeting Member Ron Sockol expressed concern with spending \$50,000 to \$60,000 to fight the suit.

Mr. Daniel P. Matthews spoke in favor of this article. Also speaking in favor of this proposal were Selectman Sally B. Davis and Town Meeting Member Jeffrey I. Meropol.

After an extended discussion, Mr. Leon B. Levitan moved the previous question and it was so voted by voice vote.

Mrs. Emily M. Salaun was sworn in as teller by the Moderator.

ACTION: The main motion was presented, but failed to pass by a count of hands. It was Yes 74 - No 145.

#### ARTICLE 2

To see if the Town will vote to appropriate a sum of money for the purpose of supplementing some of the line item amounts appropriated under budget Article 13 of the

1983 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with said line items; determine how said sum is to be raised, whether from the free cash account, by transfer of the anticipated unused sums from budget items appropriated under said Article 13, or by any other means and how expended; or take any other action relative thereto.

MOVED: That the sum of \$206,834 be appropriated for the purpose of supplementing some of the line item amounts appropriated under budget Article 13 of the 1983 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with said line items; said items and the method of raising the respective sums for each of said items as determined and recommended by the FINANCE COMMITTEE are hereinafter more specifically identified and allocated:

002	Telephone Charges	\$ 4,510.
009	Workmen's Compensation	21,000.
010	Property & Casualty Insurance	3,000.
011	Uniformed Medical	3,059.
021	Tellers & Canvassers	500.
025	Special Legal Fees	10,000.
026	Personnel Salaries	3,900.
038	Comptroller, Salaries	3,465.
039	Comptroller, Expenses	900.
170	Data Processing, Police Computer	21,000.
084	Police, Uniforms	1,000.
089	Fire, Overtime Salaries	67,000.
120	DPW, Sewer Salaries	17,500.
121	DPW, Sewer Expenses	15,000.
147	Veterans' Benefits	34,500.
150	Council on Aging, Salaries	500.

The above sums to be raised by transfer from the following line items appropriated under Article 13 of the 1983 ATM:

001	Selectmen Salaries	\$ 9,400.
003	Selectmen Expenses	8,000.
007	General Insurance	7,000.
008	Group Insurance	7,000.
012	Street Lighting	2,000.
013	Unemployment Compensation	50,000.
033	Director of Finance, Salaries	6,700.
047	Data Processing, Salaries	4,500.
048	Data Processing, Expenses	2,500.
074	Police, Overtime Salaries	2,500.
076	Police, Inservice Training	8,000.
088	Fire, Regular Salaries	10,000.
111	DPW, Garage Salaries	2,000.
114	DPW, Highway Salaries	5,000.
117	DPW, Park Salaries	27,000.
125	DPW, Water Salaries	25,000.
130	Minibus Contract	3,234.
131	Hospital, Salaries	25,000.
165	Library, Expenses	2,000.

ACTION: The main motion was presented and carried unanimously by voice vote.

#### ARTICLE 3

To see if the Town will vote to petition the General Court to enact legislation to remove the position of the Chief of Police from the provisions of Chapter 31 of the General Laws. Said legislation shall not impair the Civil Service status of the incumbent Police Chief; or take any other action relative thereto.



MOVED: That the Town petition the General Court to enact legislation to remove the position of the Chief of Police from the provisions of Chapter 31 of the General Laws. Said legislation shall not impair the Civil Service status of the incumbent Police Chief.

Mr. Francis A. Facchetti presented this proposal on behalf of the Board of Selectmen. He stated that the reason for inclusion of this article is to give future Boards of Selectmen the ability to hire a Chief of Police from outside the Needham Police Department if no qualified individual exists within the department.

Police Chief Louis Roman spoke in opposition to this article. Also speaking in opposition to this proposal were Town Meeting Members Peter W. Carre, Michael B. Cohen, Francis G. Denneen and Rosalind Mortimer-Maddox.

Mr. James M. Colman moved the previous question and it was so voted by voice vote.

ACTION: The main motion was presented, but failed to pass by voice vote.

#### ARTICLE 4

To see if the Town will vote to appropriate the sum of \$14,765.78 for the payment of charges incurred prior to Fiscal Year 1984 by the following departments:

Department	Line Item	Description	Amount
Selectmen	009	Adjusted premium for Workmens Compensation Self Ins. for FY 1983	\$14,675.78
Selectmen	009	Medical treatment for Employee-Workmens Compensation	90.00
		Total	\$14,765.78

said sum to be raised from the free cash certified account; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$14,765.78 for the payment of charges incurred prior to Fiscal Year 1984 by the following departments:

Department	Line Item	Description	Amount
Selectmen	009	Adjusted premium for Workmens Compensation Self Ins. for FY 1983	\$14,675.78
Selectmen	009	Medical treatment for Employee-Workmens Compensation	90.00
		Total	\$14,765.78

said sum to be raised by the transfer of \$11,766 from line item 130, Minibus Contract, as appropriated in Article 13 of the 1983 Annual Town Meeting, and \$3,000 from item 320, Debt Service, as appropriated in Article 16 of the 1983 Annual Town Meeting.

ACTION: The main motion was presented and carried unanimously by voice vote.

#### ARTICLE 5

To see if the Town will vote to appropriate a sum of money to repair and replace sections of the railing and snow guard on the roof of Town Hall; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$30,000 to repair and replace sections of the railing and snow guard on the roof of Town Hall; said sum to be raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$30,000 as authorized by Mass. G. L. Chapter 44, section 7, Clause 3A and payable within a period of not more than five (5) years; said sum to be expended under the supervision of the Board of Selectmen.

ACTION: The main motion was presented and carried unanimously by voice vote.

At 8:55 P.M. Mrs. Marcia M. Carleton moved that this Special Town Meeting stand dissolved, and it was so unanimously voted.

\* \* \* \*

The Moderator called the Annual Town Meeting to order.

#### ARTICLE 33

To see if the Town will appropriate a sum of money to resurface the roof of the building at Memorial Park, and repair the roof line at the rear of the building, to be expended under the direction of the Memorial Park Trustees; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$30,000 to resurface the roof of the building at Memorial Park, and repair the roof line at the rear of the building, to be expended under the direction of the Memorial Park Trustees; said sum to be raised from the current tax levy.

Mr. William M. Powers addressed the proposal on behalf of the Finance Committee.

A motion to amend was offered by Mr. Powers to add after "Trustees" the words "and with the supervision of the Department of Public Works".

After a brief discussion, Mr. Edward W. Guzowski moved the previous question as to the main motion and the motion to amend, and it was so voted by voice vote.

Mr. Powers' motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town appropriate the sum of \$30,000 to resurface the roof of the building at Memorial Park, and repair the roof line at the rear of the building, to be expended under the direction of the Memorial Park Trustees



and with the supervision of the Department of Public Works; said sum to be raised from the current tax levy.

#### ARTICLE 34:

To see if the Town will vote to direct the Board of Selectmen to seek and support the termination of the commuter rail service at the Needham Junction Station in order to promote the safety of the Townspeople, avoid traffic congestion at the several street crossings, and preserve the center of Needham from the disruption, noise and parking congestion of the commuter rail service; or take any other action relative thereto.

MOVED: That the Town direct the Board of Selectmen to seek and support the termination of the commuter rail service at the Needham Junction Station in order to promote the safety of the Townspeople, avoid traffic congestion at the several street crossings, and preserve the center of Needham from the disruption, noise and parking congestion of the commuter rail service.

Mr. John T. Mahoney addressed this proposal on behalf of the petitioners.

Mrs. Kathleen M. Lewis, on behalf of the petitioners, moved to refer to a committee to be composed of the Chief of Police, the Superintendent of Public Works, Robert Kettlety and Harvey Katz and one other to be appointed by the Moderator; or in event that one of previous four fail to accept appointment or cease to serve then such appointment is to be filled by the Moderator, and to report to the next Annual Town Meeting or sooner.

Mr. James L. Kenefick, President, Transportation Committee, addressed this proposal on behalf of the Transportation Committee and urged rejection of this article.

Also speaking in opposition to this proposal were Messrs. Norman P. Jacques on behalf of the Board of Selectmen and James Hugh Powers, Town Meeting Member.

Mr. John D. Fountain spoke in favor of the proposal.

Mr. James M. Colman moved the previous question as to the main motion and the motion to refer and it was so voted.

Mrs. Lewis' motion to refer was presented, but failed to pass by voice vote.

ACTION: The main motion was presented, but failed to pass by voice vote.

At 10:35 P.M. Mr. Stephen W. Merritt moved that the meeting stand adjourned to Monday, May 21, 1984 at 7:30 P.M. at the Newman Middle School.

After a brief discussion, Mr. Edward W. Guzowski moved the previous question and it was so voted.

The motion to adjourn was presented, but failed to pass by voice vote.

#### ARTICLE 35:

To see if the Town will vote to appropriate a sum of money to acquire data processing terminals and telecommunications equipment to allow the Needham Public Library to automate its circulation system in order to participate in the regional, automated Minuteman Library Network; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$44,218 to acquire data processing terminals and telecommunications equipment to allow the Needham Public Library to automate its circulation system in order to participate in the regional, automated Minuteman Library Network; said sum to be raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$44,218 as authorized by Mass. G. L. Chapter 44, Sec. 7, Clause 9 and payable within a period of not more than five (5) years; said sum to be expended under the supervision of the Public Library Trustees.

Mrs. Mary H. Dickert moved that Articles 35 and 36 be discussed together but voted on separately.

Mrs. Dickert's motion was presented and carried unanimously by voice vote.

Mrs. Dickert presented the proposal on behalf of the Needham Library Trustees.

Mrs. Bonnie Jean Tower spoke in support of the proposal on behalf of the Finance Committee.

After a brief discussion, Mr. Edward W. Guzowski moved the previous question and it was so voted.

ACTION: The main motion was presented and the Moderator was in doubt as to the voice vote. The main motion was again presented and carried by a count of hands. The hand count was Yes 189 - No 9.

#### ARTICLE 36:

To see if the Town will vote to appropriate a sum of money to be used for supplies, maintenance and related expenses in order to implement the automated circulation process at the public library; or take any other action relative thereto.

MOVED: That the Town appropriate \$51,782 to be used for supplies, maintenance and related expenses in order to implement the automated circulation process at the public library; said sum to be raised from the current tax levy and expended under the direction of the Public Library Trustees.

ACTION: The main motion was presented and carried unanimously by voice vote.

At 11:00 P.M. Mrs. Joanne Hull Roth moved that the meeting stand adjourned to Monday, May 21, 1984, at 7:30 P.M. at the Newman Middle School, and it was so voted.

Theodora K. Bertolet  
Town Clerk

## ADJOURNED ANNUAL TOWN MEETING

May 21, 1984

Pursuant to adjournment of the Annual Town Meeting held May 16, 1984, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Monday, May 21, 1984, at 7:30 P.M.

Check lists were used and 255 voters were checked on the list, which included 216 Town Meeting Members.

Mr. Paul Gardner, Practitioner of Needham First Church of Christ, Scientist, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

ARTICLE 37:

To see if the Town will appropriate the sum of \$137,000. and authorize the Board of Selectmen to purchase or take by eminent domain the following parcel of land located at 86 School Street, Needham, Massachusetts, with the improvements thereon being more specifically bounded and described as follows:

Northeasterly by land of Joseph and Margaret Walsh  
One Hundred (100) feet;  
East Southeasterly by School Street, Ninety-  
Three (93) feet;  
Southwesterly by Lincoln Street, One Hundred (100)  
feet;  
West Northwesterly by land of Glover Memorial  
Hospital presently owned by the Town, Ninety-  
Three (93) feet;

Containing 9,300 square feet of land, more or less, supposedly owned by Edward C. Nazarro by deed duly recorded with Norfolk County Registry of Deeds, Book 5033, Page 455; the Town of Needham has an option from the seller good until July 1, 1984 to purchase said property at the agreed price and subject to other terms of the option, including those items intended to survive the transfer by deed; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$136,000. and authorize the Board of Selectmen to purchase or take by eminent domain the following parcel of land located at 86 School Street, Needham, Massachusetts, with the improvements thereon being more specifically bounded and described as follows:

Northeasterly by land of Joseph and Margaret Walsh  
One Hundred (100) feet;  
East Southeasterly by School Street, Ninety-  
Three (93) feet;  
Southwesterly by Lincoln Street, One Hundred (100)  
feet;  
West Northwesterly by land of Glover Memorial  
Hospital presently owned by the Town, Ninety-  
Three (93) feet;

Containing 9,300 square feet of land, more or less, supposedly owned by Edward C. Nazarro by deed duly recorded with Norfolk County Registry of Deeds, Book 5033, Page 455; the Town of Needham has an option from the seller good until July 1, 1984 to purchase said property at the agreed price and subject to other terms of the option, including those items intended to survive the transfer by deed; said sum to be

raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$136,000 as authorized by Mass. G. L. Chapter 44, Sec. 7, Clause 3 and payable within a period of not more than five (5) years.

Mr. David F. Devine presented this proposal on behalf of the Glover Memorial Hospital Trustees. He outlined the need for administrative and storage space and urged support of this proposal.

Mr. Adam A. DelBono, resident of 69 Lincoln Street, addressed this proposal urging its support.

Mr. H. Phillip Garrity, Jr. also urged support of this proposal on behalf of the Board of Selectmen.

Mr. John F. Connell moved the previous question and it was so voted by voice vote.

ACTION: The main motion was presented and the Moderator was in doubt as to the voice vote. The motion was again presented and carried by a count of hands. It was Yes 190 - No 6.

ARTICLE 38

To see if the Town will authorize the purchase or lease purchase of a computerized axial tomography (CT) Body Scanner including the remodeling, alteration, and construction of the existing Radiology Department which is incidental to the purchase or lease purchase of this equipment; that the sum of \$422,500 be appropriated for the foregoing purposes; determine how such sum shall be raised and expended; or take any other action relative thereto.

MOVED: That the Town authorize the purchase or lease purchase of a computerized axial tomography (CT) Body Scanner including the remodeling, alteration, and construction of the existing Radiology Department which is incidental to the purchase or lease purchase of this equipment; that the sum of \$422,500 be appropriated for the foregoing purposes; said sum to be raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$422,500 as authorized by Mass. G. L. Chapter 44, Sec. 7, Clause 9, and payable within a period of not more than five (5) years; said sum to be expended under the supervision of the Glover Memorial Hospital Trustees.

Mr. David Z. Webster addressed this proposal on behalf of the Glover Memorial Hospital Trustees. He stated that it is necessary for Glover Memorial Hospital to maintain a high standard of diagnostic capability.

Dr. Bruce Thayer, Surgeon at Glover Memorial Hospital, also addressed the need for the CT Scanner.

After an extended discussion, Mr. Eugene S. McMorrow moved the previous question and it was unanimously voted.

ACTION: The main motion was presented and the Moderator was in doubt as to the voice vote. The motion was again presented and carried by a count of hands. It was Yes 187 - No 8.

ARTICLE 39

To see if the Town will vote to continue the Human Service Committee initially established by vote of the Town under Article 5 of the May 18, 1983 Special Town Meeting said Committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.



MOVED: That the Town continue the Human Service Committee initially established by vote of the Town under Article 5 of the May 18, 1983 Special Town Meeting; said Committee to report to the next Annual Town Meeting or sooner.

Mr. James A. Brett, Chairman, Human Services Committee, presented a brief review of the Committee's activities.

ACTION: The main motion was presented and carried by voice vote.

#### ARTICLE 40

To see if the Town will vote to continue the Communications Center Study Committee initially established by vote of the Town under Article 56 of the 1983 Annual Town Meeting; said Committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

MOVED: That the Town continue the Communications Center Study Committee initially established by vote of the Town under Article 56 of the 1983 Annual Town Meeting; said Committee to report to the next Annual Town Meeting or sooner.

Mr. Donald F. Russell addressed this proposal on behalf of the Communications Center Study Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 41 was adopted unanimously on May 14, 1984.

ARTICLE 42 was adopted unanimously on May 7, 1984.

ARTICLE 43 was withdrawn on May 7, 1984.

#### ARTICLE 44

To see if the Town will vote to raise and appropriate a sum of money for the purchase or lease of new equipment for various departments; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$166,394 for the purchase of new equipment by the Department of Public Works; said sum to be raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$166,394 as authorized by Mass. G. L., Chapter 44, Section 7, Clause 9 and payable within a period of not more than five (5) years, and provided further that the Town authorize the Police Department to lease with an option to purchase a photocopy machine in accordance with the provisions of M.G.L., Chapter 4, Section 4; funds for said lease to be expended from line item 082, operating expenses as appropriated under Article 12 of this Town Meeting.

ACTION: The main motion was presented and carried unanimously by voice vote.

#### ARTICLE 45

To see if the Town will vote to transfer a sum from the Free Cash Certified Account to meet, in part, appropriations made at this Town Meeting, and to authorize the Town Assessors to use such sum as available funds to meet appropriations in their computation of the tax rate for the fiscal year 1985; or take any other action relative thereto.

MOVED: That the Town authorize the transfer of \$1,986,218 from the Free Cash Certified Account to meet, in part, appropriations made at this Town Meeting, and to authorize the Town Assessors to use such sum as available funds to meet appropriations in their computation of the tax rate for the fiscal year 1985.

ACTION: The main motion was presented and carried unanimously by voice vote.

A motion to reconsider Article 33 was offered by Mr. Jon D. Schneider.

Mr. Schneider presented the proposal for reconsideration on behalf of the Finance Committee. He stated that the money appropriated in Article 33 should be raised by bonding.

Mr. Schneider's motion for reconsideration was presented and carried by voice vote.

#### ARTICLE 33

To see if the Town will appropriate a sum of money to resurface the roof of the building at Memorial Park, and repair the roof line at the rear of the building, to be expended under the direction of the Memorial Park Trustees; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$30,000 to resurface the roof of the building at Memorial Park, and repair the roof line at the rear of the building, to be expended under the direction of the Memorial Park Trustees and with the supervision of the Department of Public Works; said sum to be raised from the current tax levy.

A motion to amend was offered by Mr. Schneider to strike the words "said sum to be raised from the current tax levy" and to add the words "said sum to be raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$30,000 as authorized by Mass. G. L. Chapter 44, Sec. 7, Clause 3A and payable within a period of not more than five (5) years."

Mr. Schneider's motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town appropriate the sum of \$30,000 to resurface the roof of the building at Memorial Park, and repair the roof line at the rear of the building, to be expended under the direction of the Memorial Park Trustees and with the supervision of the Department of Public Works; said sum to be raised by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow \$30,000 as authorized by Mass. G. L. Chapter 44, Sec. 7, Clause 3A and payable within a period of not more than five (5) years.



At this point the Moderator expressed his appreciation to the individuals who have served on various Boards and Committees.

#### ARTICLE 46

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for, or proposed by the Selectmen, or any Town Officer or Committee; to appoint such committees as may be decided upon; and to take action upon matters which may properly come before the meeting or take any other action relative thereto.

MOVED: Under Article 46 by Mr. Paul H. Attridge, the following motion to amend Article 11:

That the Salary Schedule B-3 of Section 17 of the Consolidated Personnel By-Law, as previously voted under Article 11 of this Annual Town Meeting, be amended by striking out the dollars under Grade F-5, and replacing them as follows:

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
F-5		39,378.	40,692.	41,996.	43,308.

ACTION: The motion to amend Article 11 was presented and carried unanimously by voice vote.

Under Article 46 by Mr. Jon D. Schneider, the following motion to amend Article 12. All increases are to be raised from the current tax levy. The balance of the funding was voted May 7, 1984:

That the following line items be increased or (decreased) from the amount shown in the printed warrant or as most recently amended May 7, 1984, to arrive at a new total as shown in the right hand column:

Line  
Nos.

01	Selectmen Salaries	+	\$5,733	to	\$128,196
14	Garbage Removal	-	3,096	to	86,904
15	Town Clerk Salaries	+	970	to	46,874
19	Board/Registrars				
	Salaries	+	1,302	to	28,546
23	Legal Salaries	+	871	to	18,297
26	Personnel Salaries	+	1,687	to	48,953
29	Assessors Salaries	+	5,052	to	126,087
33	Finance Department				
	Salaries	+	17,395	to	365,286
49	Finance Committee				
	Salaries	+	309	to	6,490
52	Cont. Retirement				
	Salaries	+	1,142	to	23,988
73	Police Regular				
	Salaries	+	81,192	to	1,507,506
74	Police Overtime	+	8,396	to	176,320
76	Police In-Service				
	Training	+	1,774	to	37,254
84	Uniforms	+	2,800	to	23,340
101	Building Salaries	+	3,879	to	81,458
104	Sealer Weights/				
	Measures Salaries	+	257	to	5,437
106	DPW Administrative				
	Salaries	+	5,372	to	112,816
109	DPW Engineering				
	Salaries	+	8,881	to	186,504

111	Garage Salaries	+	8,054	to	119,850
114	Highway Salaries	+	21,662	to	436,377
117	Park Salaries	+	15,647	to	329,893
120	Sewer Salaries	+	15,864	to	335,609
125	Water Salaries	+	15,094	to	318,507
128	Mini-Bus Salaries	+	284	to	5,973
135	Board/Health				
	Salaries	+	7,401	to	116,554
145	Veterans/Services				
	Salaries	+	851	to	17,871
148	Youth Committee				
	Salaries	+	4,306	to	90,424
150	Council on Aging				
	Salaries	+	1,973	to	41,441
152	Planning Board				
	Salaries	+	2,103	to	44,153
161	Library Salaries	+	17,859	to	375,048
172	Park & Recreation				
	Salaries	+	8,367	to	175,697
58	School Salaries	+	549,362	to	12,852,353
88	Fire Salaries	+	2,165	to	1,813,504

ACTION: The motion to amend Article 12 was presented and carried unanimously by voice vote.

VOTED: That the following sums of money be authorized and appropriated for the several specific purposes hereinafter designated, together with authority to credit the purchase price of new equipment with the value of old equipment turned in; said sums of money to be expended only for such purposes under the direction of the respective Boards, Committees or Officers of the Town for the fiscal year beginning July 1, 1984:

#### BOARD OF SELECTMEN:

1.	Salaries	\$	128,196
2.	Telephone Charges		38,500
3.	Expenses		77,120
4.	Town Meetings		12,550
5.	Capital Outlay		8,040

#### MISCELLANEOUS:

7.	Insurance, General		250,000
8.	Accident & Health & Group Life Insurance		1,246,200
9.	Workmen's Compensation Self Insurance Fund & Premium Account		300,000
10.	Property and Casualty Self Insurance		5,000
11.	Uniformed Services Medical Payments		20,000
12.	Street Lighting		301,000
13.	Unemployment Compensation		75,000
14.	Garbage Removal		86,904

#### TOWN CLERK:

15.	Salaries		46,874
16.	Expenses		3,000
17.	Travel Out of State		55

#### BOARD OF REGISTRARS:

19.	Salaries		28,546
20.	Expenses		17,795
21.	Tellers and Canvassers		15,340
22.	Capital Outlay		1,770

#### LEGAL:

23.	Salaries		18,297
24.	Expenses		6,000
25.	Special Fees		35,000

## TOWN OF NEEDHAM, MASSACHUSETTS

## TOWN CLERK'S RECORDS - 1984 ANNUAL TOWN MEETING

## PERSONNEL:

26. Salaries	48,953
(Raised by transfer of \$10,000 from the Parking Meter Fund and balance of \$38,953 from the current tax levy.)	
27. Expenses	6,640
28. Capital Outlay	0

## ASSESSORS:

29. Salaries	126,087
30. Expenses	18,300
31. Revaluation Update	0
32. Capital Outlay	1,885

## DEPARTMENT OF FINANCE:

33. Salaries	365,286
34. Audit	24,500
35. Financial Consultant	0
36. Expenses	210,359
37. Capital Outlay	38,250

## ACCOUNTING:

38. Salaries	Line 33
39. Expenses	Line 36
40. Capital Outlay	0

## TREASURER:

41. Salaries	Line 33
42. Expenses	Line 36
43. Capital Outlay	Line 37

## DEBT AND INTEREST:

44. Maturing Bonds and Notes	255,000
45. Bond and Note Interest	146,333
46. Temporary Loan Interest	5,000

## DATA PROCESSING:

47. Salaries	Line 33
48. Expenses	Line 36

## FINANCE COMMITTEE:

49. Salaries	6,490
50. Expenses	1,000
51. Reserve Fund	250,000
(Raised by Transfer of \$250,000 from overlay surplus reserve)	

## CONTRIBUTORY RETIREMENT:

52. Salaries	23,988
53. Contributions	1,911,281
54. Expenses	18,591

## NON-CONTRIBUTORY RETIREMENT:

56. Chapter 32 Retirements	222,730
57. Past Service Liability	395,000

## EDUCATION:

58. Salaries	12,852,353
(raised by \$231,000 from sale of schools and \$12,621,353 from the current tax levy.)	
59. Administration	54,360
60. Instruction	698,510
(Raised by \$511 from Dwight School Fund, \$90,000 from P.L. 874 [Federally Impacted Community Funds] and the balance of \$607,999 from the current tax levy.)	
61. Other School Services	79,609

62. Cafeteria Assistance	0
63. Pupil Transportation	374,500
64. Operation and Maintenance of Plant	1,067,780
65. Community Service	70,685
66. Fixed Assets	0
67. Tuitions	433,755
68. Out of State Travel	2,000
71. Capital Outlay-Renovation of Physical Properties (Raised by \$239,000 from sale of schools.)	239,000
72. Vocational Education	271,396

## PUBLIC SAFETY:

## POLICE:

73. Salaries - regular	1,507,506
(Raised by transfer of \$15,000 from the Parking Meter Fund, \$190,000 from federal revenue sharing funds and the balance of \$1,302,506 from the current tax levy.)	
74. Salaries - overtime	176,320
75. Education and Career Incentive	10,075
76. Inservice Training	37,254
77. Capital Outlay	69,000
78. Travel Out of State	500
79. Auto Maintenance	20,500
80. Building Maintenance	21,588
81. Communications	27,468
82. Operating Expenses	90,833
84. Uniforms	23,340
85. Crime Check Committee	250
87. F.B.I. Academy	1,646

## FIRE:

88. Salaries - regular	1,813,504
(Raised by transfer of \$210,000 from federal revenue sharing funds and the balance of \$1,603,504 from the current tax levy.)	
89. Salaries - overtime	428,427
90. Education and Career Incentive	20,825
91. Inservice Training	44,435
92. Capital Outlay	8,145
93. Travel Out of State	500
94. Building Maintenance	42,306
95. Equipment and Supplies	50,100
96. Service Expenses	24,740
97. Equipment Maintenance	32,440
139. Leased Equipment	46,096

## CIVIL DEFENSE:

98. Salaries	1,500
99. Expenses	13,438
100. Capital Outlay	1,400

## BUILDING:

101. Salaries	81,458
102. Expenses	2,210

## SEALER OF WEIGHTS &amp; MEASURES:

104. Salaries	5,437
105. Expenses	1,515

## PUBLIC FACILITIES:

## PUBLIC WORKS:

## Administration:

106. Salaries	112,816
107. Expenses	8,045
108. Travel Out of State	800

Engineering:			DEVELOPMENT:		
109. Salaries	186,504		PLANNING BOARD:		
110. Expenses	4,050		152. Salaries	44,153	
Garage and Equipment:			153. Expenses	4,000	
111. Salaries	119,850		154. Capital Outlay	0	
112. Expenses	105,325		155. Travel Out of State	0	
113. Equipment Replacement	111,301		CONSERVATION:		
Highway:			156. Salaries	0	
114. Salaries	436,377		157. Expenses	2,500	
115. Salaries - Parking Meter Fund	21,500		BOARD OF APPEALS:		
116. Expenses (including Compactor Lease at \$16,800)	383,252		158. Salaries	3,628	
Park Division:			159. Expenses	3,000	
117. Salaries	329,893		144. Capital Outlay	885	
118. Expenses	100,252		HISTORICAL COMMISSION:		
119. Capital Outlay	0		160. Expenses	300	
Sewer:			CULTURAL/LEISURE SERVICES:		
120. Salaries	335,609		LIBRARY:		
121. Expenses	88,985		161. Salaries	375,048	
122. House Connections	8,500		(Raised by transfer of \$1,578.60 from Town's share of unexpended balance of Dog Fund; transfer of \$35 and \$1,290 from Barr and Greenwood Funds; \$13,951 State Library Assistance; and balance of \$358,193.40 from the current tax levy.)		
Snow and Emergency:			162. Bindings	800	
123. Overtime Salaries	50,000		163. Books and Periodicals	91,490	
124. Expenses	70,000		164. Building Maintenance	45,400	
Water:			165. Expenses	27,270	
125. Salaries	318,507		166. Capital Outlay	5,200	
126. Expenses	275,287		167. Travel Out of State	0	
127. Main Extensions/New Services	20,000		PARK AND RECREATION:		
Mini-bus:			172. Salaries	175,697	
128. Salaries	5,973		173. Expenses	62,560	
129. Expenses	1,000		174. Engineering Services	0	
130. Bus Contract	31,000		175. Capital Outlay	0	
HUMAN SERVICES:			MEMORIAL PARK:		
HOSPITAL:			176. Expenses	470	
131. Salaries	7,397,000				
132. Expenses	4,173,000				
133. Capital Outlay	657,805				
134. Travel Out of State	3,000				
PUBLIC HEALTH:					
Board of Health:					
135. Salaries	116,554				
136. Capital Outlay	8,500				
137. Travel Out of State	300				
138. Expenses	11,850				
141. Mental Health	66,888				
142. Mentally Retarded	9,282				
VETERANS' SERVICES:					
145. Salaries	17,871				
146. Expenses and Transportation	1,000				
147. Benefits	50,000				
YOUTH COMMISSION:					
148. Salaries	90,424				
149. Expenses	4,070				
143. Capital Outlay	3,385				
COUNCIL ON AGING:					
150. Salaries	41,441				
151. Expenses	3,360				

MOVED: Under Article 46, Mr. Harry J. Dritt offered the following Resolution:

That it is the sense of this Town Meeting that the elected Selectmen of Needham together with the appropriate appointed officials and agencies expedite with all due haste the repair of the bridge on High Rock Street for the purpose of restoring the normal traffic pattern present before the closing of said bridge.

ACTION: Said Resolution was presented and carried by voice vote.

MOVED: Under Article 46, Mr. James Hugh Powers offered the following Resolution:

That it is the sense of this Town Meeting that the young people of the Town should be provided with a track and field facility, meeting the standards of interscholastic competition, on a site other than Memorial Park; that



provision therefor should be made in the Capital Outlay Program of the Town, as a priority matter, as soon as this can be done prudently within the financial constraints imposed on the Town by Proposition 2-1/2; that the Board of Selectmen use their good offices to bring together the various Town agencies and private groups having any responsibility for, or interest in, a track and field facility, with a view to reconciling their differences and fashioning a proposal acceptable to the Town Meeting; and that said agencies give consideration to raising by public subscription a portion of the estimated cost of such track and field facility, so as to lessen reliance on the limited property tax levy for the financing of such project.

ACTION: Said Resolution was presented and carried unanimously by voice vote.

MOVED: Under Article 46, Mr. James Hugh Powers offered the following Resolution:

That it is the sense of the Town Meeting that the Board of Selectmen be guided by the following principles in exercising their exclusive authority under Proposition 2-1/2 (G.L. c. 59, s. 21C) to place property tax levy limit questions on the ballot at Town elections:

- (1) Such a question may be placed on the ballot whenever the Board of Selectmen determines this to be in the public interest of their own motion, or whenever so requested by the Finance Committee or School Committee, or by a resolution of the Town Meeting.
- (2) Before voting finally upon a motion to place a Proposition 2-1/2 override question on the ballot, the Board of Selectmen shall refer such a proposal to place such question on the ballot to the Finance Committee for a properly-advertized public hearing, and a report to said Board setting forth the findings and recommendations of said Committee.
- (3) A petition by legal voters of the Town under authority of Section 21C of the General Laws to place a question on the ballot in respect to the property tax levy of the Town shall be subject to the provisions of Clause (2). In addition, such petitioners shall append to their petition (a) a statement of their reasons for desiring the question to be placed on the ballot, and (b)

such explanatory information, estimates or other data as may be required by regulations adopted by the Board of Selectmen after consultation with the Finance Committee. The said Board shall cause such regulations to be printed for distribution to the public through the office of the Town Clerk.

- (4) In evaluating proposals to place Proposition 2-1/2 override questions on the ballot, the Board of Selectmen shall be deemed to have the endorsement of the Town Meeting in attaching particular importance, and in giving high priority, to override action which the Finance Committee rules to be necessary (a) to meet the debt obligations of the Town, (b) to maintain the quality of education in the public schools of the town, (c) to prevent the deterioration of the physical properties and facilities of the Town, (d) to provide essential public facilities and works, (e) to prevent serious environmental damage to the Town, and (f) to comply with state or federal mandates.
- (5) The Board of Selectmen shall cause the report of the Finance Committee under Clauses (2), (3) and/or (4) to be printed and distributed to each household in the Town, or to be published in the local press, prior to the election at which the override question or questions are to be submitted to the voters of the Town for their determination.

ACTION: Said Resolution was presented and carried by voice vote.

At this point Mr. Francis G. Denneen rose and congratulated the Moderator on the successful completion of 22 years of service to the Town and fairness to everybody.

At 9:30 P.M., Mrs. Marcia M. Carleton moved that the Annual Town Meeting be dissolved in memory of Madalene M. and Henry D. Hersey, Jr. and it was so unanimously voted.

Theordora K. Bertolet  
Town Clerk

\* \* \* \*





TOWN OF NEEDHAM  
MASSACHUSETTS

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1984 ANNUAL  
TOWN MEETING WARRANT  
  
and  
1984 ANNUAL REPORTS  
of  
THE FINANCE COMMITTEE  
with  
BUDGET RECOMMENDATIONS

\* \* \* \* \*

PUBLIC WORKS DEPARTMENT  
PLANNING BOARD

\* \* \* \* \*

ELECTION . . . . . MONDAY, APRIL 9, 1984  
BUSINESS MEETING at 7:30 P.M. on MONDAY, MAY 7, 1984



## CONTENTS

<u>PART</u>		<u>Page</u>
I	73rd Annual Report of the Finance Committee . . . . .	1
II	Transfers From Finance Committee Reserve Fund . . . . .	2
III	Debt Retirement Schedule . . . . .	2
IV	Budget Recommendations . . . . .	3
	General Government Administration . . . . .	3
	Finance . . . . .	4
	Education . . . . .	5
	Public Safety . . . . .	6
	Public Facilities . . . . .	7
	Human Services . . . . .	8
	Development . . . . .	9
	Cultural and Leisure Services . . . . .	10
V	1984 Annual Town Meeting Warrant . . . . .	12
VI	1984 Reports of Departments . . . . .	27

## THE 73RD ANNUAL REPORT OF THE FINANCE COMMITTEE

### TO THE VOTERS OF THE TOWN OF NEEDHAM:

The Finance Committee is pleased to propose a budget within the fiscal constraints of Proposition 2 1/2 which we believe will continue all current programs. The proposed operating budget reflects an increase of 4.4% after taking into account longevity and step increases to salary accounts of approximately 1.5%, but before any general wage increases. A balanced budget will be possible only through a combination of factors. On the revenue side, we have assumed the availability of proceeds from the sale of the Carter School property, a substantial increase in state aid and additional tax revenues from new construction. On the expenditure side, we plan a small reduction in the number of Town employees. We have assumed that reasonable wage settlements will be negotiated.

The Finance Committee is an arm of the Town Meeting. Established under Article II of the General By-Laws of the Town, the committee consists of nine registered voters appointed by the Moderator, none of whom may be a Town officer, agent or employee. The committee proposes a budget for consideration at the Annual Town Meeting and generally advises the Town Meeting on financial matters.

A brief overview of the budget process may be helpful. In September, 1983, the Finance Committee began work on the budget to be considered at the Annual town Meeting commencing May 7, 1984. This budget takes effect on July 1, 1984. Since Proposition 2 1/2 limits the available funds, the committee began with an estimate of revenues for the budget year. While the largest income item (real estate tax levy) is fixed by Proposition 2 1/2 at \$23,608,827, considerable judgment was required to estimate the other major items such as hospital revenues and state aid which make up the total revenue sources of approximately \$48 million. We offered guidelines to department heads concerning inflation to be used in projecting utility costs and other expenses. Departmental budgets were submitted on December 1, 1983, and the Fincom held public hearings over the next ten weeks with representatives of the departments. During this period, the School Committee and Personnel Board began negotiation of collective bargaining agreements. By the middle of February, special articles were submitted. During the last two weeks of February, the Fincom updated its income projections and proposed the budget for printing in the Town Warrant. The committee took into account its best estimate of revenues and as to what salary increases will be negotiated. This information will be updated, reviewed and necessary amendments proposed at Town Meeting. The process will be completed in September, 1984 when the Assessors obtain state approval of a tax rate.

There are a number of observations which the Finance Committee offers with respect to the proposed budget for consideration by the citizens of Needham.

Education represents our largest single expenditure involving approximately \$16 million or 36% of the operating budget. Despite a projected drop in enrollment of 235 students (5.2% of the student population), next year's budget will rise in excess of 6%. School enrollment continues to decline not only because of the reduced birthrate, but because of the increasing number of homes occupied by citizens without school aged children. We cannot afford to maintain excess capacity in our school system. We must work for a more cost effective method to deliver quality education.

The declining school population is directly related to the growing census of senior citizens. According to the 1983 street list, there were 5,616 persons over the age of 60 in Needham with 1,058 of the citizens being over 80. We must

be sensitive to these changes in our community and be strong in our commitment to public safety, housing, fiscal restraint and other concerns of the elderly. The Finance Committee has recommended a budget which it believes balances the needs of all citizens.

The concept of capital budgets requires renewed attention. Needham no longer expects to construct large buildings. However, significant commitments must be made for maintenance and reconstruction. Our high school was built in 1930 with additions in 1954 and 1966. All other schools were constructed between 1950 and 1960 with the last addition in 1970. The School Committee has commenced work on a 6-year capital budget for roof replacements and energy projects which is likely to involve expenditures in excess of \$1.5 million. The Finance Committee applauds this effort. The water main relining and tennis court reconstruction approved at February's Town Meeting are further examples of prudent capital maintenance. We must plan for the future and resist the temptation to balance the current budget by ignoring maintenance.

Glover Hospital represents our second largest appropriation of approximately \$12 million or 29.8% of the budget. The hospital has consistently produced revenues in excess of expenditures. Massachusetts recently began an experiment to contain medical costs which, like Proposition 2 1/2, limits the revenue available to hospitals. We hope that the hospital will remain healthy in this changed environment. The hospital is a significant asset to the town through its contribution to the quality of life and its financial support. Unlike most town agencies, the hospital must compete for citizens to serve. Our hospital will remain viable only so long as it maintains its reputation for quality care and has the financial support of the Town Meeting.

All other budgets are small in comparison to the schools and the hospital. Meaningful cost reductions can only be obtained by elimination of employees which means fewer programs and services.

The proposed budget continues the current minibus systems, but with improved vehicles and 12 months of operation. This will be possible because of a \$31,000 subsidy from the MBTA which reduces the net cost to the Town from \$51,689 in 1984 to \$37,689 in 1985.

One of the few new programs is a proposed computerization of the library. This project will substantially improve control over our valuable book collection, inform patrons of the availability of books in a regional library network and, hopefully, result in meaningful savings. This proposal will be considered in a special article with substantially all the costs being covered by the appropriation of \$96,000.

Members of the Finance Committee have an unusual opportunity to observe the competence and diligence of our Town employees. We thank them and the many volunteers who serve the Town for their cooperation and dedication.

Many of us were attracted to Needham by its reputation for excellent schools, outstanding recreational facilities and quality government. We believe that this budget will continue and enhance that reputation.

Respectfully submitted,

Jon D. Schneider, Chairman  
Robert J. Moore, Vice Chairman  
Robert J. Bond  
Peter A. Conrad  
Charles E. Downe  
John F. Milligan  
William A. Powers  
Larry Smith  
Bonnie Towner

Warner B. Hartford, Executive Secretary

## TRANSFERS FROM FINANCE COMMITTEE RESERVE FUND TO APPROPRIATION ACCOUNTS

July 1, 1982 - June 30, 1983

(Transfers have been summarized below by department. Detail of these transfers by line item is shown in the various operating budgets.)

DEPARTMENT	LINE	ITEM	
Board of Selectmen:	003	Expenses	\$ 1,619.18
	005	Capital Outlay	650.00
Miscellaneous:	009	Workmen's Compensation	29,361.76
	011	Uniformed Medical	8,601.83
Board of Registrars:	019	Salaries	600.00
Legal:	024	Expenses	619.88
	025	Special Legal Fees	31,500.00
Personnel:	026	Salaries	2,615.00
	027	Expenses	2,275.00
Accounting:	039	Expenses	700.00
Debt and Interest:	045	Bonds and Note Interest	506.33
	046	Temporary Loan Interest	5,111.25
Data Processing:	048	Expenses	9,000.00
Fire:	088	Salaries-regular	244.59
	089	Salaries-overtime	50,000.00
Building:	102	Expenses	4.98
Snow and Emergency:	123	Overtime salaries	9,500.00
	124	S & E expenses	38,780.00
Hospital:	131	Salaries	27,775.10
Board of Health:	135	Salaries	1,252.30
	141	Mental Health	5,000.00
Veterans Services:	147	Benefits	24,250.00
Youth Commission:	148	Salaries	31.88
TOTAL			\$249,999.08
BALANCE REMAINING (closeout to General Fund)			\$ .92
APPROPRIATION			\$300,000.00

## DEBT RETIREMENT SCHEDULE

Year	Principal Repaid	Interest Paid	Total Debt Payment	Debt End of Year
1984	215,000	112,874	327,874	1,950,000
1985	255,000	104,333	359,333	1,695,000
1986	255,000	87,281	342,281	1,440,000
1987	210,000	72,190	282,190	1,230,000
1988	185,000	60,337	245,337	1,045,000
1989	175,000	50,035	225,035	870,000
1990	145,000	41,183	186,183	725,000
1991	125,000	34,088	159,088	600,000
1992	100,000	28,500	128,500	500,000
1993	100,000	23,750	123,750	400,000
1994	100,000	19,000	119,000	300,000
1995	100,000	14,250	114,250	200,000
1996	100,000	9,500	109,500	100,000
1997	100,000	4,750	104,750	0
1998	0	0	0	0



OPERATING BUDGET RECOMMENDATIONS  
FOR FISCAL YEAR ENDING JUNE 30, 1985

Submitted by the Finance Committee

GENERAL NOTE: The salary budgets shown herein do not reflect possible pay increases which may be recommended by the Personnel Board, but do include step rate increases and longevity pay where applicable.

	(\$'s) Expended FY 83	(\$'s) Appropriation FY 84	(\$'s) Recommended Appropriation FY 85	Amount Voted
<u>GENERAL GOVERNMENT ADMINISTRATION</u>				
(6.4% of Recommended Budget Total)				
<u>BOARD OF SELECTMEN:</u>				
1. Salaries	109,740	120,999	122,463	
2. Telephone Charges	38,962	38,500	38,500	
3. Expenses	65,629 *	75,639	77,120	
4. Town Meetings	6,831	11,800	12,550	
5. Capital Outlay	650 *	22,000	8,040	
	<u>221,812</u>	<u>268,938</u>	<u>258,673</u>	
* Reserve Fund - 1,619				
650				
<u>MISCELLANEOUS:</u>				
7. Insurance, General	237,126	250,000	250,000	
8. Accident & Health & Group Life Insurance	1,013,073	1,246,200	1,246,200	
9. Workmen's Compensation Self Insurance Fund & Premium Account	244,362 *	240,000	300,000	
10. Property and Casualty Self Insurance	6,754	5,000	5,000	
11. Uniformed Services Medical Payments	27,602 *	15,000	20,000	
12. Street Lighting	258,492	301,000	301,000	
13. Unemployment Compensation	64,739	100,000	75,000	
14. Garbage Removal	87,999	85,392	90,000	
	<u>1,940,147</u>	<u>2,242,592</u>	<u>2,287,200</u>	
* Reserve Fund 29,362				
8,602				
<u>TOWN CLERK:</u>				
15. Salaries	41,408	43,384	42,757	
16. Expenses	2,429	2,925	3,000	
17. Travel Out of State	0		55	
	<u>43,837</u>	<u>46,309</u>	<u>45,812</u>	
<u>BOARD OF REGISTRARS:</u>				
19. Salaries	25,032 *	27,288	27,244	
20. Expenses	21,051	15,200	17,795	
21. Tellers & Canvassers	13,761	10,800	15,340	
22. Capital Outlay	0	885	1,770	
	<u>59,844</u>	<u>54,173</u>	<u>62,149</u>	
* Reserve Fund 600				

	(\$'s) Expended FY 83	(\$'s) Appropriation FY 84	(\$'s) Recommended Appropriation FY 85	Amount Voted
<b>LEGAL:</b>				
23. Salaries	16,439	17,426	17,426	
24. Expenses	6,320 *	6,000	6,000	
25. Special Fees	74,023 *	25,000	35,000	
	96,782	48,426	58,426	
* Reserve Fund - 620				
31,500				
<b>PERSONNEL:</b>				
26. Salaries	37,923 *	39,325	45,747	
27. Expenses	5,709 *	5,042	6,640	
28. Capital Outlay		828		
	43,632	45,195	52,387	
* Reserve Fund - 2,615				
2,275				
<b>TOTAL: GENERAL GOVERNMENT ADMINISTRATION</b>				
	2,406,054	2,705,633	2,764,647	
<b>RECEIPTS</b>				
	191,324	195,000	195,000	
<b>FINANCE (8.2% of Budget Total; exclusive of Debt Service)</b>				
<b>ASSESSORS:</b>				
29. Salaries	119,151	120,194	121,135	
30. Expenses	10,107	8,350	18,300	
31. Revaluation Update		75,000		
32. Capital Outlay	999	1,500	1,885	
	130,257	205,044	141,320	
<b>DEPARTMENT OF FINANCE:</b>				
33. Salaries	36,273	39,804	370,737	
34. Audit	20,500		24,500	
35. Financial Consultant	0		0	
36. Expenses	790	850	228,950	
37. Capital Outlay	0		38,250	
	57,563	40,654	662,437	
<b>ACCOUNTING:</b>				
38. Salaries	65,506	70,514	Line 33	
39. Expenses	8,536 *	6,892	Line 36	
40. Capital Outlay	0			
	74,042	77,406		
* Reserve Fund - 700				
<b>TREASURER:</b>				
41. Salaries	81,588	90,235	Line 33	
42. Expenses	28,006	28,250	Line 36	
43. Capital Outlay	584	850	Line 37	
	110,178	119,335		
<b>DEBT AND INTEREST:</b>				
44. Maturing Bonds and Notes	246,000	215,000	255,000	
45. Bond and Note Interest	121,205 *	105,985	104,333	
46. Temporary Loan Interest	9,311 *	4,000	5,000	
	376,516	324,985	364,333	
* Reserve Fund - 506				
5,111				

## FISCAL YEAR 1985 BUDGET RECOMMENDATIONS

## TOWN OF NEEDHAM, MASSACHUSETTS

	(\$'s) Expended FY 83	(\$'s) Appropriation FY 84	(\$'s) Recommended Appropriation FY 85	Amount Voted
DATA PROCESSING:				
47. Salaries	130,849	149,741	Line 33	
48. Expenses	163,721 *	213,394	Line 36	
	294,570	363,135		
* Reserve Fund - 9,000				
FINANCE COMMITTEE:				
49. Salaries	5,831	6,181	6,181	
50. Expenses	925	1,000	1,000	
51. Reserve Fund	249,999	250,000	250,000	
	256,755	257,181	257,181	
CONTRIBUTORY RETIREMENT:				
52. Salaries	19,818	23,808	Line 33	
53. Contributions	1,556,658	1,732,737	1,911,281	
54. Expenses	13,245	15,300	Line 36	
NON-CONTRIBUTORY RETIREMENT:				
56. Chapter 32 Retirements	190,963	211,600	222,730	
57. Past Service Liability	680,000	395,000	395,000	
	2,460,684	2,378,445	2,529,011	
TOTAL: FINANCE	3,760,565	3,766,185	3,954,282	
RECEIPTS	1,942,454	1,800,000	1,800,000	

## ADDITIONAL FINANCE DEPARTMENT INFORMATION

The Finance Department includes:

	Director of Finance	Accounting	Retirement Board	Treasury	Data Processing	Total
Line 33 Salaries	\$38,449	\$72,294	\$22,846	\$87,545	\$149,603	\$370,737
Line 36 Expenses	850	9,383	18,591	28,200	171,926	228,950
Line 37 Capital		250			38,000	38,250
	<u>\$39,299</u>	<u>\$81,927</u>	<u>\$41,437</u>	<u>\$115,745</u>	<u>\$359,529</u>	<u>\$637,937</u>



	(\$'s) Expended FY 83	(\$'s) Appropriation FY 84	(\$'s) Recommended Appropriation FY 85	Amount Voted
<b>EDUCATION</b>				
(36.0% of Recommended Budget Total)				
58. Salaries	11,445,404	12,207,425	12,302,991	
59. Administration	73,392	42,040	54,360	
60. Instruction	599,576	646,729	698,510	
61. Other School Services	62,784	66,690	79,609	
62. Cafeteria Assistance	0	0	0	
63. Pupil Transportation	356,521	381,500	374,500	
64. Operation and Maintenance of Plant	943,016	1,026,120	1,067,780	
65. Community Service	70,685	70,685	70,685	
66. Fixed Assets	0		0	
67. Tuitions	298,674	296,280	433,755	
68. Out of State Travel	1,770	2,000	2,000	
71. Capital Outlay - Renovation of Physical Properties	95,142	150,000	239,000	
72. Vocational Education	211,777	243,046	271,396	
<b>TOTAL: EDUCATION</b>	<b>14,158,741</b>	<b>15,132,515</b>	<b>15,594,586</b>	
RECEIPTS (Exclusive of Cherry Sheet)	13,177	13,000	13,000	
<b>PUBLIC SAFETY</b>				
(10.30% of Recommended Budget Total)				
<b>POLICE:</b>				
73. Salaries - regular	1,299,547	1,431,277	1,426,314	
74. - overtime	163,987	180,256	167,924	
75. Education and Career Incentive	11,575	11,150	10,075	
76. Inservice Training	29,943	37,797	35,480	
77. Capital Outlay	79,051	44,690	69,000	
78. Travel Out of State	255	500	500	
79. Auto Maintenance	63,819	20,300	20,500	
80. Building Maintenance	24,188	20,693	21,588	
81. Communications	23,196	25,348	27,468	
82. Operating Expenses	21,603	84,142	90,833	
84. Uniforms	16,453	18,300	20,540	
85. Crime Check Committee	0	250	250	
86. Animal Control	466	1,550	1,646	
87. F.B.I. Academy	0			
	1,734,083	1,876,253	1,892,118	
<b>FIRE:</b>				
88. Salaries - regular	1,660,781 *	1,796,872	1,811,339	
89. - overtime	428,026 *	411,182	428,427	
90. Education and Career Incentive	17,375	20,175	20,825	
91. Inservice Training	38,211	44,587	44,435	
92. Capital Outlay	9,519	23,200	8,145	
93. Travel Out of State	400	500	500	
94. Building Maintenance	42,245	40,062	42,306	
95. Equipment and Supplies	41,334	41,385	50,100	
96. Service Expenses	10,724	14,345	24,740	
97. Equipment Maintenance	29,368	33,550	32,440	
139. Leased Equipment			46,096	
	2,277,983	2,425,858	2,463,257	
* Reserve Fund - 245				
- 50,000				
<b>CIVIL DEFENSE:</b>				
98. Salaries	1,500	1,500	1,500	
99. Expenses	13,044	13,313	13,438	
100. Capital Outlay	0		1,400	
	14,544	14,813	16,338	

	(\$'s) Expended FY 83	(\$'s) Appropriation FY 84	(\$'s) Recommended Appropriation FY 85	Amount Voted
<b>BUILDING:</b>				
101. Salaries	72,989	77,529	77,579	
102. Expenses	<u>1,900 *</u>	<u>2,020</u>	<u>2,210</u>	
	74,889	79,549	79,789	
* Reserve Fund 5				
<b>SEALER OF WEIGHTS &amp; MEASURES:</b>				
104. Salaries	4,885	5,180	5,180	
105. Expenses	<u>1,239</u>	<u>1,515</u>	<u>1,515</u>	
	6,124	6,695	6,695	
<b>TOTAL: PUBLIC SAFETY</b>				
	<u>4,107,623</u>	<u>4,403,168</u>	<u>4,458,197</u>	
<b>RECEIPTS</b>				
	186,259	175,000	175,000	
<b>PUBLIC FACILITIES</b>				
(8.0% of Recommended Budget Total; including .2% for Debt Service)				
<b>PUBLIC WORKS:</b>				
<b>Administration:</b>				
106. Salaries	99,865	108,713	107,444	
107. Expenses	6,629	6,550	8,045	
108. Travel Out of State	<u>800</u>	<u>800</u>	<u>800</u>	
	107,294	116,063	116,289	
<b>Engineering:</b>				
109. Salaries	187,930	177,720	177,623	
110. Expenses	<u>4,225</u>	<u>4,205</u>	<u>4,050</u>	
	192,155	181,925	181,673	
<b>Garage and Equipment:</b>				
111. Salaries	100,514	110,664	111,796	
112. Expenses	94,658	105,530	105,325	
113. Equipment Replacement -	<u>71,338</u>	<u>76,121</u>	<u>146,301</u>	
	266,510	292,315	363,422	
<b>Highway:</b>				
114. Salaries	402,536	421,125	414,715	
115. Salaries - Parking Meter Fund	11,374	21,500	21,500	
116. Expenses (including Compactor Lease @ \$16,800)	<u>338,102</u>	<u>319,290</u>	<u>383,252</u>	
	752,012	761,915	819,467	
<b>Park Division:</b>				
117. Salaries	292,754	313,273	314,246	
118. Expenses	92,743	108,180	100,252	
119. Capital Outlay	<u>11,498</u>			
	396,995	421,453	414,498	

See notes following Park and Recreation, Conservation and Memorial Park Budgets, regarding costs assignable to them but carried in the above budget.

	(\$'s) Expended FY 83	(\$'s) Appropriation FY 84	(\$'s) Recommended Appropriation FY 85	Amount Voted
Sewer:				
120. Salaries	301,442	302,483	319,745	
121. Expenses	71,823	77,665	76,985	
122. House Connections	<u>9,922</u>	<u>7,820</u>	<u>8,500</u>	
	383,187	387,968	405,230	
Snow and Emergency:				
123. Overtime Salaries	56,196 *	50,000	50,000	
124. Expenses	<u>106,393 *</u>	<u>70,000</u>	<u>70,000</u>	
	162,589	120,000	120,000	
* Reserve Fund - 9,500				
- 38,780				
Water:				
125. Salaries	303,417	328,275	303,413	
126. Expenses	223,836	272,994	275,287	
127. Main Extensions/New Services	<u>19,373</u>	<u>20,000</u>	<u>20,000</u>	
	546,626	621,269	598,700	
Total: PUBLIC WORKS	2,807,368	2,902,908	3,019,279	
MINI-BUS:				
128. Salaries	4,473	4,741	5,689	
129. Expenses	999	1,000	1,000	
130. Bus Contract	<u>44,981</u>	<u>45,000</u>	<u>31,000</u>	
	50,453	50,741	37,689	
TOTAL: PUBLIC FACILITIES	2,857,821	2,953,649	3,056,968	
RECEIPTS	1,192,293	1,300,000	1,300,000	
HUMAN SERVICES:				
(29.8% of Recommended Budget Total; including 0.4% for Debt Service)				
HOSPITAL:				
131. Salaries	6,565,118 *	7,087,056	7,397,000	
132. Expenses	3,688,703	4,055,081	4,246,000	
133. Capital Outlay	285,911	367,750	684,805	
134. Travel Out of State	<u>1,092</u>	<u>3,000</u>	<u>3,000</u>	
	10,540,824	11,512,887	12,330,805	
* Reserve Fund - 27,775				
RECEIPTS	11,512,066	12,400,000	13,200,000	
PUBLIC HEALTH:				
Board of Health:				
135. Salaries	121,229 *	111,004	109,153	
136. Capital Outlay	0	0	8,500	
137. Travel Out of State	500	300	300	
138. Expenses	9,878	11,850	11,850	
141. Mental Health	66,888 *	66,888	66,888	
142. Mentally Retarded	<u>9,282</u>	<u>9,282</u>	<u>9,282</u>	
	207,777	199,324	205,973	
* Reserve Fund - 1,252				
5,000				
RECEIPTS	9,819	8,800	10,689	



	(\$'s) Expended FY 83	(\$'s) Appropriation FY 84	(\$'s) Recommended Appropriation FY 85	Amount Voted
<b>VETERANS' SERVICES:</b>				
145. Salaries	15,316	16,876	17,020	
146. Expenses and Transportation	998	1,000	1,000	
147. Benefits	67,620 *	50,000	50,000	
	83,934	67,876	68,020	
* Reserve Fund - 24,250				
<b>YOUTH COMMISSION:</b>				
148. Salaries	80,173 *	86,693	86,118	
149. Expenses	3,888	3,730	4,070	
143 Capital Outlay			885	
	84,061	90,423	91,073	
* Reserve Fund - 32				
<b>COUNCIL ON AGING:</b>				
150. Salaries	34,280	36,420	39,468	
151. Expenses	3,198	3,209	3,360	
	37,478	39,629	42,828	
<b>TOTAL: HUMAN SERVICES</b>	<b>10,954,074</b>	<b>11,910,139</b>	<b>12,738,699</b>	
<b>DEVELOPMENT</b>				
(0.1% of Recommended Budget Total)				
<b>PLANNING BOARD:</b>				
152. Salaries	35,497	39,220	42,050	
153. Expenses	3,909	4,000	4,000	
154. Capital Outlay	0			
155. Travel Out of State				
	39,406	43,220	46,050	
<b>CONSERVATION:</b>				
156. Salaries	0			
157. Expenses	1,401	1,000	2,500	
	1,401	1,000	2,500	
<b>RECEIPTS: Previously included in Gen/Gov't</b>	<b>11,295</b>	<b>14,000</b>	<b>14,000</b>	

The above budget does not include \$15,927 in costs assignable to the maintenance and repair of Ridge Hill buildings and grounds. These costs are carried in the Park Division budget of the Department of Public Works.

	(\$'s) Expended FY 83	(\$'s) Appropriation FY 84	(\$'s) Recommended Appropriation FY 85	Amount Voted
BOARD OF APPEALS:				
158. Salaries	2,690	3,846	3,628	
159. Expenses	1,739	3,000	3,000	
144. Capital Outlay			885	
	<u>4,429</u>	<u>6,846</u>	<u>7,513</u>	

HISTORICAL COMMISSION:				
160. Expenses	402	475	300	
	<u>402</u>	<u>475</u>	<u>300</u>	

TOTAL: DEVELOPMENT	45,638	51,541	56,363	
	<u>45,638</u>	<u>51,541</u>	<u>56,363</u>	

CULTURAL/LEISURE SERVICES

(1.9% of Recommended Budget Total; including 0.2% for Debt Service)

LIBRARY:				
161. Salaries	323,759	352,024	357,189	
162. Bindings	285	800	800	
163. Books and Periodicals	87,298	88,000	91,490	
164. Building Maintenance	44,444	42,900	45,400	
165. Expenses	22,592	26,425	27,270	
166. Capital Outlay	4,384	875	5,200	
167. Travel Out of State				
	<u>482,762</u>	<u>511,024</u>	<u>527,349</u>	

RECEIPTS	20,328	20,000	20,000	
	<u>20,328</u>	<u>20,000</u>	<u>20,000</u>	

PARK AND RECREATION:				
172. Salaries	158,721	169,997	167,330	
173. Expenses	58,881	61,860	62,560	
174. Engineering Services	0	0	0	
175. Capital Outlay	5,962			
	<u>223,564</u>	<u>231,857</u>	<u>229,890</u>	
RECEIPTS	103,555	101,757	104,977	
	<u>103,555</u>	<u>101,757</u>	<u>104,977</u>	

The above budget does not include \$146,845 in costs assignable to the operation and maintenance of facilities under the control of the Park and Recreation Commission. These costs are carried in the Park Division budget of the Department of Public Works.

MEMORIAL PARK:				
176. Expenses	450	470	470	
	<u>450</u>	<u>470</u>	<u>470</u>	

The above budget does not include \$59,560 in costs assignable to the operation and maintenance of facilities under the control of the Memorial Park Trustees. These costs are carried in the Park Division budget of the Department of Public Works.

TOTAL: CULTURAL/LEISURE SERVICES	706,776	743,351	757,709	
	<u>706,776</u>	<u>743,351</u>	<u>757,709</u>	

GRAND TOTAL: ALL BUDGETS	38,997,292	41,666,181	43,381,451	
	<u>38,997,292</u>	<u>41,666,181</u>	<u>43,381,451</u>	

WARRANT ARTICLE INDEX

<u>Article</u>	<u>Page</u>	<u>Descriptive Title</u>	<u>Cost</u>
1	12	Annual Town Election	N/A
2	12	Ballot Question	N/A
3	12	Advisory Petition: Commuter Rail	N/A
4	13	Committee/Officer Reports	N/A
5	13	Borrowing Authorization	N/A
6	13	Dog Fund Receipts	1,578.60
7	13	Appropriation for 1985 State Decennial Census	10,200.00
8	13	Elected Officials' Salaries	35,953.00
9	13	New Job Classification	N/A
10	13	Accelerated Step Rate Hirings	N/A
11	13	Classifications & Standard Rates	N/A
12	13	Operating Budget	43,381,451.00
13	14	Funds Expenditure Authorization	N/A
14	14	Street Acceptance/Alden Road, Canavan Circle, Lantern Lane	N/A
15	14	Street Acceptance/Gayland Road	xxx
16	14	Sanitary Landfill Closing	25,000.00
17	14	Upgrade Great Plain Avenue Sewer Station	40,000.00
18	14	Charles River Water Station No. 5	20,000.00
19	14	Water Main Rehabilitation Continuation	xxx
20	14	Convey Land Corner of Oakland Avenue and Kingsbury Street	N/A
21	15	Lease/Purchase of Fire Equipment	xxx
22	15	Nurseries	Zoning
23	15	Flood Plain Regulations	Zoning
24	16	Elimination of Density Zones in The Zoning By-Law	Zoning
25	22	Elimination of Density Zones in The Zoning Map	Zoning
26	22	Zoning Cleanups	Zoning
27	23	Retail Uses in The Manufacturing District	Zoning
28	23	Schedule of Use Regulations Relative to Retail Uses in The Manufacturing District (Petition)	Zoning
29	23	Heliport (Petition)	Zoning
30	23	Flood Plain Boundary (Petition)	Zoning
31	24	Track Study Committee	N/A
32	24	Reconstruction of Track Facility	xxx
33	24	Resurface Roof of Building at Memorial Park	xxx
34	24	Termination of Commuter Rail Service at Needham Junction Station (Petition)	N/A
35	24	Appropriation for Automated Minuteman Library Network	xxx
36	24	Appropriation for Supplies, Maintenance & Related Expenses for Article 35 Purposes	xxx
37	24	Hospital Purchase of 86 School Street	137,000.00
38	25	Purchase or lease of Cat Scanner	422,500.00
39	25	Human Service Committee	Continue
40	25	Communications Center Study Committee	Continue
41	25	Solid Waste Disposal Study Committee	Continue
42	25	Future School Needs Committee	Continue
43	25	Charter Amendment	N/A
44	25	Purchase or Lease of New Equipment	xxx
45	25	Transfer of Free Cash	xxx
46	26	Omnibus Article	N/A

NOTE: xxx depicts undetermined costs at time of printing.



WARRANT FOR THE ANNUAL TOWN MEETING  
Monday, April 9, 1984  
TOWN OF NEEDHAM  
COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the constables in the Town of Needham in said County. Greeting:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said town namely:

Precinct A--Hillside School  
Precinct B--Hillside School  
Precinct C--Newman Middle School  
Precinct D--High Rock School  
Precinct E--Pollard Middle School  
Precinct F--Stephen Palmer Community Room  
Precinct G--Broad Meadow School  
Precinct H--Broad Meadow School  
Precinct I--Mitchell School--Kindergarten  
Precinct J--Mitchell School--Gymnasium

on MONDAY, THE NINTH DAY OF APRIL, 1984.

from forty-five minutes after six o'clock in the forenoon, until eight o'clock in the afternoon, then and there to act upon the following articles, viz:

**ARTICLE 1: ANNUAL TOWN ELECTION**

To choose by ballot the following Town Officers:

One Moderator for One Year;  
Two Selectmen for Three Years;  
One Assessor for Three Years;  
Two members of School Committee for Three Years;  
One Trustee of Memorial Park for Three Years;  
Three Trustees of Needham Public Library for Three Years;  
One member of Board of Health for Three Years;  
One member of Planning Board for Five Years;  
One member of Needham Housing Authority for Five Years;  
One Commssioner of Trust Funds for Three Years;  
One member of Park and Recreation Commission for Three Years;  
One member of Park and Recreation Commission for One Year;  
Two Constables for Three Years;  
Five Town Meeting Members from Precinct A for Three Years;  
One Town Meeting Member from Precinct A for Two Years;  
One Town Meeting Member from Precinct A for One Year;  
Thirteen Town Meeting Members from Precinct B for Three Years;  
Five Town Meeting Members from Precinct C for Three Years;  
Seven Town Meeting Members from Precinct D for Three Years;  
Two Town Meeting Members from Precinct D for Two Years;  
One Town Meeting Member from Precinct D for One Year;  
Ten Town Meeting Members from Precinct E for Three Years;

Nine Town Meeting Members from Precinct F for Three Years;  
One Town Meeting Member from Precinct F for Two Years;  
Seven Town Meeting Members from Precinct G for Three Years;  
Nine Town Meeting Members from Precinct H for Three Years;  
Seven Town Meeting Members from Precinct I for Three Years;  
One Town Meeting Member from Precinct I for Two Years;  
Three Town Meeting Members from Precinct J for Three Years.

**ARTICLE 2: BALLOT QUESTION**

To submit the following question upon the official ballot to the voters of the Town:

"Shall licenses be granted in the Town of Needham

for the sale therein of all alcoholic beverages

by clubs and veterans' organizations?"

(Summary)

Chapter 3 of the Acts of 1977 required the State Secretary to cause the foregoing question to be placed on the official ballot to be used in the Town of Needham at the biennial state election to be held in the year 1978 and at each biennial state election thereafter until the voters of said Town have voted in the affirmative three consecutive times (emphasis supplied).

The biennial state election vote in 1978 and 1980 was in the affirmative. However the biennial state election vote in 1982 was in the negative.

By special General Court authority, the Town of Needham has been authorized to vote on the above ballot question at the Town's 1984 Annual Town Meeting election. The State Secretary will cause the same question to be placed on the official ballot to be used in Needham at the 1984 biennial state election. Unless the three consecutive votes as indicated above are in the affirmative, the sale of all alcoholic beverages at clubs and veterans organizations will cease to be legal. Thereafter, ten percent of the registered voters of the Town of Needham have the right by official petition to have the same question appear on the ballot at any subsequent biennial election. One vote in the affirmative will allow the Local Licensing Board to issue legal licenses for the sale of alcoholic beverages until a majority of the registered voters vote in the negative.

**ARTICLE 3: ADVISORY PETITION: COMMUTER RAIL**

To submit the following question upon the official ballot to the voters of the Town:

NOTE: The following is a non-binding advisory question:

**QUESTION 2 - Non-binding**

"Shall the present express bus service from Needham to Boston be continued instead of restoring commuter rail service from Needham to South Station?"

AND at the Newman Middle School in said Town on MONDAY, THE SEVENTH DAY OF MAY, 1984 at 7:30 P.M.

ARTICLE 4: COMMITTEE/OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

INSERTED BY: Board of Selectmen

ARTICLE 5: BORROWING AUTHORIZATION

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money, from time to time in anticipation of the revenue of the financial year beginning July 1, 1984 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within a year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

This article be adopted.

ARTICLE 6: DOG FUND RECEIPTS

To see what disposition the Town will make of monies received pursuant to General Laws, Chapter 140, Section 172 as the Town's share of the unexpended balance of the Dog Fund; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

This article be adopted and the sum of \$1,578.60 be appropriated for use by the Public Library.

ARTICLE 7: APPROPRIATION FOR 1985 STATE DECENNIAL CENSUS

To see if the Town will raise or appropriate or transfer from available funds a sum of money, and if so, what sum for the purpose of conducting the 1985 State Decennial Census, pass any vote or take any action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

Recommendation deferred.

ARTICLE 8: ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 1984 as required by the General Laws, Chapter 41, Section 108, and as recommended by the Personnel Board, and subject to the longevity provisions of paragraph (j) of Section 20 of the Consolidated Personnel By-Law as follows:

NOTE: The following are the rates presently being paid. Any revisions to these rates will be provided to Town Meeting Members as early as possible before May 7, 1984.

Assessor, Chairman	\$ 1,800.
Assessor, others	1,500.
Selectman, Chairman	1,800.
Selectmen, others	1,500.
Town Clerk	23,353;

or take any other action relative thereto.

INSERTED BY: Personnel Board

FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

ARTICLE 9: NEW JOB CLASSIFICATION

To see if the Town will vote to ratify, confirm and approve the action of the Personnel Board authorized by Section 15 of the Consolidated Personnel By-Law in establishing new classifications and the compensation therefor. Said action taken by the Personnel Board occurred since the 1983 Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Personnel Board

FINANCE COMMITTEE RECOMMENDS THAT:

Recommendation deferred.

ARTICLE 10: ACCELERATED STEP RATE HIRINGS

To see if the Town will vote to ratify, confirm and approve the action of the Personnel Board authorized by Section 20 of the Consolidated Personnel By-Law approving the employment of certain municipal employees at a step rate greater than the minimum rate established for the prospective positions involved, said action taken by the Personnel Board occurred since the 1983 Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Personnel Board

FINANCE COMMITTEE RECOMMENDS THAT:

Recommendation deferred.

ARTICLE 11: CLASSIFICATIONS & STANDARD RATES

To see if the Town will vote to amend the Consolidated Personnel By-Law of the Town by striking out Section 17 thereof in its entirety and by substituting therefore a new Classification and Standard Rates of Compensation of the Paid Appointive Service.

NOTE: Any revisions to Section 17 will be provided to Town Meeting Members as early as possible before May 7, 1984.

SECTION 17. CLASSIFICATION and STANDARD RATES of COMPENSATION of the PAID APPOINTIVE SERVICE. Except as otherwise required by State Law, the classes of positions in this paid appointive service by the Town other than those in the service of the School Department and Glover Memorial Hospital and the Standard rates of compensation thereof effective July 1, 1984, and the compensation of positions classified by the Director of Civil Service effective July 1, 1984 may be found in the Consolidated Personnel By-Law which is incorporated herein by reference.

INSERTED BY: Personnel Board

FINANCE COMMITTEE RECOMMENDS THAT:

Recommendation deferred.

ARTICLE 12: OPERATING BUDGET

To see what sums of money the Town will vote to raise and appropriate for the necessary Town charges and expenses.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:

The amounts appropriated be as recommended in the "Operating Budget Recommendations". (See page 3.)

ARTICLE 13: FUNDS EXPENDITURE AUTHORIZATION

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contract for the expenditure of any funds allotted or to be allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:

This article be adopted.

ARTICLE 14: STREET ACCEPTANCE

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk.

ALDEN ROAD	Easterly End of the 1968 acceptance of Alden Road to the Westerly End of the 1977 acceptance of Alden Road - 343 Feet
CANAVAN CIRCLE	From the 1984 Alden Road acceptance, 255 Feet Southerly
LANTERN LANE	Easterly End of the 1980 acceptance to 475 Feet Southeasterly.

including the taking or acceptance of easements as shown on said plans; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

ARTICLE 15: STREET ACCEPTANCE

To see if the Town will vote to accept the following street or portion thereof as laid out by the Board of Selectmen and according to a plan on file with the Town Clerk:

GAYLAND ROAD - End of the 1937 acceptance, southeasterly to Warren Street, including the taking or acceptance of easements as shown on said plan; raise and appropriate the sum of \_\_\_\_\_ for the construction thereof under the provisions of law authorizing the assessment of betterments; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

ARTICLE 16: SANITARY LANDFILL CLOSING

To see if the Town will vote to raise and appropriate the sum of \$25,000, to apply the final cover to a portion of the Sanitary Landfill in accordance with State Regulations; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

ARTICLE 17: UPGRADE GREAT PLAIN AVENUE SEWER STATION

To see if the Town will vote to raise and appropriate the sum of \$40,000, for the replacement of pumping equipment and the installation of standby emergency power at the Great Plain Avenue Sewer Pumping Station; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

ARTICLE 18: CHARLES RIVER WATER STATION NO. 5

To see if the Town will vote to raise and appropriate \$20,000, to install electric power at the Charles River Water Pumping Station; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

ARTICLE 19: WATER MAIN REHABILITATION CONTINUATION

To see if the Town will vote to raise and appropriate a sum of money to supplement and continue the work authorized to be performed initially by the Town under Article 3 of the February 27, 1984 Special Town Meeting; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

ARTICLE 20: CONVEY LAND OAKLAND AVENUE AND KINGSBURY STREET

To see if the Town will vote to authorize the Board of Selectmen to convey by quitclaim deed Part Lot 10 owned by the Town shown on a Plan entitled "Plan of Land in Needham, Ma., by John D. Marr, Town engineer" dated March 1984, to Henry W. and Janet D. Harris, 22 Oakland Avenue more specifically bounded and described as follows:

Beginning at a point in the easterly sideline of Oakland Avenue, a public way, said point being 632.84 feet northerly of northerly sideline of May Street, a public way; thence running N-00°-57'-06"-E a distance of 12.01 feet; thence turning and running S-89°-02'-54"-E a distance of 100.0 feet to a point in the westerly sideline of Pickering Street, a public way; thence turning and running by said sideline S-00°-57'-06"-W a distance of 12.01 feet to the point of curvature of a curve having a radius of 20.00 feet; thence running southwesterly, westerly, and northwesterly by said curve distance of 31.42 feet to the point of tangency of said curve; said point being in the northerly sideline of Kingsbury Street, a public way; thence running N-89°-02'-54"-W a distance of 60.00 feet to the point of curvature of a curve having a radius of 20.00 feet; thence running northwesterly, northerly and northeasterly by said curve a distance of 31.42 feet to the point of beginning. Said parcel contains 3028 square feet more or less. Said parcel is shown on a plan filed



as Plan No. 428 of 1966, Plan book No. 220 at the Norfolk County Registry of Deeds; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 21: LEASE/PURCHASE OF FIRE EQUIPMENT

To see if the Town will appropriate a sum of money to purchase or lease purchase a Ladder truck for the Fire Department to replace Ladder truck #1; said sum to be expended by and supervised under the direction of the Board of Selectmen; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 22: NURSERIES

To see if the Town will vote to amend Section 3.2. Schedule of Use Regulations of the Zoning By-Law as follows:

1. By adding the words "provided the subject property contains a minimum of two and one half (2-1/2) acres" to the end of the entry which reads "Farm, greenhouse, nursery, truck garden";
2. By adding the words "provided the subject property contains a minimum of two and one half (2-1/2) acres" to the end of the entry which reads "Salesroom or stand for agricultural and horticultural products provided that all products sold are grown or produced on the premises of the farm, greenhouse, nursery or truck garden";

or take any other action relative thereto.

INSERTED BY: Planning Board  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 23: FLOOD PLAIN REGULATIONS

To see if the Town will vote to amend the Zoning By-law by deleting Section 3.3. Permitted Uses in Flood Plain Districts and Subsections 3.3.1., 3.3.2., 3.3.3., 3.3.4., and 3.3.5. and replace them with the following:

##### "3.3. Uses in Flood Plain District

Within Flood Plain Districts, the requirements of the underlying district continue to apply as well as the provisions of Massachusetts General Law, Chapter 131, subject to the following provisions:

##### 3.3.1. Prohibited Uses

The following uses are prohibited, regardless of other requirements:

- a. Manufacture, use, transport, storage or disposal of toxic or hazardous materials;
- b. Sanitary landfill, junkyard, salvage yard, and other solid waste disposal;
- c. Encroachments including fill, new construction, substantial improvements (the cost of which exceeds 50 percent of the market value of the structure), or

other development unless certification by a registered professional engineer is provided demonstrating that encroachments shall not result in any increase in flood levels in the Town during the occurrence of a 100-year flood;

- d. Swimming pools.

##### 3.3.2. Permitted Uses

- a. Uses directly related to the conservation of water, plants, and wildlife;
- b. Outdoor recreation activities and facilities, including unpaved play areas, nature study, boating, fishing and hunting where otherwise legally permitted which do not require removal or transfer of earth;
- c. Wildlife management areas, landings, foot, bicycle and/or horse paths and bridges, provided such uses do not affect the natural flow pattern of any water course;
- d. Grazing and farming, including truck gardening and harvesting of crops;
- e. Forestry and nurseries;
- f. Removal from a watercourse of silt and other accumulated debris which tends to interfere with the natural flow patterns of the water course;
- g. Dwellings for sustained human habitation lawfully existing which shall not hereafter be enlarged or extended to increase ground coverage.

##### 3.3.3. Uses Requiring a Special Permit

The Board of Appeals may grant a special permit for the following:

- a. All new construction and substantial improvements (the cost of which exceeds 50 percent of the market value of the structure before the improvements) of residential structures which have the lowest floor, including basement or cellar, elevated to or above the flood plain elevation defined on the Town of Needham Zoning Map (the 100 year flood plain elevation). No new construction or substantial improvement shall be permitted unless it can be demonstrated by the applicant that the cumulative effect of the proposed development will not increase the water surface elevation of the 100 year flood;
- b. All new construction and substantial improvements (the cost of which exceeds 50 percent of the market value of the structure before the improvement) of non residential structures which have the lowest floor, including basement or cellar, elevated to or above the flood plain elevation defined on the Town of Needham Zoning Map (the 100 year flood elevation) or are floodproofed and watertight to the applicable flood elevation. In the case where watertight floodproofing is permitted, a registered professional engineer or architect shall certify to the Building Inspector that the methods used are adequate to withstand flood depth pressures and velocities impact and the uplift of forces and other factors associated with the 100 year flood. No new construction or substantial improvement shall be permitted unless it is demonstrated by the applicant that the cumulative effect of the

proposed development will not increase the water surface elevation of the 100 year flood;

- c. Small non residential structures of less than 100 square feet of floor area used in connection with recreation or the growing, harvesting, storage or sale of crops raised on the premises;
- d. Any driveway and walkway ancillary to uses otherwise permitted by this Section;
- e. Tennis courts or other uses requiring a similarly prepared surface;
- f. Sewer and water pumping station.

#### 3.3.4. Special Permit Criteria

In granting a special permit, the Board of Appeals shall consider, among other factors, the following:

- a. Geographic location of proposed building and security of driveway or walkway access during flooding;
- b. Foundation elevations of proposed building and security of foundation during flooding, including assurance that foundations would not be undermined and that the proposed building would not be floated-off, swept away, or battered during flooding;
- c. Disposal of sewage from the proposed building and containment of sewage during flooding;
- d. Safety of water, sewage, gas, electric, and fuel utilities from breaking, igniting, electrocution or other dangers during flooding;
- e. Soil structure and the general character of development in the neighborhood.
- f. The preservation of the natural water channel plus sufficient width of overbank areas for the passage of flood flows.
- g. The retention of existing floodwater storage capacity."

or take any other action relative thereto.

INSERTED BY: Planning Board  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 24 ELIMINATION OF DENSITY ZONES IN THE ZONING BY-LAW

To see if the Town will vote to amend the Zoning By-law as follows:

- 1. Delete Section 4 INTENSITY REGULATIONS in its entirety and replace it with the following:

#### "4. DIMENSIONAL REGULATIONS

##### 4.1. Basic Requirements

##### 4.1.1. Applicability

No building or structure in any district shall be located, constructed, changed, enlarged or permitted and no use of premises in any district shall be permitted which does not conform to

the density and dimensional regulations as set forth herein.

##### 4.1.2. Exemptions for Recorded Lots

Nothing contained in section 4.2. shall prevent the construction or placing of buildings or structures permissible as accessory uses under the provisions of this By-law, nor shall it prevent the construction or placing of a building or structure upon a lot having less area or frontage, or both, than required in section 4.2. if, at such time as the minimum area and frontage requirements for the Zone in which such lot is located were established or increased, such lot had less area or frontage, or both, than provided by such new or increased requirements; and if such less area or frontage, or both, did not result from an attempt to circumvent the intent of the By-law, and if at the effective date of such new or increased requirements on January 10, 1963, whichever date is later, the owner did not have adjoining land available to increase the area or frontage, or both, of said lot to meet said new or increased requirement, or to make said lot less nonconforming as to frontage or area or both.

A lot in a residential district having an area or frontage less than that required by section 4.2. may be developed for a single residential use, provided that such lot complies with the specific exemptions of General Laws, Chapter 40A, Section 6.

##### 4.1.3. Reduction of Area and Frontage Requirements

No lot shall be reduced in area or frontage if it already has or will be caused to have less area of frontage than required by this section, except by a taking by eminent domain or a conveyance for a public purpose.

##### 4.1.4. Change of Subdivision Plans

Where the plan of a subdivision has been approved by the Planning Board or by a Board of Survey, or where a plan of the subdivision of land has been recorded in the Registry of Deeds by a former owner of said land prior to March 26, 1925, and where either a minimum area or frontage for building lots has since been established for the district in which said land lies, or the minimum area or frontage for building lots applicable to said district has since been increased, the Planning Board may, upon the application of the present owner of said land, approve a change in said subdivision plan whereby the area and frontage of the building lots shown thereon may be increased although the area and frontage of said building lots as changed shall not then be as large as the required minimum area of frontage for building lots currently applicable to the zoning district in which said land lies. The approval of such change shall not, however, affect the location or grade of streets as shown on said plan or profile; nor shall it impose additional obligations upon the owner of said land with respect to the development thereof.

#### 4.1.5. Minimum Required Lot Width

Building lots in all zoning districts shall be required to have no less than 50% of the minimum frontage for the district in which said lot is located as specified in Sections 4.2.1., 4.3.1., 4.4.1., and 4.5.1. for a distance which extends from the front lot line throughout the building or structure.

#### 4.2. Dimensional Regulations for Single Residence A, Single Residence B, General Residence, and Institutional Districts

##### 4.2.1. Table of Regulations

No building or structure shall be constructed, altered, or relocated on any lot except in conformance with these regulations.

District	Minimum Lot Area (sq.ft.)	Minimum Frontage (feet)	Minimum Front Setback (feet)	Maximum Stories	Maximum Height (feet)
Single Residence A	43,560	150	30	2-1/2	35
Single Residence B	10,000	80	20	2-1/2	35
General Residence	10,000	80	20	2-1/2	35
Institutional	43,560	150	30	2-1/2	35

##### 4.2.2. Height Limitation Exceptions

The maximum height regulation in section 4.2.1. shall not apply to schools and municipal buildings which may contain three (3) stories or may be as high as forty (40) feet.

The limit of height of towers, steeples, spires or domes, chimneys, ventilators, skylights, tanks, bulkheads, radio and television antennae and antennae towers and the like shall be fifty-five (55) feet, provided they are accessory to the principal permitted use of the lot and are in no way used for living purposes. The Board of Appeals may grant a special permit for living purposes. The Board of Appeals may grant a special permit so heights greater than fifty-five (55) feet provided such greater height would not be hazardous or detrimental to the neighborhood. These limitations of height in feet shall not apply to towers, steeples, spires or domes of religious and government buildings.

##### 4.2.3. Minimum Side and Rear Line Setbacks

No part of any principal permitted building or structure hereafter erected on a lot having a frontage of one hundred (100) feet or more shall be constructed, altered or relocated within fifteen (15) feet of the side or rear lines of said lot; no part of any principal permitted building

or structure hereafter erected on a lot having frontage of less than one hundred (100) feet shall be constructed, altered or relocated within ten (10) feet of the side or rear lines of said lot.

No accessory building or structure, excepting fences, shall be constructed, altered or relocated so that any part thereof shall be less than ten (10) feet from any other building or structure or less than five (5) feet from the side or rear lines of the lot on which such building or structure is located.

##### 4.2.4. Flexible Development Consistent with the Subdivision Control Law

- a. General. - The intent of Section 4.2.4. is to facilitate sensitive use of Town resources through allowing flexibility in meeting the basic objectives of the intensity of use requirements of Sections 4.2.1., 4.2.2., and 4.2.3. These provisions shall apply in all Single Residence, General Residence, and Institutional Districts.
- b. Dimensional Requirements. - Notwithstanding the provisions of Section 4.2.1., the Planning Board may by special permit and in accordance with the Subdivision Control Law authorize the division of a parcel into lots to be governed by the following alternative frontage and lot area regulations rather than those otherwise applicable, provided that the parcel being divided has an area of at least four (4) times the minimum lot area requirement in that district.

- (i) Number of Lots. The number of building lots allowed on any parcel shall be the number of lots into which the parcel could be divided and built upon under the normally applicable dimensional and waste disposal regulations. That number may, at the owner's option, be determined prior to application by the Building Inspector following consultation with the Planning Board, or by an alternative "conventional" plan certified to comply with normal applicable regulations by both a Registered Land Surveyor and a Professional Engineer. In addition, any number of non-building lots reserved for open space or recreation may be created.

- (ii) Lot Frontage. Except on existing streets the minimum frontage for any building lot shall be 2/3 the normally applicable minimum lot frontage. If the building lot width at the building line exceeds 2/3 of the normally applicable minimum lot frontage, the frontage may be further reduced to 40 feet. The frontage for any building lots



- having frontage only on an existing street shall be not less than the normal frontage requirement.
- (iii) Lot Area. The area of any individual building lot created shall be at least 70% of the normally applicable minimum lot area requirement.
- (iv) Setback. A setback shall be provided along all boundaries of the development except along existing streets. Within the setback, no structures shall be erected and vision obscuring vegetation shall be preserved or planted. The depth of the setback shall equal 100 feet in Single Residence A and Institutional Districts and 60 feet in single Residence B and General Residence Districts.
- c. Special Permit Consideration. A special permit for flexible development shall be granted only if the Planning Board determines the following:
- (i) Such alternative development better serves By-Law purposes than would development under otherwise applicable requirements.
- (ii) Traffic circulation and safety would be improved through a reduction in length of streets or creation of fewer or better located or designed driveways and street egresses from the development onto existing streets.
- (iii) Visual intrusion would be reduced by preserving some visual buffering between proposed dwellings and previously existing streets.
- (iv) At least one of the following three amenities will be provided:
- protecting natural features by reducing the volume of cut and fill for roads and construction sites or the area of vegetation displaced or disturbed, or the area of environmentally sensitive lands disturbed by construction, or
  - maintaining water quality within Aquifer Protection Districts by reducing the number of on-site disposal systems or the amount of impermeable surfaces within the development, or
  - serving recreation and conservation needs by reserving common land in a condition appropriate to meet those needs.
- d. Documentation. All lots created under the provisions of Section 4.2.4. Flexible development shall be shown on a recorded plan, indicating that Section 4.2.4. applies, and that no additional building lots are to be created through future land division of such lots. A restriction enforceable by the Town shall be recorded at the Registry of Deeds ensuring both the Town and the developer that no additional building lots shall be created and that areas designated for open space or recreational use are to be retained in that use.

#### 4.3. Dimensional Regulations for Apartment Districts

##### 4.3.1. Table of Regulations

No apartment or multi-family building or group of buildings shall be constructed, altered or relocated on any lot except in conformance with these regulations.\* (See table at bottom of page.)

##### 4.3.2. Driveway Openings

- a. In that portion of a lot between an apartment house or houses and the exterior line of any way upon which the lot abuts, there may be opened not more than two (2) driveway openings onto each such way. Said driveway openings shall not exceed twenty-five (25) feet in width and shall not be less than 150 feet from another such opening or within 50 feet of each other if the driveway openings do not exceed fifteen (15) feet in width. In no event shall a driveway opening be within fifty (50) feet from the sideline of an intersecting way. When there are two (2) driveways of varying widths, the required distance between them will be governed by the driveway with the greatest width.

*	Minimum Lot Area (s.f.)	Maximum Frontage (ft.)	Maximum Dwellings Units (Per Acre)	Maximum Floor Area Ratio	Minimum Setbacks (ft.)			Maximum Height**	
					Front	Side	Rear	(stories)	(feet)
A-1	20,000	120	18	0.5	25	20	20	3	40
A-2	43,560	150	8	0.3	40	40	40	3	40
A-3	43,560	150	4	0.3	40	40	40	2-1/2	35

\*\* no more than three (3) floors to be used for human habitation. see height limitation exceptions in section 4.6.2.

- b. In order to preserve the residential character of the Town, additional driveway opening may be provided if the following conditions are met:

- (1) The lot area shall have a minimum of two (2) acres;
- (2) Such additional openings shall not exceed fifteen (15) feet in width, with the distance between to be recommended by the Planning Board through its Site Plan Review, as per Section 7.4. of this By-Law;
- (3) Such additional openings shall not serve more than four (4) parking spaces, including garages;
- (4) The total number of openings on any given way shall not exceed the quotient of the total lot frontage on such way divided by 1-3/4 of the required lot frontage in that density zone.

#### 4.3.3. Open Space

Except for driveways and walks, the front setback area shall be kept open and in lawn or landscaped, unparked on and unbuilt upon. The area between a lot line and line five (5) feet from and parallel thereto shall be kept open and in lawn or landscape, unparked on and unbuilt upon.

#### 4.3.4. Building Location

No part of a building or structure shall be located less than twenty (20) feet from any part

of any other building or structure on the same lot, provided, however, that (a) any apartment house or other building used for dwelling purposes and permitted in that apartment district may be connected by a covered walkway, corridor, or breezeway to (i) any other apartment house or other such building on the same lot or (ii) any garage on the same lot permitted as an accessory use to the building to which it is so connected, and (b) at least seventy-five (75) percent of the perimeter of each building so connected to another building be accessible.

#### 4.3.5. Setbacks for Other Uses

Front, side, and rear line setbacks for any permitted building or structure, other than an apartment house (or a structure accessory thereto), shall be the same as required in sections 4.2.1. and 4.6.4.

#### 4.4. Dimensional Requirements for Business Districts

##### 4.4.1. Minimum Lot Area and Frontage

Minimum Lot Area	Minimum Frontage
10,000 Sq. Ft.	80 Feet

##### 4.4.2. Maximum Lot Coverage

No building or structure shall be constructed, reconstructed, extended, enlarged or arranged so that it covers more than the percentage of the total lot area as specified in Tables I and II herein. No lot or building or structure thereon shall be changed in size as to violate these provisions.

Uses	Lot Type	TABLE I			TABLE II		
		Beyond 300 ft.* of a Municipal Parking Lot			Within 300 ft.* of a Municipal Parking Lot		
		Number of Stories			Number of Stories		
		1	2	3	1	2	3
Auditorium, Theaters Bowling Alleys, Skating Rinks, Places of Assembly Billiard Rooms	) Interior Lot	25%	N/A	N/A	55%	N/A	N/A
	) Corner Lot	35%	N/A	N/A	65%	N/A	N/A
	)						
	)						
	)						
Private Clubs, Restaurants and Other Food Establishments Funeral Parlors	) Interior Lot	40%	25%	25%	65%	45%	45%
	) Corner Lot	50%	35%	35%	75%	55%	55%
	)						
	)						
	)						
Other Uses Permitted in Business Districts	) Interior Lot	40%	35%	25%	60%	45%	35%
	) Corner Lot	50%	45%	35%	70%	55%	45%

N/A - not applicable

\* as measured by a straight line from the nearest  
sideline of a lot to the nearest side line of a municipal parking lot.

4.4.3. Height Limitation

The limit of height of a building or structure shall be three (3) stories not to exceed forty (40) feet, provided that in no event shall any building contain more than three floors used for habitation.

4.4.4. Minimum Front Setback

There shall be a minimum front setback of ten (10) feet for all lots zoned in a business district prior to April 15, 1952 and of twenty (20) feet for all lots changed to a business district thereafter. The setback area shall be kept open and in lawn and landscaped, unpaved and unparked on, except for walks and driveways as defined in section 4.4.5., and a sign or flagpole permitted in section 5.5. (See section 4.6.3. for further restrictions.)

4.4.5. Driveway Openings

In that portion of a lot contained within the required front setback, there may be constructed not more than two (2) driveways for every one hundred fifty (150) feet or less of frontage on each way. Driveways shall be located so as to minimize conflict with traffic on streets and where good visibility and sight distances are available to observe approaching pedestrian and vehicular traffic. The width of a driveway for one-way traffic shall be a minimum of twelve (12) feet and a maximum of eighteen (18) feet, as measured at its narrowest point. The width of a driveway for two-way traffic shall be a minimum of eighteen (18) feet and a maximum of twenty-five (25) feet, as measured at its narrowest point.

4.4.6. Enclosed Parking

Whenever off-street parking is provided underground and/or within a building itself, the maximum area coverage of the building may be increased up to the limits of the required setbacks provided that the ratio of the maximum area coverage of the building to the enclosed off-street parking area plus remaining open space shall not be less than the percentage ratios specified in Table I of Section 4.4.2. For buildings which cover less than the maximum area, the percentage of open space shall be computed as the sum of the remaining open space plus the area of enclosed parking.

4.4.7. Business Use in Other Districts

Whenever a use regulated by the provisions of this section is to be located or expanded in other than a business district, whether permitted by a Board of Appeals special permit or variance or otherwise, the percentage area requirements specified in Table I or II in Section 4.4.2. shall be applicable, unless a variance has also been granted from the provisions of this Section.

4.4.8. Side and Rear Setbacks Adjoining Residential Districts

When an area change to a business district after April 15, 1952 adjoins a residential district, no building or structure for business use shall be placed or constructed within fifty (50) feet of the residential district boundary, and within said strip, which shall be suitably landscaped, there shall be no accessory parking or storage, except that the Board of Appeals may grant a special permit for fences, off-street parking or loading, or service drives.

4.5. Dimensional Regulations for Industrial and Industrial Park Districts4.5.1. Basic Requirements

<u>District</u>	<u>Minimum Lot Area (Square Feet)</u>	<u>Minimum Lot Frontage (Feet)</u>	<u>Height Limitation</u>
Industrial	10,000	80	3 stories (40 ft.)
Industrial Park	43,560	150	3 stories (40 ft.)

4.5.2. Front and Side Setbacks

There shall be a minimum front setback of ten (10) feet for all lots zoned to a manufacturing district prior to April 15, 1952 and of twenty (20) feet for all lots zoned to a manufacturing, industrial or industrial park district thereafter. (See section 4.6.3. for further restrictions.)

4.5.3. Maximum Lot Coverage

Any lot on which there did not exist a building or structure devoted to manufacturing uses on June 26, 1952 shall not be covered thereafter by buildings or structures in excess of fifty (50) percent of the lot area. Any lot on which there did exist a building or structure devoted to manufacturing uses on June 26, 1952 shall not be covered thereafter by buildings or structures in excess of seventy-five (75) percent of the lot area if it is a corner lot or sixty-five (65) percent of the lot area if it is any other lot. No lot on which there exists any building or structure shall be so reduced in size as to increase the covered portions thereof in the aggregate above the percentages respectively required by this section.

4.5.4. Height Limitation

The limit of height of a building or structure shall be three (3) stories not to exceed forty (40) feet, provided that in no event shall any building contain more than three (3) floors used for habitation.



#### 4.5.5. Side and Rear Setbacks Adjoining Residential Districts

Where an area changed to a manufacturing, industrial, or industrial park district after April 15, 1955 adjoins a residential district, no building or structure for manufacturing use shall be placed or constructed within fifty (50) feet of the residential district boundary, and within said strip, which shall be suitably landscaped, there shall be no accessory use including parking or storage, except that the Board of Appeals may grant a special permit for fences, off-street parking or loading, or service drives.

#### 4.6. Special Conditions

##### 4.6.1. Specific Front Setbacks

Notwithstanding the front setback provisions herein, in the following locations the front setbacks indicated below shall apply:

- a. On the northwesterly side of Highland Avenue between Cross street and Arbor Street, there shall be a twenty (20) foot building setback line;
- b. On the northwesterly side of Highland Avenue from the southerly portion of Highland Circle and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- c. On the southeasterly side of Highland Avenue from Highland Terrace and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- d. On both sides of Chestnut Street from Great Plain Avenue to the northerly line of School Street, there shall be a five (5) foot building setback line;
- e. On the northerly side of Kendrick Street from Hunting Road to the land now owned by the City of Newton, there shall be a fifty (50) foot building setback line;
- f. On the easterly side of Gould Street from Highland Avenue northerly to land of the New York, New Haven and Hartford Railroad Company, there shall be a fifty (50) foot building setback line;
- g. On the northerly side of Highland Avenue from Gould Street northeasterly to the property of the Commonwealth of Massachusetts, there shall be a fifty (50) foot building setback line.

##### 4.6.2. Height Limitation Exceptions in Business, Apartment, Industrial and Industrial Park Districts

In Business, Industrial and Industrial Park districts the limitation of height in feet in

sections 4.4.2. and 4.5.4. shall not apply to towers, steeples, spires or domes, chimneys, ventilators, skylights, tanks, bulkheads, water tanks or scenery lofts which shall be at every point fifty (50) feet from the center line of any street and shall not cover more than twenty-five (25) percent of the area of the building upon which each is erected. No radio or television antenna or antennae tower shall exceed eighty (80) feet in height except that the Board of Appeals may grant a special permit in each instance for a height greater than eighty (80) feet.

In Apartment districts the limitation of height in feet in section 4.3.1. shall not apply to the structures enumerated herein except that the height shall not exceed fifty-five (55) feet.

##### 4.6.3. Minimum Side Setbacks for a Dwelling or Institutional Building in Any District

No part of any single or two-family dwelling or institutional building hereafter erected in any district on a lot having a frontage of one hundred (100) feet or more shall be placed or constructed within fifteen (15) feet of the side lines of said lot. No part of any such dwelling or institutional building hereafter erected on a lot in any district having a frontage of less than one hundred (100) feet shall be placed or constructed within ten (10) feet of the side lines of said lot.

##### 4.6.4. Dimensional Controls for Exempt Uses

Any use exempt under Section 1.2. Basic Requirements, as amended, of this By-law shall be subject to the issuance of a special permit from the Board of Appeals which shall include reasonable rules and regulations in accordance with Chapter 40A, Section 3.

Dimensional regulations applicable to all exempt uses in all zoning districts shall be as follows:

- a. A minimum of 50% of the total lot area shall remain as open space, unpaved and suitably landscaped;
- b. The maximum building coverage on any one lot shall not be more than 25%;
- c. All other dimensional regulations of the district in which the lot is located, A, B or C shall be applicable.

##### 4.6.5. Reduction in Dimensional Regulations by Special Permit

In Single Residence A, Single Residence B, General Residence, Business, Industrial, and Industrial Park Districts, the minimum front setback and the minimum side and rear line setback requirements may be reduced by not more than 25% by special permit granted by the Board of Appeals where the Board finds that the special permit may be granted without substantial detriment to the public good and without nullifying or substantially derogating

from the intent and purpose of this By-law and subject to the provisions of Section 7.5.2."

2. Amend Section 3.2. Schedule of Use Regulations by deleting the column title "SR" and replace it with the new title "SRA".
3. Amend Section 3.2. Schedule of Use Regulations by inserting a new column title "SRB" which will contain the same entries of the "SRA" column.
4. Amend Section 3.2. Schedule of Use Regulations by deleting the column title "M" and replace it with the new title "IND".
5. Amend Section 3.2.2. Schedule of Use Regulations by inserting a new column titled "IND P" which will contain the same entries of the "IND" column, except that an asterisk will be placed next to the column with the following explanation at the end of the Schedule of Use Regulations:  
 \*Notwithstanding the provisions of this section the following identified and described uses shall be prohibited in the Industrial Park District.

Retail store and/or retail salesroom  
 Retail trade or shop for the making of articles to be sold at retail on the premises  
 Retail - craft, consumer, or commercial service establishments - except offices and banks  
 Theatres, movie theatres, bowling alleys, skating rinks, billiard rooms, and similar commercial amusement or entertainment places  
 Boarding houses."

6. Amend Section 2.1. Classes of Districts by deleting it in its entirety and inserting the following:

"2.1. Classes of Districts

For purposes of this By-Law the Town of Needham is divided into the following classes of districts:

FP	- Flood Plain
SRA	- Single Residence A
SRB	- Single Residence B
GR	- General Residence
A-1	- Apartment A-1
A-2	- Apartment A-2
A-3	- Apartment A-3
I	- Institutional
B	- Business
IND	- Industrial
IND P	- Industrial Park
AP	- Aquifer Protection"

7. Amend Section 6.1.2. by deleting it in its entirety and replacing it with the following:

"6.1.2. There shall be permitted as an accessory use on residential property in the Single Residence A, Institutional, and Industrial Park Districts garage space for not more than three (3) cars and in the Single Residence B, General Residence, Business and Industrial districts garage space for not more than two (2) cars."

8. Amend Section 5.1.1.1. General Provisions by deleting the word "Manufacturing" and insert the words "Industrial and Industrial Park" in its place.

9. Amend Section 5.1.1.3. Manufacturing District by deleting the word "Manufacturing" and insert the words "Industrial and Industrial Park" in its place.
10. Amend Section 5.1.2. Required Parking by deleting the word "Manufacturing" as it appears under the column titled "Number of Off-street Parking Spaces" in the entries numbered 7, 13, and 14 and in the last sentence and insert the words ("Industrial and Industrial Park" in its place.
11. Amend Section 5.1.3. Parking Plan and Design Requirements, paragraph e. Driveway Openings by deleting the word "Manufacturing" and inserting the words "Industrial and Industrial Park" in its place and by deleting the words "Section 4.5.4." and inserting the words "Section 4.4.5." in its place.

or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT:  
 Recommendation deferred.

ARTICLE 25: ELIMINATION OF DENSITY ZONES IN THE ZONING MAP

To see if the Town will vote to amend the Zoning Map of the Town of Needham as follows:

1. By deleting the delineation of the A, B, and C Density Zones in their entirety;
2. By changing the designation of all Single Residence District land within the former A Density Zone as described in Article 3 of the 1970 Special Town Meeting to a Single Residence A (SRA) District;
3. By changing the designation of all land within the former B and C Density zones as described in Article 75 of the 1954 Annual Town Meeting and Article 3 of the 1970 Special Town Meeting to a Single Residence B (SRB) District;
4. By changing the designation of all Manufacturing District land in the former B Density Zone as described in Article 3 of the 1970 Special Town Meeting to an Industrial Park District;
5. By changing the designation of all Manufacturing District land in the former A Density Zone as described in Article 3 of the 1970 Special Town Meeting to an Industrial District;

or take any other action relative thereto.

INSERTED BY: Planning Board

ARTICLE 26: ZONING CLEANUPS

To see if the Town will vote to amend the Zoning By-Law as follows:

1. Amend Section 5.1.1.2. Business Districts, by deleting the word "must" from the first sentence and inserting the word "shall" in its place;
2. Amend Section 5.1.1.3. Industrial and Industrial Park Districts, by deleting the words "net building area" in the second sentence and inserting the words "net building floor area" in its place;

6. Amend Section 5.1.2. Required Parking by deleting the words "or a variance" in the last sentence and inserting the words "or is permitted by variance" in its place;

7. Amend Section 5.1.3. Parking Plan and Design Requirements by deleting paragraph d. Landscaping in its entirety and insert the following in its place;

"d. Landscaping - For all parking lots requiring 10 or more spaces, landscaped areas shall be provided. Such areas shall be at least 5% of the total lot area and shall include trees and shrubs. In Business Districts one tree shall be provided for every 10 spaces or fraction thereof. Such trees shall be located within the parking lot area and shall be at least 2" trunk diameter, with not less than 40 square feet of unpaved soil or other permeable surface area per tree. Planting beds shall be at least 4 feet wide;

8. Amend Section 5.1.3. Parking Plan and Design Requirements paragraph f. Compact Cars by deleting the fourth word "spaces" and inserting the word "areas" in its place;

9. Amend Section 6.1.3. by deleting the words "provided the Board of Appeals" and inserting the words "by the Board of Appeals, provided the Board" in its place;

10. Amend Section 4.4.6. Enclosed Parking by deleting it in its entirety and inserting the following in its place:

"4.4.6. Enclosed Parking

Whenever off-street parking is provided underground and/or within a building itself, the maximum coverage of the building may be increased up to the limits of the required setbacks as provided herein. The lot coverage of the building may be increased above the maximum allowed percentage by one square foot for each square foot of parking space (excluding driveways and aisles) that is underground and/or within the building itself."

or take any other action relative thereto.

INSERTED BY: Planning Board

ARTICLE 27: RETAIL USES IN THE MANUFACTURING DISTRICT

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

Amend Section 3.2. by deleting the row which reads

SR GR A-1, 2, 3 1 B M

"Wholesale or retail store or salesroom N N N N Y Y"

and replace it with the following: SRA SRB GR A-1, 2, 3 1 B IND IND P

"Retail establishments serving the general public containing 5750 or more gross square feet of floor area

N N N N N Y SP N

Retail establishments serving the general public containing less than 5750 gross square feet of floor area or incidental retail sales which are accessory to a permitted principal use which does not involve 50% of the total floor area or 5750 square feet of the principal use, whichever is lesser. In multi-tenanted structures the provisions of this section will individually apply to each tenant or use and not to the aggregate total of the structure.

N N N N N Y Y N";

or take any other action relative thereto.

INSERTED BY: Planning Board

ARTICLE 28: SCHEDULE OF USE REGULATIONS RELATIVE TO RETAIL USES IN THE MANUFACTURING DISTRICT

To see if the Town will vote to amend the Zoning By-Law as follows:

Amend Section 3.2. (Schedule of Use Regulations) at the entry which reads "Wholesale or retail store or salesroom" by deleting the letter "Y" under the column "M" and replacing it with the letter "SP" so it will read:

SR GR A-1, 2, 3 1 B M

"Wholesale or retail store or salesroom N N N N Y SP"

or take any other action relative thereto.

INSERTED BY: Kathleen M. Barry et al

ARTICLE 29: HELIPORT

To see if the Town will vote to amend Section 3.2. Schedule of Use Regulations, of the Zoning By-Law of the Town of Needham, to read that no permit be granted for a heliport located within 3000 feet of a residential district;

or take any other action relative thereto.

INSERTED BY: Arthur E. Cox et al

ARTICLE 30: FLOOD PLAIN BOUNDARY

To see if the Town will vote to amend the Needham Zoning By-Law by deleting paragraph 2.3.3. including sub-paragraphs (a) and (b); and by substituting in place thereof the following new paragraphs.

"2.3.3. All that land along or sloping toward Fuller Brook that is at or below the following elevations:



- a. one hundred thirty seven (137) feet above mean sea level for the area south of Great Plain Avenue and upstream along Fuller Brook from a line described as follows: beginning at a point 100 feet south of the south sideline of Great Plain Avenue on the property line between 1600 and 1594 Great Plain Avenue, and thence 500 feet southerly at a bearing of 26° west of south.
- b. one hundred thirty four and seventy five hundredths (134.75) feet above mean sea level downstream from the line defined above and upstream from the center of a single lane gravel way which is an extension of the old Powder House Road.
- c. one hundred thirty three and five tenths (133.5) feet above mean sea level upstream from a line described by the Needham-Wellesley Town Line and downstream from the center of the gravel way described above.";

or take any other action relative thereto.

INSERTED BY: Gloria Mercuri et al

#### ARTICLE 31: TRACK STUDY COMMITTEE

To see if the Town will vote to continue to the next Annual Town Meeting the Track Study Committee established under Article 33 of the 1982 Annual Town Meeting, and last continued under Article 35 of the 1983 Annual Town Meeting; said Committee to report its doings and recommendations to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Track Study Committee  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 32: RECONSTRUCTION OF TRACK FACILITY

To see if the Town will vote to appropriate a sum of money for the reconstruction of the track facility at Memorial Park; said sum to be expended by and supervised under the Track Study Committee; or take any other action relative thereto.

INSERTED BY: Track Study Committee  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 33: RESURFACE ROOF OF BUILDING AT MEMORIAL PARK

To see if the Town will appropriate a sum of money to resurface the roof of the building at Memorial Park, and repair the roof line at the rear of the building, to be expended under the direction of the Memorial Park Trustees; or take any other action relative thereto.

INSERTED BY: Memorial Park Trustees  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 34: TERMINATION OF COMMUTER RAIL SERVICE AT NEEDHAM JUNCTION STATION (PETITION)

To see if the Town will vote to direct the Board of Selectmen to seek and support the termination of the

commuter rail service at the Needham Junction Station, in order to promote the safety of the Townspeople, avoid traffic congestion at the several street crossings, and preserve the center of Needham from the disruption, noise and parking congestion of the commuter rail service; or take any other action relative thereto.

INSERTED BY: Geraldine Esposito et al  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 35: APPROPRIATION FOR AUTOMATED MINUTEMAN LIBRARY NETWORK

To see if the Town will vote to appropriate a sum of money to acquire data processing terminals and telecommunications equipment to allow the Needham Public Library to automate its circulation system in order to participate in the regional, automated Minuteman Library Network; or take any other action relative thereto.

INSERTED BY: Board of Library Trustees  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 36: APPROPRIATION FOR SUPPLIES, MAINTENANCE & RELATED EXPENSES FOR ARTICLE 35 PURPOSES

To see if the Town will vote to appropriate a sum of money to be used for supplies, maintenance and related expenses in order to implement the automated circulation process at the public library; or take any other action relative thereto.

INSERTED BY: Board of Library Trustees  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

#### ARTICLE 37: HOSPITAL PURCHASE OF 86 SCHOOL STREET

To see if the Town will appropriate the sum of \$137,000 and authorize the Board of Selectmen to purchase or take by eminent domain the following parcel of land located at 86 School Street, Needham, Massachusetts, with the improvements thereon being more specifically bounded and described as follows:

Northeasterly by land of Joseph and Margaret Walsh  
One Hundred (100) feet;  
East Southeasterly by School Street, Ninety-  
Three (93) feet;  
Southwesterly by Lincoln Street, One Hundred (100)  
feet;  
West Northwesterly by land of Glover Memorial  
Hospital presently owned by the Town, Ninety-  
Three (93) feet;

Containing 9,300 square feet of land, more or less, supposedly owned by Edward C. Nazarro by deed duly recorded with Norfolk County Registry of Deeds, Book 5033, Page 455; the Town of Needham has an option from the seller good until July 1, 1984 to purchase said property at the agreed price and subject to other terms of the option, including those items intended to survive the transfer by deed; or take any other action relative thereto.

INSERTED BY: Glover Memorial Hospital Trustees  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

**ARTICLE 38: PURCHASE OR LEASE OF CAT SCANNER**

To see if the Town will authorize the purchase or lease purchase of a computerized axial tomography (CT) Body Scanner including the remodeling, alteration, and construction of the existing Radiology Department which is incidental to the purchase or lease purchase of this equipment; that the sum of \$422,500 be appropriated for the foregoing purposes; determine how such sum shall be raised and expended; or take any other action relative thereto.

INSERTED BY: Glover Memorial Hospital Trustees

FINANCE COMMITTEE RECOMMENDS THAT:

Recommendation deferred.

**ARTICLE 39: HUMAN SERVICES COMMITTEE**

To see if the Town will vote to continue the Human Service Committee initially established by vote of the Town under Article 5 of the May 18, 1983 Special Town Meeting; said Committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Human Service Committee

FINANCE COMMITTEE RECOMMENDS THAT:

Recommendation deferred.

**ARTICLE 40: COMMUNICATIONS CENTER STUDY COMMITTEE**

To see if the Town will vote to continue the Communications Center Study Committee initially established by vote of the Town under Article 56 of the 1983 Annual Town Meeting; said Committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Communications Center Study Committee

FINANCE COMMITTEE RECOMMENDS THAT:

Recommendation deferred.

**ARTICLE 41: CONTINUE SOLID WASTE DISPOSAL STUDY COMMITTEE**

To see if the Town will vote to continue the Solid Waste Disposal Study Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and last continued by vote under Article 57 of the 1983 Annual Town Meeting; direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste; said Committee to report to the Capital Budget Sub-Committee and to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Solid Waste Disposal Study Committee

FINANCE COMMITTEE RECOMMENDS THAT:

This article be adopted.

**ARTICLE 42: FUTURE SCHOOL NEEDS COMMITTEE**

To see if the Town will vote to continue the Future School Needs Committee, its members to be appointed by the Town bodies, as originally established by vote under Article 77 of the 1951 Annual Town Meeting and last continued by vote under Article 58 of the 1983 Annual Town Meeting; direct and authorize said Committee to continue its work of making a study of the Town on desirable sites for school building purposes as heretofore authorized and to report with its recommendations to the 1985 Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Future School Needs Committee  
FINANCE COMMITTEE RECOMMENDS THAT:

This article be adopted.

**ARTICLE 43: CHARTER AMENDMENT**

To see if the Town will vote to amend its Special Home Rule Charter Act (Chapter 403 of the Acts of 1971, as amended) as authorized by Mass. G. L. Chapter 43B, Section 10, and any other applicable provisions of said Chapter 43B, as amended, by deleting from Section 19 of said Act the following provision:

"Three or five trustees of Memorial Park for three year terms, as determined by vote of the Town"

and by deleting in its entirety Section 33, entitled "Memorial Park" and substituting therefor a new Section 33 to read in its entirety as follows:

"Section 33. Memorial Park. The land known as the Memorial Park in the Town of Needham shall be under the jurisdiction of the Park and Recreation Commission. Said Park and Recreation Commission shall have the power and duty: (1) to receive, hold and manage, with the approval of the town meeting, any devise, bequest or gift for the establishment or equipment of memorials for properly commemorating the services of members of the armed forces of the commonwealth and of the United States; and (2) to maintain and operate, upon such portion of said Memorial Park as they determine, an athletic field, with suitable equipment, and in their discretion to regulate its use for athletic games and other entertainments of a public nature, to which an admission fee may be charged, upon such terms and conditions as said Commission may impose.";

or take any other action relative thereto.

INSERTED BY: Philip A. Trussell et al

**ARTICLE 44: PURCHASE OR LEASE OF NEW EQUIPMENT**

To see if the Town will vote to raise and appropriate a sum of money for the purchase or lease of new equipment for various departments; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

Recommendation deferred.

**ARTICLE 45: TRANSFER OF FREE CASH**

To see if the Town will vote to transfer a sum from the Free Cash Certified Account to meet, in part, appropriations made at this Town Meeting, and to authorize the Town Assessors to use such sum as available funds to meet appropriations in their computation of the tax rate for the fiscal year 1985; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT:

This article be adopted with a dollar amount to be established at the Town Meeting.

**ARTICLE 46: OMNIBUS ARTICLE**

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in

the foregoing articles, especially to act upon all appropriations asked for, or proposed by the Selectmen, or any Town Officer or Committee; to appoint such committees as may be decided upon; and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen  
FINANCE COMMITTEE RECOMMENDS THAT:  
Recommendation deferred.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least 7 days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 22<sup>nd</sup> day of February, 1984.

Norman P. Jacques  
Henry D. Hersey  
Francis A. Facchetti  
Marcia M. Carleton  
H. Phillip Garrity, Jr.

SELECTMEN OF NEEDHAM

a true copy

Attest:

Constable

Frank J. Reinhardt, Jr.



## REPORT OF THE PLANNING BOARD

In accordance with Article 84 of the Annual Town Meeting of 1963, the Planning Board submits the following report concerning the proposals contained in the 1983 Town Warrant.

Article 22 - Nurseries

This article will create a minimum lot size of two and one half (2-1/2) acres for nurseries, farms, greenhouses, and truck gardens. State law allows communities to impose a minimum lot size of up to five (5) acres.

Article 23 - Flood Plain Regulations

This article will revise and clarify the regulations which govern development in the Flood Plain District. Over the past years, areas of ambiguity have arisen which have caused difficulty in administering the provisions of the Flood Plain regulations.

Article 24 - Elimination of Density Zones in the Zoning By-Law

Under present zoning, minimum lot area and frontage requirements are governed by Density Zones which are superimposed over the basic Use Districts. Through the elimination of Density Zones, minimum lot area and frontage requirements can be made part of the specific requirements for each Use District. This will promote better understanding of the zoning requirements. Under this article, the dimensional requirements of the "C" Density Zone will be eliminated and replaced with those of the "B" Density Zone as recommended in the Master Plan. Other components of this article are:

- a. Single Residence District will become Single Residence A and Single Residence B districts;
- b. Manufacturing District will become Industrial and Industrial Park Districts;
- c. Corresponding changes in Schedule of Use Regulations;
- d. Corresponding changes in Description of Districts;
- e. Corresponding changes in Accessory Uses;
- f. Corresponding changes in Off-street Parking Requirements;
- g. Changing the maximum allowed width of driveways in Apartment and Business Districts to 25 feet.

Article 25 - Elimination of Density Zones in the Zoning Map

Changes to the Zoning Map are proposed under this article, so it will be consistent with the text amendments in the preceding article.

Article 26 - Zoning Cleanups

This article proposes minor word changes to the Zoning By-Law in order to promote greater clarity and understanding.

Article 27 - Retail Uses in the Manufacturing District

Based on the efforts of a committee comprised of residents and business people, this article is being proposed by the Planning Board to regulate retail uses in the

Manufacturing District. This article represents a compromise alternative to the article which immediately follows.

Article 28 - Schedule of Use Regulations Relative to Retail Uses in the Manufacturing District

This article is proposed by the private petition of Kathleen M. Barry et al to require a Special Permit from the Board of Appeals for all retail uses in the Manufacturing District.

Article 29 - Heliport

This article is proposed by the private petition of Arthur E. Cox et al to require that no permit be granted for a heliport located within 3000 feet of a Residential District.

Article 30 - Flood Plain Boundary

This article is proposed by the petition of Gloria Mercuri et al to amend the delineation of the Flood Plain District in the area of Fuller Brook.

NEEDHAM PLANNING BOARD  
Stanley R. Tippet, Chairman  
Susan M. Glazer, Vice Chairman  
John H. Cogswell  
Norman A. Hornsby  
Richard C. Skarinka

\* \* \* \* \*

## REPORT OF THE PUBLIC WORKS DEPARTMENT

The Operating Budget of the Public Works Department proposed for Fiscal Year 1985 exceeds 3 million dollars, with 1.82 million earmarked for salaries and 1.20 million for expenses. As in prior years a considerable amount of money found in the Public Works budget is actually expended for the benefit of other Town agencies. In an effort to assist Town Meeting Members to understand a most complex budget that comprises 70 pages of statistical data, the following information is provided. Of the \$181,673, requested for the Engineering Division, \$20,450. is for service to the Assessors Department, \$16,850. for the Planning Board and \$17,500. for other Town agencies. Of the \$414,498. requested in the Park Division, \$146,845. is to service the needs of the Park and Recreation Commission, \$15,927. for the Conservation Commission at Ridge Hill and \$59,560. for Memorial Park. Many non-public works functions are performed by the Department that do not have a specific dollar value assigned in the budget. Examples of these would include supplying diesel fuel to the Fire Department; decorating the Christmas Blue Trees; setting up the voting precincts for all local, state and federal elections; moving any Town department whose office may be relocated; moving and storing of Civil Defense emergency supplies; assisting in renovation of Town buildings; providing free maintenance of water services to all Town buildings; and providing sanitary sewer and storm drain maintenance to all buildings including schools. In short, the Public Works Department, by virtue of its makeup and capability, is called upon by all public, semi-public and civic organizations to render assistance in those areas that require men and equipment to accomplish a task that otherwise would have to be performed by private enterprise at considerable expense. Perhaps another statistic that would prove helpful to Town Meeting Members is the amount of revenue brought into the Town each year through the

direct and indirect efforts of the Department. As a result of increased user charges, previously established by the Selectmen, a total of \$1,306,537. was received from various sources in fiscal 1983. It is reasonable to assume that 1.3 million dollars will be received in Fiscal Years 1984 and 1985.

Following is an explanation of Public Works Articles as they appear in the Warrant for this Town Meeting.

#### Article 13 - Authorization to Expend State and County Funds

Continuing changes in what was formerly known as the Chapter 90 Program require an affirmative vote on this Article to insure the receipt of funds from the County and the Commonwealth. The Article merely authorizes the Board of Selectmen to accept the funds and contract with the State and/or County for maintenance projects on eligible Town roads. Any funds received will be dedicated to resurfacing existing pavements on public ways.

#### Article 14 - Street Acceptance-Non Betterment

The streets listed in the Article were constructed under the Subdivision Control Law and have been approved for acceptance by the Planning Board and Public Works Department. Public hearings will have been held by the Selectmen prior to the Annual Town Meeting.

#### Article 15 - Street Acceptance-Betterment

The improvement and acceptance of Gayland Road has been petitioned for by the abutters under the Betterment Act. A public hearing will have been held by the Selectmen prior to the Annual Town Meeting. Most of the amount appropriated will be recovered through the assessment of betterments.

#### Article 16 - Sanitary Landfill Closing

State Regulations provide that each completed portion of a sanitary landfill shall receive a final earth cover to a depth of two feet. This final cover must be uniformly compacted and seeded with appropriate grasses to promote stabilization of the surface during the year following completion of that portion. The funds requested would be used to contract for the purchase and placement of the cover material in the manner prescribed by the regulations. This type of appropriation will be requested each year until the landfill is permanently closed.

#### Article 17 - Upgrade Sewer Pump Station Great Plain Avenue

Increased flows from Winslow Estate and North Hill areas plus the Living Care Facility on Babson Land have created the need to increase the pumping capacity at the Sewer Pump Station. The \$40,000. will be expended for pumping equipment together with standby emergency power and electrical switch gear to enable the station to handle the increased flows. Living Care Service Corp. has agreed to reimburse the Town fifty percent of the cost of the work.

#### Article 18 - Charles River Water Station No. 5

This station was completed in 1975 and utilized natural gas as its power source. Because the cost of gas has increased dramatically the use of the station was discontinued in April of 1983. With the anticipated change in the M.D.C. Water Contract whereby the required 30 percent purchase clause will be eliminated, pumping from this station should be resumed. The \$20,000. will be expended to install electric motor and controls to operate the one million gallon per day pump. The natural gas engine will be retained as a

standby emergency power source. Pumping by electric power will allow more flexibility and result in a lower cost of operation. A saving to the Town of about \$12,000. per year is expected with the M.D.C. Contract change and pumping by electricity from this well.

#### Article 19 - Water Main Rehabilitation Continuation

This sum is to be raised to continue the program of cleaning and relining, with cement, water mains that are sized properly but are old and reduced in capacity by the build-up of scale and incrustations. The plan is to clean and reline the mains on Dedham Avenue, a small section of Great Plain Avenue, and a portion of Chapel Street. The Town is eligible for up to fifty percent reimbursement from the State under the provisions of Chapter 805 of the Acts of 1979. An application by the Selectmen has been filed.

\* \* \* \* \*

#### REPORT OF THE FUTURE SCHOOL NEEDS COMMITTEE

The Future School Needs Committee at the request of the Town Meeting and the School Administration has completed an evaluation of all school building roofs and heating plants. It was our desire to develop a 5 year plan which could be used as a basis for the selection of projects to be completed by the funds appropriated annually under the Capital Outlay-Renovation of physical properties line item. Previously these funds had been used for equipment failure, structural damage or summer facility maintenance with no tangible long term preventive maintenance plan.

The committee has now set the following priorities for these funds:

1. Building Envelope
  - a. roofs
  - b. heating plant
2. Energy Conservation
  - a. insulation (heat)
  - b. re-lamping (electricity)

All of our school facilities are at least 20 years old and the design life of boilers and roofs has been reached. Therefore a sequential progression had to be developed in this area for their repair or replacement. Otherwise the taxpayers of Needham might be faced with some unplanned astronomical costs which could occur in a short time frame in the near future.

At our June, 1983 meeting a motion was made to request the School Committee to set aside funds from the 1983 Capital Outlay account to be used for the hiring of consultants to evaluate the schools roofs and heating plants. The School Committee accepted this recommendation. After due process the consultants were hired and on site inspections completed. Our committee has had the opportunity to evaluate and comment on all draft reports and the final reports were submitted December, 1983. Roof work was done by Briggs Associates and heating plants evaluated by R.G. VanderWeil Co. Both reports are available at the school administration business office for inspection. With the help of the school administration a six year plan has been developed based on the following objectives:

1. Maintain structural integrity/safety
2. Reduce building operating costs
3. Improve comfort for building occupants.

This plan has combined all recommendations in a manner which meets a logical need and progression of projects, i.e. a new roof before insulating ceilings.

	Roofing	Heating	Conservation Energy	Total
4-85	Eliot 84,000 High Rock 40,000	High School Boiler I 95,000	Mitchell Phase II 20,000	239,000
5-86	Mitchell 114,000 High School 55,000 (Phase I)	High Rock 41,000	Mitchell Phase III 20,000 High School Phase I 20,000	250,000
6-87	High Rock 57,000 High School Phase II 46,000	Pollard 107,000	High Rock Phase II 20,000 High School Phase II 20,000	250,000
7-88	High School Phase III 82,000 Hillside 53,000	Mitchell 36,000 Eliot 34,000	High Rock Phase II 20,000 High School Phase III 20,000	245,000
7-89	Pollard Phase I 200,000		High Rock Phase III 20,000 High School Phase IV 20,000	240,000
7-90	Pollard Phase II 30,000	High School Boiler II 95,000 Hillside 28,000 Broadmeadow 41,000	Eliot Phase I 20,000 High School Phase V 20,000	234,000
	\$761,000	\$477,000	\$220,000	\$1,458,000

The first year of this plan is reflected in the Capital Outlay budget of this warrant. It is our intent to follow this plan for the next five years in order to get our schools into maximum operating condition. We will continue to update this plan as problems arise or as work is completed. We realize that the cost is large but it could be greater in the future if not addressed now.

Our report does not address the Newman Middle School, however we did have that school evaluated. The reasons for not including Newman in the six year plan are 1) the future of the school as a school and 2) the costs to bring the facility in line with objectives exceeds the budget goal. Action on this facility must be taken immediately. We have submitted our finding to the Newman Middle School reuse committee and will continue to work closely with that committee.

Respectfully Submitted,

Robert Chase, Chairman  
Mary Riddell, V. Chairman  
George Keleher, Secretary  
Marcia Carleton  
John Carroll  
Nancy Harris  
Lillian Henley  
Rita Minahan  
Joanne Pope

\* \* \* \* \*













DESIGNED AND LITHOGRAPHED BY THE  
CITY OF BOSTON  PRINTING SECTION

**SPECIAL TOWN MEETING**  
**WARRANT**



**TOWN OF NEEDHAM**

**7:30 P.M.**

**MONDAY, FEBRUARY 27, 1984**

**NEWMAN MIDDLE SCHOOL**

**CENTRAL AVENUE**

**NEEDHAM**



COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County,  
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet at the Newman Middle School in said Town on

MONDAY, THE TWENTY-SEVENTH DAY OF FEBRUARY, 1984

at seven-thirty o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1. To see if the Town will amend its zoning map by rezoning the property generally known and referred to as the Carter School Property, containing a total of 4.418 acres more or less as shown as Lot 2 on a plan entitled "Compiled Plan of Land" dated January 10, 1984 by John D. Marr, Town Engineer by changing a portion containing 2.5 acres more or less from a Single Residence District to an A-1 Apartment District, being the area bounded and described as follows:

Southeasterly by Highland Avenue by measurements of 260.59 feet and 43.89 feet respectively;  
Southwesterly by a broken line, five measurements of 159.45 feet, 97.33 feet, 40.00 feet, 15.00 feet and 25.54 feet respectively;  
Northwesterly by land now or formerly of MBTA by a broken line having three measurements of 95.0 feet, 249.00 feet and 104± feet respectively;  
Northeasterly by the General Residence Zone 369± feet.

And to further amend its Zoning Map by changing a portion of said property containing 1.9 acres more or less from a General Residence District to an A-1 Apartment District, being the area bounded and described as follows:

Southeasterly by Highland Avenue 209.53 feet;  
Southwesterly by the Single Residence Zone 369± feet;  
Northwesterly by a line 150.02± feet;  
Northeasterly by a broken line having four measurements of 145.02 feet, 101.57 feet, 180.18 feet and 56.57 feet respectively.

or take any other action relative thereto.

(Board of Selectmen and Planning Board)

ARTICLE 2. To see if the Town will authorize the Board of Selectmen to sell and convey by a quitclaim deed a certain parcel of town-owned land within the Town of Needham to McNeil & Associates, Inc. for the sum of Four Hundred Fifty Thousand (\$450,000) dollars more specifically shown as Lot 2

on plan entitled "Plan of Land in Needham", prepared by Robert A. MacEwen, Registered Land Surveyor, dated January 10, 1984, being bounded and described according to said plan as follows:

Beginning at a point on the Northwesterly side of Highland Avenue, being the Southeasterly corner of the hereinafter described parcel:  
Thence running N 52°-38'-21" W 159.45 feet by land now or formerly of James C. Harkins and Charles J. and Ellen Wainwright;  
Thence S 31°-54'-04" W 97.33 feet by land now or formerly of Charles J. and Ellen Wainwright;  
Thence N 58°-54'-31" W 40.00 feet by Cottage Avenue;  
Thence S 31°-05'-29" W 15.00 feet by Cottage Avenue;  
Thence N 58°-54'-32" W 25.54 feet;  
Thence along a radius of 3232.92 a length of 575.57 feet by land now or formerly of MBTA:  
Thence S 65°-50'-24" E 145.02 feet by Lot 1;  
Thence N 56°-53'-36" E 101.57 feet by Lot 1;  
Thence S 51°-17'-24" E 180.18 feet by Lot 1;  
Thence S 06°-17'-24" E 56.57 feet by Lot 1;  
Thence S 38°-42'-36" W 470.12 feet along Highland Avenue to a point of nontangency;  
Thence along Highland Avenue by a curve having a radius of 1005.00 feet and a length of 43.89 feet, said curve having a chord bearing of S 37°-06'-22" W to the point of beginning.

Containing One Hundred Ninety-Two Thousand, Four Hundred Thirty-Nine (192,439) square feet according to said plan.

Reserving to the Inhabitants of the Town of Needham, an easement shown as Easement C on said plan over the north corner of the above-described premises for installation, storage, maintenance of fuel tanks for the benefit of the adjacent building known as the John Daley Building, described as follows:

Northeasterly by Lot 1 65 feet;  
Southeasterly by a line of 20 feet;  
Southwesterly by a line of 65 feet; and  
Northwesterly by land now or formerly of MBTA 20 feet.

Reserving to the Inhabitants of the Town of Needham, an easement shown as "40.00 Easement" on said plan abutting Cottage Avenue for highway or turn-around purposes described as follows:

Southwesterly by Cottage Avenue 40 feet  
Northwesterly by Lot 2 25 feet;  
Northeasterly by Lot 2 40 feet; and  
Southeasterly by land now or formerly of Charles J. and Ellen Wainwright 25 feet.

Included with the foregoing conveyance, the said land hereby authorized to be conveyed by quitclaim deed shall also include and contain a grant subject to and with the benefit of an access, utility and drainage easement shown as Easement A and B on said Plan over other adjoining land of the Town and adjacent to Webster Street more specifically bounded and described according to said plan as follows:

EASEMENT A: Easterly by land of Town of Needham 33.00 feet;  
Southerly by a broken line having two measurements  
of 10± feet and 104± feet respectively;  
Southwesterly by land to be conveyed to McNeil &  
Associates, Inc. 29± feet;  
Westerly by land to be conveyed to McNeil &  
Associates, Inc. 13± feet;  
Northerly by a broken line having 2 measurements  
of 33± feet and 108± feet respectively.

EASEMENT B: Easterly by Webster Street 30.70 feet;  
Southerly by a line 246.30 feet;  
Westerly by a line 33.00 feet;  
Northerly by land now or formerly of Richard L.  
and Sandra J. Bedigan and Town of Needham 253.52 feet.

Said Easement Area A containing 3900± square feet and Easement Area B containing 7960± square feet according to said Plan.

Also included with the foregoing conveyance is the right to continue to use the 10 foot drainage easement as shown on Lot 1, of said Plan and to establish an additional drain easement on said Lot 1 subject to the approval of the Board of Selectmen. In addition, the Board of Selectmen is authorized to vote to confirm the abandonment of any existing drainage easement on Lot 2 or a portion thereof. The foregoing authority of the Board of Selectmen described in the next preceding two sentences shall survive the date of the delivery of deed to Lot 2.

The foregoing authorized conveyance and easements shall be located and used consistent with the following votes and the conditions contained therein adopted at a regular meeting of the Needham School Committee held on January 17, 1984.

"VOTED: That the School Committee in accordance with Article 34 of the 1981 Annual Town Meeting authorize the transfer to the jurisdiction of the Board of Selectmen, the specific land area shown as Lot 2, containing 4.418 acres, as shown on plan entitled "Plan of Land in Needham, Mass.", prepared by Robert A. MacEwen, Registered Land Surveyor, dated January 10, 1984, generally known and referred to as the Carter School Property, being bounded and described according to said Plan as follows:

Beginning at a point on the Northwesterly side of  
Highland Avenue, being the Southwesterly corner of  
the hereinafter described parcel:

Thence running N 52°-38'-21" W 159.45 feet by land now  
or formerly of James C. Harkins and Charles J. and  
Ellen Wainwright,

Thence S 31°-54'-04" W 97.33 feet by land now or  
formerly of Charles J. and Ellen Wainwright;

Thence N 58°-54'-31" W 40.00 feet by Cottage Avenue;

Thence S 31°-05'-29" W 15.00 feet by Cottage Avenue;

Thence N 58°-54'-31" W 25.54 feet;

Thence along a radius of 3232.92 a length of 575.57 feet  
by land now or formerly of MBTA:

Thence S 65°-50'-24" E 145.02 feet by Lot 1;

Thence N 56°-53'-36" E 101.57 feet by Lot 1;



Thence S 51°-17'-24" E 180.18 feet by Lot 1;  
Thence S 06°-17'-24" E 56.57 feet by Lot 1;  
Thence S 38°-42'-36" W 470.12 feet along Highland Avenue  
to a point of nontangency;  
Thence along Highland Avenue by a curve having a radius  
of 1005.00 feet and a length of 43.89 feet, said curve  
having a chord bearing of S 37°-06'-22" W to the point  
of beginning.

Containing One Hundred Ninety-Two Thousand, Four Hundred Thirty-Nine (192,439) Square feet according to the said plan; being the same premises shown on "Compiled Plan of Land in Needham, Mass." dated January 10, 1984, by John D. Marr, Town Engineer, a copy of said plans are on file in the Town Clerk's Office and Town Engineering Department and the Town Library.

In addition, as shown on a plan presented to this meeting and entitled "Plan of Land in Needham, Mass." prepared by Robert A. MacEwen Registered Land Surveyor, dated January 10, 1984, the School Committee reserves to the Inhabitants of the Town of Needham, an easement shown on said plan as Easement C over the northerly corner of the above-described premises for installation, storage, and maintenance of fuel tanks for the benefit of the adjacent building known as the "John Daley Building".

Easement C is described as follows:

Northeasterly by Lot 1 65 feet;  
Southeasterly by a line of 20 feet;  
Southwesterly by a line of 65 feet; and  
Northwesterly by land now formerly of MBTA 20 feet.

That an access, drainage and underground utility easement as more specifically shown and identified as Easement A on a plan presented to this meeting and entitled "Plan of Land in Needham, Mass." prepared by Robert A. MacEwen, Registered Land Surveyor, dated January 10, 1984, is hereby determined by this Committee to be available for granting for the benefit of the adjoining property initially acquired and continually known as Carter School and such a grant of easement will not interfere, impede or overburden the full use of the remaining school land and improvements for school maintenance purposes; such uses are sometimes referred to as surplus accessory benefits no longer essential to school maintenance functions or purposes; Easement A is described as follows:

Easterly by land of Town of Needham 33.00 feet;  
Southerly by a broken line having two measurements of  
10± feet, 104± feet respectively;  
Southwesterly by land to be conveyed to McNeil &  
Associates, Inc. 29± feet;  
Westerly by land to be conveyed to McNeil & Associates,  
Inc. 13± feet;  
Northerly by a broken line having 2 measurements of  
33± feet and 108± feet respectively.

That this Committee, incident to the above, recognize the right of the owners of Lot 2 and their successors and assigns to drain into the existing 10 foot drain easement as shown on the Plan entitled "Plan of Land in Needham, Mass." prepared

by Robert A. MacEwen, Registered Land Surveyor dated January 10, 1984 and that the right to drain into said existing 10 foot drain easement as shown on said Plan and to establish an additional drain easement on Lot 1 as shown on said Plan, as may be approved by the Board of Selectmen, is hereby determined by this Committee to be available for granting for the benefit of adjoining property initially acquired and continually known as Carter School and such a grant of easement will not interfere, impede or overburden the full use of the remaining school land and improvements for school maintenance purposes; such uses are sometimes referred to as surplus accessory benefits no longer essential to school maintenance functions or purposes.

The foregoing is subject to the following conditions:

1) All the land referred to and known as the Carter School Property and referred to herein as Lot 2 will be rezoned to A-1 Apartment District by the Special Town Meeting.

2) Said Town Meeting will also vote to authorize the Board of Selectmen to convey the land shown on the plan above referred to and known as the Carter School referred to herein as Lot 2.

3) Said Town Meeting will also vote to authorize the Board of Selectmen to grant the access, drainage and underground utility easements herein found to be excess and such a grant of accessory right will not interfere, impede, detract and overburden the privileges enjoyed by the adjoining school land and improvements.

4) The failure of the Special Town Meeting to affirmatively authorize all three of the foregoing terms shall automatically constitute a nullification of the within vote without further official action of the School Committee. Upon adoption of the affirmative action by the Special Town Meeting, the within findings and Special Town Meeting Authorization shall be final and conclusive without further official action by the School Committee."

(Board of Selectmen)

ARTICLE 3. To see if the Town will vote to raise and appropriate a sum of money for cleaning and relining water mains for the rehabilitation and improvement of the system; determine how such sum shall be raised and how expended; or take any other action relative thereto.

(Board of Selectmen)

ARTICLE 4. To see if the Town will vote to raise and appropriate a sum of money for engineering services to conduct an Infiltration and Inflow Study of its wastewater collection system in accordance with EPA/State Guidelines for a Step I Wastewater Facilities plan; said appropriation to be contingent upon the Town's receipt of grants and/or advances of State Aid; and to further authorize the Board of Selectmen to apply for, contract for and accept such State Aid as may be received by way of reimbursement; determine how such sum shall be raised and how expended; or take any other action relative thereto.

(Board of Selectmen)

ARTICLE 5. To see if the Town will vote to amend Article IX, of the General By-Laws (Consolidated Personnel By-Laws), Section 17, Schedule C, by amending the salary figure for the position of "Minibus Coordinator (P.T.) (per annum)" from "4,741.00" to "5,689.00" and that line item 128 entitled "salaries" be amended by increasing the appropriation therefor under Article 13 of the 1984 Annual Operating Budget by the transfer from available funds the sum of \$948.00; or take any other action relative thereto.

(Personnel Board)

ARTICLE 6. To see if the Town will vote to appropriate the sum of ~~426,321.98~~ for the payment of charges incurred prior to Fiscal Year 1984 by the following Departments:

<u>Department</u>	<u>Description of Billings</u>	<u>Amount</u>
School	N. E. School Development Council	\$ 90.00
	Needham YMCA	3,145.00
Hospital	Drugs, Med. Supplies, & Services	21,738.87
	owed to a total of 31 vendors	
Selectmen	NEMCO - Ambulance Services	1,019.40
	Glover Hospital	81.29
Police	John Markis, M.D.	30.00
Data Processing	Charlotte Carre - O.T. Wages	217.42
	Total	<u>26,321.98;</u>

said sum to be raised by transfer from available funds; or take any other action relative thereto.

(Board of Selectmen)

ARTICLE 7. To see if the Town will vote to change the arrangement of the Needham Zoning By-Laws without any substantive change of the provisions thereof, by striking out the earlier codification (present text) of the Zoning By-Law and by substituting therefor the Zoning Codification as submitted by the Planning Board, the original of which is on file in the Office of the Town Clerk, and certified copies of which are on file in the Office of the Planning Board, Board of Selectmen, and in the Needham Public Library and are open to public examination, inspection and study; copies of the Zoning Codification will be mailed to Town Meeting Members; or take any other action relative thereto.

(Planning Board)

ARTICLE 8. To see if the Town will vote to raise and appropriate a sum of money to renovate the Mills Field Tennis Courts constructed under Article 46 of the 1969 Annual Town Meeting; said sum to be raised by the transfer of available funds and how expended; or take any other action relative thereto.

(Park and Recreation Commission)

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 24th day of January, 1984.

Norman P. Jacques  
Henry D. Hersey  
Francis A. Facchetti  
Marcia M. Carleton  
H. Phillip Garrity, Jr.

Selectmen of Needham

A true copy

Attest:

Constable

John F. Harkins



own Clerk's Office  
eedham, Mass. 02192

( ATTACH LABEL HERE )

**ATTN: SPECIAL TOWN MEETING WARRANT**

**SPECIAL TOWN MEETING**  
**WARRANT**



**TOWN OF NEEDHAM**

7:30 P.M.

MONDAY, MAY 16, 1984

NEWMAN MIDDLE SCHOOL

CENTRAL AVENUE

NEEDHAM

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County,  
Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet at the Newman Middle School in said Town on

MONDAY, THE SIXTEENTH DAY OF MAY 1984

at seven-thirty o'clock in the afternoon, then and there to act upon the following articles, viz:

---

Article 1

To see if the Town will vote to amend Article XIX of its General By-Laws under Section 5 thereof, entitled Permitted Signs, by inserting the following sub-section:

"5.1(g) One temporary sign per lot, erected for non-commercial, public or political purposes, unlighted and not over 4 sq. ft. in area, which is either attached to a structure not over 6 ft. above the ground immediately below said sign or free standing not over 3 ft. in height above the ground. No sign permit is required. The sign must be removed immediately upon the expiration of 30 days from its placement or the passage of the event referred to, if any, whichever first occurs."

(Board of Selectmen)

Article 2

To see if the Town will vote to appropriate a sum of money for the purpose of supplementing some of the line item amounts appropriated under budget Article 13 of the 1983 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with said line items; determine how said sum is to be raised, whether from the free cash account, by transfer of the anticipated unused sums from budget items appropriated under said Article 13, or by any other means and how expended; or take any other action relative thereto.

(Board of Selectmen)

Article 3

To see if the Town will vote to petition the General Court to enact legislation to remove the position of the Chief of Police from the provisions of Chapter 31 of the General Laws. Said legislation shall not impair the Civil Service status of the incumbent Police Chief; or take any other action relative thereto.

(Board of Selectmen)



#### Article 4

To see if the Town will vote to appropriate the sum of \$14,765.78 for the payment of charges incurred prior to Fiscal Year 1984 by the following departments:

<u>Dept.</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>
Selectmen	009	Adjusted premium for Workmens Compensation Self Ins. for FY 1983	\$14,675.78
Selectmen	009	Medical treatment for Employee-Workmens Compensation	90.00
		Total	<u>\$14,765.78;</u>

said sum to be raised from the free cash certified account; or take any other action relative thereto.

(Board of Selectmen)

#### Article 5

To see if the Town will vote to appropriate a sum of money to repair and replace sections of the railing and snow guard on the roof of Town Hall; or take any other action relative thereto.

(Board of Selectmen)

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 24th day of April, 1984.

Marcia M. Carleton  
H. Phillip Garrity, Jr.  
Francis A. Facchetti  
Norman P. Jacques  
Sally B. Davis

Selectmen of Needham

A true copy  
Attest:

Constable  
John F. Harkins

ATTN: SPECIAL TOWN MEETING WARRANT

( ATTACH LABEL HERE )

















